

October 9, 2012

12-28

A regular meeting of the Caribou City Council was held 7:00 p.m. on Tuesday, October 9, 2012 in Council Chambers with the following members present: Mayor Kenneth G. Murchison, Jr., Deputy Mayor David Martin (arrived at 7:20 p.m.), Mary Kate Barbosa, John R. Boone, Philip McDonough II, and Gary Aiken.

Margaret N. Daigle, Interim City Manager; David Ouellette, Director of Public Works; Michael Shrewsberry, Community Development Director; and Fire Chief Scott Susi.

Attending: Paul Theriault, Wilfred Martin, and Joan Theriault.

Natalie Bazinet, representing the Aroostook Republican and Time Warner covered the meeting.

Council Agenda Item #1: Public Input

Michael Shrewsberry, Vice-Chair for the Bread of Life Soup Kitchen Board of Directors, read a letter of thanks to the City for its' recent contribution and continued commitment to this organization. (Exhibit A)

Paul Roger Camping, Grimes Mill Road, expressed his support for the appointment of Joan Theriault to fill the vacancy on the City Council.

Council Agenda Item #2: Updates from City Administration

The Interim City Manager updated the Council on the following:

- She is working on a project summary report concerning the Department of Economic and Community Development (DECD).
- She is working on a report for the Council relating to budgets and operations. The report will be completed prior to her departure as Interim City Manager.
- Budget process will start 6:00 p.m. October 15, 2012.
- Austin Bless' hiring document has been received and a personnel folder has been started.

Council Agenda Item #3: Declaration of Conflicts of Interest from the City Council regarding any agenda item.

None.

Council Agenda Item #4: Consider authorizing the minutes of the following meetings:

- A. September 10th Council Meeting
- B. September 13th Council Workshop
- C. September 18th Council Workshop
- D. September 25th Council Workshop

Motion made by G. Aiken, seconded by P. McDonough, to approve the minutes of the September 10, 2012 Council meeting and September 18, 2012 Council workshop as presented. (4 yes, 1 abstention, MK Barbosa) So voted.

Motion made by G. Aiken, seconded by P. McDonough, to approve the minutes of the September 13, 2012 Council workshop as presented. (3 yes, Mayor Murchison, P. McDonough, and G. Aiken, 2 abstention, J. Boone and MK Barbosa) Motion Failed.

Motion made by G. Aiken, seconded by P. McDonough, to approved the minutes of the September 13, 2012 Council workshop as presented. (4 yes, 2 abstentions, J. Boone and MK Barbosa) So voted.

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Motion made by G. Aiken, seconded by J. Boone, to approve the minutes of the September 25, 2012 Council workshop as presented. (5 yes) So voted.

Council Agenda Item #5: CONSENT AGENDA (Business items A through G)

- A. Approval of an 8:00 Opening Time for the November 6, 2012 Elections.
- B. Appointment of Jayne R. Farrin as Election Warden and Kalen Hill as Deputy Election Warden for the Nov. 6, 2012 Elections.
- C. Approval of Idella Thompson as ballot clerk for the November 6, 2012 Elections.
- D. Approval of license for Herman Tracy to conduct a business dealing in Second Hand articles at 322 Sweden Street.
- E. Approval of a Municipal Quitclaim Deed without Covenants for Richard and Leola Murphy for redemption of property identified as Tax Map 16, Lot 20 E in Caribou, Maine.
- F. Appointment of the City Manager as the Public Access Officer as required under Maine Statute pertaining to Freedom of Access Act (FOAA) or "Right to Know" law.
- G. Motion to approve the purchase price of \$3,200 (as is, where is) for the retired 2009 Crown Victoria from the Police Department fleet to Lori Hodsdon.

Motion made by P. McDonough, seconded by G. Aiken, to approve the Consent Agenda with Business Items A to G as presented. (5 yes) So voted.

Council Agenda Item #6: New City Manager Appointment

The City Council requested that the Interim City Manager Daigle work a few days with the new City Manager Bleess. Ms. Daigle would help with the transition for Mr. Bleess.

Motion made by P. McDonough, seconded by G. Aiken, to appoint Austin Bleess as the new City Manager starting October 29, 2012. (5 yes) So voted.

Council Agenda Item #7: City Council Vacancy

Joan L. Theriault is the only individual that has expressed interest in serving on the Council.

Motion made by P. McDonough, seconded by G. Aiken, to appoint Joan L. Theriault to fill the vacancy in the City Council until either a regular or special election can be held for the remainder of the term that expires in 2014. (5 yes) So voted.

Joan L. Theriault was sworn into office and took her place at the Council table.

Council Agenda Item #8: Ambulance Replacement Purchase

Fire Chief Susi presented the quotes he has received from FND, Inc. dba Autotronics of Madawaska. He provided information on the need to replace an ambulance and answered all questions from the Council.

Motion made by P. McDonough, seconded by MK Barbosa, to authorize the purchase of a 2012 GM G4500 Braun Chief XL ambulance from FND, Inc. dba Autotronics of Madawaska, Maine at a cost of \$160,879.00 with the funds to be taken from account GL #840 and that the current balance in the account is \$238,354.81. (7 yes) So voted.

Council Agenda Item #9: One-Way Traffic Flow

The Interim City Manager noted that the City has been diligent in keeping the public informed with the proposed change of traffic flow; including, holding a public hearing in July, sending notifications to

property owners, and Director Ouellette has gone and spoken with individuals. The City has had this area survey. If approved, the City would be able to complete the necessary work this fall.

Motion made by D. Martin, seconded by MK Barbosa, to approve the changing the flow of traffic on Wright Street to one-way traffic only from the intersection with Washburn Road, southerly to Bradley continue to the intersection with Huston Street. (7 yes) So voted.

Council Agenda Item #10: Bio-Mass Boiler Project

Motion made by G. Aiken, seconded by P. McDonough, to approve to resolve the facilitate the commencement of an Equipment Lease Purchase Agreement with Green Campus Partner, LLC and to authorize the Interim City Manager to issue the Notice to Proceed to Trane and Green Campus Partners. (6 yes, 1 abstention, J. Theriault) So voted.

Council Agenda Item #11: Reserve Officer

Motion made by D. Martin, seconded by P. McDonough, to approve the appointment of Chad Foley to fill a vacancy as a Reserve Officer for the Caribou Police Department as recommended by the Chief of Police. (7 yes) So voted.

Council Agenda Item #12: Fire-Ambulance Chief Completion of Probationary Period

Motion made by P. McDonough, seconded by D. Martin, to approve Scott Susi as a regular, full-time Chief for the Fire-Ambulance Departments as recommended by Police Chief Gahagan, Fire Captains, Sperry, Belanger, and McCarthy, and the Interim City Manager. (7 yes) So voted.

Council Agenda Item #13: Account Housekeeping Items

Motion to authorize the Finance Director to lapse the following General Ledger Account overages and surpluses to fund balance:

Assets		
127-00	Sweetsoft Long Term Receivable	\$38,103.73
Liabilities		
387-00	Septic System Replacement Grant	-464.89
408-00	CDBG Loan Payments	-26.00
416-00	Community Gateway Grant	78.50
444-00	Library Handicapped	-419.25
453-00	Library Bathroom Renovations	268.45
455-00	Welcome to Caribou Signs	-400.00
469-00	Dental Insurance	-0.08
471-00	DEP Small Communities Grant	-128.18
482.00	Fire Dept. Kitchen Remodeling	-387.66
483-00	Police Garage Roof Repair	555.56
484-00	Police Camera System	-91.24
485-00	150 th Anniversary	-2,648.17
487-00	Fire-Amb. Overtime	2,679.47
494-00	EECBG Program	-8,063.55

Motion made by P. McDonough, seconded by G. Aiken, to authorize the Finance Director to lapse the listed General Ledger Account overages and surpluses to fund balance. (7 yes) So voted.

Council Agenda Item #14: Other Business

- Interim City Manager suggested that the Council meet next week to review two poverty tax abatement applications.
- The City received its annual dividend from MMA Workers' Compensation Fund. This year the dividend was approximately \$6,000.
- Thank you letters from the American Red Cross and Northern Maine Veterans' Cemetery Corporation for 2012 contributions were read.
- Councilors received September Financial Reports. Ms. Daigle requested that Councilors email their questions to Finance Director Raymond or to the City Manager Office. Approval of the September Financials and the 2011 Audit will be on the October 22, 2012 Council Agenda.
- Absentee Ballots are available in the City Clerk's Office.

Upcoming Meeting Dates:

- October 10, 2012 National Incident Management System (NIMS) training for Elected Officials
- October 15, 22, 29, 2012 at 6:00 p.m. To start reviewing 2013 budgets
- October 18, 2012 at 6:30 p.m. Nylander Board Meeting
- October 22, 2012 Council Meeting 8 p.m.
- A meeting needs to be arranged with the Chamber Board of Directors.

Council Agenda Item #15: Adjournment

Motion made by P. McDonough, second by D. Martin to adjourn. (7 yes) So voted.

8:00 p.m.

Jayne R. Farrin, Secretary