



City of Caribou, Maine

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AGENDA Caribou City Council Regular City Council Meeting 7:00 P.M. Monday, July 8, 2013 Caribou City Council Chambers

1. Public Input
2. Declaration of Conflicts of Interest from the City Council regarding any agenda item.
3. Consider authorizing the minutes of the following meetings:
 - a) June 24, 2013 Council Meeting 2-4
 - b) June 27, 2013 Special Council Meeting 5
4. Consent Agenda
 - a) June 2013 Caribou Fire and Ambulance Department Report 6-7
 - b) Semi-Annual Caribou Fire and Ambulance Department Report 8-9
 - c) Approval of June Financials
5. MPS Request For Pole Replacements 10-13
6. Resolution for Grant Application 14-16
7. Sale of Tax Acquired Property 17
8. Joint meeting with Presque Isle City Council 18
9. Other Business

Upcoming Meeting Dates:

Regular City Council Meeting, August 12, 2013 at 7:00 p.m.

Regular City Council Meeting, September 9, 2013 at 7:00 p.m.

A regular meeting of the Caribou City Council was held 7:00 p.m. on Monday, June 24, 2013 in Council Chambers with the following members present: Mayor Gary Aiken, Deputy Mayor Kenneth G. Murchison, Jr., David Martin, Philip McDonough II, Joan L. Theriault, David R. Genthner, Sr., and Aaron P. Kouhoup.

Austin Bleess, City Manager and Tony Mazzucco, Assistant City Manager were present.

Department Managers: William Tasker, Director Chamber of Commerce; Kathleen A. Mazzuchelli, Superintendent of Parks & Recreation; Scott Susi, Fire Chief; Michael Gahagan, Police Chief; Elizabeth A. O'Bar, Tax Assessor; and David Ouellette, Director of Public Works were present.

Natalie De La Garza, representing the Aroostook Republican and Time Warner covered the meeting.

Council Agenda Item #1: Public Input

- ❖ Jan Murchison – expressed her concerns with the bad morale, negativity, and budget cutting that has been happening within the City. It is important for the City to maintain its infrastructure; such as, buildings, airport, and roads.
- ❖ Wilfred Martin – requested that the Council hold another budget workshop before setting the mil rate. Mr. Martin wonders if the school could send a separate tax bill and if the City's tax bill could go out right after the first of the year.

Council Agenda Item #2: Declaration of Conflicts of Interest from the City Council regarding any agenda item.

None

Council Agenda Item #3: Consider authorizing the minutes of the following meetings:

- a) June 10, 2013 Council Meeting
- b) June 17, 2013 Council Workshop

Motion made by P. McDonough, seconded by K. Murchison, to accept the minutes of the June 10, 2013 Council Meeting as presented and June 17, 2013 Council Workshop as presented with the amendments to *Agenda Item #3 2013 Budget Library* to change "*Councilor Kouhoup is not in favor of making any cuts to the Library budget*" to, "*Councilor Kouhoup supports whatever cuts to the Library that the Department Head recommends. He is not in favor of any additional cuts to the library*" and to *Agenda Item #3 2013 Budget Recreation Department* to change "*He does not favor closing the Center on holidays or eliminating programs during Christmas Week Programs*" to, "*Councilor Kouhoup agreed with the Department Head's recommendation of closing the center on holidays and Christmas week programs because the explanation given made perfect sense to him*". (6 yes) So voted.

Council Agenda Item #4: Consent Agenda

- a) May 2013 Caribou Police Department Report
- b) License Approval
- c) Approval of May Financials

Motion made by P McDonough, seconded by D. Martin, to approve the Consent Agenda with Business items A, B, & C as presented. (6 yes) So voted.

Council Agenda Item #5: July, August, September Council Meetings

Motion made by K. Murchison, seconded by D. Martin, to have one Council Meeting to be held on the second Monday for the months of July, August, and September. (6 yes) So voted.

Council Agenda Item #6: License Approvals for Thursday's on Sweden

Motion made by P. McDonough, seconded by J. Theriault, to delegate the authority to City Manager Bless to approve all necessary licenses needed for Thursday's on Sweden. (6 yes) So voted.

Council Agenda Item #7: City owned parking lots

Over the past few months, the Street and Highway Committee has reviewed and discussed the number of parking lots that are owned and maintained by the City.

Name	Lot Number	Acreage	Assessed Value
7 Hatch Drive	90	1.03	\$45,900
North Mall Lot	39	1.08	\$39,000
6 Water St	143	0.11	\$11,700
South Mall Lot	60	0.45	\$24,800
37 Hatch Dr	97	0.21	\$16,900
37 Hatch Dr	102	0.73	\$31,000
Legion Lot	31	0.10	\$11,200

All lots are located on Map 31.

If the City sold these lots, it is estimated that the City could annually save \$50,000 in equipment, labor, and material costs. The consensus of the Committee is to place the lots out to bid with the Assessed Value amount being the minimum bid; additionally, to add a clause to the deed of the North Mall lot that it is to remain a parking lot. The Committee recommends retaining the Hershel Street parking lot which has approximately 60 spaces.

Councilor Murchison questioned if the Committee had looked at marketing the lots for development. Councilor Theriault offered that the Committee had discussed this and that marketing and development would be up to the new owners.

Motion made by D. Martin, seconded by P. McDonough, to move forward with process as outlined by Street and Highway Committee. (4 yes, 2 no, K. Murchison, A Kouhupt) So voted.

Council Agenda Item #8: LED Street Lights

During the June 17th Workshop, Council requested additional information on maintenance and warranty, which cities have had LED lighting the longest, and can the City give the lights away if they are financed. Manager Bless reported that maintenance is not part of the warranty and that if the lights fail the materials are covered but labor is not. Mr. Bless has found that the City of Ann Arbor has had a long

and positive experience with LED lighting. The City may not give away the lights if they are financed through USDA.

Discussion.

Motion made by D. Martin, seconded P. McDonough, move forward with the 4.b. City owns and maintain LED 50 and 150 only proposal and to report back to Council. (6 yes) So voted.

Council Agenda Item #9: Time Warner Cable Franchise Agreement

The negotiation of the proposed Time Warner Cable Franchise Agreement (TWC) has been a long process as it was started before Manager Bleess was hired. The new agreement follows the State model agreement and was compiled with assistance from TWC and Maine Municipal Association. The issue of streaming meetings over the internet is outside the scope of the franchise agreement. The new Agreement is for 5 years versus those in the past that were for 15 years; the City's franchise fee is 5% of TWC's gross annual revenues (cable services only), and contains an expressed non exclusivity clause.

Motion by P. McDonough, seconded by D. Martin, to accept the proposed Time Warner Cable Franchise Agreement. (6 yes) So voted.

Council Agenda Item #10: Approval of 2013 budget and Setting Tax Commitment

In light of the Governor vetoing the State Budget, the Council discussed whether or not to take action this evening.

Motion made by P. McDonough, seconded by K. Murchison, to table action on the 2013 budget and setting tax commitment until a Special Council Meeting is held Thursday June 27, 2013 at 5:00 p.m. in Council Chambers. (6 yes) So voted.

Council Agenda Item #11: Other Business

- Councilor McDonough complimented the new "Welcome to Caribou" signs.

Motion made by P. McDonough, seconded by J. Theriault, to adjourn at 8:45 p.m. (6 yes) So voted.

Upcoming Meeting Dates:

Regular City Council Meeting, July 8, 2013 at 7 p.m.

Jayne R. Farrin, Secretary

A special meeting of the Caribou City Council was held 5:00 p.m. on Thursday, June 27, 2013 in Council Chambers with the following members present: Mayor Gary Aiken, Deputy Mayor Kenneth G. Murchison, Jr., David Martin, Philip McDonough II, Joan L. Theriault, David R. Genthner, Sr., and Aaron P. Kouhoupt.

Austin Bleess, City Manager and Tony Mazzucco, Assistant City Manager were present.

Department Managers: Elizabeth O'Bar, Tax Assessor and Wanda Raymond, Finance Director were present.

Natalie De La Garza, representing the Aroostook Republican and Time Warner covered the meeting.

Council Agenda Item #1: Approval of 2013 Budget and Setting Tax Commitment

Manager Bleess noted that budget that was presented at the June 24th Council Meeting included the cuts Council came to a consensus on during the workshop held on the 17th. The cuts total just over \$123,973. The 2013 proposed Expenditure Budget is \$8,894,532 which is a decrease of \$64,292 from the 2012 budget. The proposed Revenue Budget includes an overlay of \$49,889.

Motion made by D. Genthner, seconded by J. Theriault, to set the 2013 Mil Rate at 20.50 for the commitment of the 2013 Property taxes. (4 yes, 2 no, A. Kouhoupt, P. McDonough) So voted.

Motion made by D. Martin, seconded by K. Murchison, to approve the revised 2013 Expenditure Budget and Revenue Budget. (4 yes, 2 no, A. Kouhoupt, P. McDonough) So voted.

Motion made by P. McDonough, seconded by D. Martin, to set the 2013 Tax Commitment Date as July 1, 2013 for the Board of Assessors to commit the same to the Tax Collector. (6 yes) So voted.

Motion made by P. McDonough, seconded by D. Genthner, to make the 2013 Property Taxes due and payable as of July 1, 2013, pursuant to MRSA Title 36, §505(2). (6 yes) So voted.

Motion made by D. Martin, seconded by P. McDonough, to set the date for interest to begin accruing on any delinquent 2013 Property Taxes as October 1, 2013, pursuant to MRSA Title 36, §505(4). (6 yes) So voted.

Motion made by P. McDonough, seconded by D. Genthner, to set the rate of interest to be charged on delinquent 2013 Property Taxes at 7% the maximum rate set by the State, pursuant to MRSA Title 36, §505(4). (6 yes) So voted.

Motion made by P. McDonough, seconded by J. Theriault, to set the Rate of Interest for the Overpayment and or Abatement of property taxes for 2013 as 4% less than the State rate of 7% for delinquent taxes, or 3% pursuant to MRSA Title 36 § 506-A. (6 yes) So voted.

Councilor Murchison commended management and staff for their work during the Budget process.

Motion made by P. McDonough, seconded by D. Martin to adjourn at 5:08 p.m. (6 yes) So voted.

Regular City Council Meeting July 8, 2013 at 7:00 p.m.

Regular City Council Meeting, August 12, 2013 at 7:00 p.m.

Regular City Council Meeting, September 9, 2013 at 7:00 p.m.

Jayne R. Farrin, Secretary

CFAD MONTHLY REPORT

June 2013

Total Fire/ Rescue Calls	15	Total Amb. Calls 159 inc. 3 Air & 5 Assists	
-Alarms for Fires (33)		- Amb. Assist Calls:	5
-Alarms for Rescues (66)		- ALS Calls	84
-Silent Alarms	15	- BLS Calls	61
-Haz-Mat		- No Transport	9
-Grass Fires	3	- Calls Turned Over:	6
-Chimney Fires		Total Out of Town Amb. Calls	22
-False Alarms	2	Total Out of Town Fire/Rescue Calls	1
-10-55's	3	Est. Fire Loss, Caribou	\$500
-Aid to Police		Est. Fire Loss, out of City	\$
-Public Service	3	Total Est. Fire Loss	\$500

Total Hours Pumped
 Gallons of Water Used 5 gal.
 Amt. of Booster
 Amt. of 1 1/2" hose used
 Amt. of 1 3/4" hose used
 Amt. of 2 1/2" hose used
 Amt. of 5" hose used

Total Maint. Hours 11mhrs.
 Total Training Hours 11mhrs.
 Miles Traveled by all Units 8294
 Fire Permits Issued 144
 *Color Guard Training 17 mhrs.

Ladders Used (in Feet): (75' Ariel)____
 Thermal Imaging Camera Used:
 CO2 Meter Used: 1
 Rescue Sled & Snowmobile:
 Rescue Boat:
 Jaws Used:

Total Fire & Amb. Calls 174

MUTUAL AID TO:

MUTUAL AID FROM:

P.I.F.D. 1
 F.F.F.D.
 L.F.D.
 W.F.D.
 Stockholm F.D.
 North Lakes FD
 Crown Amb 5 - Stby.
 Van Buren Amb.

P.I.F.D.
 F.F.F.D.
 L.F.D.
 W.F.D.
 Stockholm F.D.
 North Lakes FD
 Crown Amb

OUT OF CITY FIRES/RESCUES

LOCATION	# OF CALLS	MAN HRS.
Woodland		
New Sweden	1	1 mhr.
Connor		
Westmanland		

2 Fire Extinguisher Classes = 29 participants

Scott Susi, Chief
 Caribou Fire and Ambulance

**BREAKDOWN OF FIRES
For June 2013**

Situation Found	# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings inc. Mobile Homes			
2. Apartments (3 or more)			
3. Hotels & Motels			
4. Dormitories & Boarding Homes			
5. Public Assembly (Church, Restaurant)			
6. Schools			
7. Institutions (Hospitals, Jails, Nursing Homes)			
8. Stores, Offices			
9. Industry, Utility, Defense			
10. Storage			
11. Vacant Buildings or being Built			
12. Fires outside structure w/value (crops, timber, etc.)			
13. Fires Highway Vehicles	1		\$500
14. Other Vehicles (planes, trains, etc.)			
15. Fires in brush, grass w/no value	3		

Other Incidents

16. Haz-Mat	
17. False Calls	2
18. Mutual Aid Calls	1 - PIFD
19. Aid to Ambulance (10-55's)	3
20. Aid to Police	
21. Investigation (Smoke, CO ₂ or Alarm)	2 (1 - CO; 1 - Smoke)
22. Service Calls	3 - (1 Flag Burning Ceremony; 2 - Flushing Dry Hydrants)

Total Calls for the Month: ____15____

CFAD BI-ANNUAL REPORT

Jan. - June 2013

Total Fire/ Rescue Calls	118	Total Amb. Calls 1007 inc. Air & Assists	
-Alarms for Fires (33)	19	- Air Amb. Flights:	26
-Alarms for Rescues (66)	2	- Amb. Assist Calls:	44
-Silent Alarms	97	- ALS Calls	535
-Haz-Mat		- BLS Calls	379
-Grass Fires	20	- No Transport	51
-Chimney Fires	5	- Calls Turned Over: 45 =	\$133,091 (to date)
-False Alarms	5	Total Out of Town Amb. Calls	112
-10-55's	23	Total Out of Town Fire/Rescue Calls	22
-Aid to Police		Est. Fire Loss, Caribou	\$60,900
-Public Service	11	Est. Fire Loss, out of City	\$114,200
		Total Est. Fire Loss	\$175,100

Total Hours Pumped	30 hrs.	Total Maint. Hours	50 hrs.
Gallons of Water Used	297,357	Total Training Hours	801.5 mhrs.
Hose Used (in feet):	8,375	Miles Traveled by all Units	50,556
Ladders Used (in feet): 239 (75' Ariel)___5__		Fire Permits Issued	614
		*Color Guard Training	128.5 mhrs.

Thermal Imaging Camera Used:	12		
CO ₂ Meter Used:	8	Total Fire & Amb.	1125
Rescue Sled & Snowmobile	2		
Rescue Boat:			
Jaws Used:	1		

MUTUAL AID TO:

P.I.F.D.	4	
F.F.F.D.		
L.F.D.	1	
W.F.D.	1	
Stockholm F.D.		
North Lakes FD		
Crown Amb	11- Stby.	
Van Buren Amb.	4-Intercepts	

MUTUAL AID FROM:

P.I.F.D.	4	
F.F.F.D.		
L.F.D.	2	
W.F.D.	1	
Stockholm F.D.	1	
North Lakes FD	1	
Crown Amb	1-Stby.	
Van Buren FD	2	

OUT OF CITY FIRES/RESCUES

LOCATION	# OF CALLS	MAN HRS.
Woodland	10	105.25
New Sweden	8	11.5
Connor	4	139.75
Westmanland		

3 Fire Extinguisher Classes - 42 participants
 Relay for Life - 11 mhrs.
 Tommy Trauma - 1.5 mhrs. = 84 students
 Health Class @ CHS - 7 mhrs. = 100 students

Scott Susi, Chief
 Caribou Fire and Ambulance

BREAKDOWN OF FIRES

For Jan - June 2013

Situation Found	# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings inc. Mobile Homes	17		\$135,100
2. Apartments (3 or more)			
3. Hotels & Motels			
4. Dormitories & Boarding Homes			
5. Public Assembly (Church, Restaurant)			
6. Schools			
7. Institutions (Hospitals, Jails, Nursing Homes)			
8. Stores, Offices	1		\$500
9. Industry, Utility, Defense			
10. Storage	2		\$22,000
11. Vacant Buildings or being Built	2		
12. Fires outside structure w/value (crops, timber, etc.)			
13. Fires Highway Vehicles	6		\$17,000
14. Other Vehicles (planes, trains, off road, etc)	1		\$500
15. Fires in brush, grass w/no value	20		

Other Incidents

16. Haz-Mat	
17. False Calls	5
18. Mutual Aid Calls	6
19. Aid to Ambulance (10-55's)	23
20. Aid to Police	
21. Investigation (Smoke, CO ₂ or Alarm)	24
22. Service Calls	11

Total Calls for the Month: 118



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bless, City Manager
Date: July 8, 2013
Re: MPS Request For Pole Replacements

MPS is requesting to rebuild the pole line along Sweden St from Spring St. to Hatch Dr, and also to rebuild the pole line along McKinley St to replace aging infrastructure. The project will include replacing 27 poles and any associated anchors keeping them at the front of the sidewalk.

The locations have been marked with nails next to the poles they will replace. The old stakes, where they had originally planned on putting the new poles are still in the ground but they will not be using those locations. In the location maps on the next pages you can see the existing and new locations for the poles.

We will need Council approval on the application to replace these poles.

LEGEND

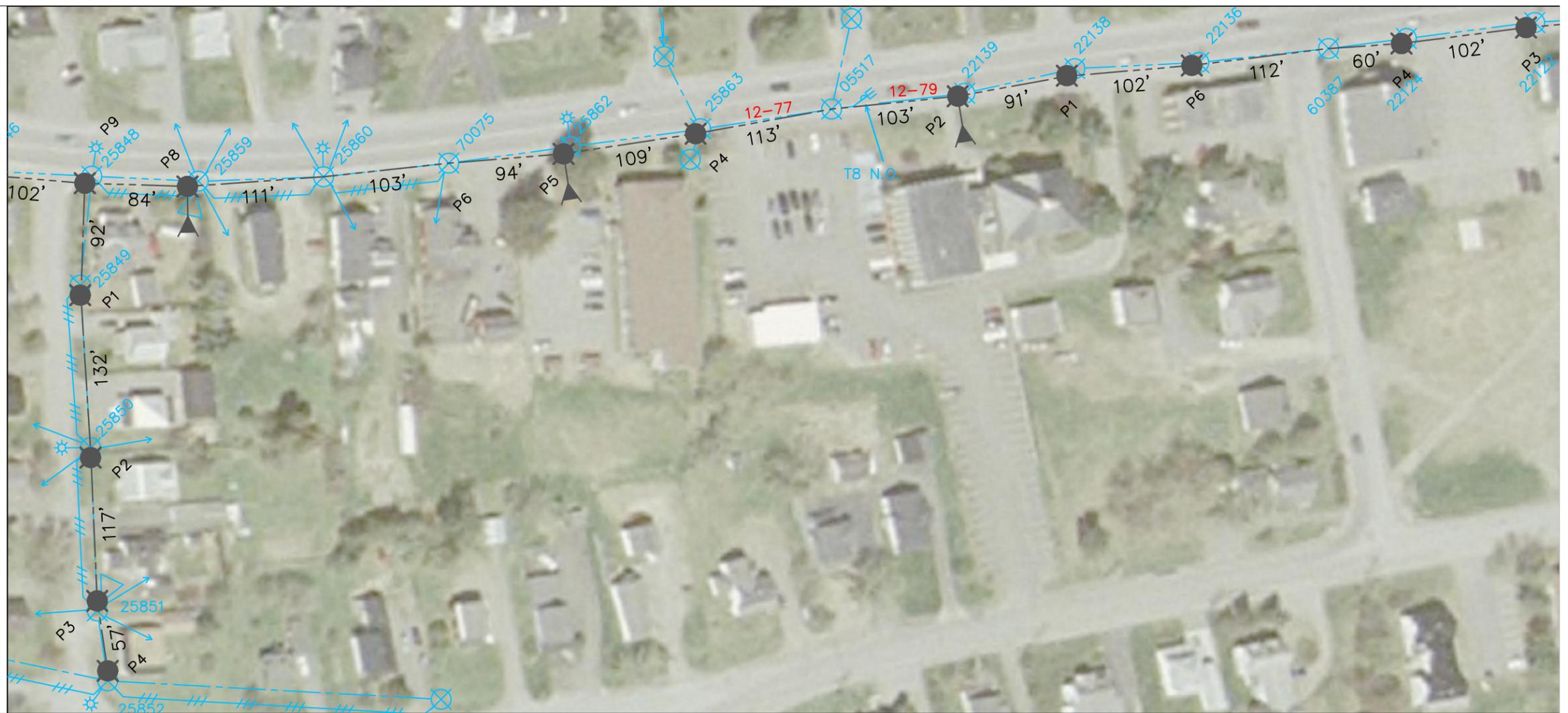
- | | | |
|----------------|-----------|--------------------------------|
| EXISTING CONST | NEW CONST | X = REMOVE |
| | | DISTRIBUTION POLE |
| | | JOINT POLE |
| | | TRANSMISSION POLE |
| | | T&D POLE |
| | | EXISTING TRANS. NEW DIST. POLE |
| | | TRANSFORMER |
| | | STREET LIGHTS |
| | | GROUND |
| | | PUSH BRACE |
| | | ANCHOR & GUY |
| | | OH GUY WIRE |
| | | REGULATOR |
| | | RECLOSER |
| | | CAPACITOR |
| | | STEP TRANSFORMER |
| | | FUSE AND SIZE |
| | | SOLID BLADE DISC. |
| | | 10 Primaries |
| | | 20 Primaries |
| | | 30 Primaries |
| | | 3-WIRE SECONDARY |
| | | 4-WIRE SECONDARY |
| | | 3-WIRE SERVICE |
| | | 4-WIRE SERVICE |
| | | LOAD BREAK FUSE |
| | | GANG OPERATED 30 |



Verizon Pole #	MPS Inv.#	Height/Class	MPS Space	Fwd. Span	Offset CL RD	Guy Lead	BHE/MPS Primary Assembly	MPS Service Assembly	MPS Ground	Trans former	Prim. Cond.	Sec. Cond.	Serv. Cond.	Tap Cond.	Street Light	Notes
19	P19	50/2		135	M/E	-	612	-	702	TRANSF.	336.4 AAC	1/0 AAAC	TRANSF.	-	-	SET 2' DEEPER
18	P18	45/2	9'-4"	148	M/E	-	612	-	702	TRANSF.	336.4 AAC	1/0 AAAC	-	-	TRANSF.	
17	P17	45/3	9'-4"	163	M/E	-	605	-	-	-	336.4 AAC	1/0 AAAC	-	-	-	DOUBLE DEAD-END
16	P16	45/3	9'-4"	76	M/E	-	601	-	-	-	336.4 AAC	1/0 AAAC	TRANSF.	-	TRANSF.	
15	P15	45/3	9'-4"	142	M/E	-	601	-	702	TRANSF.	336.4 AAC	1/0 AAAC	TRANSF.	-	TRANSF.	
14	P14	45/3	9'-4"	157	M/E	12'	602	-	-	-	336.4 AAC	1/0 AAAC	TRANSF.	-	TRANSF.	
13	25843	EXIST.	-	170	M/E	-	-	-	-	-	336.4 AAC	1/0 AAAC	-	-	-	25843 REMAIN IN PLACE
12	61388	EXIST.	-	107	M/E	-	-	-	-	-	336.4 AAC	1/0 AAAC	-	-	-	61388 REMAIN IN PLACE
11	P11	45/3	9'-4"	121	M/E	12'	602	-	702	TRANSF.	336.4 AAC	1/0 AAAC	TRANSF.	-	TRANSF.	
10	P10	45/3	9'-4"	102	M/E	12'	602	-	-	-	336.4 AAC	1/0 AAAC	TRANSF.	-	-	
											336.4 AAC	1/0 AAAC				

LEGEND

EXISTING CONST	NEW CONST	X = REMOVE
		DISTRIBUTION POLE
		JOINT POLE
		TRANSMISSION POLE
		T&D POLE
		EXISTING TRANS. POLE
		NEW DIST. POLE
		TRANSFORMER
		STREET LIGHTS
		GROUND
		PUSH BRACE
		ANCHOR & GUY
		OH GUY WIRE
		REGULATOR
		RECLOSER
		CAPACITOR
		STEP TRANSFORMER
		FUSE AND SIZE
		SOLID BLADE DISC.
		10 Primaries
		20 Primaries
		30 Primaries
		3-WIRE SECONDARY



Verizon Pole #	MPS Inv.#	Height/Class	MPS Space	Fwd. Span	Offset CL RD	Guy Lead	BHE/MPS Primary Assembly	MPS Service Assembly	MPS Ground	Transformer	Prim. Cond.	Sec. Cond.	Serv. Cond.	Tap Cond.	Street Light	Notes
9	P9	45/3	11'-6"	84	M/E	-	611.1	-	-	-	336.4 AAC	1/0 AAAC	TRANSF.	1/0 AAAC	TRANSF.	
1	P1	40/4	7'-0"	132	M/E	-	501	-	-	-	1/0 AAAC	1/0 AAAC	TRANSF.	-	-	MCKINLEY ST.
2	P2	40/4	7'-0"	117	M/E	-	501	-	-	-	1/0 AAAC	1/0 AAAC	TRANSF.	-	TRANSF.	MCKINLEY ST.
3	P3	40/4	7'-0"	57	M/E	-	501	-	702	TRANSF.	1/0 AAAC	1/0 AAAC	TRANSF.	-	-	MCKINLEY ST.
4	P4	40/4	7'-0"	-	M/E	-	504	-	-	-	1/0 AAAC	1/0 AAAC	TRANSF.	-	TRANSF.	MCKINLEY ST.
-	P8	45/3	9'-4"	111	M/E	12'	602	-	702	TRANSF.	336.4 AAC	1/0 AAAC	TRANSF.	-	-	
7	25860	EXIST.	-	103	M/E	-	-	-	-	-	336.4 AAC	1/0 AAAC	-	-	-	25860 REMAIN IN PLACE
6	70075	EXIST.	-	94	M/E	-	-	-	-	-	336.4 AAC	1/0 AAAC	-	-	-	70075 REMAIN IN PLACE
-	P5	45/3	9'-4"	109	M/E	8'	602	-	-	-	336.4 AAC	1/0 AAAC	TRANSF.	-	TRANSF.	SIDEWALK GUY
4	P4	50/2	11'-6"	113	M/E	-	611.1	-	-	-	336.4 AAC	1/0 AAAC	-	TRANSF.	-	HAND DIG
3	05517	EXIST.	-	103	M/E	-	-	-	-	-	336.4 AAC	1/0 AAAC	-	-	-	05517 REMAIN IN PLACE
2	P2	45/3	9'-4"	91	M/E	8'	602	-	-	TRANSF.	336.4 AAC	1/0 AAAC	TRANSF.	-	TRANSF.	SIDEWALK GUY, URD SERVICE
1	P1	45/3	9'-4"	102	M/E	-	601	-	-	-	336.4 AAC	1/0 AAAC	TRANSF.	-	TRANSF.	
6	P6	50/2	11'-6"	112	M/E	-	612	-	-	-	336.4 AAC	1/0 AAAC	TRANSF.	-	TRANSF.	SET 2' DEEPER
5	60387	EXIST.	-	60	M/E	-	-	-	-	-	336.4 AAC	1/0 AAAC	-	-	-	60387 REMAIN IN PLACE
4	P4	45/3	9'-4"	102	M/E	-	601	-	-	-	336.4 AAC	1/0 AAAC	TRANSF.	-	TRANSF.	

LEGEND

- | | | |
|----------------|-----------|-----------------------------------|
| EXISTING CONST | NEW CONST | X = REMOVE |
| | | DISTRIBUTION POLE |
| | | JOINT POLE |
| | | TRANSMISSION POLE |
| | | T&D POLE |
| | | EXISTING TRANS.
NEW DIST. POLE |
| | | TRANSFORMER |
| | | STREET LIGHTS |
| | | GROUND |
| | | PUSH BRACE |
| | | ANCHOR & GUY |
| | | OH GUY WIRE |
| | | REGULATOR |
| | | RECLOSER |
| | | CAPACITOR |
| | | STEP TRANSFORMER |
| | | FUSE AND SIZE |
| | | SOLID BLADE DISC. |
| | | 10 Primaries |
| | | 20 Primaries |
| | | 30 Primaries |
| | | 3-WIRE SECONDARY |
| | | 4-WIRE SECONDARY |
| | | 3-WIRE SERVICE |
| | | 4-WIRE SERVICE |
| | | LOAD BREAK FUSE |
| | | GANG OPERATED 30 |



Verizon Pole #	MPS Inv.#	Height/Class	MPS Space	Fwd. Span	Offset CL RD	Guy Lead	BHE/MPS Primary Assembly	MPS Service Assembly	MPS Ground	Trans former	Prim. Cond.	Sec. Cond.	Serv. Cond.	Tap Cond.	Street Light	Notes
3	P3	45/3	9'-4"	124	M/E	-	601	-	702	TRANSF.	336.4 AAC	1/0 AAAC	TRANSF.	-	TRANSF.	
2	P2	50/2	11'-6"	-	M/E	-	605	-	-	TRANSF.	336.4 AAC	1/0 AAAC	TRANSF.	TRANSF.	TRANSF.	3 PHASE JUNCTION



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bless, City Manager
Date: July 8, 2013
Re: Resolution for Grant Application

We are working on submitting a grant application to the Northern Border Regional Commission (NBRC). The application includes four specific projects all aimed at improving our downtown and promote resource conservation, tourism, recreation, and preservation of open spaces in a manner consistent with our economic development goals. The specific projects include:

- An updated downtown plan incorporating the sustainable development of the riverfront (\$35,000)
- New signage for the downtown pedestrian area and riverfront and ancillary pedestrian friendly facilities (tourist kiosk, benches, barrels) (\$21,000)
- Removal of blighted properties in the downtown/riverfront area (\$72,000)
- Creation of downtown walking maps including a walking trails and historic walking tour of downtown Caribou and the riverfront (\$7,000)

So the entire grant application would be for \$135,000. The City would be required to have a 20% match, which we would use TIF funds for.

In order to apply for this grant application we need to have a resolution approved by the City Council to submit with our application. The resolution is on the next page and I am asking for Council approval of it.

**RESOLUTION OF SUPPORT FOR THE CITY OF CARIBOU APPLICATION
TO THE NORTHERN BORDER REGIONAL COMMISSION FISCAL YEAR
2013 FEDERAL GRANT PROGRAM**

WHEREAS, the City of Caribou wishes to apply to the Northern Border Regional Commission for a Grant to improve downtown and promote resource conservation, tourism, recreation, and preservation of open spaces in a manner consistent with our economic development goals, and

WHEREAS, the City of Caribou is has aligned its economic development strategy with the State of Maine and the Comprehensive Economic Development Strategy for Northern Maine, and

WHEREAS, the City of Caribou recognizes the importance of a comprehensive Downtown Plan including the Riverfront Area, and

Whereas, the Downtown and Riverfront fall in the Downtown Tax Increment Financing District pursuant to MRSA Title 30-A §5223, and

WHEREAS, the City of Caribou is dedicated to increasing economic opportunities through tourism and sustainable recreation, and

WHEREAS, the City of Caribou held a community visioning session on June 28th, 2013 and there was consensus among the community that revitalizing and developing the downtown and riverfront in a sustainable manner is a project that should move forward and be prioritized,

NOW THEREFORE BE IT RESOLVED THAT: The City of Caribou does hereby support the City's application to the Northern Border Regional Commission Fiscal Year 2013 Federal Grant Program for the purpose of economic development in a sustainable manner, in the amount of \$135,000 with a city match of 20% or \$27,000 to be paid from Tax Increment Financing funds.

BE IT FURTHER RESOLVED THAT: The City Council of the City of Caribou hereby approves the City Manager to make and sign a pre-application to the Northern Border Regional Commission, and authorizes the City Manager to sign any NBRC grant documents to bind the City of Caribou to grant requirements.

Attested and Supported at the regular meeting of the Caribou City Council on the 8th day of July, 2013 and signed as follows:

Gary Aiken, Mayor

Kenneth Murchison, Jr., Deputy Mayor

David Martin, Councilor

Philip McDonough, Councilor

Joan Theriault, Councilor

David Genthner Sr., Councilor

Aaron Kouhopt, Councilor

Attested this 8th day of July, 2013

Jayne Farrin, City Clerk
City Seal



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bless, City Manager
Date: July 8, 2013
Re: Sale of Tax Acquired Property

In the last round of sales for Tax Acquired Property we put the following piece of property out for bid:

Name	Map	Lot	Address	Assessed Value	Tax Amount On Books	Minimum Bid
Skidgel, Wendell	7	39-11 ON	312 Washburn St. Lot #11	\$ 6,900.00	\$ 690.39	\$ 900.00

This is a trailer only. The trailer is in rough shape and is unlikely to be inhabited. We have received an offer of \$300 for the trailer to have it removed and demolished. This would remove a dilapidated trailer from our community and allow for a nicer trailer to be moved in.

We would need Council approval to sell the trailer to Mark Nadeau for \$300 and to abate the remaining \$390.39 in property taxes that are still on the books for this property.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bless, City Manager
Date: July 8, 2013
Re: Joint meeting with Presque Isle City Council

The Presque Isle City Council would like to set up a joint meeting with our Council to discuss some possible ways that our two communities could work together to lower costs. The meeting would take place here in Caribou at the Rec and Wellness Center. The possible dates we are looking at would be:

Tuesday, July 16
Tuesday, July 23
Tuesday, August 6
Tuesday August 20

The earliest convenient date that we could meet would be preferable and a 6 o'clock start time would also be preferred.