

August 15, 2011

11-15 wksp

A workshop meeting of the Caribou City Council was held at 9:22 p.m. on August 15, 2011, in Council Chambers with the following members present: Mayor Kenneth G. Murchison, Jr., Deputy Mayor Christopher A.R. Bell, Mary Kate Barbosa, David Martin, John R. Boone, R. Mark Goughan, and Miles R. Williams.

Steven R. Buck, City Manager and David Ouellette, Director of Public Work were present.

Item #1: Review of right-of-way issues across City owned Tax Map 12 Lot 5A and CUD Property access off the Grimes Road (Former McCains' freezer building).

- Caribou Utilities District owns land off the Grimes Road. Currently the land is rented to Griffeth Farms and they are accessing the CUD property by traveling over City owned property.
- CUD General Manager Alan Hitchcock has spoken with Manager Buck about obtaining an easement so farm equipment and vehicles can travel legally over City own property.
- CUD has an interest in using a 12" underground pipe located in the area.
- CUD is requesting a formal document so it can be recorded in the Registry of Deeds.
- Lot 5A is about 20 acres.
- There was discussion about whether an easement should be temporary or permanent.
- Council consensus was for a temporary easement with a first option on the pipeline and CUD will pay for any attorney fees.

Item #2: Review of Position Replacements for the following:

a. Library part-time Position

Representatives from the Library were not able to attend the meeting this evening. The Manager had wanted them to present on the part-time position and Saturday hours.

b. Public Works full-time Mechanic

c. Public Works (2) Truck Drivers

Manager Buck and Director Ouellette reviewed several personnel changes within the Public Works Department.

- None of the Public Works positions are "new" and currently all positions have been filled.
- The Department has three working mechanics and they do some of the maintenance work for other City departments. One of the mechanics is designated Shop Foreman.
- Approximately 25 applications were received for the truck driver position but only 12 or 13 were qualified.
- Director Ouellette praised the new mechanic hire and his level of training. Mr. Ouellette was familiar with the new hire as he had spent some time working at the P.W. garage while attending Loring Job Corps.
- Director Ouellette explained several details about the workings of the P.W. garage, the amount of experience it takes for a truck driver to know his snowplowing route, and how P.W. employees cannot take vacations from November 15<sup>th</sup> to April 15<sup>th</sup>.
- In the past, the hiring of part-time individuals for snow removal has not worked well.

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Council consensus was that these new hires were warranted.

Item #3: Consideration of delegating authority to approve B.Y.O.B. permit applications to the Chief of Police.

- The Manager reviewed the MRSA Title 28-A which allows municipal officers to designate someone the authority to approve B.Y.O.B. permits.
- The Manager suggests that this authority be delegated to the Police Chief with applications available in the City Clerk's Office.

Council consensus was favorable to delegating this authority to the Police Chief for routine applications.

Item #4: Review of Concerns pertaining to One Steel's operations off Limestone Street.

- Mr. Curless, a resident of Limestone Street, has medical conditions that are aggravated by the operation of One Steel.
- Mr. Curless's grievances include diesel fumes, dust, and debris in the street.
- There are three or four houses located in this area which is zoned Industrial 2. It is not unusual for there to be complaints when there are homes located in an industrial zone.
- The Council can consider this situation during One Steel's reapplication process.
- Manager Buck will have CEO Wentworth monitor the situation including noise, CO2 detection, and air emissions.

Item #5: Adjourn

Workshop adjourned at 10:15 p.m.

Jayne R. Farrin, Secretary