

January 3, 2011

11-01

The Caribou City Council held an organizational meeting at 7:00 p.m. Monday, January 3, 2011 in Council Chambers with the following members present: Mayor Kenneth G. Murchison, Jr., Deputy Mayor Karla M. Bell, Christopher A. R. Bell, David Martin, and Mary Kate Barbosa. John R. Boone was absent and excused. R. Mark Goughan was absent.

Steven R. Buck, City Manager, was present.

Barbara Scott, representing the Aroostook Republican; and Time Warner covered the meeting.

Also attending the meeting was Janine Murchison.

Swear in Kenneth Murchison and David Martin to the Caribou City Council
(City Clerk, Jayne R. Farrin)

The Clerk administered the oath of office to Kenneth Murchison and David Martin for three years.

Council Agenda item #1: Election of Chairperson/Mayor for the City Council for 2011.

Motion made by K. Bell, seconded by C. Bell, to nominate Kenneth G. Murchison, Jr. for Mayor of the 2011 Caribou City Council.

Motion made by C. Bell, seconded by D. Martin, to cease nominations. (5 yes) So voted.

Motion made by C. Bell, seconded by D. Martin, to waive voting by secret ballot and to vote by a show of hands. (5 yes) So voted.

Kenneth G. Murchison, Jr. was elected Mayor of the 2011 Caribou City Council by a show of hands. (4 yes, 1 abstention) So voted.

Council Agenda item #2: Election of Deputy Chairperson/Deputy Mayor for the City Council for 2011.

Motion made by C. Bell, seconded by MK Barbosa, to nominate Karla M. Bell for Deputy Mayor of the 2011 Caribou City Council.

Motion made by C. Bell, seconded by D. Martin, to cease nominations and immediately move to a show of hands of support. (4 yes, 1 abstention, K. Bell) So voted.

Karla M. Bell was elected Deputy Mayor of the 2011 Caribou City Council by a show of hands. (4 yes, 1 abstention) So voted.

Council Agenda item #3: Consider appointment of a Secretary to the City Council for 2011.

Motion made by K. Bell, seconded by MK Barbosa, to appoint Jayne R. Farrin, City Clerk as the Secretary to the City Council for 2011. (5 yes) So voted.

Council Agenda item #4: Establish a date, time, location and rules of procedure for regular meetings of the City Council for the year 2011.

Motion made by C. Bell, seconded by K. Bell, to set the second and fourth Monday of each month at 7:00 p.m. as the posted meeting dates to be held in the Council Chambers, 25 High Street – A workshop will be part of the second meeting of the month following the conclusion of the business meeting for those subjects needing further development prior to Council actions – Meetings are to be conducted using Roberts Rules. (5 yes) So voted.

Council Agenda item #5: Consider authorizing the continuation of City Government functions from January 1, 2011 until final adoption of the 2011 City Budget.

Motion made by D. Martin, seconded by K. Bell, to continue municipal operations under as per the 2010 Budget until such time as the Council has adopted the 2011 calendar year budget pursuant to Charter section 5.08 (c). (5 yes) So voted.

Council Agenda item #6: Consider authorizing the City Manager to approve Treasurer's Warrants for 2011.

Motion made by K. Bell, seconded by D. Martin, to authorize the City Manager as the Council's representative for the purpose of reviewing and signing the municipal warrants for 2011, pursuant to Charter section 5.02. (5 yes) So voted.

Council Agenda item #7: Consider appointment of Administrative City Officers for 2011.

Motion made by K. Bell, seconded by D. Martin, to appoint the slate of Administrative City Officers for 2011 as listed. (5yes) So voted.

The following administrative officers were appointed:

City Clerk	Jayne R. Farrin
Deputy City Clerk	Kalen Hill
City Treasurer	Wanda L. Ouellette
Finance Director	Wanda L. Ouellette
Deputy Treasurer	Mary Ann Scott
Tax Assessor	Elizabeth O'Bar
Tax Collector	Wanda L. Ouellette
Director of Parks & Recreation	Kathleen Mazzuchelli
Emergency Management Director	Roy E. Woods
Public Works Director	David Ouellette
Building Inspector	Stephen Wentworth

Assistant Building Inspector	Roy E. Woods
General Assistance Administrator	Jayne R. Farrin
Health Officer	Stephen Wentworth
Plumbing Inspector	Stephen Wentworth
Alternate Plumbing Inspector	Rebecca McBreairty
Alternate Code Enforcement Officer	Rebecca McBreairty
Electrical Inspector	Stephen Wentworth
Code Enforcement Officer	Stephen Wentworth
Nylander Museum Director	Jeanie McGowan
Librarian	Diane Dubois
Community Development Director	Michael Shrewsberry

Caribou Police Officers:

Michael W. Gahagan	Craig A. Peterson
Ronald A. Curtis	Douglas W. Bell
Edward Dubie	Keith K. Ouellette
Kevin P. St. Peter	Dwight Wilcox
Bobbie D. Worley	Chad Cochran
Paul L. Vincent	Jason Matheson
Mark A. Gahagan	Corey Saucier
Erik Jandreau	Jay Trainer

Caribou Police Reserve:

Dale Campbell	Philip McDonough III
Anthony Collins	Neal Ouellette
Darryl Hitchcock	Stephanie Beaulieu
Ryan Fitzpatrick	Arik Jepson

Dog Constable:

Charles Ketch

Council Agenda item #8: Consider authorizing the collection of property tax before the 2011 Commitment date and pay no interests (0%) on prepayments.

Motion made by D. Martin, seconded by C. Bell, to authorize the Tax Collector to accept payments towards property taxes prior to the 2011 commitment date and pay no interest (0%) on said prepayments. (5 yes) So voted.

Council Agenda item #9: Consider authorizing the City to provide a Tax Club for 2011.

Motion made by K. Bell, seconded by MK Barbosa, to authorize a Tax Club for 2011 as previously established providing for 12 equal payments of an accounts tax liability with no interest for October, November, and December. (5 yes) So voted.

Council Agenda item #10: Reconsider the revised Transportation Project Agreement with Maine DOT for the future construction of sidewalk on North Main Street at 80% funding levels.

The City Manager provided a summary of the activity that has occurred since the last Council Meeting. Maine DOT is very supportive of this project and is willing to return to previous funding level split of 80/20. The City share would be 20% of the total cost of

the project. The total project cost has been calculated to be \$248,187.00. Manager Buck answered several questions from the Councilors.

Motion made by C. Bell, seconded by K. Bell, to approve revised transportation project agreement with Maine DOT for the construction of sidewalks on North Main Street at a 80/20 split. (5 yes) So voted.

Council Agenda item# 10 B: Consider a review of the year end payment to the Caribou Chamber of Commerce and Industry prior to disbursement.

In 2010, the City Council had authorized \$147,500.00 to be paid to CCC&I. CCC&I has submitted invoices and been paid for nine months. CCC&I have not submitted any invoices for the months of September, October, November or December.

Motion made by K. Bell, seconded D. Martin, to authorize the Finance Department to make a final disbursement of \$55,416.54 under account E-75-01-388-01 to the CCC&I for a total annual disbursement of \$147,500.00 provided the City receives a revised invoice. (5 yes) So voted.

Council Agenda item #11: Executive Session: Consider moving to Executive Session to discuss the fulfilling vacancies of appointed Board positions pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(A).

7:40 p.m. Motion made by C. Bell, seconded by K. Bell, to move to Executive Session for the purpose of discussing the fulfilling vacancies of appointed Board positions pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(A). (5 yes) So voted.

8:00 p.m. Returned from Executive Session.

Motion made by K. Bell, seconded by D. Martin, to reappoint Jane Mavor-Small to the Recreation Commission for a three year term. (5 yes) So voted.

Motion made by K. Bell, seconded by C. Bell, to reappoint Nancy Solman and Janine Murchison to the Utilities District Board of Trustees for a three year terms. (4 yes, 1 abstention, K. Murchison) So voted.

Board of Assessors – three year term

Galen Rockwell

Cary Board of Directors - three year term

Regen Gallagher, DO, Gregg Collins, and David Sleeper

Two year term

Brent Jepson

Hospital District Board – three year term

David Wakem

Planning Board – three year term

James Murphy and Philip McDonough II

Chairman Registration Appeals Board – three year term

Donna Barnes

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Zoning Board of Appeals – three year term
David Corriveau

Library Board of Trustees – five year term
Gillian Sleeper and Marty Belanger

Planning Board – three year term
Christine Solman

Motion by D. Martin, seconded by C. Bell, to reappoint the slate for the Board of Assessors, Cary Board of Directors, Hospital District Board, Chairman Registration Appeals Board, Zoning Board of Appeals, Library Board of Trustees and Planning Board. (5 yes) So voted.

Motion made by K. Bell, seconded by C. Bell, to hold a Budget Workshop on January 10th. (5 yes) So voted

Council Agenda item #12: Adjourn

Motion made by K. Bell, seconded by MK Barbosa, to adjourn.

Jayne R. Farrin, Secretary