

March 10, 2014

14-06

A regular meeting of the Caribou City Council was held 7:00 p.m. on Monday, March 10, 2014 in Council Chambers with the following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Philip McDonough II, Joan L. Theriault, David R. Genthner, Sr., Shane McDougall, and Kenneth G. Murchison, Jr.

Austin Bleess, City Manager was present.

Department Managers: Scott Susi, Fire Chief and Kathleen Mazzuchelli, Supt. of Parks and Recreation.

Natalie De La Garza, representing the Aroostook Republican; and Time Warner covered the meeting.

Council Agenda Item #1: Public Input

None.

Council Agenda Item #2: Declaration of Conflicts of Interest from the City Council regarding any agenda item.

Councilor McDougall declared a conflict of interest with agenda item #5.

Council Agenda Item #3: Consider authorizing the minutes of the following meeting:

- a) February 27, 2014 Council Meeting

Motion made by P. McDonough, seconded by D. Genthner, to accept the minutes of February 27, 2014 as presented. (6 yes) So voted.

Council Agenda Item #4: Consent Agenda

- a) February 2014 Fire Department Report
- b) February 2014 Police Department Report
- c) February 2014 Financials
- d) Appointment of Registration Appeals Board
  - 1. Gary Sanfacon
- e) Sale of Tax Acquired Property
  - 1. Map 21, Lot 12-A – Lena M. Giggey - \$100.00
  - 2. Map 8, Lot 39 – Lena M. Giggey - \$100.00

Motion made by P. McDonough, seconded by D. Martin, to approve the Consent Agenda with Business Items A, B, C, D, and E as presented. (6 yes) So voted.

Council Agenda Item #5: Airport Terminal Master Plan Update

The City's Airport consultant has proposed a Terminal Master Plan Update be completed rather than a full Airport Master Plan Update. The estimate for a Terminal Master Plan Update is \$30,000 versus the \$100,000 to \$150,000 it would cost to complete a full Airport Master Plan Update. Five percent is the City's share of the Update or approximately \$1,500. The City Manager answered several questions from the Council.

Motion made by K. Murchison, second by D. Martin, to move forward with the Terminal Master Plan Update project rather than a full Airport Master Plan Update. (5 yes, 1 abstention, S. McDougall) So voted.

Council Agenda Item #6: Vehicle for Fire Department

Manager Bleess reviewed his memorandum listing the duties of the Fire Chief.

The Fire Chief vehicle is used only for travel within Aroostook County and currently that is approximately 12,000 miles a year.

There was discussion among the Councilors concerning the type of vehicle and where the vehicle should be housed. Fire Chief and Manager Bless answered several questions from Council.

Motion made by D. Martin, seconded by P. McDonough, to authorize the purchase of a Fire Department vehicle with a cost up to \$30,000 and for it to be housed at the Fire Department. (2 yes, D. Martin, P. McDonough, 4 no, J. Theriault, D. Genthner, K. Murchison, S. McDougall) Motion Failed.

Motion made by K. Murchison, seconded by S. McDougall, to authorize the purchase of a Fire Department vehicle with a cost up to \$30,000 and that it be available 24/7 with the Fire Chief. (4 yes, J. Theriault, D. Genthner, K. Murchison, S. McDougall, 2 no, D. Martin, P. McDonough) So voted.

The Mayor clarified that this would allow the Fire Chief to use the Fire Department vehicle to drive to and from his home.

Council Agenda Item #7: Discussion on Budgeting Process

Since the February 24<sup>th</sup> meeting, City Attorney Solman has reviewed the budgeting process outlined in the Charter. He cautions against the adoption of both the expense and revenue budgets at the same time in December due to language referring to the revenue budget as "current year". In his opinion, the revenue budget could be adopted in January.

Council Consensus: to add the adoption of the revenue budget to the March 24<sup>th</sup> Council agenda.

Council Agenda Item #8: Recreational Trails Grant

A photo slideshow of the Lagasse Trail North and South project was shown during Supt. Mazzuchelli's presentation. This 2008/09 project was developed and funded by the ATV Grants In Aid Program. The Parks and Recreation Department is seeking Council approval to apply for a Recreational Trails Grant which, if awarded, would begin work on Segment B1 and D of the plan identified as the Riverfront Multiuse Trail and the West Side Riverfront Connector. The grant application deadline is November 14, 2014, with notification in February or March of 2015, and if awarded, work would start in the spring of 2015.

The largest grant that could be awarded is \$35,000, which does not include the City's expected 20% contribution. The match could be a combination of cash and in-kind labor. The most the City would be responsible for is \$8,750. Supt. Mazzuchelli identified several General Ledger accounts that could be used for the City's match; including, Land Acquisition/Easements, Rails To Trails Program, and Recreation Collins Pond Ext. plus TIF Funds.

Council questions and concerns were addressed by Supt. Mazzuchelli.

Council Consensus: To support the Parks and Recreation Department working on a Recreation Trails Grant application.

Council Agenda Item #9: Administration Ordinance Changes

7:52 Public Hearing Opened.

Paul R. Camping – 710 Grimes Road – expressed his concerns to the changes being proposed to Chapter 2 Administration – Personnel Policy. He noted that his comments were not be construed to be mean spirited or disparaging to any of our employees in any way. His remarks were targeted at the ever increasing size and costs of city government and taxpayer fairness. He

March 10, 2014

14-06 Pg. 3

wants the Council to look at the City's fully burden labor costs. He stated that the Paid Time Off Amendment has some serious flaws. He encouraged the Council not to vote on this tonight and to table the item until it has been reworked. He opposes the amendment and begged Council not to pass it.

8:10 Public Hearing Closed.

Motion made by P. McDonough, seconded by D. Genthner, to table approval of the ordinance until the Council has looked further at the items brought up in the Public Hearing. (4 yes, J. Theriault, D. Genthner, P. McDonough, G. Aiken, 3 no, K. Murchison, S. McDougall, D. Martin) So voted.

Personnel Committee Meeting scheduled for 6:00 p.m. March 24, 2014.

Council Agenda Item #10: Other Business

- A. Councilor nomination papers are available March 17, 2014 in the City Clerk's Office.
- B. Anyone interested in serving as a Ballot Clerk is encouraged to contact the City Clerk's Office by March 19<sup>th</sup>.
- C. Mark Shea – 17 Washington Street – President of the Boreal Outdoor Club – thanked the Council for their support of the Downtown Ski Festival that was held on Sweden Street in February. A photo of the event has been printed on canvas and will be on display at the Caribou Wellness Center.

Council Agenda Item #11: Executive session pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(E) to discuss pending or contemplated litigation.

8:21 p.m. Motion made by K. Murchison, seconded by D. Genthner, to move to executive session with City Manager pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(E) to discuss pending or contemplated litigation. (6 yes) So voted.

8:58 p.m. time out. Motion made by D. Martin, seconded by P. McDonough, to come out of executive session (6 yes) So voted.

No action taken.

Council Agenda Item #12: Executive session pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(C) to discuss economic development.

8:59 p.m. Motion made by K. Murchison, seconded by P. McDonough, to move to executive session with City Manager pursuant to MRSA Title 1 Chapter 13 Section 405 (6)(C) to discuss economic development. (6 yes) So voted.

9:12 p.m. time out. Motion made by K. Murchison, seconded by P. McDonough, to come out of executive session (6 yes) So voted.

No Action taken.

Motion made by D. Martin, seconded by K. Murchison, to adjourn.

Meeting adjourned at 9:13 p.m.

Upcoming Meeting Date:

Cary Medical Center, March 19, 2014 at 5:00 p.m.

Regular City Council Meeting, March 24, 2014 at 7:00 p.m.

Regular City Council Meeting, April 14, 2014 at 7:00 p.m.

Jayne R. Farrin, Secretary