

October 24, 2011

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A regular meeting of the Caribou City Council was held 7:00 p.m. on Monday, October 24, 2011 in Council Chambers with the following members present: Mayor Kenneth G. Murchison, Jr., Deputy Mayor Christopher A. R. Bell, R. Mark Goughan, David Martin, Miles R. Williams, John R. Boone, and Mary Kate Barbosa.

Steven R. Buck, City Manager, and Michael Shrewsbury, Community Development Director were present.

Barbara Scott, representing the Aroostook Republican, and Time Warner covered the meeting.

Also attending the meeting were Philip McDonough II, Planning Board Chair, and Charter Commission Members Patricia Collins, Chair and John Swanberg, Vice Chair. Caribou resident Paul L. Barnes was present.

Council Agenda Item #1: Public Input. None.

Council Agenda Item #2: Consider authorizing the minutes of the following meetings:

A. September 12, 2011 Council Meeting

Motion made by D. Martin, seconded by MK Barbosa, to approve the minutes of the September 12, 2011 Council Meeting as presented. (4 yes, K. Murchison, D. Martin, J. Boone, MK Barbosa, 3 abstentions, C. Bell, J. Boone, M. Goughan) So voted.

B. October 12, 2011 Council Meeting

Motion made by C. Bell, seconded by D. Martin, to approve the minutes of the October 12, 2011 Council Meeting as presented. (6 yes, 1 abstention, J. Boone) So voted.

Council Agenda Item #3: Public Hearing to disseminate information pertaining to the November 8, 2011 referendum vote on a proposed New Municipal Charter, as developed by the Charter Commission.

7:02 p.m. Public Hearing Opened

Manager Buck provided a PowerPoint presentation summarizing the history and development of the proposed Municipal Charter. He reviewed both the major and minor proposed changes. The question on the November 8th ballot will be “Shall the Municipality approve the Charter Revision recommended by the Charter Commission?” A YES vote will provide for the adoption of the new Municipal Charter as of January 1, 2012. A NO vote will defeat the question, no new Municipal Charter will be adopted, and the City will continue with the existing Charter. (Charter Exhibit A)

Mayor Murchison and Councilor Bell extended their thanks to the Charter Commission for their hard work.

7:20 p.m. Public Hearing Closed

Council Agenda Item #4: Presentation by the City Clerk on changes on Absentee Ballot Voting and Same Day Voter Registration.

City Clerk Jayne Farrin updated the Council with the changes to Absentee Balloting and Same Day Voter Registration. The deadline for voting absentee, without cause or any reason, is three business days prior to the election, which is Thursday November 3rd. Individuals may continue to register to vote up to and including Election Day November 8th.

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Council Agenda Item #5: Consider a review of a Draft Telecommunications Moratorium pending for Public Hearing on November 14, 2011.

Manager Buck reviewed a memorandum and a draft Moratorium Ordinance prepared by Attorney Solman. Any moratorium adopted by the Council must be determined to be necessary because the existing comprehensive plan and land use ordinances are inadequate to prevent serious public harm. A moratorium must be for a definite term not to exceed 180 days. Councilor questions were answered.

Council Agenda Item #6: Consider a review of draft materials for the proposed RC-2 Tax Increment Financing District pending for a November 14, 2011 Public Hearing.

Community Development Director Michael Shrewsberry presented updated information on the proposed RC-2 Tax Increment Financing (TIF) District. The focus of the proposed TIF is primarily public infrastructure; including extension of sanitary sewer, three-phase power, and future construction of secondary access roads. The RC-2 zone was established to concentrate commercial development requiring immediate access off Route 1 and is roughly 480 acres in size. Several Councilor asked questions and offered comments.

Council Agenda Item #7: Consider acceptance of the Financial Statements for the period ending September 30, 2011.

The City Manager noted the Revenue Summary Report is closing at 78.49% or 3.49% ahead of projections YTD. The Expense Summary Report is closing at just 0.49% under Budget YTD, a decreased position of 0.57%. The net positive cash position YTD compared to Budget is a positive \$44,154, a decrease of \$51,362 as compared to last month. The Net Cash Position YTD is a positive \$228,574 a decrease of \$123,227 compared to last month. Budgeted Revenue, non property tax revenue and tax collections, for 2011 continues to outpace receipts as compared to this same period in 2010. On September 14th, the City paid the final payment on the Caribou Community Wellness Center. Mr. Buck reviewed the six major revenues including Ambulance. Their run volumes YTD are 353 ahead of last year. Heating costs for municipal buildings are ahead of last year because of fuel prices. The Manager commented on several expense accounts including Ambulance Medical Supplies, Public Works Sand Account, and Chamber.

Motion made C. Bell, seconded by D. Martin, to approve the Financial Statements for the period ending September 30, 2011. (6, yes, 1 no, M. Goughan) So voted.

Council Agenda Item #8: Consider authorizing a letter of support for Pines Health Services' application for Capital Development Building Capacity funds.

Pines Health Services (PHS) is requesting the support of the Council for their application to the U.S. Department of Health and Human Services. PHS proposed to construct a 32,000 sq. ft. health center, to be located on the campus of Cary Medical Center.

Motion made by M. Williams, seconded by C. Bell, to authorize a Letter of Support for Pines Health Services application to U.S. Department of Health and Human Services, Health Resources and Services Administration for funding assistance for facilities to provide increased access for health, counseling and services to our region. (7 yes) So voted.

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Council Agenda Item #9: Consider License and Permits for the following:

- a) American Legion Post #15 Texas Hold'Em Game of Chance for November 8, 2011

Motion made by D. Martin, seconded by C. Bell, to approve the one time game of chance license for the American Legion Post #15 for a Texas Hold'Em game on November 8, 2011. (7 yes) So voted.

- b) Caribou Senior Citizens Bingo Game of Chance License at the American Legion Post #15, Sweden Street

Motion made by D. Martin, seconded by MK Barbosa, to approve the Bingo Game of Chance License for Caribou Senior Citizens Bingo located at the American Legion Post #15, Sweden Street. (7 yes) So voted.

Council Agenda Item #10: Updates

The City Manager provided updated information on a variety of topics including:

- Cert Team – They have received an honorable mention award
- Park 'n Ride – Arrangements have been made to use the old Park'n Ride for this winter.
- CIP – Administration is working on the draft 2012 CIP working towards presenting it in December.
- Phone System – Installation to be completed by year end.

Council Agenda Item #11: Other Business

- a. Other- None

Meeting Dates previously set:

- Mediation with Teamsters October 26, 2011 All Day, Council Chambers
- Council Meeting November 14, 2011 at 7:00PM Council Chambers
- Contract Negotiations with AFSCME Public Works November 17, 2011 at 6:00PM Council Chambers
- Other Committee Meetings as set

Council Agenda Item #12: Adjourn

Motion made by D. Martin, seconded by MK Barbosa to adjourn the meeting.

Meeting adjourned at 8:50 p.m.

Jayne R. Farrin, Secretary