

Council Agenda Item #1: Roll Call

A regular meeting of the Caribou City Council was held 6:00 p.m. on Monday, August 14, 2017 in Council Chambers with following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Philip McDonough II, Joan L. Theriault, Jody L. Smith, Timothy C. Guerrette, and Nicole L. Cote.

Dennis L. Marker, City Manager.

Department Manager: Gary Marquis, Supt of Parks & Recreations; Penny Thompson, Tax Assessor; Michael Gahagan, Police Chief; Scott Susi, Fire Chief; Dave Ouellette, Public Works Director; and Wanda Raymond, Finance Director.

Chris Bouchard of the Aroostook Republican and Spectrum covered the meeting.

Council Agenda Item #2: Public Input

There wasn't any Public Input.

Council Agenda Item #3: Declaration of Potential Conflicts of Interest

There weren't any Conflicts of Interest to declare.

Council Agenda Item #4: Consent Agenda

- a. Minutes: April 24, June 26, & July 10, 2017
- b. June Financials
- c. July Financials
- d. The Great Wall dba Jade Palace Liquor License & Special Amusement Permit Renewal
- e. Bowladrome Liquor Licenses & Special Amusement Permit Renewal

Motion made by P. McDonough, seconded by D. Martin, to approve the Consent Agenda A-E as presented. (6 yes) So voted.

In the future, Mayor Aiken requested that the Council receive the full set of monthly financials.

Council Agenda Item #5: Bid Openings, Awards and Appointments

- a. Recognition of Chief Susi – Executive Fire Officer III/IV
- b. Recognition of Chief Gahagan – Community Partner Award from Maine Children's Trust
- c. Recognition Jayne R. Farrin – Maine Town and City Clerks' Association, Lifetime Certification
- d. Recognition of Christina Kane-Gibson, TCU Certified Public Communications

Mayor Aiken wants the people of Caribou to realize how dedicated our City employees are. They work hard at their training and volunteer their time to the City. He noted that without this volunteerism there wouldn't be any Thursdays on Sweden Street. He extended thanks to all City employees.

Council Agenda Item #6: Formal Public Hearings

There weren't any Formal Public Hearings scheduled for this evening.

Council Agenda Item #7: New Business & Adoption of Ordinances and Resolutions

a. 2016 Audit Report Presentation by Felch & Company LLC

Gisele MacDonald, representative from Felch and Company, presented a summarized overview of the 2016 audit. Ms. MacDonald commented, discussed, and explained the audit. The City received a clean opinion. The City's Net Position is approximately \$26,400,000 which is an increase from 2015. The Fund Balanced increased by \$221,000 for the year.

b. Discussion and Possible Action Regarding Credit Enhancement Agreement between the City of Caribou and Neal Griffeth

Motion made by D. Martin, seconded by P. McDonough, to approve the Credit Enhancement Agreement between the City of Caribou and Neal Griffeth. (6 yes) So voted.

c. Discussion and Possible Action Regarding Contract with Sewall for Cable Franchise Renewal Consulting

At their last Council meeting, the City of Presque Isle agreed to contract with Sewall for Cable Franchise Renewal consulting. If both communities contract with Sewall for this service, then the fee will be reduced for each community from \$15,000 to \$10,000.

Sewall representative Mike Edgecomb addressed the Council. He outlined the services that Sewall could provide. Negotiation window opens up three years before the end of the current contract. Former Manager Bleess had started the negotiation process.

Mr. Edgecomb is working with about 20 communities.

At the end of this meeting, Council will move into Executive Session to discuss this matter further.

d. Discussion and Possible Action Regarding Quit Claim of Property (Map 38, Lot 75) to Barbara Sperry.

Motion made J. Smith, seconded by J. Theriault, to approve Quit Claim of Property (Map 38, Lot 75) to Barbara Sperry. (6 yes) So voted.

e. Discussion and Possible Action Regarding Quit Claim of Property (Map 5, Lot 75) located at 800 East Presque Isle Road to Yvette Seaman.

Motion made by J. Smith, seconded by J. Theriault, to approve Quit Claim of Property (Map 5, Lot 75) located at 800 East Presque Isle Road to Yvette Seaman. (6 yes) So voted.

f. Discussion and Possible Action Regarding Quit Claim of Property (Map 4, Lot 24B) located at 245 West Presque Isle Road to Dana and Marcy Hersey.

Motion made by J. Smith, seconded by J. Theriault, to approve Quit Claim of Property (Map 4, Lot 24B) located at 245 West Presque Isle Road to Dana and Marcy Hersey. (6 yes) So voted.

g. Discussion and Possible Action Regarding Recreation Capital Project: Fence Relocations at new Teague Park

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Motion made by D. Martin, seconded by T. Guerrette, to authorize up to \$15,000 for the Fence Relocation project at the new Teague Park. (6 yes) So voted.

There are Reserve Funds available to complete this project.

- h. Discussion and Possible Action Regarding Recreation Capital Project: Collins Pond Walk near Main Street

Motion made J. Smith, seconded J. Theriault, to move forward with the Collins Pond Walk near Main Street project and to authorize a RFP to be issued. (6 yes) So voted.

Supt. Marquis briefly outlined a couple of other projects he is planning to bring forward to the Council; including rebuilding both Collins Pond and the dam. Whenever possible, he will be pursuing grant money and programs that assist with engineering.

The Caribou Children's Discovery Museum is donating \$75,383.33 towards the Splash Park that will be built in the New Teague Park. The two remaining board members have two stipulations which are:

1. building of a donor wall
2. building of a butterfly bench in memory of Marissa Lloyd.

Council Agenda Item #8: Reports of Officers, Staff, Boards, and Committees

- Events update: Thursdays on Sweden Street will be held this Thursday and French Toast will be the band.
Heritage Days will not be held this year. They are looking to combine Heritage Days with Caribou Days.
The banner announcing the Marathon went up today.
The October Arts & Crafts Show is completely filled and they are working with the school to try to fit more vendors in.
- The RSU #39 will be returning \$142,175.00 to the City which represents 40% of the increase that the RSU #39 received from the State. The money will not be returned in one lump payment but rather installments over the year.
- The City has been awarded a \$100,000 grant from the Northern Border Regional Commission for cleanup of the former Birdseye site. The Manager extended his thanks to Chief Gahagan and Laura Adams for the writing of the grant.
- Today a pre-construction meeting was held today for the Airport project, with the contractor planning to break ground in two weeks. The plan is to have the building moved on site in the middle of September.
- High Street – last week the City met with MDOT and now the High Street project is only a storm drain project. In recent years, the City has spent money on High Street including \$40,000 in 2009 and \$8,000 in 2015. The City is responsible for maintenance for the 12 miles of State roads within the urban compact zone.
- Quarterly workshop with Cary Medical Center is scheduled September 13th.
- Tri-Community Landfill – The City's attorney has given the opinion that because the Tri-Community and its board were established by an interlocal agreement that to add an additional

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- community would require an amendment of the interlocal agreement. An amendment would be a function of the City Council. The Mayor suggested a Charter change requiring a sitting Councilor to be one of the City's representatives on Tri-Community Landfill Board.
- Motion made by D. Martin, seconded by J. Smith, to replace to the City's two Tri-Community Board members (5 yes, 1 no, P. McDonough) So voted.

Council Agenda Item #9: Reports and Discussion by Mayor and Council Members

- Meet the Markers – an event planned to meet the City Manager and his family. It is being held at the Wellness Center on August 24th between 4 p.m. and 6 p.m.
- Motion made by J. Smith, seconded by J. Theriault, to add the Pledge of Allegiance to each Council agenda. (6 yes) So voted.
- Nomination papers are available in the City Clerk's Office.
- Motion made by D. Martin, seconded by J. Theriault, to appoint Mayor Gary Aiken to the Tri-Community Landfill Board of Directors. (4 yes, 2 no, N. Cote, P. McDonough) So voted.

Council Agenda Item #10: Executive Session (May be called to discuss matters under Maine Revised Statutes, Title 1, §405.6)

7:43 Time in. Motion made by P. McDonough, seconded by J. Theriault, to move to executive session with City Manager Marker and Mike Edgecomb, pursuant to 1 MRSA §405(6)(C). (6 yes) So voted.

Council exited the executive session at 8:09 p.m.

Motion made by D. Martin, seconded by T. Guerrette, to enter into a contract with Sewell for Cable franchise agreement renewal consulting services for the amount of \$10,000. (5 yes, 1 no, J. Smith) So voted.

Council Agenda Item #11: Adjournment

Motion made by T. Guerrette, seconded by D. Martin, to adjourn the meeting at 8:10 p.m. (6 yes) So voted.

Jayne R. Farrin, Secretary