

July 18, 2011

11-13 wksp

A workshop meeting of the Caribou City Council was held at 8:30 p.m. on Monday, July 18, 2011, in Council Chambers with the following members present: Mayor Kenneth G. Murchison, Jr., Deputy Mayor Christopher A.R. Bell, Mary Kate Barbosa, David Martin, John R. Boone, and Miles R. Williams. R. Mark Goughan was absent.

Steven R. Buck, City Manager; Kathleen A. Mazzuchelli, Supt. of Parks and Recreation; Roy Woods, Fire Chief; and David Ouellette, Director of Public Work were present.

Item#1: Review of the Emergency Operations Plan for future authorization by the Council

Recently Caribou's Emergency Operations Center (EOC) Utilization Plan was amended. The purpose of this plan is to establish procedures for the management and operation of the Caribou Emergency Management Agency "Emergency Operation Center" during any large scale event or emergency. Fire Chief Woods briefly reviewed the plan and answered any questions from the Council. The Chief request that the Council sign the Plan once they are satisfied with it. The Mayor praised the Chief for the work he has done.

Item #2: Review of actions taken pursuant to multiple storm event damages and cost mitigating factors

Public Works Director Ouellette reviewed a handout comparing expenses for the dates of June 8th to July 14th for the years 2007-2011. There have been hits to diesel, gas, and overtime lines within the budget. Many loads of material have been hauled to areas of River Road and Grimes Mill Road. The Director was able to obtain some of the needed material from the State thus resulting in a cost savings for the City. Debris in a culvert has been causing problems on Dow Siding Road. Several roads scheduled for chipsealing received damage over the winter resulting in additional expenses for shim and patch. This necessary shim and patch work is nearly complete and it is expected that chip sealing will begin July 19th. Resulting from this expense, the City has had to reduce the number of miles to be chip sealed. The City Manager reviewed a handout that showed the resources available through the budget and Public Work's amended program need post 2011 storm damage.

Highlights:

- \$455,500.00 Available resources per Budget
- Complete 7.23 miles of Chip Sealing versus the original plan of 8.21 miles
- Complete 2.15 miles of Paving versus the original plan of 2.64 miles
- \$20,000.00 Estimated Hard Costs Storm Damage

Councilor C. Bell suggested using part of the Howe's Corner monies that are to be returned to the City. The Director stated that if given a choice he would prefer to have the \$20,000 available to use on the roads. Additionally he commented that today's repairs will cost more in the future. The Manager is looking for Council consensus on the chip seal and paving program. Completion of the North Main Street Sidewalk Project has been deferred until 2012. This change will not impact State funding.

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There was discussion regarding FEMA and the land shear located along Grimes Mill Road.

New Public Works employee started today. This individual has seven years experience with Maine DOT.

Item #3: Review of Concept Designs and Specifications for the MDOT replacement of the Otter Street Park n Ride

Manager Buck reviewed his correspondence with DOT Engineer Shawn R. Davis which included two preliminary sets of plans that illustrate the landscaping and lighting design.

The Preliminary Plan includes the placement of eight LED lights. Supt. Kathy Mazzuchelli does not believe that number is necessary and once installed the maintenance and operating costs will be the City's. Kathy would prefer solar lamps.

Item #4: Review of final changes to Game of Chance Blanket Letters of Approval

The Clerk suggested listing of categories of licenses on the Blanket Letters rather than specific name of games. Jayne thought this would allow the non-profit more flexibility. The Manager discussed frequency of games and including that in the Blanket Letters. The consensus was to request input from the non-profits. The Council may withdraw the Blank Letter if at any time there are problems with the type or frequency of games being offered by the non-profits.

Item #5: Executive Session: Review of pending Sergeants' Contract for the Caribou Police Department, pursuant to Title 1 MRSA Section 405 (6) (D).

9:45 p.m. Motion made by C. Bell, seconded by D. Martin to move into Executive Session for the purpose of reviewing pending Sergeants' Contract for the Caribou Police Department, pursuant to Title 1 MRSA Section 405 (6) (D).

9:55 p.m. Returned from Executive Session.

No Actions were taken.

Meeting adjourned at 9:56 p.m.

Jayne R. Farrin, Secretary