

January 2, 2015

15-01

The Caribou City Council held an organizational meeting at 5:00 p.m. Friday, January 2, 2015 in Council Chambers with the following members present: Gary Aiken, David Martin, Philip McDonough II, Joan L. Theriault, Shane McDougall, Tiffany J. Stewart, and Jody R. Smith.

Austin Bless, City Manager was present.

Department Manager: Penny Thompson, Tax Assessor.

Natalie De La Garza, representing the Aroostook Republican; and Time Warner covered the meeting.

Council Agenda Item #1: Swearing in of New Councilors

The City Clerk administered the oath of office to Gary Aiken, Shane McDougall, and Jody R. Smith for three years.

Council Agenda Item #2: Election of Chairperson/Mayor for the City Council for 2015.

Motion made by J. Theriault, seconded by D. Martin, to nominate Gary Aiken for Mayor for the 2015 Caribou City Council.

Gary Aiken was elected Mayor for the 2015 City Council by secret ballot (6, Gary Aiken, 1, Philip McDonough II). So voted.

Council Agenda Item #3: Election of Deputy Chairperson/Deputy Mayor for the City Council for 2015.

Motion made by P. McDonough, seconded by J. Theriault, to nominate David Martin as Deputy Mayor for the 2015 Caribou City Council.

David Martin was unanimously elected Deputy Mayor of the 2015 City Council by secret ballot.

Council Agenda Item #5: Establish a date, time and location of regular meetings of the City Council.

Manager Bless presented a proposed meeting schedule for 2015:

January 12 January 26	February 9	March 9 March 23
April 13 April 27	May 11	June 8 June 22
July 13	August 10	September 14
October 13 October 19 Public Forum October 20 Public Forum October 21 Public Forum, if needed October 26	November 9 – Public Hearing for Budget November 23	December 14

Motion made by P. McDonough, seconded by J. Smith, to adopt the proposed meeting calendar, subject to change, with Council Meetings and Public Forums to be held at 6:00 p.m. in the Council Chambers at 25 High Street. (6 yes) So voted.

Council Agenda Item #6: Authorizing the City Manager to approve Treasurer's Warrants for 2015.

Motion made by P. McDonough, seconded by D. Martin to authorize the City Manager Austin Bleess to approve the Treasurer's Warrants for the 2015 calendar year (6 yes) So voted.

Council Agenda Item #7: Appointment of Administrative City Officers for 2015.

Motion made by P. McDonough, seconded by D. Martin, to appoint the slate of Administrative City Officers for 2015 as presented with the addition of Jayne R. Farrin Registrar of Voters for two years and Kalen Hill Deputy Registrar of Voters for two years. (6 yes) So voted.

The following administrative officers were appointed:

Wanda L. Raymond	City Treasurer
Jayne R. Farrin	City Clerk
Felch & Company LLC	City Auditor
Wanda L. Raymond	Tax Collector
Jayne R. Farrin	General Assistance Administrator
Jayne R. Farrin	Registrar of Voters
Kalen Hill	Deputy General Assistance Administrator
Kalen Hill	Deputy Registrar of Voters

The following administrative officers were appointed by staff and approved by Council:

Mary Ann Scott	Deputy City Treasurer
Kalen Hill	Deputy City Clerk

Council Agenda Item #7: Appointment of City Board Officers for 2015.

Motion made by P. McDonough, seconded by J. Theriault, to move the slate of appointments as presented with the addition of Doug Plourde to the Cary Medical Center Board of Directors, subject to changes made throughout the year. (6 yes) So voted. (Exhibit A)

Council Agenda Item #8: Consider authorizing the collection of property tax before the 2015 Commitment date.

Motion made by P. McDonough, seconded by D. Martin, to authorize the Tax Collector to accept payments towards property taxes prior to the 2015 commitment date and pay no interest (0%) on said prepayments. (6 yes) So voted.

Council Agenda Item #9: Consider authorizing the City to provide a Tax Club for 2015.

Motion made by D. Martin, seconded by J. Smith, to authorize a Tax Club for 2015 as previously established providing for 12 equal payments of an accounts tax liability with no interest for October, November, and December. (6 yes) So voted.

Council Agenda Item #10: Executive Session pursuant to 1 MRSA §405(6)(C) to discuss economic development.

5:16 p.m. time in. Motion made by P. McDonough, seconded by J. Theriault, to move to executive session pursuant to 1 MRSA §405(6)(C) to discuss economic development.

6:15 p.m. time out. Motion made by P. McDonough, seconded by J. Theriault, to move out of executive session. (6 yes) So voted.

No action taken.

Council Agenda Item #11: Executive Session pursuant to 1 MRSA §405(6)(A) to discuss a personnel issue.

6:21 p.m. time in. Motion made by P. McDonough, seconded by J. Smith, to move to executive session pursuant to 1 MRSA §405(6)(A) to discuss a personnel issue. (6 yes) So voted.

6:37 p.m. time out. Motion made by J. Smith, seconded by S. McDougall, to move out of executive session. (6 yes) So voted.

Motion made by D. Martin, seconded by P. McDonough, to approve a \$100 per week stipend to the City Manager on an interim basis in recognition of the extra work he will be taking on for code enforcement and planning board duties previously done by the Assistant City Manager. The Manager is to provide a report to the Council in three months on a plan for filling the Assistant City Manager position. (6 yes) So voted.

Motion made by P. McDonough, seconded by J. Theriault to adjourn. (6 yes) So voted.

Meeting adjourned at 6:39 p.m.

Upcoming Meeting Date:

Regular City Council Meeting, January 12, 2015 at 6:00 p.m.

Regular City Council Meeting, January 26, 2015 at 6:00 p.m.

Jayne R. Farrin, Secretary



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
 From: Austin Bleess, City Manager
 Date: January 2, 2015
 Re: Appointment of City Board Officers for 2015

We will need a motion to appoint the city Board Officers effective for the beginning of 2015 until their successors are appointed as recommended:

Cary Medical Center Directors

Michael Quinlan (2017)
Doug Plourde (2017)
James Mockler (2017)
 Rob Kieffer (2015)
 Sherry Dumont, D.O. (2015)
 Sue White (2015)
 Gregg Collins (2016)
 David Sleeper (2016)
 Carl Flynn M.D. (2016)
 Austin Bleess, Ex-Officio
 Betty Hatch, Ex-Officio

Hospital District

Doug Plourde (2017)
 Norman Collins (2015)
 David Wakem (2016)

Nylander Board of Trustees

Vacant (2016)
 Vacant (2016)
 Kimber Noyes (2016)
 Philip Bosse (2015)
 Vacant (2015)
Jessica Feeley (2017)
Vacant (2017)

Public Safety Complex Study Committee

City Councilor
 City Councilor
 Chief Michael Gahagan
 Chief Scott Susi
 Austin Bleess
 Vacant
 Vacant

Library Board

Ryan Scheiber (2019)
 Gillian Sleeper (2015)
 Marty Belanger (2015)
 Janine Murchison (2016)
 Robert Thompson (2017)
 Patrick Bennett (2017)
 Gail Hagelstein (2018)

Caribou Utilities District

David Belyea (2017)
 W. Louis Greenier (2015)
 Scott Willey (2015)
 Nancy Solman (2016)
 Janine Murchison (2016)

C.E.G.C.

Ken Murchison
 Austin Bleess

Capital Improvement

City Council
 Austin Bleess, Ex-Officio
 Wanda Raymond, Ex-Officio

Planning Board

Robert White (2017)
Philip Cyr (2017)
 Matthew Hunter (2015)
 James Cerrato (2015)
 Philip J. McDonough III (2016)
 Grahm Freme (2016)
 Todd Pelletier (2016)

Board of Assessors

Romeo J. Parent (2017)
 John Weeks (2015)
 Michael Quinlan (2016)

Recreation Commission

Troy Barnes (2015)
 Andrew Scott (2017)
Susan White (2017)

Mark Shea (2015)

Jane Mavor-Small (2016)
 Gary Marquis, Ex-Officio
 Austin Bleess, Ex-Officio

Zoning Board of Appeals

Donald Cote (2015)
 Lewis Cousins (2016)
 George Howe (2016)
 Robert Ouellet (2017)
 Kevin Tingley (2017)

Tri-Community Landfill

Shane McDougal
Ken Murchison
Austin Bleess

2015 Council Committees, Caribou Committees and Boards

Personnel

*Phil McDonough, Chair
All Council*

Highway/Protection

*Phil McDonough, Chair
Jody Smith
Joan Theriault*

Airport

*Phil McDonough, Chair
Joan Theriault
Shane McDougall*

Gary Medical Center Directors

*Michael Quinlan (2017)
Doug Plourde (2017)
James Mockler (2017)
Rob Kieffer (2015)
Sherry Dumont, D.O. (2015)
Sue White (2015)
Gregg Collins (2016)
David Sleeper (2016)
Carl Flynn M.D. (2016)
Austin Bleess, Ex-Officio
Betty Hatch, Ex-Officio*

Hospital District

*Doug Plourde (2017)
Norman Collins (2015)
David Wakem (2016)*

Nylander Board of Trustees

*Vacant (2016)
Vacant (2016)
Kimber Noyes (2016)
Philip Bosse (2015)
Vacant (2015)
Jessica Feeley (2017)
Vacant (2017)*

Public Safety Complex Study Committee

*Gary Aiken
Shane McDougall
Chief Michael Gahagan
Chief Scott Susi
Austin Bleess
Vacant
Vacant*

Investment

*Gary Aiken, Chair
Dave Martin
Tiffany Stewart*

NMDC

*Austin Bleess
Gary Aiken*

Nylander Board

Library Board

*Ryan Scheiber (2019)
Gillian Sleeper (2015)
Marty Belanger (2015)
Janine Murchison (2016)
Robert Thompson (2017)
Patrick Bennett (2017)
Gail Hagelstein (2018)*

Caribou Utilities District

*David Belyea (2017)
W. Louis Greenier (2015)
Scott Willey (2015)
Nancy Solman (2016)
Janine Murchison (2016)*

C.E.G.C.

*Gary Aiken
Austin Bleess*

Capital Improvement

*City Council
Austin Bleess, Ex-Officio
Wanda Raymond, Ex-Officio*

Tri-Community Landfill

*Shane McDougall
Ken Murchison
Austin Bleess*

Municipal Buildings

*Dave Martin, Chair
Joan Theriault
Jody Smith
Tiffany Stewart*

Chamber Board Liaison

Joan Theriault

Planning Board Liaison

Phil McDonough

Planning Board

*Robert White (2017)
Philip Cyr (2017)
Matthew Hunter (2015)
James Cerrato (2015)
Philip J. McDonough III (2016)
Grahm Freme (2016)
Todd Pelletier (2016)*

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