

# CITY OF CARIBOU, MAINE

## APPLICATION FOR A CERTIFIED COPY A DEATH RECORD

\$15.00 for first copy, \$6.00 for each additional copy of the same record purchased at the same time

**MUST INCLUDE A PHOTOCOPY OF A GOVERNMENT ISSUED PHOTO I.D.**

**\*\*PLEASE PRINT\*\***

Full Name of Deceased: \_\_\_\_\_

City/Town of Death: \_\_\_\_\_ Date of Death: \_\_\_\_\_

Your Name: \_\_\_\_\_ Today's Date: \_\_\_\_\_

Your Complete Mailing Address: \_\_\_\_\_

Email: \_\_\_\_\_ Your Phone Number: \_\_\_\_\_

Your Relationship: \_\_\_ Parent \_\_\_ Spouse \_\_\_ Child \_\_\_ Sibling  
\_\_\_ Guardian \_\_\_ Descendant \_\_\_ Attorney of person on record

What basis is the certificate needed? \_\_\_\_\_

### **PLEASE PROVIDE PROOF OF LINEAGE OR DIRECT & LEGITIMATE INTEREST**

By signing below, I swear/affirm that the information above is true and correct.

Your Signature: \_\_\_\_\_ How many certified copies? \_\_\_\_\_

### **MUST INCLUDE A PHOTOCOPY OF A GOVERNMENT ISSUED PHOTO I.D.**

**\*\*PLEASE INCLUDE A SELF ADDRESSED STAMPED ENVELOPE\*\***

A 2.5% processing fee will be added to all debit & credit card purchases.

A \$1.00 minimum fee will be charged for all debit and credit card transactions.

If you are faxing your request please include the following: fax #207-498-3954

Signature of cardholder \_\_\_\_\_

Name as it appears on the credit card \_\_\_\_\_

Credit Card # \_\_\_\_\_ Exp. Date \_\_\_\_\_

3-digit Security Code \_\_\_\_\_ Billing Zip Code \_\_\_\_\_

Cards Accepted: check one \_\_\_ Visa \_\_\_ Master Card \_\_\_ Discover \_\_\_ American Express

## Proof of Identity of Applicant

### Applicant must provide one of these:

- Driver's License
- Passport
- Government issued picture I.D.

### OR two of these, limited to one of each category:

- Utility bills
- Bank statements
- Vehicle registration
- Income tax return
- Personal Check w/ address
- A previously issued vital record
- Letter from government agency requesting record (DHHS, WIC)
- Department of Corrections I.D. card
- Social Security Card
- DD 214
- Hospital; birth worksheet
- License/rental agreement
- Pay stub
- W-2
- Voter Registration card
- Disability award from SSA
- Medicare/Medicaid insurance card
- School picture ID card
- Employee photo ID badge

*Other secondary forms of identification can also be considered if they contain name, address and date of birth*

### Establishing eligibility to acquire record:

- Related applicants must provide proof of lineage.
- Domestic Partners must provide proof of registration of domestic partnership
- Attorneys must provide a signed, notarized release from family
- Genealogists must provide a state-issued card