

March 25, 2013

13-07

A regular meeting of the Caribou City Council was held 7:00 p.m. on Monday, March 25, 2013 in Council Chambers with the following members present: Mayor Gary Aiken, Deputy Mayor Kenneth G. Murchison, Jr., David Martin, Philip McDonough II, Joan L. Theriault, and David R. Genthner, Sr.

Austin Bless, City Manager and Tony Mazzucco, Assistant City Manager were present.

Department Managers: William Tasker, Director Chamber of Commerce; Scott Susi, Fire Chief; and Kathleen A. Mazzuchelli, Superintendent of Parks & Recreation were present.

Natalie Bazinet, representing the Aroostook Republican and Time Warner covered the meeting.

Council Agenda Item #1: Public Input

Steve Farnham, Executive Director for Aroostook Area Agency on Aging, requested that the Council reconsider the agency's 2013 funding request. The City's adopted Expense Budget does not include any funding for Aroostook Area Agency on Aging. In the past year, they have provided services for approximately 400 Caribou citizens valued at nearly \$603,000. One out of every five Caribou residents fit the agency's primary service group of individuals over the age of 60. The Board's policy is to provide services only in communities that grant financial support. In the past year, the Meals on Wheels program served 71 Caribou residents by providing approximately 9000 meals. Mr. Farnham listed other services provided by the agency. Since 1982, the requested financial amount has been \$7,253. Council members asked several questions.

Larry Pelletier, Caribou resident, asked questions about school budgets, whether there was a hiring freeze, and the proposed missile defense base. Mayor Aiken answered Mr. Pelletier's questions.

Council Agenda Item #2: Declaration of Conflicts of Interest from the City Council regarding any agenda item.

None.

Council Agenda Item #3: Consider authorizing the minutes of the following meeting:

- a) March 11, 2013 Council Meeting

Motion made P. McDonough, seconded by K. Murchison, to accept the minutes of March 11, 2013 Council Meeting as presented. (5 yes) So voted.

Council Agenda Item #4: Consent Agenda

- a) February 2013 Financials
- b) Fire Department February Report
- c) License Application Approvals
- d) Approval of Quitclaim Deeds

Motion made by P. McDonough, seconded by D. Genthner, to approve the Consent Agenda with Business items A, B, C, & D as presented. (5 yes) So voted.

Council Agenda Item #5: Missile Defense Base

Motion made by P. McDonough, seconded by D. Martin, to sign a letter to be sent to Secretary of Defense Hagel expressing the Council's support for the location of a Missile Defense Base in the Caribou area. (5 yes) So voted.

Council Agenda Item #6: City Fee Schedule

Since the last Council meeting, the Recreation Commission has met and reviewed the proposed fee schedule. The Commission has developed their own fee schedule and Chair Sue White reviewed their recommendations:

Organized Program

Residents	Non-Residents
\$10 per child per program or;	\$25 per child per program
\$50 per child annual pass	\$125 per child per year

Fees for Outdoor Pool

Residents	Non-Residents
\$1 per day for general swim or \$20 season pass	\$1 per day for general swim
	\$25 per child per lesson session

Combination Pool Passes

\$25 for one session of lessons and general swim season
\$35.00 for two sessions of lessons and general swim season

Program Assistance Fund (scholarships)

The guidelines for eligibility will be developed around the State/Local guidelines for free lunch. Assistance will be limited to one \$20 stipend per child/per year.

Projected revenues are \$9,000 for Recreation programs and \$5,000 for the swimming pool.

Manager Bleess reviewed the other proposed fee changes. Mayor Aiken suggested a \$10.00 fee for a PDF version of the Commitment Book.

Motion made by K. Murchison, seconded by D. Martin, to accept the proposed City Fee Schedule as presented with one exception, fee for the PDF version of the Commitment Book will change to \$10.00. (4 yes, 1 no, P. McDonough) So voted.

Councilor Murchison introduced the following ordinances:

1. Ordinance No. 3, 2013 Series – An ordinance amending section 3-104 of Article I Dog Ordinance of Chapter 3 Animals and Fowl

2. Ordinance No. 4, 2013 Series – An ordinance amending section 12-416 (3) of Article IV Parking of Chapter 12 Traffic
3. Ordinance No. 5, 2013 Series – An ordinance amending section 7-103 of Article I Taxicab License of Chapter 7 Licenses and Permits
4. Ordinance No. 6, 2013 Series – An ordinance amending section 7-105 of Article I Taxicab License of Chapter 7 Licenses and Permits
5. Ordinance No. 7, 2013 Series – An ordinance amending section 7-804 of Article VIII Special Amusement Permits of Chapter 7 Licenses and Permits
6. Ordinance No. 8, 2013 Series – An ordinance amending section 6-202 of Article II Hauling of Garbage, Refuse and Waste of Chapter 6 Health and Sanitation

The required Public Hearings will be held April 8, 2013.

Council Agenda Item #7: Sale of Tax Acquired Property

Recently the City had placed several tax acquired properties out to bid. No bids were received for three properties located at Map 18, Lot 31-53, Map 12, Lot 5A, and Map 31, Lot 24. Since then the City has been approached by individuals willing to purchase the lots.

Map 18, Lot 31-53	minimum bid: \$1,000	offer: \$1,500
Map 12, Lot 5A	minimum bid: \$30,000	offer: \$20,000
Map 31, Lot 24	minimum bid: \$6,000	offer: \$6,000

Motion made by D. Martin, seconded by P. McDonough, to sell Map 18, Lot 31-53 and Map 31, Lot 24 for the offered amounts and to re-advertise Map 12 Lot 5A with a minimum bid of \$20,000. (5 yes) So voted.

Council Agenda Item #8: Tax Acquired Property Policy

Mayor Aiken suggested amending Section 6.3 to include language allowing the City Manager to negotiate a sale price as long as it is not below the advertised minimum bid. Councilor McDonough requested amending the policy to require the use of a “check list” so Council will know when they receive the list of properties that all necessary departments have reviewed the proposed selling of the property. Councilor Martin questions why individuals are living in tax acquired property. Mayor Aiken offered that it is due to the cost of eviction.

Motion made by D. Martin, seconded by P. McDonough, to approve the Tax Acquired Property Policy as amended. (5 yes) So voted.

Council Agenda Item #9: Home Occupation Ordinance

Discussion.

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Motion made by D. Martin, seconded by P. McDonough to accept Ordinance No. 9, 2013 Series - An ordinance amending section 13-770-13 of Chapter 13 Land Use Ordinance as written. (5 yes) So voted.

Council Agenda Item #10: Ordinance for Technical Changes for Planning Board Administration

Councilor P. McDonough introduced the following ordinance:

1. Ordinance No. 9, 2013 Series – An ordinance amending section 13-770-13 Land Use Ordinance

The required Public Hearing will be held April 8, 2013

Council Agenda Item #11: Purchase of Police Squad Vehicle

The City of Caribou has been given an opportunity to bid on a 2013 Ford Explorer Police Interceptor. This former demo vehicle is fully equipped, painted, has \$4,000 of additional equipment, and only 12,000 miles. For 2013, the Police Department is scheduled to replace a cruiser. The cost of a new cruiser is approximately \$32,000. Manager Bleess answered Council questions.

Motion made by P. McDonough, seconded by J. Theriault, to allow Griffith Ford to bid up to \$22,000 on behalf of the City of Caribou for a 2013 demo Ford Explorer Police Interceptor with the money to come out of the Capital Reserve Account. (5 yes) So voted.

Council Agenda Item #12: April 8, 2013 Council Workshop

Mayor Aiken wants the Council to have the opportunity to speak with the individuals who apply for the vacant Council position.

Motion made by P. McDonough, seconded by J. Theriault, on April 8th, to meet with Council candidates at 5:00 p.m. in executive session and to hold a Council Workshop at 6:00 p.m. to discuss the Downtown TIF and Credit Enhancement Agreements. (5 yes) So voted.

Council Agenda Item #13: Rules of Procedure – Addressing the Caribou City Council

Discussion.

Motion made by D. Martin, seconded by P. McDonough, to amend the current Rules of Procedure – Addressing the Caribou City Council by adding at the end of 1-a and 2-b “unless allowed more time by Chair”. (5 yes) So voted.

Council Agenda Item #14: Other Business

- a. Motion made by D. Martin, seconded by J. Theriault, to donate \$7,253 to Aroostook Area Agency on Aging. (4 yes, 1 no, P. McDonough) So voted.

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- b. Spring Cleanup: Discussion. The cost has been built into the budget. Councilor McDonough recommends that the City go forward with the spring cleanup and to review the possibility of instituting a fee when preparing the 2014 budget.
- c. April 8th – City Manager evaluation.

Upcoming Meeting Dates:

Highway Protection Committee, April 2, 2012 at 4:30 p.m.

Council Workshop April 8, 2013 at 6:00 p.m.

Regular City Council Meeting, April 8, 2013 at 7:00 p.m.

Regular City Council Meeting, April 22, 2013 at 7:00 p.m.

Motion made by K. Murchison, seconded by P. McDonough, to adjourn at 8:33 p.m. (5 yes) So voted.

Jayne R. Farrin, Secretary