



City of Caribou, Maine

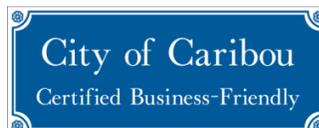
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AGENDA Caribou City Council Regular City Council Meeting 6:00 P.M. Monday, March 28, 2016 Caribou City Council Chambers

1. Public Input
2. Declaration of Conflicts of Interest from the City Council regarding any agenda item.
3. Consider authorizing the minutes of the following meetings:
 - a) March 14, 2016 Council Minutes 2-6
4. Consent Agenda
 - a) February 2016 Financials
 - b) License Approvals 7
 - c) Approval of Quitclaim Deeds 8
5. Grange Street Parking 9-12
6. Public Works Summer Maintenance Materials Bids 13
7. Other Business
8. Executive Session pursuant to 1 MRSA § 405(6)(E) to discuss Economic Development.

Upcoming Meeting Dates:

Council MMA Training April 7, 2016 at 4:30pm
Regular City Council Meeting April 11, 2016 at 6pm
Council/CEGC Strategic Planning Session April 13, 2016 at 5pm
Regular City Council Meeting April 25, 2016 at 6pm



A regular meeting of the Caribou City Council was held 6:00 p.m. on Monday, March 14, 2016 in Council Chambers with following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Philip McDonough II, Joan L. Theriault, Shane McDougall, Jody R. Smith, and Timothy C. Guerrette.

Austin Bleess, City Manager and Jim Chandler, Assistant City Manager.

Department Managers: David Ouellette, Public Works Director; Lisa Shaw, Library Director, and Gary Marquis, Supt. of Parks and Recreation.

Chris Bouchard, representing the Aroostook Republican and Time Warner covered the meeting.

Council Agenda Item #1: Public Input.

None.

Council Agenda Item #2: Declaration of Conflicts of Interest from the City Council regarding any agenda item.

None.

Council Agenda Item #3: Consider authorizing the minutes of the following meetings:

- a) February 8, 2016 City Council Meeting
- b) February 22, 2016 City Council Workshop

Motion made by P. McDonough, seconded by J. Theriault, to approve the minutes of the February 8, 2016 Council Meeting and February 22, 2016 Council Workshop as presented. (6 yes) So voted.

Council Agenda Item #4: Consent Agenda

- a) February 2016 Library Report
- b) February 2016 Police Department Report
- c) February 2016 Fire Department Report
- d) January 2016 Financials
- e) License Approvals
 - 1. Liquor License – Caribou Country Club
 - 2. Special Amusement Permit – Caribou Country Club
- f) Approval of Library Board Trustee Appointment
 - 1. Kathryn Easter – term expiring December 31, 2017
- g) Approval of Quit Claim Deeds
 - 1. Map 28, Lot 48 – Caribou Enterprise Group LLC
 - 2. Map 19, Lot 9F – Caribou Enterprise Group LLC
 - 3. Map 19, Lot 9E – Caribou Enterprise Group LLC
 - 4. Map 27, Lot 53 – Nathan Larson
 - 5. Map 21, Lot 15B – Randy Theriault
- h) Posting Roads
 - Closure for all vehicles over 23,000 lbs. with the exception of fuel deliveries and emergency vehicles:

1. Albair Road
2. Bowles Road
3. Caribou Lake Road
4. George Watson Memorial Drive
5. Hardison Road
6. Maysville Road
7. Ogren Road
8. Old Washburn Road
9. Plante Road
10. Railroad Street
11. Richards Road
12. Vance Road
13. West Gate Road

Motion made by P. McDonough, seconded by J. Theriault, to approve Consent Agenda Items with business items A-H as presented. (6 yes) So voted.

Council Agenda Item #5: C&J Service Center CDBG Grant Application

City Manager Bless stated that C & J Service Center is requesting the City apply for a Community Development Block Grant (CDBG) for his business.

The grant would be to remove three underground fuel tanks and replace with three new ones. The tanks are of the age where they need to be removed as per DEP requirement. If they receive this grant Mr. Haney says it would retain two full-time jobs and three part-time jobs.

In the January 27, 2016 edition of the Aroostook Republican, Mr. Haney stated that without the grant he will be forced to consider closing his business.

The total project costs are estimated to be \$176,100. The grant would be for 50% of that, which is \$88,050. The remaining balance would be funded by Mr. Haney.

The City Council needs to hold a public hearing on this application. The public hearing was advertised in the Aroostook Republican for tonight.

For this project to move forward, the Council would need to pass a resolution authorizing the City to submit a CDBG application.

6:02 p.m. Public Hearing opened.

Milo Haney, resident of 992 Access Highway, owner of C & J Service Center located at 996 Access Highway, reminded the Council that he attended the January 25, 2016 Council Meeting where he explained his situation with his underground tanks and pumps. In summary, for the public, he explained why he is asking for a block grant. Twenty-eight years ago, he installed tanks and purchased new pumps for a total price of \$27,500. Now the same job is going to cost more than \$180,000. Mr. Haney has been in business for 40 years at 996 Access Highway and he stated that this year has been the worst year for his business. Mr. Haney blames this on the warmest climate we have ever had, nothing is going

into the former base and what is there is leaving, and over 170 houses are for sale in Caribou which means that they do not have the traffic flow going by C & J Service that they once had. If he is approved for the block grant, the state would give him up to \$90,000 and he would have to match it dollar for dollar plus he would be responsible for all costs over that. He stated that he believes the project will cost over \$200,000. He is asking for the City of Caribou and the public's help in obtaining this grant so that his family owned business can operate for another 40 years.

No questions were asked and no other additional comments were made.

6:05 p.m. Public Hearing closed.

Motion made by J. Smith, seconded by D. Martin, to adopt a Resolution Authorizing the City of Caribou to apply for a Community Development Block Grant in the amount of \$88,050. (6 yes) So voted.

Mr. Haney was wished good luck with his business.

Council Agenda Item #6: Parking Lot Ordinance

Motion made by S. McDougall, seconded by D. Martin, adopt Ordinance No. 2, 2016 An Ordinance amending Chapter 12 TRAFFIC Short Title: An ordinance amending parking restrictions as amended by adding "and in the Hatch Drive Parking Lot in the spaces along Hatch Drive" to Part 2(a) of Section 1, which would allow overnight parking in the Hatch Drive Parking Lot in the spaces along Hatch Drive. (5 yes, 1 no, P. McDonough) So voted.

Council Agenda Item #7: Grange Street Parking

6:08 p.m. Public Hearing opened.

CB Smith – Virtual Managed Solutions (VMS) – asked if it would be appropriate to discuss two hour parking. Mr. Smith stated that he doesn't mind the two hour parking limit being in the ordinance, he just doesn't want it enforced. He suggested the removal of the two hour parking signs on the south side of Sweden Street.

Discussion held.

6:23 p.m. Public Hearing closed.

Motion made by D. Martin, seconded by S. McDougall, to table action on Ordinance No. 4, 2016 Series An Ordinance amending Chapter 12 TRAFFIC Short Title: An ordinance amending street parking restrictions. (6 yes) So voted.

A Highway Protection Committee meeting was scheduled for March 23, 2016 at 5:00 p.m.

Council Agenda Item #8: User Fees at Library and Rec

Per the request of Councilor Martin, staff has compiled information looking at the per capita and per household costs for residents of Caribou for use of the Library and Recreation Departments.

Discussion was held with Supt. Marquis answering Council's questions.

Taxpayer Rob Kieffer wonders if non-resident taxpayers would have to pay.

Motion made by D. Martin to adopt the per capita and per household rates plus 10%. Motion died for lack of a second.

Council Agenda Item #9: County Hazard Mitigation Plan

Motion made by J. Smith, seconded by P. McDonough, to authorize Resolution of Adoption concerning a County Hazard Mitigation Plan as presented. (6 yes) So voted.

Council Agenda Item #10: Sale of Tax Acquired Properties

Bids received:

Property	Minimum Bid	Bid Amount	Bidder
#7	\$10,000.00	\$ 5,000.00	Murray Blackstone
#8	\$ 8,000.00	\$ 4,500.00	Keith Brown
#13	\$20,000.00	\$31,000.00	Brandon Smith
#14	\$25,000.00	\$32,781.13	Lori Hodsdon
#16	\$ 700.00	\$ 1,100.00	Wayne Bourgoine
		\$ 750.00	Lena Giggey
#17	\$ 5,000.00	\$ 500.00	Stev Rogeski III

Brandon Smith would like to withdraw his bid on Property #13.

Motion made by J. Smith, to accept bids on Property #16 (high bid) and Property #14, accepts bids on Property #8 and Property #7, and reject bids on Property #17 and Property #13. Motion died for lack of a second.

Motion made by D. Martin, seconded by P. McDonough, to accept bids on Property #14 and Property #16 (high bid). (6 yes) So voted.

Motion made by D. Martin, seconded by P. McDonough, to reject bid on Property #17. (6 yes) So voted.

Motion made by J. Smith, seconded by T. Guerrette, to accept the bids on Property #7 and Property #8. (2 yes, T. Guerrette, J. Smith, 4 no, D. Martin, P. McDonough, J. Theriault, S. McDougall) Motion fails.

Motion made by S. McDougall, seconded by D. Martin, to reject the bids on Property #7 and Property #8. (4 yes, D. Martin, P. McDonough, J. Theriault, S. McDougall, 2 no, T. Guerrette, J. Smith) So voted.

Tony Disy was allowed to speak. He stated that he was unaware that his property (Property #13) had become tax-acquired.

Motion made by J. Smith to reject the bid on Property #13 and to return the bidder's 10% deposit. Motion died for lack of a second.

Motion made by J. Theriault, seconded by P. McDonough, to accept the bid on Property #13. (5 yes, 1 no, J. Smith) So voted.

Council Agenda Item #11: Other Business

None.

Council Agenda item #12: Executive Session pursuant to 1 MRSA §405(6)(E) to discuss Economic Development.

7:10 p.m. Time in. Motion made by P. McDonough, seconded by J. Smith, to move to executive session pursuant to 1 MRSA §405(6)(E) with Manager Bleess and Assistant Manager Chandler to discuss economic development. (6 yes) So voted.

7:35 p.m. Time out. Motion made by S. McDougall, seconded by J. Smith, to move out of executive session. (6 yes) So voted.

Discussion held.

No action taken.

Meeting adjourned at 7:37 p.m.

Upcoming Meeting Dates:

Highway and Protection Committee Meeting March 23, 2016 at 5:00 p.m.

Regular City Council Meeting March 28, 2016 at 6:00 p.m.

Regular City Council Meeting April 11, 2016 at 6:00 p.m.

Jayne R. Farrin, Secretary



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bless, City Manager
Date: March 28, 2016
Re: License Renewals

Town Taxi has applied for a Taxi Cab License renewal. This has been reviewed by the clerk and Police Chief and is recommended for approval.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bless, City Manager
Date: March 28, 2016
Re: Approval of Quitclaim Deeds

Two high bidders have paid for the properties they bid on. The Council needs to approve the Quitclaim Deeds.

They are:

Map 33, Lot 8	Lori Hodsdon
Map 15, Lot 59-B	Wayne Bourgoine



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

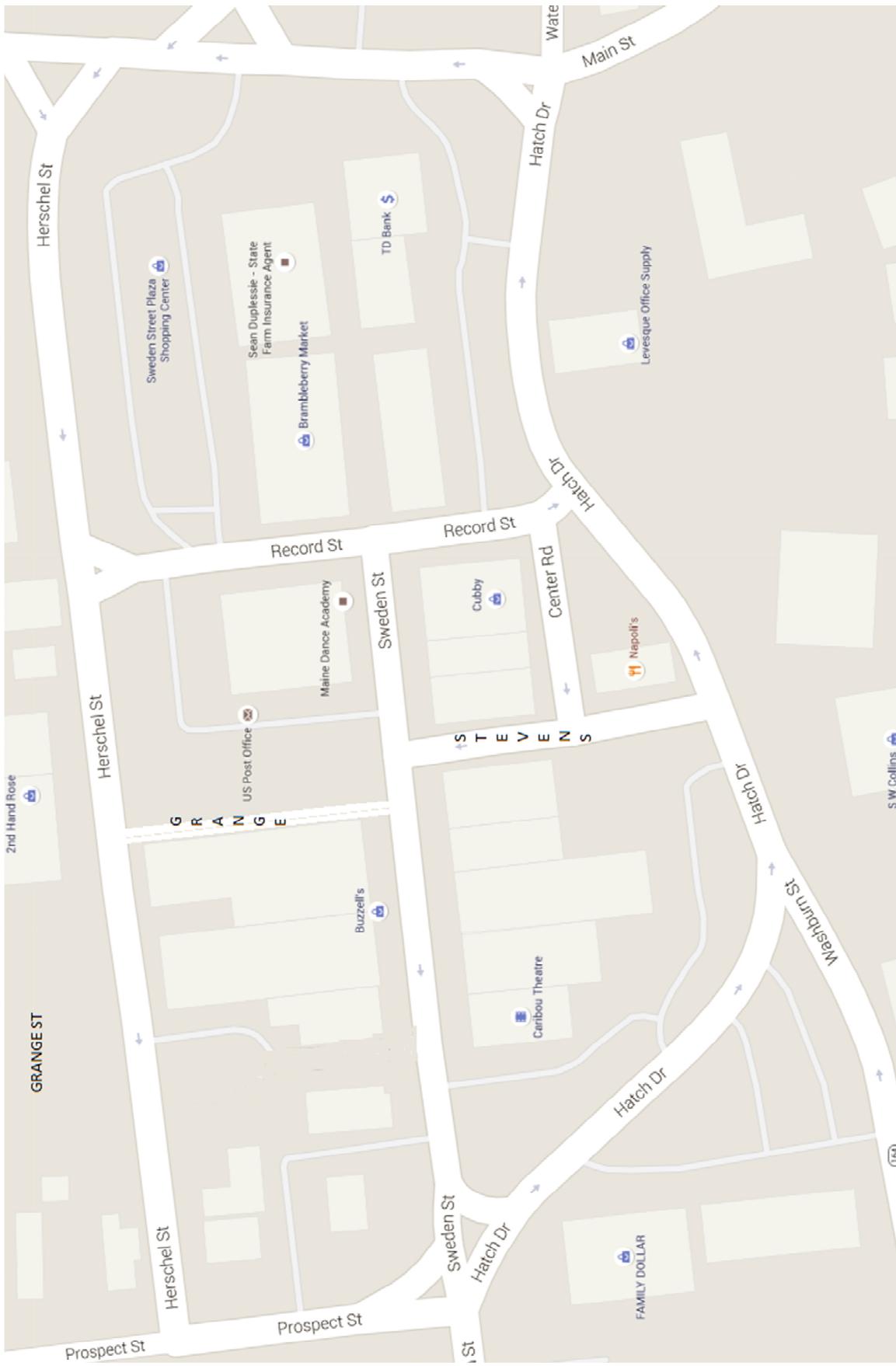
To: Mayor and Council Members
From: Austin Bleess, City Manager
Date: March 28, 2016
Re: Grange Street Parking

At our last meeting the Council held a public hearing on adding Grange Street to the list of streets where there is two hour parking.

On the 22nd the Highway and Protection Committee held a meeting to discuss 2 hour parking in general.

According to Charter the Council may amend an ordinance after the public hearing, “but if it is amended as to any matter of substance, the Council may not adopt it until the ordinance” until a public hearing on it has been held.

For reference there is a map of the downtown area with the streets labeled.



Councilor _____ introduced the following ordinance:

Ordinance No. 4, 2016 Series
City of Caribou
County of Aroostook
State of Maine

AN ORDINANCE AMENDING CHAPTER 12 **TRAFFIC**

Short Title: An ordinance amending street parking restrictions.

The City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11 (1) does ordain the following:

Section 1: Section 411 - Streets with Parking Spaces is hereby amended to read:

The City Manager and the Chief of Police are hereby authorized to designate the space for vehicles parking upon the following streets and upon such other streets with the boundaries of the City as may hereafter be designated by the City Council.

1. High Street
2. Stevens Street
3. Center Street
4. Sweden Street
5. Water Street
6. Herschel Street
7. Prospect Street
8. Grange Street
9. Park Street

Section 2: Section 412 - Maximum Legal Parking Period is hereby amended to read as follows:

The maximum legal parking period shall be as follows:

1. Two (2) hour parking as posted on those streets listed in section 12-411 sub-sections 2 thru 78.
2. Fifteen (15) minutes for those parking spaces directly in front of the United States Post Office on Sweden Street as posted and at designated areas on High Street as posted.

This ordinance, being introduced on February 8, 2016 and a public hearing being held on March 14, 2016 was duly passed by the City Council of the City of Caribou, Maine, this _____ day of _____ 2016.

Gary Aiken, Mayor

David Martin, Councilor

Shane McDougall, Councilor

Timothy Guerrette, Councilor

Philip J. McDonough II, Councilor

Jody Smith, Councilor

Joan Theriault, Councilor

Attest:

Jayne R. Farrin, City Clerk



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
 From: Austin Bleess, City Manager
 Date: March 28, 2016
 Re: Public Works Summer Maintenance Materials Bids

We have gone out for bids on the summer maintenance materials for public works, which includes chipsealing, culverts, paint, paving, sand, shim and patch.

The bid results are as follows:

Bid Results - Culverts 2016		Bid Results - Sand 2016	
Paris Farmers Union	\$8,489.60	K&M Sand & Gravel	\$9.46
EJ Prescott	\$9,169.60	O'Neal	\$9.93
WH Shurtleff	\$8,876.95		
Bid Results - Street Paint 2016		Bid Results - 1/2 crush stone	
Franklin Paint	\$8,744.50	Trombley Ind.	\$14.35
		Lane Const.	<u>\$15.00</u>
Bid Results - Shim & Patch 2016		Bid Results - Chipseal 2016	
Trombley Industries	\$65.75	Silver Star Enterprises	\$2.76
Lane Construction	\$68.00	Soderberg Construction	<u>\$2.95</u>
Bid Results - Paving 2016			
Trombley Industries	\$72.35		
Lane Construction	\$74.89		
Steelstone Industries	\$77.50		

Staff recommends the Council approve the lowest bid for each category.