

July 19, 2010

10-15

A regular meeting of the Caribou City Council was held at 7:00 p.m. on Monday, July 19, 2010, in Council Chambers with the following members present: Mayor Kenneth G. Murchison, Jr., Deputy Mayor Karla M. Bell, R. Mark Goughan, David Martin, Christopher A. R. Bell, Mary Kate Barbosa and John R. Boone.

Steven R. Buck, City Manager

Also attending the meeting was Lucas Butler.

Upon opening the meeting Mayor Murchison expressed condolences for the death of former employee Rufus Bernard. Mr. Bernard worked as Caribou's Police Chief from 1963 to 1974.

Council Agenda item #1: Public Input

Summer Intern Lucas Butler addressed the Council extending his thanks for the experience he received this summer working for the City. He expressed his personal thanks to the Director of Public Works David Ouellette and City Manager Steven Buck.

Council Agenda item #2: Consider authorizing the minutes of the following meetings:

a. Council Meeting of June 28, 2010

Motion made by C. Bell, seconded by D. Martin, to approve the minutes of the June 28, 2010 Council Meeting as printed. (6 yes, 1 abstention, MK Barbosa) So voted.

b. Council Workshop of June 28, 2010

Motion made by K Bell, seconded by C. Bell, to approve the minutes of the June 28, 2010 Council Workshop as printed. (6 yes, 1 abstention, MK Barbosa) So voted.

Council Agenda item #3: Consider acceptance of the Financial Statements for the period ending June 30, 2010.

The City Manager stated that the Financial Statements do not include any of the budget adjustments that were Council authorized at the June 28, 2010 meeting. The adjustments will show in the July Financial Statements. The City Manager reported the month of June ended with the Expense Summary Report closing at 3.78% behind projections YTD. The Revenue Summary Report is closing as 2.51% behind projections YTD, an improvement of 1.48%. This major improvement continues to be due to the response within the Ambulance Billing Department. June Excise Tax receipts totaled \$126,545.00 which was the strongest for the month of June since 2004. He noted that State Revenue Sharing is still under performing for the year; additionally, Miscellaneous Interest continues to under perform partly due the cash flow involving RSU #39 payouts. He summarized the major factors contributing to the final figures and provided information on the various departments and the line items most impacting the final figures.

Councilor M. Goughan asked when the Ambulance Billing Department billings would be current. Manager Buck answered that this should occur by the end of July. Councilor K. Bell asked about the crosswalk on North Main Street at the intersection of Park Street and whether there is a way to mark it without painting it. Manager Buck suggested that cones could be placed there.

July 19, 2010

10-15 Pg. 2

Motion made by C. Bell, second by D. Martin, to accept the Financial Statements for the period ending June 30, 2010 as presented. (6 yes, 1 no, M. Goughan) So voted.

Council Agenda item #4: Consider authorizing a Hold Harmless Agreement between the Maine Department of Transportation and the City for traffic diversion over a municipal way.

Department of Transportation is requesting the City sign a Hold Harmless Agreement covering any and all claims, loss or damage arising from a culvert replacement project on the McBurnie Road in Presque Isle. Manager Buck wants the City's legal counsel to review this agreement before the Council takes any action.

Motion made by C. Bell, seconded by K. Bell, to table the request to authorize a Hold Harmless Agreement from the City to the Maine Department of Transportation until such time as legal counsel has provided guidance on the agreement. (7 yes) So voted.

Council Agenda item #5: Consider the issuance of a Game of Chance License for the Knights of Columbus #1870, 357 Washburn Road.

Motion made by D. Martin, seconded by C. Bell, to authorize the Game of Chance License for the Knights of Columbus #1870, 357 Washburn Road. (7 yes) So voted.

Council Agenda item #6: Consider the issuance of a Game of Chance License, Texas Hold-um, for the American Legion Post #15, 67 Sweden Street.

Motion made by K. Bell, seconded by MK Barbosa, to authorize the Game of Chance License, Texas Hold-um, for the American Legion Post #15, 67 Sweden Street. (7 yes) So voted.

Council Agenda item #7: Notification of a Planning Board Resignation and the need for a future appointment.

Lynn McNeal has submitted his resignation from the Planning Board effective immediately. The Council consensus was to place notification in the Aroostook Republican of the Planning Board opening and to accept volunteer applications for the opening.

Council Agenda item #8: Consider voting on the slate of officers for the 2011 Maine Municipal Association's Vice President and Executive Committee Members.

Motion made by D. Martin, seconded by K. Bell, to support Clint Deschene as Vice President for Maine Municipal Association. (6 yes, 1 abstention, C. Bell) So voted.

Motion made by K. Bell, seconded by D. Martin, to move the slate of officers for the MMA Executive Committee. (7 yes) So voted.

Council Agenda item #9: Updates

- Letter from U.S. Coast Guard

The signal at the Caribou facility has been shutdown. It has not been declared excess property and the U.S. Coast Guard is studying its future use, if any, of the site. Meantime they will solicit a responsible third party to occupy the facility.

- Maine Ambulance Association Update

Mainecare rates are not increasing September 1, 2010.

- Maine Military Authority Lease

The Maine Military Authority has proposed a two-year lease renewal with 3 one-year extensions.

- Airport

Therault Lawncare has been there and sprayed the runway for weed control. Public Works has done the mowing. All the lighting apparatus has been looked over and is fully operational. The City is looking to restripe the runways as it has not been done in five years.

Because the Airport does not have pappi lighting, Fresh Air LLC Operator William Belanger has spoke with the Manager requesting multiple GPS approaches for the airport. Recently the Manager was contacted by a federal contractor with information regarding a nationwide Federal initiative for GPS approaches for all General Aviation airports. The contractor has been to Caribou and completed a two day survey of the airport which included the GPS mapping of all obstructions for all the runways.

- Caribou Utilities District has completed their work on South Main Street. This project has been released to MDOT. It is expected that they will be in the first week of August to complete a curb to curb milling of South Main Street.
- The audit is completed. The difference this year is having six months of a Caribou School Department and six months of RSU #39.
- PUC – street light improvements.
- Retail Sales – According to MaineBiz retail sales increased in May by 2%.
- North Main Street Sidewalk – MDOT has requested that the City cost out the expense from the round-a-bout to Cary Medical Center.
- General Aviation Airport meeting in Millinocket – Manager Buck updated the Council.
- Channel 8 server is down and is not repairable. Oak Leaf Systems has given a quote of \$3600.00 to replace the server. The new server will be more user friendly and is the same type used by a couple of neighboring communities.
- The State has made an offer to purchase the MM&A rail line.
- The design and build for Segment 4 has been advertised in the Kennebec Journal. According the MDOT website there are only two listed design and build teams – Sergeant Corporation and Soderberg Construction.

Council Agenda item #10: Other Business

- a. First Read: Review of Clerk's Fees for Lineage Verification Fee and Non-certified Genealogy Copies for future actions.  
The City Clerk's Office is recommending a new \$2.00 Lineage Verification fee and increasing the non-certified copy fee from \$3.00 to \$5.00.

July 19, 2010

10-15 Pg. 4

- b. Boy Scout Troop #184 has a new Eagle Scout. Recently Mark Sturzl obtained the rank of Eagle Scout. His project included the extension of flagpoles from the Caribou High School down to the end of Bennett Drive. Mayor Murchison signed a Mayoral Proclamation declaring July 18, 2010 Mark Sturzl Day. Councilor Goughan asked if the new Eagle Scout might be able to attend a Council Meeting so the Council could congratulate him in person.

Meeting Dates previously set:

Council Meeting - August 16<sup>th</sup>, 2010, 7:00PM Council Chambers 25 High Street

Council Agenda item #11: Adjourn

Motion made by K. Bell, seconded by D. Martin, to adjourn the meeting. (7 yes) So voted.

8:07 p.m. Meeting adjourned.

Jayne R. Farrin, Secretary

A workshop session followed the meeting.