

January 2, 2009

09-01

The Caribou City Council held an Organizational Meeting at 5:00 p.m. on Friday, January 2, 2009 in Council Chambers with the following members present. Kenneth G. Murchison, Jr., Karla M. Bell, R. Mark Goughan, David Martin, Christopher AR Bell, and Mary Kate Barbosa. Robert L. Albert was absent and excused.

Steven R. Buck, City Manager, was present.

Barbara Scott, representing the Aroostook Republican; and Time Warner covered the meeting.

Swear in R. Mark Goughan, Mary Kate Barbosa and Chris Bell to the Caribou City Council
(City Clerk, Judy Corrow)

The Clerk administered the oath of office to R. Mark Goughan, Mary Kate Barbosa and Chris Bell for three year terms.

Council Agenda item #1: Election of Chairperson/Mayor for the City Council for 2009.

Councilor C. Bell nominated K. Murchison to be Mayor for City Council for 2009. Nomination was seconded by D. Martin.

Councilor C. Bell nominated R. Mark Goughan to be Mayor for the City Council for 2009. Nomination was seconded by K. Bell.

Motion made by K. Bell, seconded by K. Murchison, to cease nominations.

Paper ballot vote was taken. K. Murchison was duly elected Chairperson/Mayor for 2009.

Council Agenda item #2: Election of Deputy Chairperson/Deputy Mayor for the City Council for 2009.

K. Bell nominated C. Bell for Deputy Mayor. Nomination was seconded by D. Martin. Motion made by D. Martin, seconded by K. Bell, to cease nominations.

There being no other nominations, C. Bell was thus selected to serve as Deputy Mayor for 2009.

Council Agenda item #3: Consider appointment of a Secretary to the City Council for 2008.

Motion made by C. Bell, seconded by K. Bell, to appoint Judy Corrow as Secretary to the City Council for 2008. (6 yes) So voted.

Council Agenda item #4: Establish a date, time, location and rules of procedure for regular meetings of the City Council for the year 2009.

Motion made by D. Martin, seconded by C. Bell, to set the Council meetings as the second and fourth Monday of each month in the Council Chambers at 25 High Street

January 2, 2009

09-01 Pg. 2

at 7:00 p.m. and to operate under Robert's Rule of Order for conducting the business of the City. (6 yes) So voted.

Mayor Murchison proposed several changes to the City's mode of operation for 2009. The first meeting of the month would be held to conduct the business of the City and would include the presentation of First Read items. The second monthly meeting would be for taking care of any needed business, permitting or licensing, etc., and would be followed by a workshop session to address the First Read items. He proposed that these changes would result in a more efficient use of time by the Council and the City Manager. Mayor Murchison suggested eliminating some of the paperwork distributed in the packets. To save both paper and staff time in copying the information and assembling the packets, he suggested submitting only the financial summary reports, and anyone wishing to see the full financial statements may request them from the City Manager. He also requested to have FYI items, normally in the packets, to be emailed in a further attempt to conserve.

Council Agenda item #5: Consider authorizing the continuation of City Government functions from January 1, 2009 until final adoption of the 2009 City budget.

Motion made by C. Bell, seconded by D. Martin, to authorize the continuation of municipal operations as under the accepted Budget of 2008 until such time as the Council has adopted the 2009 Calendar Year Budget, pursuant to Charter Section 5.08 (c). (6 yes) So voted.

Council Agenda item #6: Consider authorizing the City Manager to approve Treasurer's Warrants for 2009.

Motion made by D. Martin, seconded by K. Bell, to authorize the City Manager to approve Treasurer's Warrants for 2009, pursuant to Charter Section 5.02. (6 yes) So voted.

Council Agenda item #7: Consider appointment of Administrative City Officers for 2009.(Schedule Attached)

Motion made by C. Bell, seconded by D. Martin, to appoint the slate of Administrative City Officers as listed for 2009. Motion amended to include the list in the minutes. (6 yes) So voted.

The following administrative officers were appointed:

City Clerk	Judy-Ann Corrow
Deputy City Clerk	Jayne R. Farrin
City Treasurer	Wanda L. Ouellette
Finance Director	Wanda L. Ouellette
Deputy Treasurer	Mary Ann Scott
Tax Assessor	Elizabeth O'Bar
Tax Collector	Wanda L. Ouellette
Director of Parks & Recreation	Kathleen Mazzuchelli
Emergency Management Director	Roy E. Woods

Public Works Director	David Ouellette
Building Inspector	Stephen Wentworth
Assistant Building Inspector	Roy E. Woods
General Assistance Administrator	Ellen S. Gendreau
Health Officer	Stephen Wentworth
Plumbing Inspector	Stephen Wentworth
Alternate Plumbing Inspector	Rebecca McBreairty
Electrical Inspector	Stephen Wentworth
Code Enforcement Officer	Stephen Wentworth
Assistant Code Enforcement Officer	Tracy Corbin
Nylander Museum Director	Jeanie McGowan
Librarian	Diane Dubois
Community Development Director	<i>Position Pending</i>

Caribou Police Officers

Michael W. Gahagan	Craig A. Peterson
Ronald A. Curtis	Douglas W. Bell
Edward Dubois	Keith K. Ouellette
Kevin P. St. Peter	Dwight Wilcox
Bobbie D. Worley	John Deveau
Paul L. Vincent	Jason Matheson
Mark A. Gahagan	Corey Saucier
Jay Trainer	

Caribou Police Reserve

Dale Campbell	Philip McDonough III
Anthony Collins	Neal Ouellette
Darryl Hitchcock	Ryan Fitzpatrick

Dog Constable

Charles Ketch

Council Agenda item #8: Consider authorizing the collection of property tax before the 2009 commitment date and pay no interests (0%) on prepayments.

Motion made by D. Martin, seconded by C. Bell, to authorize the collection of property tax before the 2009 commitment date and pay no interests (0%) on prepayments. (6 yes) So voted.

Council Agenda item #9: Consider authorizing the City to provide a Tax Club for 2009.

Motion made by C. Bell, seconded by D. Martin, to authorize the City to provide and implement a Tax Club for 2009, providing for up to 12 monthly installments as conducted in previous years. (6 yes) So voted.

Council Agenda item #10: Executive Session: Consider moving to Executive Session to discuss the fulfilling vacancies of appointed Board positions pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(A).

January 2, 2009

09-01 Pg. 4

5:21 p.m. Motion made by C. Bell, seconded by D. Martin, to move to Executive Session to discuss the fulfilling vacancies of appointed Board positions pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(A). (6 yes) So voted.

6:13 p.m. Returned from Executive Session.

Motion made by C. Bell, seconded by D. Martin, to reappoint Jody Smith to the Zoning Board of Appeals. (6 yes) So voted.

Motion made by D. Martin, seconded by K. Bell, to reappoint Tom Goodyear and Peter Ashley to the Cary Board of Directors for three years. (6 yes) So voted.

Motion made by K. Bell, seconded by D. Martin, to reappoint Doug Plourde to the Hospital District for three years. (6 yes) So voted.

Motion made by M. Barbosa, seconded by D. Martin, to reappoint Brenda Bourgoine, Robert Thompson, Hendricus Lulofs, and Patrick Bennett to the Library Board of Directors for five years. (6 yes) So voted.

Motion made by D. Martin, seconded by K. Bell, to appoint Troy Haney to the Planning Board for three years. (6 yes) So voted.

Motion made by K. Bell, seconded by D. Martin, to reappoint Kendall Roy to the Utilities District for three years. (6 yes) So voted.

Motion made by C. Bell, seconded by D. Martin, to appoint Troy Barnes and reappoint Susan White, Shawn Foster and Reginald Reed to the Recreation Commission for three years. (5 yes, 1 no, M. Goughan) So voted.

Motion made by D. Martin, seconded by C. Bell, to reappoint Romeo Parent to the Board of Assessors for three years. (6 yes) So voted.

Council Agenda item #11: Executive Session: Consider moving to Executive Session to discuss a personnel matter, pursuant to MRSA Title 1 Section 405 (6)(A)

6:17 p.m. Motion made by C. Bell, seconded by K. Bell, to move to Executive Session to discuss a personnel matter, pursuant to MRSA Title 1 Section 405 (6)(A) (6 yes) So voted.

7:12 p.m. Returned from Executive Session

The Council reviewed the progress of the Interview Team for the position of Community Development Director. No motion was made and the Interview Team will continue the process as discussed.

Councilor Karla Bell indicated to the Council that copies of the previously submitted questions on School Consolidation with the answers were received from Superintendent McElwain. Councilor Bell asked that the Council review the information pending the workshop scheduled by the Caribou Regional School Planning Committee to go over this information in preparation for the Public Hearing scheduled for January 12, 2009.

Councilor Bell also indicated that she had requested a meeting with the Superintendent on Monday, January 5th and that any Councilor that might be interested in attending was welcome.

7:20 p.m. Meeting adjourned.

Judy-Ann Corrow, Secretary

January 2, 2009