



City of Caribou, Maine

*Municipal Building
25 High Street
Caribou, ME 04736
Telephone (207) 493-3324
Fax (207) 498-3954
www.cariboumaine.org*

AGENDA Caribou City Council Regular City Council Meeting 6:00 P.M. Monday, July 10, 2017 Caribou City Council Chambers

1. Public Input
 - a) Philip Cyr 2
2. Declaration of Conflicts of Interest from the City Council regarding any agenda item.
3. Consent Agenda

The following items are considered routine in nature by the City Council and will be enacted with one motion and vote. There will not be separate discussion on these items unless requested by a Council Member, in which event the item will be removed from the Consent Agenda and considered by separate action.

 - a) Department Reports 3-13
(Housing and Fire not included, working on fixing a formula glitch in those reports)
 - b) Quitclaim Deeds 14
4. Designation of Acting City Manager 15
5. Request from Christina Kane-Gibson that partial funds in G 1-461-00 be moved to G 1-463-00 16
6. Setting 2017 Mil Rate and Tax Commitment 17-19
7. Executive Session pursuant to 1 MRSA § 405(6)(C) to discuss Economic Development.

Upcoming Meeting Dates:

Regular City Council Meeting Monday, August 14, 2017 at 6pm
Regular City Council Meeting Monday, September 11, 2017 at 6pm

Good evening Mayor Aiken and members of the Caribou City Council. My name is Phil Cyr. I live at 435 Washburn Street, I am a local businessman and am the Chairman of the Caribou Planning Board.

At the end of 2012, there was a decision from the former City Manager and City Council to split up the Code Enforcement department, the Section -8 Housing program and the Planning Board Advisor duties which resulted in a cut in position for Steve Wentworth who previously oversaw all those responsibilities. Steve went from full time to part time as his hours were reduced to 4 days per week, 45 weeks per year. His duties were parsed out to other employees – only the housing department remains unchanged since these changes were made. On May 1, 2014, Mr. Wentworth retired. His position at the City of Caribou has not been filled. The duties for Code Enforcement, Building Official and Planning Board Advisor have changed multiple times to date. I am here to discuss the importance of having continuity on the Planning Board Advisor position.

In 2013 and 2014, Assistant City Manager Tony Mazzucco was the Planning Board Advisor. Upon his departure, the City Manager Austin Bleess assumed the position for 2015. When the Assistant City Manager position was filled again, Jim Chandler worked as Planning Board advisor in 2016. Since 2017 began, the Planning Board have had two different advisors; City Manager Bleess stepped back into the role when Jim Chandler left and upon Mr. Bleess' resignation, Steve Wentworth came back to advise the planning board.

After the 2014 Comprehensive Plan was completed, the Planning Board set out to update "Chapter 13" which is the land use zoning ordinance. Doing so involves reimagining the zoning, definitions and allowed uses that fit with the comprehensive plan's vision for the future of the City of Caribou. Each time there is a change in Planning Board Advisor, the process basically begins again. This Chapter 13 update is an important step to encourage growth – something we can all agree is important to the future of Caribou.

Just one advantage to the having a full-time city employee as the Planning Board Advisor is that the employee speaks to the residents daily and knows about the needs of the city because he is working in the community. He would see where the land use ordinance succeeds and fails. He would be up-to-date on how matters in Augusta impact us in the County. My assumption would be that this person would also be working as the City's Code Enforcement Officer and Building Official with certifications in the required disciplines. One recent example of where both the Planning Board and City Council could have done better by the City is with the issue that came up about Automobile Recycler licenses. The Planning Board needs someone who has the time needed to research items not currently on the land use table when they come up for site design review. The Planning Board needs to know exactly what criteria should be considered in the process and it is different for different uses. The Planning Board has come to realize that there is not a one-size-fits-all form for site design review.

Thank you for this opportunity, as you consider what staff positions deserve consideration for full-time status, I urge you to remember that sound planning practices are key to creating a City poised for future growth.

Clerk and General Assistance Dashboard

June 2017

	Current Month	Year To Date	Prior Year Month	Prior Year Year to Date
Hunting & Combo Licenses	37	153	20	149
Fishing Licenses	61	173	46	203
Boat Registrations	90	249	78	262
ATV Registrations	293	429	242	401
Snowmobile Registrations	-	222	-	229
Vehicle Registrations	482	2,730	813	3,971
Rapid Renewal	43	206	38	198
Birth Records	62	370	63	396
Death Records & Permits	38	455	90	383
Marriage Records & Licenses	25	75	23	83
Dog Licenses	21	685	11	632

	Current Month	Year To Date	Prior Year Month	Prior Year Year to Date
GA Applications - Caribou	10	59	17	66
GA Cases Paid - Caribou	12	62	15	63
People Assisted - Caribou	14	78	18	98
GA Dollars Spent - Caribou	2,572	\$ 15,667	\$ 2,446	\$ 14,184

	Current Month	Year To Date	Prior Year Month	Prior Year Year to Date
GA Applications - Connor	-	0	0	1
GA Cases Paid - Connor	-	0	0	2
People Assisted - Connor	-	0	0	8
GA Dollars Spent - Connor	-	\$ -	\$ -	\$ 295

Year To Date is from January 2017 through June 2017

Monthly Permit Report

June 2017

	Current Month	Year To Date	Prior Year Month	Prior Year YTD
Building Permits	10	25	16	35
Permit Value	\$ 791,200	\$ 2,038,700	\$ 966,442	\$ 1,941,842
Homes	0	2	4	5
Mobile Homes	0	0	0	1
Multi Family	0	0	0	0
Commercial	3	9	2	6
Exempt	2	2	0	0
Plumbing Permits				
Internal	2	9	1	11
External	1	2	6	8
Demolition Permits	1	9	0	3
Sign Permits	0	5	2	5

	Current Month	Year To Date	Prior Year Month	Prior Year YTD
Woodland Permits				
Building Permit	0	4	7	16
Internal Plumbing	0	0	1	2
External Plumbing	0	0	0	1

YTD is January 2017 to June 2017

TAX BASE TALK

Tax Assessment & Code Enforcement updates:

- ◊ This quarter, the staff has attended assessment trainings in Caribou and Bangor on topics ranging from: implementing an in-house revaluation to solar energy to building products innovation. Later this month: the Maine Revenue Services Annual Property Tax School.
- ◊ The Caribou Planning Board has been active with site design review, subdivision amendments and working on a re-write of Chapter 13—the zoning ordinance.
- ◊ Construction has started on RSU#39 “Central Office” located on Glenn Street.
- ◊ No news from Augusta on the adoption of a MUBEC update to include the 2015 IRC and IBC.
- ◊ The Code Enforcement page at the City of Caribou website has links to building codes, plumbing codes and much more including all of the most requested forms. Check it out!
- ◊ Some projects do not require a building permit but it is best to check with the office: (207) 493-3324 option 3

* In the Code Enforcement Office, “It’s All About Safety”!*



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NEW TO WEBSITE:

- On the Code Enforcement page: Do I Need a Permit?

COMING TO WEB:

- Link to property value information which staff can update regularly

**2017
BUILDING
SEASON**

Building Permits:

25

Total Value:

\$2,038,700

2 projects were for
"tax exempt"
entities &
10 permits have
been issued for
commercial
projects

Show your support
for local business.

Many local shops
have undergone
renovations this
year to serve you
better!

2





The Caribou Code Enforcement office is tasked with following up on land use violations, building code violations and various other inspections.

Did you know?
"Premises and the exterior property shall be maintained free from weeds or plant growth in excess of 7 inches in the Urban Compact Zone. Weeds shall be defined as all grasses ..."
-2015 IPMC 302.4

A copy of the Urban Compact Zone map can be found on the Code Enforcement page at the website

I took this photo while on an inspection! Who was more surprised, the bear ... or me?

TAX ASSESSMENT

It's here ... 2017 Annual Tax Commitment

- ◊ The tax assessment department is responsible for setting the values of all property in the municipality. For questions about valuations, exemptions, or address changes, please contact this office.
- ◊ The City of Caribou typically schedules the annual tax commitment on July 1. This year, Maine Revenue Service advised municipalities not to commit until the biennial budget was passed due to a potential change in the Homestead Exemption, retroactive to April 1, 2017.
- ◊ After the City Council sets an annual tax rate, the Board of Assessors will sign the commitment paperwork. The taxes will then be committed to the Tax Collector. Tax bills will be mailed shortly after this happens.

City tax bills are loaded online approximately 2 weeks after mailing:

<http://www.cariboumaine.org/index.php/services/tax-bill-lookup/>

COMING SOON: ONLINE ASSESSMENT DATA

The Caribou City Council voted to authorize this department to contract with our software provider to host our real estate assessing information. This information can be updated regularly in house so the public can access current property information online anytime.



"Taxation is the rule and exemption is the exception"

-Humbolt Field Research Institute et al v. Town of Steuben et al, 2011
ME 130, 36 A.3d 873, Saufley, C.J.

REVENUE GENERATORS

This department works to generate revenue for the City in several ways:

- Issue permits
- Discover value when no permit obtained
- List/measure property
- List business property
- Promote exemption and reimbursement options
- Submit documents to State of Maine in timely manner

Tax Assessment &
Code Enforcement Office
25 High Street
Caribou Maine 04736

(207) 493-3324 X 3
Fax: (207) 498-3954

www.cariboumaine.org

Penny Thompson, Assessor
pthompson@cariboumaine.org

Tony Michaud, Deputy Assessor
tmichaud@cariboumaine.org

Steve Wentworth, Planning /
Plumbing Inspector
swentworth@cariboumaine.org

Caribou Police Department Monthly Report

June 2017

	Current Month	YTD	Month Prior Year	Prior YTD
COMPLAINTS	2371	14837	2632	12238
M/V ACCIDENTS	20	161	26	132
ESCORTS	9	72	11	22
THEFT COMPLAINTS	10	63	22	78
ANIMAL COMPLAINTS	9	53	21	80
DOMESTIC COMPLAINTS	7	42	8	46
BURGLARY COMPLAINTS	2	10	3	13
O.U.I.	1	14	4	21
M/V THEFTS	0	3	1	3
MISSING PERSONS	0	5	1	4
JUVENILE COMPLAINTS	5	17	2	16
CIVIL COMPLAINTS	4	24	0	28
PROWLER COMPLAINTS	0	0	0	0
ASSIST OTHER AGENCY	14	99	14	105
ASSAULT ARREST	1	4	3	11
THEFT ARRESTS	2	14	4	20
SPEEDING	36	197	31	85
STOPS/CHECKS M/V	1965	12225	2068	9661
PARKING TICKETS	0	0	0	0
HANDLING PRISONERS	30	187	35	215
WARRANT ARRESTS	5	62	21	59
UNLAWFUL SEX. CONTACT	0	1	0	5
GROSS SEX. ASSAULT	0	4	0	0
BUSINESS ALARMS	19	93	23	102
BURGLARY ARRESTS	1	2	0	5

Year To Date (YTD) is from January 2017 through June 2017

City of Caribou

Events & Marketing | 55 Bennett Drive, 04736 | 207.493.5319



Events & Marketing Updates - July 5, 2017

TOS

Thursdays on Sweden continues with our Reunion event scheduled for tomorrow (July 6). This week, the City will not have a table (I also have a Reunion booth), but the Library will. We will have our City handouts and material on the Library table. Music will be provided by Music-X-Press DJ's. Marketing also continues on the Maine Office of Tourism site, print, radio, Social Media and word of mouth.



Caribou Days/Caribou Cares About Kids

Caribou Days is scheduled for August 4th and 5th, 2017. We will be celebrating the City's 50th Birthday! Promotion has begun online, in print and via the Maine Office of Tourism site, however I am finding it difficult (well, a little more difficult than usual) to drum up support for this event. I plan to put out updated graphics and material today and in the upcoming editions of AR and BDN. The full line-up of events can be found on the calendar section of cariboumaine.org and on Facebook. After seeing the 4th of July parades this weekend, I'm hoping to come up with a creative way to make it a little different... any ideas welcome! If you know anyone who would like to participate in the parade, please send them this link to the form: <http://www.cariboumaine.org/wp-content/uploads/2017/05/CaribouCaresParade2017.pdf>



Classic Hollywood Movies in the Park

This project is still awaiting a meeting with Burger Boy. Movie licensing paperwork is ready to go as soon as we can collaborate. *Burger Boy is interested in helping us host the first Classic Hollywood Movies in the Park with a showing of Grease at Flora-Dale. Licensing agreement paperwork has been obtained and we are waiting for confirmation on pricing before promoting. We will aim for an August date for Grease, and possibly a July date for Goonies at the boat Landing on Lyndon. Due to parking, we will most likely have people park offsite and bring them to the location via the Legasse Connector. We are working on all the details!*



55 Bennett Drive, 04736 | 207.493.5319 | christina.kane-gibson@cariboumaine.org | [Facebook.com/CityofCaribou](https://www.facebook.com/CityofCaribou)

Heritage Days

Preliminary planning for Heritage Days has begun. I have a meeting today with Pamela at Aroostook Federal Savings & Loan to work on combining promotion efforts with the "Feed the County" event going on the same day. Mr. Dwight Stickles is also helping me coordinate the car show. More details to follow.



Marathon

Marathon planning continues. New television ads will roll out in July with a variety of targeted spots (pushed back from June 15 due to budget). We've also adopted an aggressive Social media meme campaign that is rapidly gaining in popularity. Overall registration numbers rose dramatically in June after a slump in the beginning of 2017. We are now rapidly approaching where we were at this time last year. With the continued Social Media push, I hope to surpass the numbers.

Caribou Community Cleanup

Promotion has not begun on this event (while I work out a few details), but we hope to roll out a community clean up event on September 30. This event will be a "drive-thru" station where residents can get rid of trash, debris and unwanted household items in one stop. We hope to combine our efforts with Catholic Charities and keep some items out of the landfill. I hope to gain sponsors so that we can also take tires, chemicals and electronics (these items are costly to dispose of). The Maine Department of Environmental Protection may be able to help us with the chemicals... waiting on details.



Arts & Crafts

The event is full! We've begun taking names for a waiting list.

Small Business Saturday & Christmas

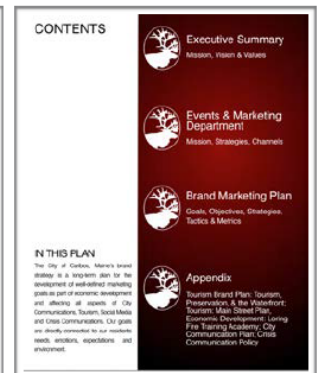
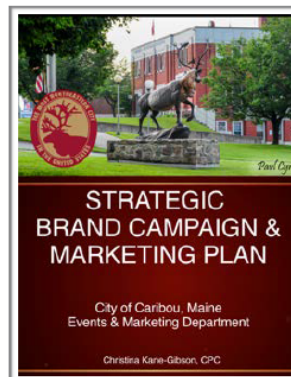
Details coming soon

Winter Carnival

I'm working on new ideas for a re-vamped Winter Carnival. Some ideas I am researching: Flag Football, Weiner Dog races, Snow Roller, Ice House village)... very early stages of planning!

Strategic Brand Campaign & Marketing Plan

I've wrapped up the rough draft of my **Strategic Brand Campaign & Marketing Plan** for Caribou. I will use this project as my thesis for graduation from Texas Christian University's Certified Public Communicator program in the Strategic Communication Department of the Bob Schieffer College of Communication (graduation is Thursday, July 27). Once my professors and City Manager Mark weigh in, I will share with all of you.





CARIBOU PUBLIC LIBRARY

Where Heritage Meets Innovation

To: Mayor and City Councilors
Dennis Marker, City Manager
From: Anastasia S. Weigle, Library Director
Date: July 10, 2017
Re: Library Director's Report

DEAR HONORABLE MAYOR AND COUNCIL MEMBERS

One of Caribou Public Library's most significant added value is our Wi-Fi and Internet access. When our computers are down, not only does it impact our inability to do our job (cataloging, circulation, statistical counts), but it impacts our patrons as well. The computer provides our users a place to access various government departments, search for jobs, upgrade personal records, print out documents or for recreation. In the last few months, we had some Wi-Fi/Internet issues that needed addressing, and we have found that because our points of access, hubs, routers, and gateways are in five different locations throughout the library, it takes longer to pinpoint the problem in order to repair.

TECHNOLOGY ASSESSMENT AND NEEDS

IT Infrastructure

As stated in the Library Director's Report to the Council on June 26, a Wi-Fi upgrade, funded by the Betterment Grant, was completed in April of 2016. It is important to note that because add-ons to the library's Ethernet cabling were done at various times in the last ten years, our points of access (such as Ethernet and telecommunication connections, hubs, firewalls, and gateway routers) are spread throughout the library (library director's office, storage stack room, Archives microfiche room, outside dump room, and above genealogy cabinet.) These various locations present a challenge when

our contracted IT technician (Oakleaf Systems) needs to troubleshoot a problem. When problems require tracing back to the source, that means inspecting numerous locations. This process is lengthy and time consuming.

On Monday, July 3 and Wednesday, July 5, our Internet was down in some locations and spotty in others. To find the source of the problem, the technician needed to trace back the problem by inspecting all five locations numerous times. This troubleshooting process was time-consuming, taking over 5 hours. During this time, our patrons were unable to access Wi-Fi and Internet resources, which they rely on heavily, just as we were unable to manage our collections (cataloging, reports, circulation). An additional day (Wednesday, July 5) was necessary to finish repairs.

I am sharing this story with the council to convey the difficulty of troubleshooting Wi-Fi or Ethernet issues because of the degraded infrastructure. I believe the library's IT infrastructure should be re-run, placing the majority of our network equipment in one accessible location. Not only would it take less time for IT to find and make repairs, but also to expand and modify the network to our changing needs.

I have requested Oakleaf Systems to submit a quote to determine the cost for such a project, so that the Council may be informed of future library needs in regards to IT infrastructure.

Respectfully submitted,

Anastasia S. Weigle
Library Director



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Dennis Marker, City Manager
Date: July 10, 2017
Re: Approval of Quitclaim Deed

In accordance with the payment agreement between the Caribou City Council and Lloyd Tibbs, Mr. Tibbs has paid his taxes in full, therefore the City Council should issue a quitclaim deed for 42 Bradley Street, Caribou.



City of Caribou, Maine

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July 6, 2017

Jayne Farrin
City Clerk
City of Caribou

Ms. Farrin,

Please file this communication pursuant to Council actions taken during the regularly scheduled Council Meeting of January 12, 2015.

The Caribou City Council acted upon the recommendation of the City Manager and subsequently approved by a unanimous vote the appointment of Michael Gahagan, to serve as Acting City Manager during times of temporary absence or disability of the City Manager, pursuant to Caribou City Charter Section 3.03. A copy of Section 3.03 is included in the body of this communication for clarification.

Sec. 3.03 Acting City Manager.

By letter filed with the City Clerk the City Manager shall designate, subject to approval of the Council, a qualified City Administrative Officer to exercise the powers and perform the duties of Manager during his/her temporary absence or disability. During such absence or disability, the Council may revoke such designation at any time and appoint another officer of the City to serve until the City Manager shall return or his/her disability shall cease.

Please file and retain as record of this action until such time as the City Council revokes and/or makes a subsequent Council approved appointment pursuant to Section 3.03.

Sincerely,

Dennis Marker
City Manager

cc: Michael Gahagan, Police Chief



Christina Kane-Gibson, City of Caribou Events and Marketing, would like to begin using the Misc. Event Account as a revenue deposit and holding account. This will help her launch new events and create a centralized location for donations, sponsorship money and revenue generated from events. This will also help streamline cash flow and allow for start-up costs for new events. At this time, the Arts & Crafts account has over \$13,000. Christina would like to keep \$5,000 in this account and move the balance into the Misc. Account.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor Aiken and Caribou City Council Members
From: Dennis L. Marker, City Manager
Date: July 7, 2017
Re: Set 2017 tax rate and property tax commitment

City staff have calculated a recommended 2017 tax rate for Council consideration. This rate is based on recently obtained budget approvals and policies from the State of Maine, the school district, and incorporates the City's approved 2017 budget. To meet all budgeted expenses and obligations **it is recommended that the City's tax rate be increased from 0.0229 to 0.0239.**

In addition to a motion approving the tax rate, several other motions are also needed. These additional motions include (the following 7 items require action and may be included in one motion with the tax rate approval):

1. Revenue budget adjustments for the property taxes, overlay, BETE and Homestead Reimbursement lines as reflected on the tax rate calculation sheet.
2. Set a tax rate for the commitment of 2017 property taxes. Recommendation: tax rate of .02390
3. Setting the date of commitment for the 2017 property taxes to be committed to the Tax Collector as pursuant to MRSA Title 36, §505 (1). Recommendation: July 12, 2017
4. Establishing a date that the 2017 property taxes will be due and payable, pursuant to MRSA Title 36, §505 (2). Recommendation: July 12, 2017
5. Consider establishing a date for interest to begin accruing on any delinquent 2017 property taxes, pursuant to MRSA Title 36, §505 (4). Recommendation: October 1, 2017.
6. Establishing a rate of interest to be charged on delinquent 2017 property taxes, pursuant to MRSA Title 36, §505(4). Recommendation: State maximum rate of interest on delinquent taxes of 7%
7. Establishing a rate of interest for the overpayment and or abatement of property taxes for 2017, pursuant to MRSA Title 36 § 506-A. Recommendation: 3% (4% less than 7% charged on delinquent accounts)

The changes to the revenue lines would be as follows:

Line Number	Description	Original Budget	Amended Budget
R10-01-32	Property Taxes	\$3,798,457	\$ 3,965,110.97
R10-01-33	Overlay	\$0	\$ 80,005.08
R22-01-04	Homestead Exemption	\$650,000	\$ 484,047.90
R22-01-05	BETE Reimbursement	\$99,744	\$ 99,164.14

The tax rate calculation sheet is on the following page.

2017 ENHANCED BETE MUNICIPAL TAX RATE CALCULATION FORM

Municipality:

CARIBOU

Data entry fields

BE SURE TO COMPLETE THIS FORM BEFORE FILLING IN THE TAX ASSESSMENT WARRANT

1. Local taxable real estate valuation	1	\$339,577,200	
2. Local taxable personal property valuation	2	\$17,769,900	
3. Total taxable valuation (Line 1 plus line 2)	3	\$357,347,100	(should agree with MVR Page 1, line 11)
4. Total of all homestead exempt valuation	4(a)	\$40,506,100	(should agree with MVR Page 1, line 14)
Total of all Homestead Exempt Valuation multiplied by 50%	4(b)	\$20,253,050	
5. Total of all BETE exempt valuation (*Enhanced BETE Calc sheet*U12)	5(a)	\$7,756,000	
Enhanced total of all reimbursable BETE exempt valuation (*Enhanced BETE Calc sheet*U50-U56, Line 4.a)	5(b)	\$4,149,127	
6. Total valuation base (Line 3 plus line 4(b) plus line 5)	6	\$381,749,277	

ASSESSMENTS

7. County tax	7	\$444,434.25	
8. Municipal appropriation	8	\$9,617,651.00	
9. TIF financing plan amount	9	\$403,075.40	
10. Local education appropriation (Local share/contribution) (Adjusted to municipal fiscal year)	10	\$3,647,970.00	
11. Total appropriations (Add lines 7 through 10)	11	\$14,113,130.65	

ALLOWABLE DEDUCTIONS

12. State municipal revenue sharing	12	\$543,088.00	
13. Other revenues: All other revenues that have been formally appropriated to be used to reduce the commitment such as excise tax revenue, tree growth reimbursement, trust fund or bank interest income, appropriated surplus revenue, etc. (Do Not include any Homestead or BETE Reimbursement)	13	\$4,526,240.00	
14. Total deductions (Line 12 plus line 13)	14	\$5,069,328.00	
15. Net to be raised by local property tax rate (Line 11 minus line 14)	15	\$9,043,802.65	

16. \$9,043,802.65 x 1.05 = \$9,495,992.78	Maximum Allowable Tax
(Amount from line 15)	
17. \$9,043,802.65 ÷ \$381,749,277 = 0.02369	Minimum Tax Rate
(Amount from line 15)	(Amount from line 6)
18. \$9,495,992.78 ÷ \$381,749,277 = 0.02487	Maximum Tax Rate
(Amount from line 16)	(Amount from line 6)
19. \$357,347,100.00 x 0.02390 = \$8,540,595.69	Tax for Commitment
(Amount from line 3)	(Selected Rate)
(Enter on MVR Page 1, line 13)	
20. \$9,043,802.65 x 0.05 = \$452,190.13	Maximum Overlay
(Amount from line 15)	
21. \$20,253,050 x 0.02390 = \$484,047.90	Homestead Reimbursement
(Amount from line 4b)	(Selected Rate)
(Enter on line 6, Assessment Warrant)	
22. \$4,149,127 x 0.02390 = \$99,164.14	BETE Reimbursement
(Amount from line 5b)	(Selected Rate)
(Enter on line 5, Assessment Warrant)	
23. \$9,123,807.73 ÷ \$9,043,802.65 = \$80,005.08	Overlay
(Line 19 plus lines 21 and 22)	(Amount from line 15)
(Enter on line 5, Assessment Warrant)	

(If Line 23 exceeds Line 20 select a lower tax rate.)

Results from this completed form should be used to prepare the Municipal Tax Assessment Warrant, Certificate of Assessment to Municipal Treasurer and Municipal Valuation Return.

2017 ENHANCED BETE MUNICIPAL TAX RATE CALCULATION FORM
ENHANCED BUSINESS EQUIPMENT TAX EXEMPTION CALC SHEET

Municipality: _____

CARIBOU

Data entry fields

BE SURE TO COMPLETE & FILE THIS FORM IN CONJUNCTION WITH ENHANCED BETE TAX RATE CALCULATION FORM

1. Standard BETE reimbursement computation

(a) Total valuation of ALL BETE qualified exempt property as of April 1, 2017 (*BETE Exempt Valuation 2017 Tax Rate Calculation Form MVR line 5a.)	\$7,756,000 <small>(should agree with MVR Page 2, line 15c.)</small>
(b) Total valuation of all BETE qualified exempt property <u>not</u> located in a Municipal Retention Tax Increment Financing District (Line 1a minus line 3b.)	\$7,756,000
(c) Percent of reimbursement for BETE exempt property (2017 statutory standard 50% reimbursement)	50.00%
(d) Valuation of all BETE qualified exempt property subject to standard reimbursement	\$0 <small>(if zero results see below)</small>

2. Enhanced Reimbursement if personal property factor exceeds 5% of total taxable value

(a) Total value of all business personal property (include all taxable and all exempt BETE qualified business personal property)	\$25,525,900
(b) Total value of all taxable real and personal property	\$357,347,100
(c) Total valuation of all BETE qualified exempt property subject to <u>Enhanced reimbursement</u> if not located in a Municipal Retention TIF District subject to a > % of line 2 (f) <small>Line 1.(a) minus line 3.(c) if 2.(b) > 3.(a)</small>	\$7,756,000
(d) Personal Property Factor [2a. / (2b. + 1a.)]	6.99%
(e) Line 2d. / 2	3.50%
(f) Line 2(e) plus 50% (if line 2(d) is greater than 5%)	53.50%
(g) Valuation of all BETE qualified exempt property subject to <u>Enhanced</u> reimbursement	\$4,149,127 <small>(if zero results see below)</small>

3. Municipal Retention Tax Increment Percentage

(a) Percentage of captured assessed value retained by the municipality and allocated for the municipality's own authorized TIF project costs approved as of 4/1/2008. <small>(Default to Statutory Standard unless Municipal Retention % is greater than standard reimbursement)</small>	0.00%	50.00%
(b) Captured Assessed Value of BETE qualified property located within a <u>Municipal Retention</u> TIF district		
(c) Valuation of all TIF BETE qualified exempt property subject to reimbursement		\$0 <small>(if zero results see below)</small>

4. Total Reimbursable BETE Exempt Valuation

(a) Total of all reimbursable BETE Exempt Valuation 1.(d) or 2.(g)+ 3.(c)	\$4,149,127
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