



City of Caribou, Maine

*Municipal Building
25 High Street
Caribou, ME 04736
Telephone (207) 493-3324
Fax (207) 498-3954
www.cariboumaine.org*

**Caribou Planning Board Meeting Minutes
Annual Organizational Meeting
Wednesday, January 6, 2016 @ 5:30 pm
City Council Chambers**

In Attendance: Phil Cyr, Bob White, Todd Pelletier, Michele Smith, Evan Graves and Philip McDonough III

Members Absent: Matthew Hunter

Others in Attendance: Jim Chandler –Assistant City Manager & Code Enforcement Officer, Austin Bless –City Manager, Denise Lausier, Philip McDonough II –Councilor, Planning Board Liaison

- I. Call Meeting to Order** - The meeting was called to order at 5:30 pm.
- II. Election of Officers for 2016**
 - a) Chairman** –Bob White moved to nominate Phil Cyr as Chairman for 2016; seconded by Evan Graves. Vote was unanimous.
 - b) Vice-Chairman** –Phil Cyr moved to nominate Matthew Hunter as Vice-Chairman for 2016; seconded by Evan Graves. Vote was unanimous.
 - c) Secretary** –Phil Cyr moved to nominate Bob White as Secretary for 2016; seconded by Evan Graves. Vote was unanimous.
- III. Setting 2016 Meeting Date and Times** –Bob White moved to have meetings on the first Wednesday of each month at 5:30 pm for 2016; seconded by Philip McDonough III. Vote was unanimous.
- IV. Adjournment** – Bob White moved to adjourn the meeting at 5:34 pm; seconded by Philip McDonough III. Vote was unanimous.

Respectfully Submitted,

Robert White
Planning Board Secretary

RW/dl



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**Caribou Planning Board Meeting Minutes
Wednesday, January 6, 2016
Immediately Following the Organizational Meeting
City Council Chambers**

In Attendance: Phil Cyr, Bob White, Todd Pelletier, Michele Smith, Evan Graves and Philip McDonough III

Members Absent: Matthew Hunter

Others in Attendance: Jim Chandler –Assistant City Manager & Code Enforcement Officer, Austin Bless –City Manager, Denise Lausier, Philip McDonough II –Councilor, Planning Board Liaison

- I. Call Meeting to Order** - The meeting was called to order at 5:35 pm immediately following the Organizational Meeting.
- II. Minutes of the December 2, 2015 Meeting** – Phil Cyr moved to accept the minutes with amendment adding that Dr. Ortiz was present and spoke on behalf of his project; seconded by Evan Graves; Vote was unanimous.
- III. New Business** –The Board welcomed Jim Chandler, the City’s new Assistant City Manager.
- IV. Old Business** –
 - a. Chapter 13 Re-write** –The Board began their review of Chapter 13, Section 700 – General Requirements for Land Uses. This portion of the re-write may possibly take two to three meetings to go over. Austin Bless brought forth his recommendations. The Board thoroughly reviewed and discussed each section and ended with campgrounds. They made some proposed changes and wish to review campgrounds again at their next meeting.
- V. Other Business** – There was none.
- VI. Adjournment** – Bob White moved to adjourn the meeting at 7:10 pm; seconded by Philip McDonough III. Vote was unanimous.

Respectfully Submitted,

Robert White
Planning Board Secretary

RW/dl