

CITY OF CARIBOU, MAINE

APPLICATION FOR A CERTIFIED COPY OF BIRTH RECORD

\$15.00 for first copy, \$6.00 for each additional copy of the same record purchased at the same time

MUST INCLUDE A PHOTOCOPY OF A GOVERNMENT ISSUED PHOTO I.D.

****PLEASE PRINT****

Full Name on Birth Record: _____

City of Birth: _____ Date of Birth: _____

Father's Full Name: _____

Mother's Full Maiden Name: _____

Your Name: _____ Today's Date: _____

Your Complete Mailing Address: _____

Email: _____ Your Phone Number: _____

Your Relationship: ___Self___ Parent___ Spouse ___ Child ___ Sibling

___Guardian ___Descendant ___Attorney of person on record

By signing below, I swear/affirm that the information above is true and correct.

Your Signature: _____ How many certified copies? _____

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****PLEASE INCLUDE A SELF ADDRESSED STAMPED ENVELOPE****

A 2.5% processing fee will be added to all debit & credit card purchases.

A \$1.00 minimum fee will be charged for all debit and credit card transactions.

If you are faxing your request please include the following: fax #207-498-3954

Signature of cardholder _____

Name as it appears on the credit card _____

Credit Card # _____ Exp. Date _____

3-digit Security Code _____ Billing Zip Code _____

Cards Accepted: check one ___ Visa ___ Master Card ___ Discover ___ American Express

Proof of Identity of Applicant

Applicant must provide one of these:

Driver's License
Passport
Government issued picture I.D.

OR two of these, limited to one of each category:

Utility bills
Bank statements
Vehicle registration
Income tax return
Personal Check w/ address
A previously issued vital record
Letter from government agency requesting record (DHHS, WIC)
Department of Corrections I.D. card
Social Security Card
DD 214
Hospital; birth worksheet
License/rental agreement
Pay stub
W-2
Voter Registration card
Disability award from SSA
Medicare/Medicaid insurance card
School picture ID card
Employee photo ID badge

Other secondary forms of identification can also be considered if they contain name, address and date of birth

Establishing eligibility to acquire record:

Related applicants must provide proof of lineage.
Domestic Partners must provide proof of registration of domestic partnership
Attorneys must provide a signed, notarized release from family
Genealogists must provide a state-issued card