



City of Caribou, Maine

Municipal Building
25 High Street
Caribou, ME 04736
Telephone (207) 493-3324
Fax (207) 498-3954
www.cariboumaine.org

AGENDA Caribou City Council Regular City Council Meeting 6:00 P.M. Monday, January 12, 2015 Caribou City Council Chambers

1. Public Input
 - a) Daniel Bourgoine
 - b) Clinton St. Peter
 - c) Joseph McDougall

2. Declaration of Conflicts of Interest from the City Council regarding any agenda item.

3. Consider authorizing the minutes of the following meetings:
 - a) December 1, 2014 Special Council Meeting 2
 - b) December 8, 2014 Council Meeting 3-5
 - c) January 2, 2015 Organizational Council Meeting 6-9

4. Consent Agenda
 - a) November 2014 Police Department Report 10-11
 - b) December 2014 Police Department Report 12-13
 - c) December 2014 Fire and Ambulance Department Report 14-15
 - d) December 2014 Library Department Report 16
 - e) November 2014 Financials
 - f) Confirmation of Acting City Manager Appointment 17
 - g) Approval of Licenses 18

5. Tree Harvesting 19-20

6. Authorizing additional expenditure for Compensated Absences 21

7. Dangerous Buildings at Nasiff Land LLC site 22

8. Authorizing Sale of Tax Acquired Property 23

9. Other Business

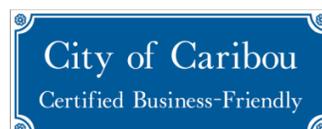
10. Executive Session pursuant to 1 MRSA §405(6)(C) to discuss economic development

11. Executive Session pursuant to 1 MRSA §405(6)(A) to discuss a personnel issue

Upcoming Meeting Dates:

Regular City Council Meeting January 26, 2015 at 6pm

Regular City Council Meeting February 9, 2015 at 6pm



A special meeting of the Caribou City Council was held 6:00 p.m. on Monday, December 1, 2014 in Council Chambers with the following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Philip McDonough II, Joan L. Theriault, Shane McDougall, Tiffany Stewart, and Kenneth G. Murchison, Jr. Austin Bleess, City Manager and Tony Mazzucco, Assistant City Manager were present.

Department Managers: Penny G. Thompson, Tax Assessor; David Ouellette, Public Works Director; Gary Marquis, Supt. of Parks & Recreation; Lisa Plourde, Executive Director Housing; Michael Gahagan, Police Chief; Lisa Shaw, Library Director; and Wanda Raymond, Finance Director (6:37 p.m.).

Councilor-Elect Jody R. Smith.

Natalie De La Garza, representing the Aroostook Republican; and Time Warner covered the meeting.

Council Agenda Item #1: 2015 Budget

Motion made by D. Martin, seconded by K. Murchison to fill the Public Works Department position with a part-time person through the winter. (6 yes) So voted.

Motion made by D. Martin, seconded by K. Murchison to reduce the energy lines – gas, diesel, and heating fuel by \$10,000. (6 yes) So voted.

Motion made by P. McDonough, seconded by J. Theriault, to removed \$20,000 from the Wage & Classification Schedule adjustments. (4 yes, J. Theriault, T. Stewart, D. Martin, P. McDonough, 2 no, K. Murchison, S. McDougall) So voted.

Motion made by D. Martin, seconded by K. Murchison, to add \$7,253 for Aroostook Area Agency on Aging. (2 yes, K. Murchison, D. Martin, 4 no, J. Theriault, T. Stewart, S. McDougall, P. McDonough) Motion failed.

Motion made by K. Murchison, seconded by T. Stewart, to add \$55,600 to the 2015 Budget for the police officer position. (6 yes) So voted.

Motion made by D. Martin, seconded by K. Murchison, to add \$4,041 to the 2015 Budget for part-time help at the Library. (6 yes) So voted.

Motion made by K. Murchison, seconded by T. Stewart, to add \$500 to the 2015 Budget for the Maine Veterans' Cemetery. (3 T. Stewart, S. McDougall, K. Murchison, 4 no, J. Theriault, P. McDonough, D. Martin, G. Aiken) Motion failed.

Motion made by K. Murchison, seconded by S. McDougall, to adopt the 2015 Budget as amended. (6 yes) So voted.

Motion made by D. Martin, seconded by P. McDonough, to adjourn the meeting at 7:50 p.m.

Upcoming Meeting Dates:

Regular City Council Meeting December 8, 2014

Jayne R. Farrin, Secretary

A regular meeting of the Caribou City Council was held 7:00 p.m. on Monday, December 8, 2014 in Council Chambers with the following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Philip McDonough II, Joan L. Theriault, Shane McDougall, Kenneth G. Murchison, Jr., and Tiffany J. Stewart.

Austin Bless, City Manager and Tony Mazzucco, Assistant City Manager were present.

Department Managers: Penny G. Thompson, Tax Assessor; David Ouellette, Public Works Director; Scott Susi, Fire Chief; and Wanda Raymond, Finance Director.

Councilor-Elect Jody R. Smith attended.

Paula Brewer, representing the Aroostook Republican; and Time Warner covered the meeting.

Council Agenda Item #1: Public Input

Wayne Vaughn – former owner of 53 Katahdin Avenue – requested additional time to pay the taxes on his former City of Caribou property.

Council Agenda Item #2: Declaration of Conflicts of Interest from the City Council regarding any agenda item.

None.

Council Agenda Item #3: Consider authorizing the minutes of the following meetings:

- a) November 24, 2014 Council Meeting Minutes
- b) October 14, 2014 Special Council Meeting Minutes

Motion made by J Theriault, seconded by P. McDonough, to approve the minutes of the November 24, 2014 Council Meeting and October 14, 2014 Special Council Meeting as presented. So voted.

Council Agenda Item #4: Consent Agenda

- a) November 2014 Parks and Recreation Department Report
- b) November 2014 Fire and Ambulance Department Report
- c) November 2014 Library Department Report
- d) Approval of Licenses
 - 1. Liquor Licenses: Capital Pizza Huts and American Legion Post 15
 - 2. Special Amusement Licenses: Capital Pizza Huts and American Legion Post 15

The November 2014 Parks and Recreation Department Report wasn't provided.

Motion made by P. McDonough, seconded by D. Martin, to approve the Consent Agenda with Business Items B, C, & D as presented. (6 yes) So voted.

Council Agenda Item #5: Junk Yard Permits

7:03 Public Hearing Opened.

No members of the public spoke.

7:04 Public Hearing Closed.

Motion made by D. Martin, seconded by P. McDonough, to renew the Junk Yard Permits for John Gilbert, Mark Nadeau, and American Iron & Metal, Co. Inc. (AIM). (6 yes) So voted.

Council Agenda Item #6: Drumlin Environmental

Richard Fortin of Drumlin Environmental LLC with Nicholas Hodgkins of the Maine Dept. of Environmental (MDEP) addressed the Council about the Site Management Plan that has been developed for the Former L.B. Carter Bulk Plant Site. The current landowner is Canadian Pacific. The site is approximately .2 of an acre of undeveloped land along the River Road. The plan has been approved by the MDEP and the work is in its final stages.

Mr. Hodgkins stated that there is a long history of petroleum products being used on this parcel. MDEP has studied both deep and shallow ground water plus soils. The Site Management Plan addresses the issues that have been identified by MDEP.

The Council asked several questions.

Council Agenda Item #7: Tax Acquired Property

Council asked Wayne Vaughn several questions about his former Katahdin Avenue property. Mr. Vaughn stated that the property is occupied and is rented.

Motion made by D. Martin, seconded by P. McDonough, to place the proposed list of properties out to bid with the exclusion of property 4 and to combine properties 11 and 20. (3 yes, J. Theriault, D. Martin, P. McDonough, 4 no, T. Stewart, K. Murchison, S. McDougall, G. Aiken) Motion failed.

Motion made by K. Murchison, seconded by T. Stewart, to place the proposed list of properties out to bid with the exclusion of property 4 and property 11, if all back taxes and the amount due the Caribou Utilities District is paid by Friday (12th). (4 yes, T. Stewart, K. Murchison, S. McDougall, G. Aiken, 3 no, J. Theriault, D. Martin, P. McDonough) So voted.

Council Agenda Item #8: Public Safety Complex Study Committee

Assistant City Manager Mazzucco noted that the new Comprehensive Plan identifies the most critical capital investment for Caribou over the next ten years to be a new police station. Mr. Mazzucco recommends the formation of a committee to study and develop recommendations to be presented to the Council.

Motion by P. McDonough, seconded by J. Theriault, to form a Public Safety Complex Study Committee consisting of two Councilors, City Manager, Fire and Police Chiefs, one member of the Planning Board, and Community Members. (6 yes) So voted.

Council Agenda Item #9: 2015 Council Organizational Meeting

The 2015 Council Organizational Meeting will be held Friday, January 2, 2015 at 5:00 p.m. in Council Chambers.

Council Agenda Item #10: Other Business

- A. Because of pending inclement weather, Councilor McDonough suggested postponing Transportation & Safety meeting scheduled for the 10th.

Council Agenda Item #11: Executive Session to discuss a legal matter pursuant to 1 MRSA § 405(6)(E).

7:59 p.m. Motion made by K. Murchison, seconded by D. Martin, to move to executive session with City Manager, Assistant City Manager, and Councilor-Elect Smith to discuss a legal matter pursuant to 1 MRSA § 405(6)(E). (6 yes) So voted.

8:28 p.m. Motion made by K. Murchison, seconded by D. Martin, to move out of executive session. (6 yes) So voted.

No action taken.

Motion made by K. Murchison, seconded by P. McDonough, to adjourn the meeting at 8:29 p.m. (6 yes) So voted.

Upcoming Meeting Dates:

Organizational City Council Meeting, January 2, 2015

Regular City Council Meeting January 12, 2015

Regular City Council Meeting January 26, 2015

Jayne R. Farrin, Secretary

The Caribou City Council held an organizational meeting at 5:00 p.m. Friday, January 2, 2015 in Council Chambers with the following members present: Gary Aiken, David Martin, Philip McDonough II, Joan L. Theriault, Shane McDougall, Tiffany J. Stewart, and Jody R. Smith.

Austin Bless, City Manager was present.

Department Manager: Penny Thompson, Tax Assessor.

Natalie De La Garza, representing the Aroostook Republican; and Time Warner covered the meeting.

Council Agenda Item #1: Swearing in of New Councilors

The City Clerk administered the oath of office to Gary Aiken, Shane McDougall, and Jody R. Smith for three years.

Council Agenda Item #2: Election of Chairperson/Mayor for the City Council for 2015.

Motion made by J. Theriault, seconded by D. Martin, to nominate Gary Aiken for Mayor for the 2015 Caribou City Council.

Gary Aiken was elected Mayor for the 2015 City Council by secret ballot (6, Gary Aiken, 1, Philip McDonough II). So voted.

Council Agenda Item #3: Election of Deputy Chairperson/Deputy Mayor for the City Council for 2015.

Motion made by P. McDonough, seconded by J. Theriault, to nominate David Martin as Deputy Mayor for the 2015 Caribou City Council.

David Martin was unanimously elected Deputy Mayor of the 2015 City Council by secret ballot.

Council Agenda Item #5: Establish a date, time and location of regular meetings of the City Council. Manager Bless presented a proposed meeting schedule for 2015:

January 12 January 26	February 9	March 9 March 23
April 13 April 27	May 11	June 8 June 22
July 13	August 10	September 14
October 13 October 19 Public Forum October 20 Public Forum October 21 Public Forum, if needed October 26	November 9 – Public Hearing for Budget November 23	December 14

Motion made by P. McDonough, seconded by J. Smith, to adopt the proposed meeting calendar, subject to change, with Council Meetings and Public Forums to be held at 6:00 p.m. in the Council Chambers at 25 High Street. (6 yes) So voted.

Council Agenda Item #6: Authorizing the City Manager to approve Treasurer's Warrants for 2015.

Motion made by P. McDonough, seconded by D. Martin to authorize the City Manager Austin Bless to approve the Treasurer's Warrants for the 2015 calendar year (6 yes) So voted.

Council Agenda Item #7: Appointment of Administrative City Officers for 2015.

Motion made by P. McDonough, seconded by D. Martin, to appoint the slate of Administrative City Officers for 2015 as presented with the addition of Jayne R. Farrin Registrar of Voters for two years and Kalen Hill Deputy Registrar of Voters for two years. (6 yes) So voted.

The following administrative officers were appointed:

Wanda L. Raymond	City Treasurer
Jayne R. Farrin	City Clerk
Felch & Company LLC	City Auditor
Wanda L. Raymond	Tax Collector
Jayne R. Farrin	General Assistance Administrator
Jayne R. Farrin	Registrar of Voters
Kalen Hill	Deputy General Assistance Administrator
Kalen Hill	Deputy Registrar of Voters

The following administrative officers were appointed by staff and approved by Council:

Mary Ann Scott	Deputy City Treasurer
Kalen Hill	Deputy City Clerk

Council Agenda Item #7: Appointment of City Board Officers for 2015.

Motion made by P. McDonough, seconded by J. Theriault, to move the slate of appointments as presented with the addition of Doug Plourde to the Cary Medical Center Board of Directors, subject to changes made throughout the year. (6 yes) So voted. (Exhibit A)

Council Agenda Item #8: Consider authorizing the collection of property tax before the 2015 Commitment date.

Motion made by P. McDonough, seconded by D. Martin, to authorize the Tax Collector to accept payments towards property taxes prior to the 2015 commitment date and pay no interest (0%) on said prepayments. (6 yes) So voted.

Council Agenda Item #9: Consider authorizing the City to provide a Tax Club for 2015.

Motion made by D. Martin, seconded by J. Smith, to authorize a Tax Club for 2015 as previously established providing for 12 equal payments of an accounts tax liability with no interest for October, November, and December. (6 yes) So voted.

Council Agenda Item #10: Executive Session pursuant to 1 MRSA §405(6)(C) to discuss economic development.

5:16 p.m. time in. Motion made by P. McDonough, seconded by J. Theriault, to move to executive session pursuant to 1 MRSA §405(6)(C) to discuss economic development.

6:15 p.m. time out. Motion made by P. McDonough, seconded by J. Theriault, to move out of executive session. (6 yes) So voted.

No action taken.

Council Agenda Item #11: Executive Session pursuant to 1 MRSA §405(6)(A) to discuss a personnel issue.

6:21 p.m. time in. Motion made by P. McDonough, seconded by J. Smith, to move to executive session pursuant to 1 MRSA §405(6)(A) to discuss a personnel issue. (6 yes) So voted.

6:37 p.m. time out. Motion made by J. Smith, seconded by S. McDougall, to move out of executive session. (6 yes) So voted.

Motion made by D. Martin, seconded by P. McDonough, to approve a \$100 per week stipend to the City Manager on an interim basis in recognition of the extra work he will be taking on for code enforcement and planning board duties previously done by the Assistant City Manager. The Manager is to provide a report to the Council in three months on a plan for filling the Assistant City Manager position. (6 yes) So voted.

Motion made by P. McDonough, seconded by J. Theriault to adjourn. (6 yes) So voted.

Meeting adjourned at 6:39 p.m.

Upcoming Meeting Date:

Regular City Council Meeting, January 12, 2015 at 6:00 p.m.

Regular City Council Meeting, January 26, 2015 at 6:00 p.m.

Jayne R. Farrin, Secretary



Exhibit A

OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bleess, City Manager
Date: January 2, 2015
Re: Appointment of City Board Officers for 2015

We will need a motion to appoint the city Board Officers effective for the beginning of 2015 until their successors are appointed as recommended:

Cary Medical Center Directors

Michael Quinlan (2017)
Doug Plourde (2017)
James Mockler (2017)
Rob Kieffer (2015)
Sherry Dumont, D.O. (2015)
Sue White (2015)
Gregg Collins (2016)
David Sleeper (2016)
Carl Flynn M.D. (2016)
Austin Bleess, Ex-Officio
Betty Hatch, Ex-Officio

Hospital District

Doug Plourde (2017)
Norman Collins (2015)
David Wakem (2016)

Nylander Board of Trustees

Vacant (2016)
Vacant (2016)
Kimber Noyes (2016)
Philip Bosse (2015)
Vacant (2015)
Jessica Feeley (2017)
Vacant (2017)

Public Safety Complex Study Committee

City Councilor
City Councilor
Chief Michael Gahagan
Chief Scott Susi
Austin Bleess
Vacant
Vacant

Library Board

Ryan Scheiber (2019)
Gillian Sleeper (2015)
Marty Belanger (2015)
Janine Murchison (2016)
Robert Thompson (2017)
Patrick Bennett (2017)
Gail Hagelstein (2018)

Caribou Utilities District

David Belyea (2017)
W. Louis Greenier (2015)
Scott Willey (2015)
Nancy Solman (2016)
Janine Murchison (2016)

C.E.G.C.

Ken Murchison
Austin Bleess

Capital Improvement

City Council
Austin Bleess, Ex-Officio
Wanda Raymond, Ex-Officio

Planning Board

Robert White (2017)
Philip Cyr (2017)
Matthew Hunter (2015)
James Cerrato (2015)
Philip J. McDonough III (2016)
Grahm Freme (2016)
Todd Pelletier (2016)

Board of Assessors

Romeo J. Parent (2017)
John Weeks (2015)
Michael Quinlan (2016)

Recreation Commission

Troy Barnes (2015)
Andrew Scott (2017)
Susan White (2017)

Mark Shea (2015)

Jane Mavor-Small (2016)
Gary Marquis, Ex-Officio
Austin Bleess, Ex-Officio

Zoning Board of Appeals

Donald Cote (2015)
Lewis Cousins (2016)
George Howe (2016)
Robert Ouellet (2017)
Kevin Tingley (2017)

Tri-Community Landfill

Shane McDougal
Ken Murchison
Austin Bleess

Caribou Police Department

NOVEMBER 2014 MONTHLY REPORT

OFFENSE		Amount	OFFENSE		Amount
1	Complaints	2387	40	Oper. Wrong Way on a One Way	0
2	Motor Vehicle Accidents	39	41	Viol. Of Title 29 A Sec 2101	0
3	Escorts	5	42	Violation of Permit	0
4	Theft Complaints	9	43	Failure to Stop at Stop Sign	1
5	Crim. Mischief Complaints	3	44	Failure to Stop for Pedestrians	0
6	Animal Complaints	9	45	Passing Stopped School Bus	0
7	Domestic Complaints	5	46	Stops and Checks M/V	1991
8	Burglary Complaints	3	47	Parking Tickets	0
9	Oper. M/V Under the Infl.	2	48	Business Alarms	15
10	Criminal Trespass Comp.	5	49	M/V Permits	8
11	Motor Vehicle Theft	0	50	Handling Prisoners	36
12	Unsecured Doors&Windows	34	51	Running Intoxilyzer	2
13	Motor Vehicle Complaints	1	52	No Insurance	18
14	Missing Persons	20	53	Warrant Arrests	10
15	Harassment Complaints	20	54	Neg. Worthless Instrument Arrests	0
16	Assault Complaints	1	55	Leave the Scene of Accident	0
17	O.A.S. Arrests	9	56	Failure to Yield the Right of Way	0
18	Juvenile Complaints	3	57	Arson Complaints	0
19	Fight Complaints	0	58	Suicide Complaints	0
20	Noise Complaints	1	59	Disorderly Conduct Complaints	6
21	Criminal Threat Complaints	4	60	Unlawful Sexual Contact	0
22	Lost & Found	7	61	Gross Sexual Contact	0
23	Neg. Worthless Inst. Comp.	0	62	Unattended Death Reports	1
24	Prowler Complaint	0	63	Burglary Arrests	0
25	Criminal Trespass Arrest	1	64	Violation of Probation Arrests	0
26	Assist Other Agencies	16	65	Criminal Records Check	29
27	Assault Arrest	0	66	Refusal to Sign U.T.T.	0
28	Drunk Complaint	0	67	Violation of Liquor Laws	1
29	Litter Complaint	1	68	Violation of Tobacco Laws	0
30	Theft Arrest	1	69	Violation of Drug Laws	1
31	Oper.Unregistered M/V	6	70	Failure to Produce Pawn Slips	0
32	Oper M/V Without a License	1	71	Snowsled & ATV Complaints	1
33	Driving To Endanger	0	72	Juvenile Arrests	0
34	Expired Inspection	8	73	Prov. A Place for Minors to Consume Alc.	0
35	Inadequate Exhaust	0	74	Criminal Mischief Arrests	1
36	Unnecessary Noise	0	75	Violation of Bail Conditions	1
37	Eluding an Officer	0	76	Seatbelt Violation	0
38	Speeding	2	77	Disorderly Conduct Arrests	0
39	Fail to Stop for an Officer	0	78	Receiving Stolen Property	0

Caribou Police Department

OFFENSE		Amount	OFFENSE		Amount
79	House Watch Requests	2	91	Hindering Apprehension	0
80	Armed Robbery Arrest	2	92	911 Calls	13
81	Truant from School	0	93	Forgery	0
82	Criminal Threatening Arrests	0	94	Assault Domestic Violence	1
83	Terrorizing Arrests	0	95	Check on Well Being	12
84	Loaded Firearm in a M/V	0	96	Police Information	11
85	Making a False Public Report	0	97	Suspicious Activity/Person/MV	20
86	Child Endangerment	2	98	Civil Complaint	3
87	Tampering with a Witness	0	99	Total Warnings	86
88	Violation Of Protection Order	1			
89	Poss. of a Firearm by a Felon	0			
90	Multi-handgun purchase	2			

Respectively Submitted,

Chief Michael W. Gahagan
Caribou Police Department

Caribou Police Department

DECEMBER 2014 MONTHLY REPORT

OFFENSE		Amount	OFFENSE		Amount
1	Complaints	2007	40	Oper. Wrong Way on a One Way	0
2	Motor Vehicle Accidents	46	41	Viol. Of Title 29 A Sec 2101	0
3	Escorts	2	42	Violation of Permit	0
4	Theft Complaints	12	43	Failure to Stop at Stop Sign	1
5	Crim. Mischief Complaints	5	44	Failure to Stop for Pedestrians	0
6	Animal Complaints	11	45	Passing Stopped School Bus	0
7	Domestic Complaints	6	46	Stops and Checks M/V	1627
8	Burglary Complaints	1	47	Parking Tickets	0
9	Oper. M/V Under the Infl.	4	48	Business Alarms	18
10	Criminal Trespass Comp.	8	49	M/V Permits	2
11	Motor Vehicle Theft	0	50	Handling Prisoners	32
12	Unsecured Doors&Windows	0	51	Running Intoxilyzer	2
13	Motor Vehicle Complaints	33	52	No Insurance	5
14	Missing Persons	1	53	Warrant Arrests	3
15	Harassment Complaints	14	54	Neg. Worthless Instrument Arrests	0
16	Assault Complaints	11	55	Leave the Scene of Accident	2
17	O.A.S. Arrests	9	56	Failure to Yield the Right of Way	0
18	Juvenile Complaints	2	57	Arson Complaints	0
19	Fight Complaints	0	58	Suicide Complaints	0
20	Noise Complaints	1	59	Disorderly Conduct Complaints	12
21	Criminal Threat Complaints	2	60	Unlawful Sexual Contact	0
22	Lost & Found	4	61	Gross Sexual Contact	0
23	Neg. Worthless Inst. Comp.	0	62	Unattended Death Reports	0
24	Prowler Complaint	0	63	Burglary Arrests	2
25	Criminal Trespass Arrest	1	64	Violation of Probation Arrests	0
26	Assist Other Agencies	15	65	Criminal Records Check	12
27	Assault Arrest	0	66	Refusal to Sign U.T.T.	0
28	Drunk Complaint	0	67	Violation of Liquor Laws	0
29	Litter Complaint	3	68	Violation of Tobacco Laws	1
30	Theft Arrest	6	69	Violation of Drug Laws	2
31	Oper.Unregistered M/V	2	70	Failure to Produce Pawn Slips	0
32	Oper M/V Without a License	0	71	Snowsled & ATV Complaints	0
33	Driving To Endanger	1	72	Juvenile Arrests	6
34	Expired Inspection	1	73	Prov. A Place for Minors to Consume Alc.	0
35	Inadequate Exhaust	0	74	Criminal Mischief Arrests	0
36	Unnecessary Noise	0	75	Violation of Bail Conditions	7
37	Eluding an Officer	0	76	Seatbelt Violation	0
38	Speeding	1	77	Disorderly Conduct Arrests	1
39	Fail to Stop for an Officer	0	78	Receiving Stolen Property	0

Caribou Police Department

OFFENSE		Amount	OFFENSE		Amount
79	House Watch Requests	3	91	Hindering Apprehension	0
80	Robbery	0	92	911 Calls	21
81	Truant from School	0	93	Warnings Issued	31
82	Criminal Threatening Arrests	0	94	Assault Domestic Violence	3
83	Terrorizing Arrests	0	95	Check on Well Being	14
84	Loaded Firearm in a M/V	0	96	Police Information	3
85	Making a False Public Report	0	97	Suspicious Activity/Person/MV	18
86	Child Endangerment	0	98	Civil Complaint	6
87	Tampering with a Witness	0			
88	Violation Of Protection Order	0			
89	Poss. of a Firearm by a Felon	0			
90	Multi-handgun purchase	2			

Respectively Submitted,

Chief Michael W. Gahagan
Caribou Police Department

**CFAD MONTHLY REPORT
December 2014**

Total Fire/ Rescue Calls	16	Total Amb. Calls 182 inc. Air & Assists
-Alarms for Fires (33)	1	- Ground Amb.: 171
-Alarms for Rescues (66)		- Air Amb. Flights: 2
-Silent Alarms	15	- Amb. Assist Calls: 9
-Haz-Mat		- ALS Calls 111
-Grass Fires		- BLS Calls 50
-Chimney Fires	1	- No Transport 12
-False Alarms	1	- Calls Turned Over: 6 = \$14,660
-10-55's	3	Total Out of Town Amb. Calls 22
-Aid to Police	1	Total Out of Town Fire/Rescue Calls 4
-Public Service	3	Est. Fire Loss, Caribou \$
		Est. Fire Loss, out of City \$83,426
Total Hours Pumped	4 hrs	Total Est. Fire Loss \$83,426
Gallons of Water Used	17,000	Total Maint. Hours 17
Amt. of Hose used:	650'	Total Training Hours 11.75 mhrs
Ladders Used (in Feet): 35 (75' Ariel) 2		Miles Traveled by all Units 9,693
Thermal Imaging Camera Used:	2	Fire Permits Issued 2
CO2 Meter Used:	1	
Rescue Sled & Snowmobile:		*Color Guard Training
Rescue Boat:		
Jaws Used:		Total Fire & Amb. Calls 198

MUTUAL AID TO:

P.I.F.D.
F.F.F.D.
L.F.D.
W.F.D.
Stockholm F.D.
North Lakes FD
Crown Amb
Van Buren Amb. 2
Houlton Amb. 1

MUTUAL AID FROM:

P.I.F.D. 1
F.F.F.D.
L.F.D.
W.F.D.
Stockholm F.D. 1
North Lakes FD 1
Crown Amb

OUT OF CITY FIRES/RESCUES

LOCATION	# OF CALLS	MAN HRS.
Woodland	1	6.5 mhrs
New Sweden	3	106.75 mhrs
Connor		
Westmanland		

Christmas Projects: Parade, Toys, & Lights = 77 mhrs.

Scott Susi, Chief
Caribou Fire and Ambulance

BREAKDOWN OF FIRES
For December 2014

Situation Found	# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings inc. Mobile Homes	2		\$83,426
2. Apartments (3 or more)			
3. Hotels & Motels			
4. Dormitories & Boarding Homes			
5. Public Assembly (Church, Restaurant)			
6. Schools			
7. Institutions (Hospitals, Jails, Nursing Homes)			
8. Stores, Offices			
9. Industry, Utility, Defense			
10. Storage			
11. Vacant Buildings or being Built			
12. Fires outside structure w/value (crops, timber, etc.)			
13. Fires Highway Vehicles			
14. Other Vehicles (planes, trains, etc.)			
15. Fires in brush, grass w/no value			

Other Incidents

16. Haz-Mat	
17. False Calls	1
18. Mutual Aid Calls	
19. Aid to Ambulance (10-55's)	3
20. Aid to Police	1
21. Investigation (Smoke, CO ₂ or Alarm)	6 (3 - smoke; 1 - CO; 2 alarms)
22. Service Calls	3

Total Calls for the Month: **16**



CARIBOU PUBLIC LIBRARY
CARIBOU, MAINE

To: Mayor and City Councilors
CC: Austin Bless, City Manager
From: Lisa Neal Shaw, Library Director
Date: January 12, 2015
Re: December 2014 Library Report

Dear Honorable Council Members:

During the month of December 2014, Caribou Public Library recorded the following usage:

1127 people walked through our doors

The staff count hourly the number of people seated who are reading a book, playing cards or board games, doing paperwork/homework, or any other seated usage of the library that does not include computer usage. This month that total was **1506**.

Our public access computers were used **474** times.

Wireless devices, laptops, etc. were brought in and used **130** times. We believe the actual usage to be much higher, as sometimes usage is outside the building.

2300 materials were circulated to the public.

We are supplementing staffing with volunteers and paid employees from other programs such as Aspire and National ABLE Network. We hope to have our first National ABLE Network person on site soon. Volunteers from all sides are proving most valuable. In December we had **22.5** hours of time and work volunteered from four people. We anticipate more people and hours for January 2015.

The library received a **\$900 grant** from the Maine Community Foundation to purchase tablet readers to enhance the digital periodical collection. This grant was written over the summer by Christian Kashian and Tony Mazucco.

Programs in December included an acoustic holiday music program in the Piper Room with CIEL, a book signing with writers' group Breathe, a movie showing of "Jingle All the Way," an art show with Sam Persons, Jean Shaw's final story times with Jayne Farrin reading at the Christmas puppet show, our regular yoga group, and the Caribou Card Club on Fridays.

Respectfully submitted,

Lisa Neal Shaw
Library Director



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and City Councilors
From: Austin Bleess, City Manager
Date: January 12, 2015
Re: Confirmation of Acting City Manager Appointment

Pursuant to City Charter Section 3.03 I am requesting Council approval of my designation of Michael Gahagan, Police Chief, as Acting City Manager during my temporary absence or disability.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and City Councilors
From: Austin Bleess, City Manager
Date: January 12, 2015
Re: Approval of Licenses

We have received a Pawn Broker's License from Rose Cameron DBA Cameron's Gun Shop. This business had been operated by Mrs. Cameron's husband. Recently he passed away and Mrs. Cameron is working on getting licenses in her name.

This application has been reviewed by Code Enforcement, Police Chief, and Fire Chief and all are okay with this application.

Council approval on the application is recommended.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and City Councilors
From: Austin Bleess, City Manager
Date: January 12, 2015
Re: Tree Harvesting

We have received interest from a few people looking to harvest some trees from the old landfill owned by the City of Caribou. It should be stressed that these are all projected revenues which will increase or decrease depending upon the actual amount that is there and that can be harvested. Neither amount is guaranteed.

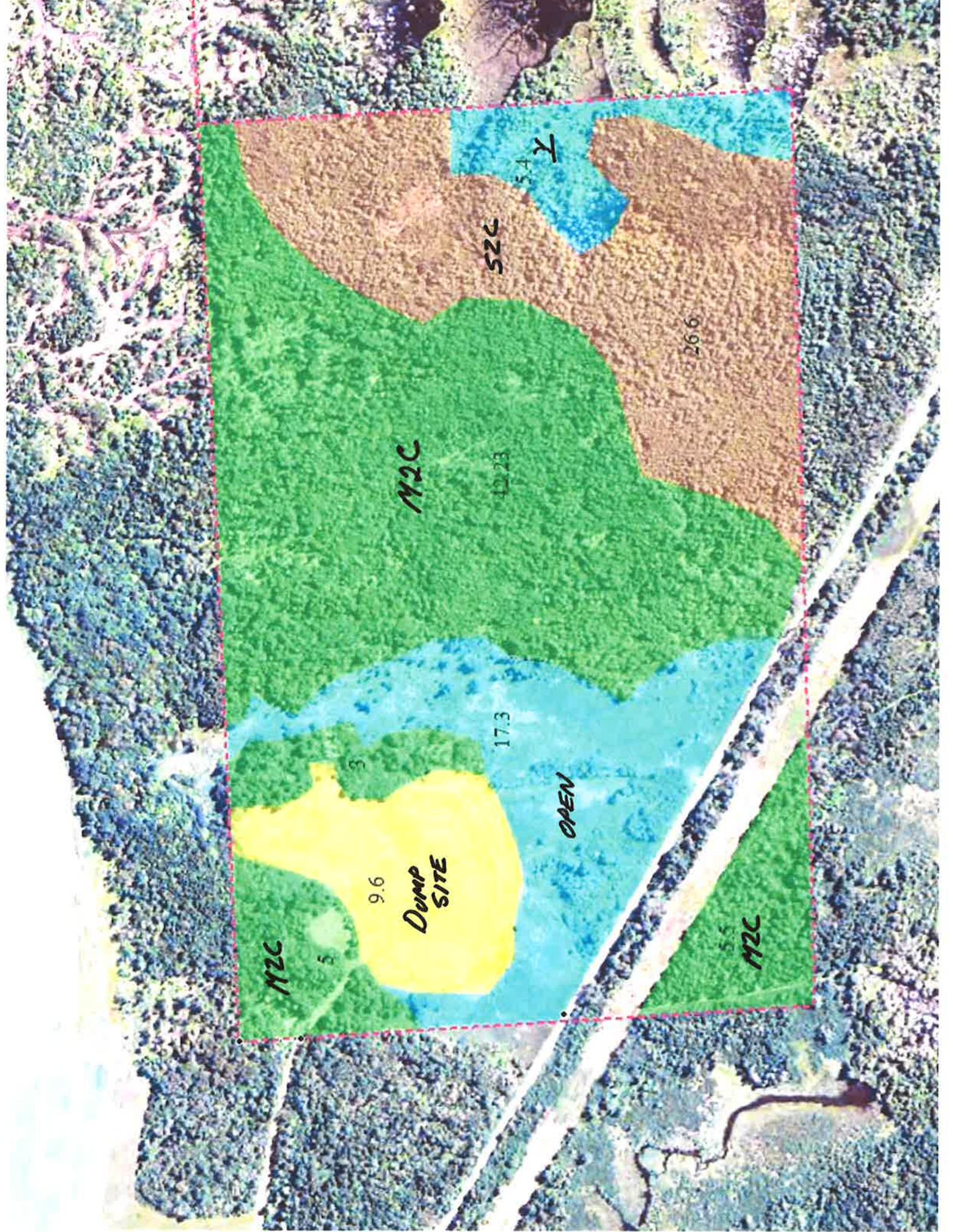
Proposal 1 is from Martin Forest Products of Caribou. They went out and walked the site and used GPS to map out the trees and what could be harvested. They came up with approximately 79.4 acres of trees that could be harvested. The projected revenue for that is \$34,3830. They also provided copies of their licenses and insurance. The map they used when they did the GPS is on the next page.

Proposal 2 is from North Ridge Services DBA Lew Rioux Co of Frenchville. They came up with approximately 78 acres of trees that could be harvested. The projected revenue for that is \$44,710.

The City did not go out for bids on these projects and we are not required to. Harvesters are working in Caribou and approached us about the possibility of harvesting on land owned by the City. There are other lands that the City owns that could be harvested that we can go out for bid for if the Council chooses.

We have chatted with DEP about removing trees from the landfill site and there is no problem with that from their perspective. Staff has looked at this and believes harvesting these trees creates no problem and could help the city financially.

If the Council chooses to go forward with the project they should choose where they want the money to go to. I recommend that any funds received from this be put into a reserve account rather than as a revenue into the 2015 budget. Some suggestions for reserve accounts where this money could go to include Municipal Buildings, Slum and Blight Removal, or Compensated Absences. The Council can direct the funds to go wherever they may choose.



M2C

5

9.6

DUMP SITE

3

17.3

OPEN

M2C

42.23

S2C

26.6

5.4

M2C



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and City Councilors
From: Austin Bleess, City Manager
Date: January 12, 2015
Re: Authorizing additional expenditure for Compensated Absences

As was discussed during the budgeting process we are asking for Council approval to put more money into the Compensated Absences reserve fund for Fiscal Year 2014. As of this writing we do not have a final dollar amount, but we reasonably believe the amount to be approximately \$60,000. We would stay within the total expense budget dollar amount of \$8,699,000.

This would increase the amount spent in E70-01-043-01 which is deposited into the reserve line G 1-417-00. Without putting the money into this reserve line the money would just hit the fund balance for the City.

So we are asking for Council approval to spend extra in the Compensated Absences Line without going over the approved 2015 total budget amount.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and City Councilors
From: Austin Bleess, City Manager
Date: January 12, 2015
Re: Dangerous Buildings at Nasiff Land LLC site

We have received the report from the engineer on the structural soundness of the buildings at Nasiff Land LLC. Their report concludes that all of the buildings, with the exception of the guard shack, are unsafe and dangerous.

Building 6, the accessory building at the northeast part of the lot, near the intersection of Fort Street and Route 1, in the opinion of the engineer is unstable and “susceptible to partial or total collapse at any time. The structure should be considered extremely dangerous and unsafe.” Given the proximity of this building to the intersection of Fort Street and Route 1 if it were to collapse it is likely that it would end up in the street.

While most of the buildings are unsafe and have substantial structural damage this one is by far the worst. In accordance with the declaration made by the Council of Dangerous Buildings and this report I’m asking for the Council to authorize me to take the necessary actions to demolish this building and remove the debris.

All bills will be submitted to the land owner and by state law he has 30 days to pay or it will be added to his property taxes.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and City Councilors
From: Austin Bleess, City Manager
Date: January 12, 2015
Re: Tax Acquired Property

Below is the listing of tax acquired properties the Council authorized to be put out for bid in December:

Taxpayer	Map	Lot	Location	Assessed Value	Tax Amount On Books	Occupied	Amount Owed to CUD	Minimum Bid Price
1 L & S Sales Inc	5	14-A	Dow Siding Road	1,600.00	\$ 99.36	L/O	L/O	400.00
2 Bourgoine, Daniel	5	48	512 E.Presque Isle	51,200.00	\$ 3,179.52	YES	N/A	12,800.00
5 Parks, Halson	15	49	Limestone Street	500.00	\$ 31.05	L/O	L/O	100.00
6 Walton, James and Carmella	16	23	211 Ogren Road	14,000.00	\$ 869.40	L/O	L/O	2,800.00
7 Patterson, Fred Jr. & Blanche	17	16	761 Van Buren Road	40,500.00	\$ 1,894.05	NO	N/A	8,100.00
8 Goudreau, Robert - Heirs	19	5	1317 Van Buren Road	42,400.00	\$ 2,440.04	NO	N/A	8,500.00
9 Bouchard, Maynard L. - Heirs	19	22-A	Plante Road	23,800.00	\$ 1,477.98	L/O	L/O	4,800.00
10 Haney, Nathan	21	3	913 Madawaska Road	46,300.00	\$ 2,861.18	YES	N/A	9,300.00
12 McDougal, Joseph & Michelle	27	8	11 Lower Washington St	89,700.00	\$ 5,570.37	YES	\$ 663.51	27,000.00
14 Carter, Kim N	28	78	22 York Street	91,400.00	\$ 5,675.89	NO	\$ 1,314.30	27,500.00
16 McCarthy, Lorie L	32	35	1 Wright Street	56,900.00	\$ 2,847.20	YES	\$ 60.65	14,300.00
17 Thompson, Pamela S	34	63	20 Hillcrest	4,400.00	\$ 273.24	L/O	L/O	900.00
18 Levesque, Ronald - Dec	34	167	8 South Park Street	41,700.00	\$ 2,589.57	YES	\$ 726.10	8,400.00
19 Forbes, Iona G	35	137	28 Hammond Street	53,400.00	\$ 2,322.54	NO	\$ 936.28	13,400.00
20 Dickinson, Donna L	25	119-A	Katahdin Ave - Off	3,400.00	\$ 211.14	L/O	L/O	700.00

Here are the bids that we received:

Property 2: \$17,107.00 from Rita Evans

Property 5: \$125 Joshua Nadeau
\$140 Linda Richards
\$313 Wade Synder

Property 6: \$1,130.60 Robert Steen
\$500.00 Roger Connolly

Property 14: \$17,800 Stev Rogeski

Property 16: \$23,007 Rita Evans

Property 19: \$5,100 Stev Rogeski

The bids for Properties 6, 14, and 19 do not meet the minimum bid price. These bids should be rejected.

The Council may accept or reject the other bids as they deem to be in the best interest of the city.