

A regular meeting of the Caribou City Council was held 7:00 p.m. on Tuesday, November 27, 2012 in Council Chambers with the following members present: Mayor Kenneth G. Murchison, Jr., Deputy Mayor David Martin, Mary Kate Barbosa, John R. Boone, Philip McDonough II, Gary Aiken, and Joan L. Theriault.

Austin Bless, City Manager; David Ouellette, Director of Public Works; Kathleen A. Mazzuchelli, Superintendent of Parks & Recreation; Stephen Wentworth, Code Enforcement Officer; and Chief Scott Susi.

2011 Caribou Charter Commission Members: Patricia Collins, John Swanberg, Bryan Thompson, Scott Walker, and Roy Alden.

Attending: Wilfred Martin, Milo Haney, Freeman Cote, Paul R. Camping, David R. Genthner, Sr., Merrill Lowell, Gloria J. Kidney, Mark Nadeau, Joe Reynolds, Sam Collins, Doug Morrell, and Carol A. McElwee.

Natalie Bazinet, representing the Aroostook Republican and Time Warner covered the meeting.

Council Agenda Item #1: Public hearing on an ordinance abolishing the Community and Economic Development Department

7:01 p.m. Public Hearing Opened.

City Manager Bless provided a brief summary.

No public input.

7:03 p.m. Public Hearing Closed.

Council Agenda Item #2: Public hearing on the renewal of Junkyard Permits

7:03 p.m. Public Hearing Opened.

City Manager Bless noted that the applications were all renewals and Code Enforcement Officer Wentworth supported their renewal.

No public input.

7:04 p.m. Public Hearing Closed.

Council Agenda Item #3: Public Input

- a) Josh Ouellette – was not present for public input
- b) Mark Reschke, Grimes Road resident, requested that the Council consider changing the price structure charged by the Assessor's Office for receiving an automated copy of the tax valuation book. The current fee is \$160.00. Mr. Reschke stated that this charge seems exorbitant as the tax information has already been paid by Caribou taxpayers. He suggested a two-tiered charge, \$5.00 for Caribou taxpayers and \$160.00 for anyone else. See Exhibit A.
- c) John Swanberg, 2011 Charter Commission member, thanked the Council for their hard work preparing the 2013 Budget. He noted that several members of the 2011 Charter Commission were in the audience. The Charter Commission spent a great deal of time reviewing and discussing the budget process and then the Charter was approved by Caribou voters. The people of Caribou are expecting the Council to approve the Expense and Capital Budgets by December 15th as outlined in the City Charter. The 2013 Expense Budget needs to be a total gross expense budget. Once adopted the 2013 Expense Budget may only be reduced and not increased.

d) Council 2013 Expense Budget Goals:

- Mayor Murchison – maintain 2012 levels, modest pay increase if the revenues are there, does not believe the public wants super austerity measures, and make small adjustments if needed.
- Deputy Mayor Martin – keep the budget within one or two percent of last year and make up the difference on the revenue side.
- Councilor McDonough – Try to maintain what the City had in 2012.
- Councilor Aiken – Maintain what the City had in 2012 with the exception of the Library roof replacement project as that needs to be done with the hope that the City can make the cuts someplace else.
- Councilor Theriault – Does not support a tax increase and at least maintain 2012 levels, if possible, give a small tax cut.
- Councilor Boone – He would like the City to hold the line, there may be some areas that can be trimmed a bit, and he does not want to see departments eliminated other than the Office of Community Development.
- Councilor Barbosa – Maintain 2012 levels but the Budget may have to go up one percent even though she would rather not.

e) Milo Haney wants to see five percent cuts across the board.

Council Agenda Item #4: Declaration of Conflicts of Interest from the City Council regarding any agenda item.

None.

Council Agenda Item #5: Consider authorizing the minutes of the following meetings:

a) October 22, 2012 City Council Meeting

Motion made by P. McDonough, seconded by G. Aiken, to accept the minutes of October 22, 2012 Council Meeting as presented. (6 yes, 1 abstention, D. Martin) So voted.

b) November 8, 2012 City Council Workshop

Motion made by P. McDonough, seconded by G. Aiken, to accept the minutes of November 8, 2012 as corrected. (6 yes, 1 abstention, MK Barbosa) So voted.

c) November 13, 2012 City Council Meeting

Motion made by P. McDonough, seconded by D. Martin, to accept the minutes of the November 13, 2012 as presented. (5 yes, 2 no abstentions, J. Boone, MK Barbosa) So voted.

Council Agenda Item #6: Consent Agenda

a) Police Department Report

b) Club Liquor License for the American Legion Post #15

c) Special Amusement Permit for the American Legion Post #15

Motion made by D. Martin, seconded by P. McDonough, to approve the Consent Agenda Business Items a, b, and c. (7 yes) So voted.

Council Agenda Item #7: Municipal Building Carpet

On November 13th, the Council authorized the replacement of carpeting on the second floor of the Municipal Building. The accepted \$18,000 quote was from Carpet Barn. Since then carpet

specifications have been compared for the quotes that were submitted and it was found the two quotes were not a fair comparison. The quotes for exactly the same carpeting are:

Carpet Barn	\$18,000
Sullivan's Flooring Covering	\$16,900

Sullivan's Flooring Covering offered another quote of \$18,900 for the Cadillac of carpeting which is carpet tile. Carpet Barn did not provide a quote for this type of carpeting.

Motion made by G. Aiken, seconded by D. Martin, to rescind the motion to authorize the purchase of carpeting from Carpet Barn for \$18,000 and to purchase the carpeting from Sullivan's Flooring Covering for \$16,900. (6 no, 1 abstention, J. Boone) Motion Failed.

Motion made by G. Aiken, seconded by D. Martin, to rescind the motion to authorize the purchase of carpeting from Carpet Barn. (6 yes, 1 abstention, J. Boone) So voted.

Motion Made by G. Aiken, seconded by D. Martin, to accept Sullivan's Flooring Covering quote of \$16,900 for carpeting for the second floor of the Municipal Building with the monies coming out of Line 397. (7 yes) So voted.

Council Agenda Item #8: Moving Ambulance Billing to Lions Building

Motion made G. Aiken, seconded by P. McDonough, to table moving ambulance billing to the Lion's Building until the December 10, 2012 meeting so the Council can receive an accurate accounting of the line items to use for the repairs. (7 yes) So voted.

Council Agenda Item #9: Consent Agreement Request

At the November 13th meeting, the Council reviewed a request for a Consent Agreement from Steven Trombley. He was requesting permission to move a mobile home into an Industrial Zone. The Council requested further investigation and took no action on the 13th.

City Manager Bleess has discussed the matter with Maine Municipal Association Legal and it is their opinion that a consent agreement would not be the best option for the city. Mr. Bleess commented that the property in question borders a Residential Zone and suggested that it be handed to the Planning Board for them to look at rezoning the property.

Motion made by P. McDonough, seconded by MK Barbosa, to send this request to the Planning Board for them to consider whether rezoning of this area would have benefits for the City. (7 yes) So voted.

Council Agenda Item #10: Transfer of Funds

Finance Director Raymond has been reviewing the City's reserve accounts and has identified two accounts that can be closed because the projects have been completed. Staff is recommending the transfer of all or a portion of the funds to either a reserve account for the Airport or Library Roof Project.

G 01-393-00 MMF/CUD	\$28,876.44
G 01-404-00 Plymouth	\$63,305.45
Total	\$92,181.89

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Motion made by P. McDonough, second by J. Theriault, to transfer the funds out of G 01-393-00 MMF/CUD \$28,876.44 and G 01-404-00 Plymouth \$63,305.45 to the Library Account G 01-053-00. (7 yes) So voted.

Council Agenda Item #11: Second Council Meeting in December

Council meetings are established to be the second and fourth Mondays of the month. The fourth Monday in December is Christmas Eve.

Motion made by P. McDonough, seconded by D. Martin, to cancel the second Council Meeting in December. (7 yes) So voted.

Council Agenda Item #12: Transferring land to RSU 39

City Manager Bleess provided a brief history concerning ownership of the property next to the bus garage on Glenn Street. In 2008, the City donated the land to the Caribou Children's Discovery Museum and recently this organization has deeded the property back to the City. RSU #39 Superintendent McElwain has approached the City requesting that it be deeded over to the RSU.

The Council had several questions concerning whether the City needs or should deed the parcel to the RSU as it is an asset to the City of Caribou. The City Manager will obtain legal advice on the issue. The Mayor commented that the property should be secured to limit liability.

Motion made by D. Martin, seconded by J. Theriault, to table for additional information. (7 yes) So voted.

Council Agenda Item #13: Ordinance abolishing Community Development Office

Motion made by D. Martin, seconded by P. McDonough, the adoption of the Ordinance abolishing the Community Development Office. (7 yes) So voted.

Council Agenda Item #14: Ordinance on Standards for Antennas & Equipment installed on or in existing structures

Motion made by P. McDonough, seconded by D. Martin, to set a Public Hearing date of December 10, 2012 on the proposed Ordinance on Standards for Antennas & Equipment installed on or in existing structures. (7 yes) So voted.

Council Agenda Item #15: Ordinance on Home Occupations

Motion made by P. McDonough, seconded by D. Martin, to set a Public Hearing date of December 10, 2012 on the proposed Ordinance on Home Occupations. (7 yes) So voted.

Council Agenda Item #16: Junkyard Permits

2013 Junkyard Permit Applications:

Anderson's Savage, Van Buren Road
Gilbert's Salvage, 1060 Albair Road
One Steel Recycling, Inc., Limestone Street
Mark's Towing, 508 Access Highway

Motion made by P. McDonough, seconded by J. Theriault to move the slate and approve the Junkyard Permit applications. (7 yes) So voted.

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Council Agenda Item #17: Other Business

Motion made by P. McDonough, seconded by D. Martin, to grant one half day off for City employees on December 24th. (7 yes) So voted.

Motion made by D. Martin, seconded by P. McDonough, to accept the Financial Statements for the period ending October 31, 2012 as presented. (7 yes) So voted.

The Council and the City Manager briefly discussed the proposed Airport project

Motion made by J. Theriault, seconded by G. Aiken, to table a decision on Airport Runway Reconstruction project until December 10, 2012 meeting. (7 yes) So voted.

Councilor Boone commented that he would rather see Cary Medical Center assist financially with the Airport Runway Reconstruction project versus helping with the sidewalk project. He noted that the most important planes to use the airport are air ambulances.

Councilor Martin stated that he does not think the City should be plowing parking lots as it is a subsidy for those businesses. Manager Bless will seek a legal opinion as to the City's liability if the City decides not to plow City owned parking lots.

Council Agenda Item #18: Executive Session to discuss Labor Negotiations with AFSCME LOCAL 220, COUNCIL NO. 93 pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(D).

8:25 p.m. Motion made by J. Boone, seconded by P. McDonough, to move into Executive Session to discuss Labor Negotiations with AFSCME LOCAL 220, COUNCIL NO. 93 pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(D). (7 yes) So voted.

9:00 p.m. Returned from Executive Session.

Discussion was held. No action taken.

Council Agenda Item #19: Executive Session to discuss a personnel issue pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(A).

9:01 p.m. Motion made by P. McDonough, seconded by MK Barbosa, to move into Executive Session to discuss a personnel issue pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(A). (7 yes) So voted.

9:21 p.m. Returned from Executive Session.

No action taken.

Discussion was held on holding a budget workshop.

Motion made by D. Martin, seconded by MK Barbosa, to hold a budget workshop at 6:00 p.m. on December 5, 2012. (7 yes) So voted.

Upcoming Meeting Dates:

- November 29, 2012 Ambulance Committee Meeting.
- December 10, 2012 Council Meeting and Budget Adoption Vote of Council at 7:00 pm

Council Agenda Item #20: Adjournment

Jayne R. Farrin, Secretary