

**CARIBOU CITY COUNCIL
AGENDA**

DATE:**TUESDAY, OCTOBER 9, 2012**

PLACE:**CITY COUNCIL CHAMBERS**

TIME:**7:00 P.M.**

1. Public Input
2. Updates from City Administration
3. Declaration of Conflicts of Interest from the City Council regarding any agenda item.
4. Consider authorizing the minutes of the following meetings:
 - A. September 10th Council Meeting
 - B. September 13th Workshop Meeting
 - C. September 18th Council Meeting
 - D. September 25th Workshop Meeting
5. CONSENT AGENDA (Business items A through G)
Suggested motion: The Caribou City Council moves and seconds the suggested motion under Business Items A, B, C, D, E, F, G & H as presented below.
 - A. Approval of an 8:00 am Opening Time for the November 6, 2012 Elections.
 - B. Appointment of Jayne R. Farrin as Election Warden and Kalen Hill as Deputy Election Warden for the November 6, 2012 Elections.
 - C. Approval of Idella Thompson as ballot clerk for the November 6, 2012 Elections.
 - D. Approval of license for Herman Tracy to conduct a business dealing in Second Hand articles at 322 Sweden Street.
 - E. Approval of a Municipal Quitclaim Deed without Covenants for Richard and Leola Murphy for redemption of property identified as Tax Map 16, Lot 20 E in Caribou, Maine.
 - F. Appointment of the City Manager as the Public Access Officer as required under Maine Statute pertaining to Freedom of Access Act (FOAA) or “Right to Know” law.
 - G. Motion to approve the purchase price of \$3,200 (as is, where is) for the retired 2009 Crown Victoria from the Police Department fleet to Lori Hodsdon.

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6. New City Manager Appointment

Moved, the Caribou City Council hereby appoints Austin Bless as the new City Manager starting October 29, 2012.

7. City Council Vacancy

Motion to appoint _____ to serve to fill the vacancy in the City Council until either a regular or special election can be held for the remainder of the term that expires in 2014.

8. Ambulance Replacement Purchase

Moved, The Caribou City Council hereby authorizes the purchase of a 2013 GM G4500 Braun Chief XL ambulance from FND, Inc. dba Autotronics of Madawaska, Maine at a cost of \$160,879. Funds to be taken from account GL #840. Balance in this account is \$238,354.81.

9. One-Way Traffic Flow

Moved, the Caribou City Council hereby approves changing the flow of traffic on Wright Street to one-way traffic only from the intersection with Washburn Road, southerly to Bradley continuing to the intersection with Huston Street. [This issue was advertised in the Aroostook Republican in the July 4, 2012 edition and a public hearing was held at City Council Chambers on July 16, 2012. Notices were sent to landowners on each of the affected streets.]

10. Bio-Mass Boiler Project

Motion to approve the resolve to facilitate the commencement of an Equipment Lease Purchase Agreement with Green Campus Partners, LLC. and to authorize the Interim City Manager to issue the Notice to Proceed to Trane and Green Campus Partners.

11. Reserve Officer

Motion to approve the appointment of Chad Foley to fill a vacancy as a Reserve Officer for the Caribou Police Department as recommended by the Chief of Police.

12. Fire-Ambulance Chief Completion of Probationary Period

Motion to approve Scott Susi as a regular, full-time Chief for the Fire-Ambulance Departments as recommended by Police Chief Gahagan, Fire Captains, Sperry, Belanger and McCarthy and the Interim City Manager.

[This is before the City Council because of specific limitations on the Interim City Manager's powers and duties related to hiring and firing.]

Sec. 3.04 Powers and Duties of the City Manager.

The City Manager shall be the Chief Administrative Officer of the City. The Manager shall be responsible to the Council for the administration of all City affairs placed in his/her charge by or under this Charter. The Manager shall have the following powers and duties:

(1) Administrative Officers appointed by City Manager. The City Manager shall appoint the following Administrative Officers:

- (a) Chief of Police for an indefinite period
- (b) Chief of Fire Department for an indefinite period
- (c) All other necessary City Administrative Officers

Such Administrative Officers shall hold office for an indefinite period or until their removal by the City Manager.

13. Account Housekeeping Items

Motion to authorize the Finance Director to lapse the following General Ledger Account overages and surpluses to fund balance:

Assets		
127-00	Sweetsoft Long Term Receivable	\$38,103.73
Liabilities		
387-00	Septic System Replacement Grant	-464.89
408-00	CDBG Loan Payments	-26.00
416-00	Community Gateway Grant	78.50
444-00	Library Handicapped	-419.25
453-00	Library Bathroom Renovations	268.45
455-00	Welcome to Caribou Signs	-400.00
469-00	Dental Insurance	-0.08
471-00	DEP Small Communities Grant	-128.18
482.00	Fire Dept. Kitchen Remodeling	-387.66
483-00	Police Garage Roof Repair	555.56
484-00	Police Camera System	-91.24
485-00	150 th Anniversary	-2,648.17
487-00	Fire-Amb. Overtime	2,679.47
494-00	EECBG Program	-8,063.55

14. Other Business

Upcoming Meeting Dates:

- October 15, 22, 29, 2012 at 6:00 p.m. To review budgets for 2013
- October 22, 2012 Council Meeting 8 p.m.

15. Adjournment:

Parking Lot Items:

1. Oct 22nd Council Meeting: Audit Approval and Sept. Financial Approvals
2. Social Media Policy
3. Police 2010 Contract
4. Police, Fire and Public Works Union Negotiations