

April 11, 2011

11-08

A regular meeting of the Caribou City Council was held 7:00 p.m. on Monday, April 11, 2011 in Council Chambers with the following members present: Mayor Kenneth G. Murchison, Jr., Deputy Mayor Christopher A.R. Bell, David Martin, Mary Kate Barbosa, R. Mark Goughan, John R. Boone and Miles R. Williams.

Steven R. Buck, City Manager, Stephen Wentworth, Code Enforcement Officer, and Michael Shrewsberry, Community Development Director.

Also attending the meeting were James T. Cerrato and James Cyr.

Barbara Scott, representing the Aroostook Republican, and Time Warner covered the meeting.

Council Agenda item #1: Public Input. No Public Input.

Council Agenda item #2: Public Hearing to receive written and verbal input on the proposed adoption of a Property Assessed Clean Energy (PACE) Ordinance.

7:01 p.m. Public Hearing Opened.

Manager Buck reviewed the development of the proposed Property Assessed Clean Energy (PACE) Ordinance.

7:04 p.m. Public Hearing Closed.

Council Agenda item #3: Consider acting upon the proposed adoption of a PACE ordinance, pursuant to Title 35-A MRSA § 10154.

Motion made by C. Bell, seconded by M. Williams to adopt the Property Assessed Clean Energy (PACE) Ordinance pursuant to Title 35-A MRSA § 10154 to allow homeowners to participate in the Efficiency Maine Energy Efficiency Program. (7 yes) So voted.

Council Agenda item #4: Consider acceptance of the minutes of the following meetings:

a. Council Meeting of March 28, 2011

Motion made by C. Bell, seconded by D. Martin to accept the minutes of the March 28, 2011 Council Meeting as presented. (6 yes, 1 abstention, M. Williams) So voted.

b. Council Workshop of March 28, 2011

Motion made by C. Bell, seconded by MK Barbosa, to accept the minutes of the March 28, 2011 Council Workshop as presented (6 yes, 1 abstention, M. Williams) So voted.

Council Agenda item #4C: Consider a Consent Agreement for Ayer Potato Company for the amendment of the RC-2 Land Use Tables to provide for Agricultural Storage Buildings.

Aaron Ayer of Ayer Potato Company has approached the City with a request to build an Agricultural Storage Building (Potato House) on his land off Route 1. Currently the RC-2 Land Use Tables allows for the construction of Commercial Agricultural Buildings, Grain Storage, produce sales, but not the construction of a Potato House. Administration has prepared a Consent Agreement and, if authorized by the Council, would allow Code Enforcement Officer Steve Wentworth to approve a permit for construction of the Potato House.

Motion made by C. Bell, seconded by M. Williams, to approve a Consent Agreement for Ayer Potato Company for the amendment to the RC-2 Land Use Tables to provide for an Agricultural Storage Building and to direct the Planning Board to hold a Public Hearing on this matter. (7 yes) So voted.

Council Agenda item #5: Consider acceptance of the Financial Statements for the period ending March 31, 2011.

The City Manager noted that the financials for first three months of 2011 are included in the packet and his report covers this timeframe. The Expense Summary Report is closing 2.71% under Budget YTD. The net positive cash position YTD compared to Budget is a positive \$244,414. The Revenue Summary Report is closing at 2.27% behind projections YTD. There is a change to the Expense and Revenue Reports. As of last year, the Trio Accounting system disallows the entry of revenue within an expense budget. This is actually appropriate accounting. The bottom line remains the same for each Department. This has been a key point of discussion within the Charter Commission. The City is prepared for a Tax Anticipation Note and, if needed, approval from the City Council would be required before a TAN could be exercised. The Cash balance is \$1,467,487.38. The Manager noted that Facilities, Inc. owes the \$30,000 due under the Pilot Program. The Charter Commission has spent \$1,353.60 and of this \$1,312.50 have been in legal review fees.

Excise Tax collections compares favorably with 2010 amounts. State Revenue Sharing is of great concern and probable need for amendment in June. The City is receiving on a per claim basis the 2010 Medicare retro payments. The Manager reviewed several line items including General Government Legal, General Assistance Salaries, Municipal Building Heating Fuel, and Nylander Salaries.

Councilor M. Goughan had a question about Liability account 493-00 RSU 39 Commitment and the January beginning balance. Manager Buck will have Finance review this account and provide detailed information for the Council.

Motion made by D. Martin, seconded by C. Bell to approve the Financial Statement for the period through March 31, 2011 as presented. (6 yes, 1 no, M. Goughan) So voted.

Council Agenda item #6: Consider acting upon the 2011 Culvert Bids in the quantities as specified.

Culvert Bids:

Paris Farms	\$10,955.60
EJ Prescott	\$11,035.40
Shurleff	\$12,091.05

Motion made by M. Williams, seconded by MK Barbosa, to accept the Bid of Paris Farmers Union in the amount of \$10,955.60 for the 2011 purchase of culvert inventory as specified. (7 yes) So voted.

Council Agenda item #7: Consider acting upon the 2011 Paint Bids in the quantities as specified.

Paint Bids:

Sherwin Williams	\$10,908.40
SW Collins	\$12,003.66
Franklin	\$ 9,938.75

Motion made by C. Bell, seconded by D. Martin, to accept the Bid of Franklin Paint in the amount of \$9,938.75 for the 2011 purchase of street paint inventory as specified. (7 yes) So voted.

Council Agenda item #8: Consider setting the dates for the 2011 City-wide brush removal program.

This the fourth year the City is looking to hold a one week single pass brush and leaves removal program. The Director of Public Works is recommending that it be held the second week versus the first week of May.

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Motion made by D. Martin, seconded by M. Williams, to implement a one week single pass brush and leaves removal program for curbside pickup the week of May 9-13, 2011 as stipulated. (7 yes) So voted.

Council Agenda item #9: Consider the renewal of Rubbish Haulers Licenses for the following:

- a. Rick Chapman d/b/a City Sanitation, Caribou
- b. Gary Rossignol d/b/a/ Rossignol Sanitation, Caribou
- c. Pine Tree Waste, Houlton
- d. Gilford Berube d/b/a Gil's Sanitation, Inc., Presque Isle
- e. Jack Herbert d/b/a McNeal's Trucking
- f. Nathan Haney d/b/a Crown of Maine Sanitation

Motion made by M. Williams, seconded by D. Martin, to renew the Rubbish Haulers Licenses for Rick Chapman d/b/a City Sanitation, Caribou; Pine Tree Waste, Houlton; Gilford Berube d/b/a Gil's Sanitation, Inc., Presque Isle; Jack Herbert d/b/a McNeal's Trucking; and Nathan Haney d/b/a Crown of Maine Sanitation pursuant to Chapter 6 Article II, Section 6-202. (7 yes) So voted.

Motion made by C. Bell, seconded by D. Martin, to conditionally renew the Rubbish Haulers License for Gary Rossignol d/b/a Rossignol Sanitation, Caribou provided that a completed application, completed vehicle inspection form, insurance card, and application fee are submitted to the City Clerk's Office prior to April 25, 2011. (7 yes) So voted.

Council Agenda item #10: Consider the renewal of Public Taxi Licenses, pursuant to Chapter 7 Article 1, for the following:

- a. Marty Clayton d/b/a Aroostook Cab Company
- b. Lori Hodsdon d/b/a Town Taxi, 538 Fort Fairfield Road

Motion made by C. Bell, seconded by D. Martin, to renew the Public Taxi Licenses for Marty Clayton d/b/a Aroostook Cab Company and Lori Hodsdon d/b/a Town Taxi, 538 Fort Fairfield Road, pursuant to Chapter 7 Article 1. (7 yes) So voted.

Council Agenda item #11: Consider setting a Public Hearing Date of May 9, 2011 to consider amending Chapter 7 Article XII to require Seller/Server Training as a condition of issuing a Liquor License.

The Manager provided a brief summary of the Seller/Server Training and the development of the proposed amendment. Notice will be sent to the businesses that sell alcohol.

Motion made by M. Williams, seconded by C. Bell, to set a Public Hearing Date of May 9, 2011 to consider amending Chapter 7 Article XIII to require Seller/Server Training as a condition of issuing a Liquor License. (7 yes) So voted.

Council Agenda item #12: Consider setting a Public Hearing Date of May 9, 2011 to consider amendments to chapter 10 Sections 102 & 103 for the consolidation of Chamber, Economic, and Community Development.

The Manager provided a quick overview of the proposed amendments.

Motion made by C. Bell, seconded by D. Martin, to set a Public Hearing Date of May 9, 2011 to receive public input on the proposed amendments to Chapter 10 Community Development to establish a Chamber of Commerce and combined Department of Community and Economic Development. (7 yes) So voted.

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Council Agenda item #13: Consider authorizing Game of Chance Licensing for the following:

- a. American Legion Post #15, Texas Hold'Em for May 7, 2011
- b. Caribou Senior Citizens Bingo, Sweden Street, Bingo

Motion by D. Martin, seconded by J. Boone, to authorize a Game of License for the American Legion Post #15 for a Texas Hold 'Em game for May 7, 2011 and a Bingo Game of Chance License for the Caribou Senior Citizens Bingo, Sweden Street. (7 yes) So voted.

Council Agenda item #14: Updates

Council D. Martin provided a brief update on the work of the Charter Commission.

Mayor K. Murchison, Jr., reminded the public that the Council will not be holding a second meeting during the month of April.

The City Manager provided updated information on awarding of the rail line to Eastern Maine Rail and the Grimes Mills Road.

Council Agenda item #15: Other Business

- a. Review of Snow Removal Actions for Intersection of West Gate Rd. and Route 89

The owner of the business located at this intersection has received correspondence from the City summarizing the pattern for future snow removal plus a diagram.

- b. Review of the Caribou Connector Project – Update on latest actions

Clearing of wood is being done and equipment is moving in. Utility work will start in the next couple of weeks. The Manager summarized a telephone conference call that has taken place with MDOT Commissioner Bernhardt concerning two commercial property owners.

- c. Review of the continuing consolidation of Nylander operations and Chamber Services into the Nylander Museum Building

Last week both the Nylander Board of Trustees and the current Executive Committee for the CCC&I Board of Directors held meetings. The number of hours for city employee Jeanie McGowan has changed from twenty-seven to sixteen hours. For the summer, the Nylander Board is considering using two 20-hours a week volunteers so that museum could be open set hours. Additionally the volunteers would cover for the Chamber Director whenever that individual has to step out on Chamber business. The volunteers would be able to answer the telephone and greet people as they come into the building. All fixtures from the center section of the museum will moved to the downstairs area and the collections will remain in the wings. There are ongoing discussions concerning the sharing of office equipment. Resumes are being accepted until April 29th for the Chamber position. The plan is for the scoring of resumes and interviews to be done during the first two weeks of May followed by an offering of employment.

Work is continuing on modification to the economic and community director's position and job title.

- d. Other

Feed the County Concert – The concert is being sponsored by Aroostook County Federal Savings & Loans in part to celebrate its 75th birthday with the event to be held at Spud Speedway. ACFS&L's goal is to raise \$120,000 for Catholic Charities Feed the County program.

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Meeting Dates previously set:

- AFSCME negotiations April 26, 2011 at 6:30 p.m. Council Chambers
- MMA Risk Management Dinner April 27, 2011 at 6:00 p.m. Crow's Nest, Presque Isle
- Teamsters negotiations April 28, 2011 at 6:30 p.m. Council Chambers
- Council Meeting May 9, 2011 at 7:00 p.m. Council Chambers 25 High Street

Council Agenda item #16: Adjourn

Motion made by C. Bell, seconded by D. Martin, to adjourn the meeting.

Meeting adjourned 8:53 p.m.

Jayne R. Farrin, Secretary