

April 8, 2013

13-09

A regular meeting of the Caribou City Council was held 7:00 p.m. on Monday, April 8, 2013 in Council Chambers with the following members present: Mayor Gary Aiken, Deputy Mayor Kenneth G. Murchison, Jr., David Martin, Philip McDonough II, Joan L. Theriault, David R. Genthner, Sr., and Aaron P. Kouhought.

Austin Bleess, City Manager and Tony Mazzucco, Assistant City Manager were present.

Department Managers: William Tasker, Director Chamber of Commerce and Kathleen A. Mazzuchelli, Superintendent of Parks & Recreation were present.

Attending: Members of Boy Scout Troop #184.

Natalie Bazinet, representing the Aroostook Republican and Time Warner covered the meeting.

Council Agenda Item #1: Appointment to fill open Council seat.

Mayor Aiken extended his thanks and appreciation to the three individuals that expressed an interest in serving on the City Council. He praised the quality of the field from which to select from.

Motion made by D. Martin, seconded by K. Murchison, to appoint Aaron Kouhought to fill the vacancy on the City Council until an election is held for the remainder of the term that expires in 2014. (4 yes, 1 no, P. McDonough) So voted.

Aaron P. Kouhought was sworn into office and took his place at the Council table.

Council Agenda Item #2: Public Input

Mark Reschke, 910 Grimes Road, asked a question about the donation that was approved by Council to the Aroostook Area Agency on Aging during the last Council Meeting. He wondered if this increase expense was a violation under the new Charter. Manager Bleess explained that it does not because the 2013 Expense Budget has been reduced in other areas.

Council Agenda Item #3: Declaration of Conflicts of Interest from the City Council regarding any agenda item.

None.

Council Agenda Item #4: Consider authorizing the minutes of the following meeting:

- a) March 25, 2013 Council Meeting

Motion made P. McDonough, seconded by J. Theriault, to accept the minutes of March 25, 2013 Council Meeting with Council Agenda Item #10 to be corrected to read: 1. Ordinance No. 2, 2013 Series – An ordinance amending section 13-820 4 (A) (1) and section 13-820 4 (A) (3) of Chapter 13 Land Use Ordinance. (5 yes, 1 abstention, Aaron Kouhought) So voted.

Council Agenda Item #5: Consent Agenda

- a) March Police Department Report
- b) March Fire Department Report
- c) License Application Approvals
- d) Approval of Quitclaim Deeds
- e) Re-Approval of City Safety Policy

April 8, 2013

13-09 Pg. 2

Fire Chief Susi spoke about proposed upcoming live controlled training exercises. The structures are located on Limestone and Water Streets. Typically the Department is not able to arrange controlled burn training as it involves a great deal of paperwork.

Manager Bless commented on the need for the Council to periodically review and renew the City Safety Policy.

Motion made by K. Murchison, seconded by P. McDonough, to approve the Consent Agenda with Business items A, B, C, D, & E as presented. (5 yes, 1 abstention, Aaron Kouhoupt) So voted.

Council Agenda Item #6: Public Hearing and Action on Ordinance 2-2013

7:12 p.m. Public Hearing opened.

Technical changes for Planning Board administration.

No public comments.

7:14 p.m. Public Hearing closed. Motion made by D. Martin, seconded by J. Theriault, to adopt Ordinance 2-2013, an Ordinance amending Section 13-820 4 (A) (1) and Section 13-820 4 (A) (3) of Chapter 13 The Land Use Ordinances of the City of Caribou as presented. (5 yes, 1 abstention, A. Kouhoupt) So voted.

Council Agenda Item #7: Public Hearing and Action on Ordinance 3-2013

7:14 p.m. Public Hearing opened.

Impounding dog fee Increases \$10.00 to \$25.00.

No public comments.

7:14 p.m. Public Hearing closed. Motion made by P. McDonough, seconded by D. Martin, to adopt Ordinance 3-2013, an Ordinance amending Section 3-104 of Article 1 Dog Ordinance of Chapter 3 Animals and Fowl as presented. (5 yes, 1 abstention, A. Kouhoupt) So voted.

Council Agenda Item #8: Public Hearing and Action on Ordinance 4-2013

7:15 p.m. Public Hearing opened.

Setting fines for parking tickets.

No public comments.

7:16 p.m. Public Hearing closed. Motion made by D. Martin, seconded by K. Murchison, to adopt Ordinance 4-2013, an Ordinance amending Section 12-416 (3) of Article IV Parking of Chapter 12 Traffic as presented. (5 yes, 1 abstention, A. Kouhoupt) So voted.

Council Agenda Item #9: Public Hearing and Action on Ordinance 5-2013

7:16 p.m. Public Hearing opened.

Increases fee from \$20.00 per taxi to \$40.00 per taxi.

April 8, 2013

13-09 Pg. 3

No public comments.

7:17 p.m. Public Hearing closed. Motion made by P. McDonough, seconded by J. Theriault, to adopt Ordinance 5-2013, an Ordinance amending Section 7-103 of Article I Taxicab Licenses of Chapter 7 Licenses and Permits as presented. (5 yes, 1 abstention, A. Kouhoupt) So voted.

Council Agenda Item #10: Public Hearing and Action on Ordinance 6-2013

7:17 p.m. Public Hearing opened.

Increases fee from \$5.00 to \$10.00 for a Taxicab Driver's license.

No public comments.

7:18 p.m. Public Hearing closed. Motion made by P. McDonough, seconded by K. Murchison, to adopt Ordinance 6-2013, an Ordinance amending Section 7-105 of Article I Taxicab Licenses of Chapter 7 Licenses and Permits as presented. (5 yes, 1 abstention, A. Kouhoupt) So voted.

Council Agenda Item #11: Public Hearing and Action on Ordinance 7-2013

7:18 p.m. Public Hearing opened.

Increases Special Amusement Permit fee from \$10.00 to \$30.00.

No public comments.

7:18 p.m. Public Hearing closed. Motion made D. Martin, seconded by P. McDonough to adopt Ordinance 7-2013, an Ordinance amending Section 7-804 of Article VIII Special Amusement Permits of Chapter 7 Licenses and Permits. (5 yes, 1 abstention, A. Kouhoupt) So voted.

Council Agenda Item #12: Public Hearing and Action on Ordinance 8-2013

7:19 p.m. Public Hearing opened.

Increase fee from \$10.00 per company to \$25.00 per truck.

No public comments.

7:20 p.m. Public Hearing closed. Motion made by P. McDonough, seconded by D. Martin, to adopt Ordinance 8-2013, an Ordinance amending Section 6-202 of Article II Hauling of Garbage, Refuse and Waste of Chapter 6 Health and Sanitation. (5 yes, 1 abstention, A. Kouhoupt) So voted.

Council Agenda Item #13: Rules of Procedure for Addressing Council

Motion made by P. McDonough, seconded by D. Martin, to approve the Rules of Procedure – Addressing the Caribou City Council as presented. (Exhibit A) (5 yes, 1 abstention, A. Kouhoupt) So voted.

Council Agenda Item #14: Property at 20 Collins Street

Council wants the property secured.

Motion made by D. Martin, seconded by P. McDonough, to follow staff recommendation to send one more letter to the owner giving him 10 days to sign an agreement and after that turning the case over to the city attorney to file with the courts. (5 yes, 1 abstention, A. Kouhoupt) So voted.

Council Agenda Item #15: Maine Military Authority Lease

Maine Military Authority (MMA) no longer uses the City's facility at 60 Access Highway and on March 15, 2013 officially returned the keys. The City of Caribou has not received any lease payments since December 1, 2010, when MMA's lease automatically renewed. The lease payment amount due the City is \$40,034.25. According to the lease agreement, MMA is responsible for maintaining the plumbing, heating system, roof and outside walls, and windows. A Property Condition Assessment was updated in August 2012 which shows that the building needs approximately \$175,700 in repairs.

Council suggested contacting the state legislative delegation and the Department of Veteran Affairs.

Motion made by P. McDonough, seconded by K. Murchison, to authorize the City Manager to write a letter informing Maine Military Authority of the City's intent to utilize the City Attorney and the legal process to recover the funds necessary to complete the repairs and the back rent. (5 yes, 1 abstention, A. Kouhoupt) So voted.

Council Agenda Item #16: May 27, 2013 Council Meeting

Motion made by P. McDonough, seconded by D. Martin, to cancel the May 27, 2013 Council meeting, to decide on a case by case basis as to whether to hold a second Council meeting during the months of July and August, and to hold a Special Council meeting if needed. (5 yes, 1 abstention, A. Kouhoupt) So voted.

Council Agenda Item #17: Other Business

- a. Supt. Mazzuchelli reviewed the Recreation Mowing bid process, reviewed received bids, and answered all questions from the Council. The City requested three year bid amounts.

	Year One	Year Two	Year Three
1. Current Cost Parks & Rec	\$ 7,015.11	\$ 7,190.48	\$ 7,370.24
2. Anderson's Lawn & Landscape	\$ 8,320.00	\$ 8,525.00	\$ 8,580.00
3. North End Landscaping	\$11,300.00	\$11,865.00	\$12,458.25
4. Pelletier Property Service	\$14,266.00	\$14,694.00	\$15,135.00
5. Bernaiche Property Maintenance	\$16,500.00	\$16,500.00	\$16,500.00
6. Precision Lawn Services	\$39,500.00	\$41,500.00	\$43,500.00

Motion made by D. Martin, seconded by P. McDonough, to reject all bids and for the Parks & Rec Department to continue mowing. (5 yes, 1 abstention, A. Kouhoupt) So voted.

- b. Councilor Theriault asked if the Council Meetings could be streamed over the internet. Manager Bless stated that this topic is being discussed with Time Warner as part of the City's Franchise Agreement.
- c. Manager Bless provided a streetlight update.

April 8, 2013

13-09 Pg. 5

Council Agenda Item #18: Executive Session to discuss a Personnel Issue pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(A).

7:43 p.m. Motion made by K. Murchison, seconded by P. McDonough, to move to executive session to discuss a Personnel Issue pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(A). (5 yes, 1 abstention, A Kouhopt) So voted.

7:58 p.m. Motion made by D. Martin, seconded by K. Murchison, to move out of executive session. (5 yes, 1 abstention, A. Kouhopt) So voted.

No action taken.

Motion made by D. Genthner, seconded by P. McDonough, to adjourn.

7:59 p.m.

Upcoming Meeting Dates:

Council Workshop April 16, 2013 at 5:30 p.m.

Regular City Council Meeting, April 22, 2013 at 7:00 p.m.

Regular City Council Meeting, May 13, 2013 at 7:00 p.m.

Jayne R. Farrin, Secretary