

Council Agenda Item #1: Roll Call

A special meeting of the Caribou City Council was held 6:00 p.m. on Monday, August 28, 2017 in Council Chambers with following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Philip McDonough II, Joan L. Theriault, and Timothy C. Guerrette. Absent was Jody L. Smith and Nicole L. Cote. Dennis L. Marker, City Manager.

Department Manager: Christina Kane-Gibson, Events Planner.

Spectrum covered the meeting.

Council Agenda Item #2: Pledge of Allegiance

Mayor Aiken led the Pledge of Allegiance.

Council Agenda Item #3: Public Input

There wasn't any Public Input.

Council Agenda Item #4: Declaration of Potential Conflicts of Interest

There weren't any Conflicts of Interest to declare.

Council Agenda Item #5: Consent Agenda

There weren't any Consent Agenda items.

Council Agenda Item #6: Bid Openings, Awards and Appointments

Motion made by P. McDonough, seconded by J. Theriault, to appoint Kenneth G. Murchison, Jr. to the Tri-Community Landfill Board of Directors. (4 yes) So voted.

Council Agenda Item #7: Formal Public Hearings

There weren't any Formal Public Hearings scheduled for this evening.

Council Agenda Item #8: New Business & Adoption of Ordinances and Resolutions

- a. Discussion and Possible Action Regarding Resolution 2017-2, Authorizing an Order of Discontinuance for Park Street between Bennett Drive and Glenn Street

Manager Marker reviewed Resolution 2017-2 and Exhibit A: Order of Discontinuance. He noted the adoption of Resolution 2017-2 is the first step to discontinuing Park Street between Bennett Drive and Glenn Street. Once the process is finalized, the public easement will be discontinued but the utility easement will remain.

Motion made by P. McDonough, seconded by D. Martin, to adopt Resolution 2017-2 A Resolution of the Caribou City Council Authorizing the Filing of an Order of Discontinuance for Park Street (between Bennett Drive and Glenn Street). (4 yes) So voted.

b. Discussion Regarding 2018 Budget Preparation Process

Department Managers have been told to review their expenses for next year and to have those figures into the City Manager by Friday, September 1st. Mr. Marker plans to sit down and discuss budget numbers with each Department Manager. He furthered stated that a meeting was held today, at Hilltop School, in anticipation the school will be turned over to the City at some point and the expenses that will involve.

Holding a Budget Retreat this fall with Council and Department Managers was suggested by the City Manager. This would allow for a discussion concerning staff, equipment, capital needs for each department.

It was noted by Mayor Aiken that a neighboring community's budget shows the Department Managers requests, City Manager's recommendation, and finally the Council's adopted budget. The Mayor suggested that this is something Caribou could be doing also.

The Budget Retreat was scheduled for October 14th.

Council Agenda Item #9: Reports of Officers, Staff, Boards, and Committees

City Manager reported that Hilltop School hasn't been turned over to the City. Attending today's meeting at Hilltop were Chiefs Susi and Gahagan, Finance Director Raymond, Public Works Director Ouellette plus RSU 39 Administration. Discussion centered on issues with the school and the last three years' operating costs. The individuals who have expressed interest in obtaining the school from the City are still in the process of determining whether or not they will move forward with project. Because of this, it is in the City's best interest for the RSU to retain and maintain Hilltop. There have been discussions as to whether a Tax Increment Finance (TIF) District might be created around the redevelopment of the school. Supt. of Schools has assured the Mayor that Sincock School will come down whether or not the redevelopment of Hilltop takes place. Hilltop will need quite a bit of asbestos abatement and the use of Brownfields Grants were mentioned.

Council Agenda Item #10: Reports and Discussion by Mayor and Council Members

There weren't any Reports and Discussion by Mayor and Council Members.

Council Agenda Item #11: Executive Session (May be called to discuss matters under Maine Revised Statutes, Title 1, §405.6)

There wasn't a need to call an Executive Session to discuss any matters under Maine Revised Statutes, Title 1 §405.6.

Council Agenda Item #12: Adjournment

Motion made by D. Martin, seconded by T. Guerrette, to adjourn the meeting at 6:18 p.m. (4 yes) So voted.

Jayne R. Farrin, Secretary