



City of Caribou, Maine

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AGENDA Caribou City Council Regular City Council Meeting 6:00 P.M. Monday, May 9, 2016 Caribou City Council Chambers

1. Public Input
2. Declaration of Conflicts of Interest from the City Council regarding any agenda item.
3. Consider authorizing the minutes of the following meetings:
 - a) April 11, 2016 City Council Meeting 2-5
4. Consent Agenda
 - a) April 2016 Library Report 6-9
 - b) April 2016 Fire Department Report 10-11
 - c) April 2016 Police Department Report 12-13
 - d) License Approval 14
5. Land Option Agreement with RSU 39 15
6. Closing of Roads for Winter Maintenance 16-25
7. Plan for Nylander 26-27
8. August City Council Meeting 28
9. Other Business

Upcoming Meeting Dates:

Regular City Council Meeting June 13, 2016 at 6pm

Regular City Council Meeting June 27, 2016 at 6pm

A regular meeting of the Caribou City Council was held 6:00 p.m. on Monday, April 11, 2016 in Council Chambers with following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Philip McDonough II, Joan L. Theriault, Shane McDougall, Jody R. Smith, and Timothy C. Guerrette.

Austin Bleess, City Manager.

Department Managers: David Ouellette, Public Works Director; Gary Marquis, Supt. of Parks and Recreation; Michael Gahagan, Police Chief; and Scott Susi, Fire Chief.

Chris Bouchard, representing the Aroostook Republican and Time Warner covered the meeting.

Council Agenda Item #1: Public Input.

Ballot Clerks Jeannette Stairs and Jeanette Hanson were recognized by the Council for their years of service to the City of Caribou. The Mayor presented each of them with a plaque and Democratic Party Chair Jessica Feeley provided flowers and cards.

Jeannette Stairs served 50 years and Jeanette Hanson served 28 years.

Council Agenda Item #2: Declaration of Conflicts of Interest from the City Council regarding any agenda item.

None.

Council Agenda Item #3: Consider authorizing the minutes of the following meetings:

- a) March 28, 2016 Council Minutes

Motion made by P. McDonough, seconded by J. Smith, to approve the minutes of the March 28, 2016 Council Meeting as presented. (6 yes) So voted.

Council Agenda Item #4: Consent Agenda

- a) March 2016 Police Department Report
- b) March 2016 Fire Department Report
- c) March 2016 Library Report
- d) License Approvals
 - 1. Taxi Cab License – Aroostook Cab Company
- e) Appointment of Election Clerks
 - 1. Ballot Clerks from May 1, 2016 to April 30, 2018 (Exhibit A)
- f) June 14, 2016 Elections
 - 1. 8:00 a.m. opening time
 - 2. Election Warden Jayne R. Farrin and Deputy Election Warden Kalen Hill

Motion made by P. McDonough, seconded by J. Theriault, to approve Consent Agenda Items with business items A-F as presented. (6 yes) So voted.

Council Agenda Item #5: Approval of Sale of Tax Acquired Property

The City didn't receive a bid that met the \$8,000 minimum bid amount the last time it was placed out to bid. The Tax Acquired Property Policy allows a property to be sold to someone who offers to pay the minimum bid amount.

Motion made by P. McDonough, seconded by J. Smith, to authorize the sale of Map 10, Lot 18 (273 Lombard Road) to Mona Saucier for \$8,000. (6 yes) So voted.

Council Agenda Item #6: Two Hour Parking

6:09 p.m. Public Hearing opens.

No public input.

6:10 p.m. Public Hearing closed.

Motion made by D. Martin, seconded by J. Smith, to adopt Ordinance No. 5, 2016, An Ordinance amending Chapter 12 Traffic, Short Title: An ordinance amending street parking restrictions. (4 yes, 2 no J. Theriault, P. McDonough) So voted.

Council Agenda Item #7: Parking Lots Ordinance

6:12 p.m. Public Hearing opens.

No public input.

6:13 p.m. Public Hearing closed.

Motion made by J. Smith, seconded by D. Martin, to adopt Ordinance 6, 2016, An Ordinance amending Chapter 12 Traffic, Short Title: An ordinance amending parking lot restrictions. (5 yes, 1 no, P. McDonough) So voted.

Council Agenda Item #8: Ambulance Purchase

Ambulance #22 has served the community well and has been remounted three times and is due to be replaced. Chief Susi noted that it is an eight-month delivery timeframe for a new ambulance so if ordered now it would not be delivered until 2017. The Caribou's CIP includes the replacement of this ambulance.

Staff recommendation: The purchase of a 2016 Freightliner Ambulance with a new stretcher for a total cost of \$254,708.

Councilor questions were answered by Chief Susi.

Motion made by D. Martin, seconded by P. McDonough, to approve the purchase of a 2016 Freightliner Ambulance with a new stretcher for a total cost of \$254,708. (6 yes) So voted.

Council Agenda Item #9: Majority Vote Requirements

At the last Council meeting a question was brought up about whether or not a majority of the quorum of the Council can make binding decisions. The opinion of MMA Legal Services is that a majority of the full board must vote in the affirmative to pass a motion, unless otherwise provided by ordinance or charter.

Councilor Theriault stated that the City's majority vote requirements need to be defined and added to the charter, adopted by ordinance or policy so future Councils will know what is required to pass an item.

Motion made by P. McDonough, seconded by J. Theriault, to adopt the policy that a majority of the full board must vote in the affirmative to pass a motion. (6 yes) So voted.

Council Agenda Item #10: Ordinance Authorizing Land Transfer

Councilor McDonough introduced Ordinance No. 7, 2016 Series, An Ordinance regarding the sale of municipal property.

Public hearing was scheduled for April 25, 2016.

Council Agenda Item #11: Discontinuance of Kelly Road

Manager Bless outlined the six step process required to discontinue a road. Along the Kelly Road there are nine different properties with five different owners. Currently the only house on the road is owned by the City. Discussion.

Motion made by J. Theriault, seconded by J. Smith, to approve up to \$3,000 for the appraisal of the nine properties along the Kelly Road. (6 yes) So voted.

Council Agenda Item #12: Other Business

None.

Council Agenda item #13: Executive Session pursuant to 1 MRSA §405(6)(E) to discuss Economic Development.

6:42 p.m. Time in. Motion made by P. McDonough, seconded by J. Smith, to move to executive session pursuant to 1 MRSA §405(6)(E) with Manager Bless, Gary Marquis, Carl Soderberg, and Shawn Pelletier to discuss economic development. (6 yes) So voted.

7:25 p.m. Time out. Motion made by P. McDonough, seconded by S. McDougall, to move out of executive session. (6 yes) So voted.

No action taken.

7:25 p.m. Time in. Motion made by P. McDonough, seconded by J. Theriault, to move to executive session pursuant to 1 MRSA §405(6)(A) with Manager Bless, to discuss a personnel issue. (6 yes) So voted.

7:28 p.m. Time out. Motion made by D. Martin, seconded by J. Smith, to move out of executive session. (6 yes) So voted.

No action taken.

Motion made by S. McDougall, seconded by P. McDonough, to adjourn the meeting. (6 yes) So voted.

Upcoming Meeting Dates:

Council/CEGC Strategic Planning Session April 13, 2016 at 5:00 p.m.

Regular City Council Meeting April 25, 2016 at 6:00 p.m.

Regular City Council Meeting May 9, 2016 at 6:00 p.m.

Jayne R. Farrin, Secretary



CARIBOU PUBLIC LIBRARY
CARIBOU, MAINE

To: Mayor and City Councilors
CC: Austin Bless, City Manager
From: Lisa Neal Shaw, Library Director
Date: May 3, 2016
Re: April 2016 Library Report

Dear Honorable Council Members:

Please find attached the April 2016 report of usage, statistics, and events at the Library. National ABLE Network worker Pedro Collazo has been leading a very popular Computer Basics class. We have had many requests for more classes. National ABLE Network is a federally funded work training program, and the laptops used in the class were provided by the Maine State Library through a BTOP grant and no cost to us.

Our circulating hotspots from US Cellular have been in constant use by area citizens this past month. The hotspots and data were funded by an IMLS grant and through grant funding from the New England Libraries of Medicine. We will have service on these devices to offer our patrons at no additional cost to us into October.

Youth Services Librarian Katie Wilcox-Bossie held a very well attended Lego party this month. Our youth program numbers continue have been increasing. Katie has also received a Rudman grant for a Books on Wheels program which will allow her to visit various child care centers around the area with multi-cultural books funded through the grant.

Internet wireless infrastructure has been greatly upgraded and improved by Oak Leaf Systems and funded by a grant from the William Bingham 2nd Betterment Fund. We have further funding in that grant to acquire some new shelving.

“Information defines your personality, your memories, your skills.”
[Ray Kurzweil]

Respectfully submitted,
Lisa Neal Shaw
Library Director

April 2016 Library Highlights



Beyond the Book Program



Pedro Collazo teaching Computer Basics



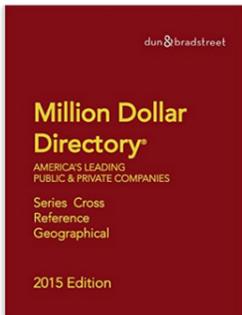
Little Explorers Program

18 April 2016

Dear Ms. Shea,
This is a small token of my appreciation for
your help in scanning some library documents
for me. Thank you again for your help!

Yours sincerely,
Chris

Thank-you Note from Nevada



2015 Million Dollar Directory (5 Volume Set) Now Available Hardcover – 2015

by Mergent (Author)
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Hardcover
from \$1,500.00
1 New from \$1,500.00

Note: This item is only available from third-party sellers (see all offers).

Dun & Bradstreet's Million Dollar Directory is known as one of the business world's most widely recognized and frequently used reference publications, it has provided information to executives, librarians, students, researchers, sales and marketing managers, and others for more than 35 years. The Million Dollar Directory is a primary source of business information and is a valuable source of information on privately held companies. You will find the Million Dollar Directory provides many advantages to its users. It offers extensive coverage of public and private companies, easy cross-referencing primary and secondary lines of business (up to six for each company) and the names

See this image

Top 20 lists in Books View the top 20 best sellers of all time, the most reviewed books of all time and some of our editors' favorite picks. Learn more

Acquired free from another library through van delivery



The library is working with Caribou High School's National Honor Society on its Hall of Fame



CARIBOU PUBLIC LIBRARY

MONTHLY REPORT

APRIL 2016

BUILDING

Collection:

CIRCULATION

2258

DOWNLOADS

118

PUBLIC COMPUTERS

393

WIFI

225

Non-Book Circulation Type:

DVDS

713

MAGAZINE

104

Interlibrary Loans
(inc. books)

68

Interlibrary
Loans

100%↑

from previous month

PEOPLE

Community Usage:

WALK-INS

1785

TABLE COUNT

1141

VOLUNTEER HOURS

404

NEW PATRONS

34

Program Use:

CHILDRENS

144

ADULT

98

PASSPORTS

1

61% ↑

NEW PATRONS from
previous month

CFAD MONTHLY REPORT

April 2016

Total Fire/ Rescue Calls	26	Total Amb Calls 195 inc. Air & Assists	
-Alarms for Fires (33)	4	- Ground Amb.:	185
-Alarms for Rescues (66)		- Air Amb Flights:	6
-Silent Alarms	22	- Amb Assist Calls:	4 (2 assist; 2 cancel)
-Haz-Mat		- ALS Calls	130
-Grass Fires	12	- BLS Calls	42
-Chimney Fires		- No Transport	19
-False Alarms		- Long Distance Transfers	14
-10-55's	4	- Calls Turned Over:	7
-Aid to Police		Total Out of Town Amb Calls	20
-Public Service	3	Total Out of Town Fire/Rescue Calls	5
		Est. Fire Loss, Caribou	\$5,000
		Est. Fire Loss, out of City	\$
Total Hours Pumped	5.5	Total Est. Fire Loss	\$5,000
Gallons of Water Used	19,150	Total Maint. Hours	16
Amt. of Hose used:	3,170	Total Training Hours	193
Ladders Used (in Feet):	(75' Ariel)___1__	Miles Traveled by all Units	7,970
Thermal Imaging Camera Used:	1	Fire Permits Issued	119
CO2 Meter Used:	1		
Rescue Sled & Snowmobile:		*Color Guard Training	
Rescue Boat:			
Jaws Used:		Total Fire & Amb. Calls	221

MUTUAL AID TO:

P.I.F.D.	
F.F.F.D.	
L.F.D.	
W.F.D.	
Stockholm F.D.	
North Lakes FD	
Crown Amb	1
Van Buren Amb.	3

MUTUAL AID FROM:

P.I.F.D.	2
F.F.F.D.	
L.F.D.	2
W.F.D.	1
Stockholm F.D.	
North Lakes FD	1
Crown Amb	

OUT OF CITY FIRES/RESCUES

LOCATION	# OF CALLS	MAN HRS.
Woodland	5	8.25 mhrs.
New Sweden		
Connor		
Westmanland		

Scott Susi, Chief

Caribou Fire and Ambulance
BREAKDOWN OF FIRES
For April 2016

Situation Found	# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings inc. Mobile Homes	1		
2. Apartments (3 or more)			
3. Hotels & Motels			
4. Dormitories & Boarding Homes			
5. Public Assembly (Church, Restaurant)			
6. Schools			
7. Institutions (Hospitals, Jails, Nursing Homes)			
8. Stores, Offices			
9. Industry, Utility, Defense			
10. Storage			
11. Vacant Buildings or being Built	1		\$5,000
12. Fires outside structure w/value (crops, timber, etc.)			
13. Fires Highway Vehicles			
14. Other Vehicles (planes, trains, etc.)			
15. Fires in brush, grass w/no value	12		

Other Incidents

16. Haz-Mat	
17. False Calls	
18. Mutual Aid Calls	
19. Aid to Ambulance (10-55's)	4
20. Aid to Police	
21. Investigation (Smoke, CO ₂ or Alarm)	5 (1 – CO; 4 – Smoke)
22. Service Calls	3 (Little League; Donor Dash; Tennis Courts)

Total Calls for the Month: ____26____

Caribou Police Department

APRIL 2016 MONTHLY REPORT

OFFENSE		Amount	OFFENSE		Amount
1	Complaints	2409	40	Oper. Wrong Way on One Way	0
2	Motor Vehicle Accidents	19	41	Viol. Of Title 29A Sec 2101	0
3	Escorts	2	42	Violation of Permit	0
4	Theft Complaints	14	43	Failure to Stop at Stop Sign	1
5	Crim. Mischief Complaints	6	44	Failure to Stop for Pedestrians	0
6	Animal Complaints	11	45	Passing Stopped School Bus	0
7	Domestic Complaints	5	46	Stops and Checks M/V	1969
8	Burglary Complaints	1	47	Parking Tickets	0
9	Oper. M/V Under the Influ.	9	48	Business Alarms	14
10	Criminal Trespass Comp.	6	49	M/V Permits	11
11	Motor Vehicle Theft	1	50	Handling Prisoners	33
12	Unsecured Doors&Windows	0	51	Running Intoxilyzer	7
13	Motor Vehicle Complaints	43	52	No Insurance	8
14	Missing Persons	0	53	Warrant Arrests	7
15	Harassment Complaints	13	54	Negotiating Worthless Instrument	0
16	Assault Complaints	9	55	Leave the Scene of Accident	0
17	O.A.S. Arrests	7	56	Failure to Yield to Right of Way	0
18	Juvenile Complaints	2	57	Arson Complaints	0
19	Fight Complaints	0	58	Suicide Complaints	0
20	Noise Complaints	6	59	Disorderly Conduct Complaints	20
21	Criminal Threat Complaints	5	60	Unlawful Sexual Contact	2
22	Lost & Found	14	61	Gross Sexual Contact	0
23	Neg. Worthless Inst. Comp.	0	62	Unattended Death Reports	1
24	Prowler Complaint	0	63	Burglary Arrests	0
25	Violation of PO Complaints	0	64	Violation of Probation Arrests	0
26	Assist Other Agencies	11	65	Criminal Records Check	28
27	Assault Arrest	3	66	Refusal to Sign U.T.T.	0
28	Drunk Complaint	0	67	Violation of Liquor Laws	1
29	Litter Complaint	2	68	Violation of Tobacco Laws	0
30	Theft Arrest	5	69	Violation of Drug Laws	7
31	Oper. Unregistered M/V	0	70	Teletype Requests Limestone PD	0
32	Oper M/V Without a License	0	71	Snowsled & ATV Complaints	0
33	Driving To Endanger	0	72	Juvenile Arrests	1
34	Expired Inspection	5	73	Prov. A Place for Minors to Consume Alc.	0
35	Inadequate Exhaust	1	74	Criminal Mischief Arrests	2
36	Unnecessary Noise	0	75	Violation of Bail Conditions	7
37	Eluding an Officer	0	76	Seatbelt Violation	0
38	Speeding	15	77	Disorderly Conduct Arrests	0 ¹²
39	Fail to Stop for an Officer	0	78	Receiving Stolen Property	0

Caribou Police Department

OFFENSE	Amount	OFFENSE	Amount
79 House Watch Requests	2	91 Hindering Apprehension/Resist Arr	0
80 Robbery	0	92 911 Calls	17
81 Truant from School	0	93 Warnings Issued	81
82 Criminal Threatening Arrests	0	94 Assault Domestic Violence	0
83 Terrorizing Arrests	0	95 Check on Well Being/Mental Subje	18
84 Loaded Firearm in a M/V	0	96 Police Information	10
85 Making a False Public Report	0	97 Suspicious Activity/Person/MV	20
86 Child Endangerment	2	98 Civil Complaint	4
87 Tampering with a Witness	0		
88 Violation Of Protection Order	0		
89 Poss. of a Firearm by a Felon	0		
90 Multi-handgun purchase	2		

Respectively Submitted,

Chief Michael W. Gahagan
Caribou Police Department



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bleess, City Manager
Date: May 9, 2016
Re: License Approval

The Happy Belly has submitted an application for a lunch wagon. They plan to operate Wednesday, Thursday, Friday, and Saturday from 11am – 7pm at the corner of Fort St and Birdseye Ave.

This has been reviewed by staff and is recommended for approval.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bless, City Manager
Date: May 9, 2016
Re: Land Option Agreement with RSU 39

Tonight the Council should consider action on the Land Option Agreement with RSU 39. The materials relating to this are in the workshop packet for the workshop to be held today as well.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bless, City Manager
Date: May 9, 2016
Re: Closing of Roads for Winter Maintenance

Staff is recommending that the Council consider closing the following roads to winter maintenance:

- A portion of Brissette Road
- A portion of McGraw Siding Road
- Cedar Hill Lane
- Kelly Road

The Brissette Road would be closed from just north of the lot line of 204 Brissette Road going north to the Town Line Road. The total distance to be closed is approximately 0.25 miles. The Town Line Road, which is maintained by the County, is already closed to winter maintenance. Essentially right now the City plows to a dead end. There are no houses or structures in the area that would be closed.

McGraw Siding Road would be closed just to the west of 14 McGraw Siding Road, which is approximately 0.20 miles. The road ends at that point. There are two abandoned potato houses after the road dead ends. No one lives past the point that would be closed to winter maintenance. This road has very minimal if any usage during the winter months.

Cedar Hill Lane would be closed for its entire length, which is approximately 0.10 mile. There is a camp at the end of this road which is not utilized during the winter months. In the winter months no one lives past the point that would be closed to winter maintenance.

The Kelly Road is mainly a field road. There is one house on the road which has been tax acquired. That house has been vacant for several years, and the road is not used in the winter months. No one lives on this road.

The Council may vote to close these roads for a period of up to 10 years.

On the following pages is a separate Order of Closing for each road along with a map better depicting the stretch of road to be closed.

By state law, 23 MRSA § 2953(2), the Council must hold a public hearing on this topic. A public hearing was duly advertised for tonight. The Council should hold the public hearing and after that may decide on what action to take. Any action taken on an individual road should be done separately from the rest.

**ORDER OF CLOSING
BRISSETTE ROAD**

Following a public hearing pursuant to Title 23 MRSA §2953(2), and due deliberation, it is the opinion of the municipal officers of the City of Caribou that the portion of the Brissette Road is so located with reference to population, use and travel thereon, that it is unnecessary to keep it maintained and open for travel during the months of November, December, January, February, March and April or any part of these months for a period of 10 years.

The undersigned Councilors of the City of Caribou hereby order the Brissette Road from approximately the northern property line of 204 Brissette Road going north to Town Line Road closed for approximately 0.25 miles. This closure shall be for a period of 10 years during the months of November to April.

A map depicting this closure is hereby adopted as part of this closure.

This Order of Closing was duly passed by the City Council of the City of Caribou, Maine, this 9th day of May 2016.

Gary Aiken, Mayor

David Martin, Councilor

Shane McDougall, Councilor

Timothy Guerrette, Councilor

Philip J. McDonough II, Councilor

Jody Smith, Councilor

Joan Theriault, Councilor

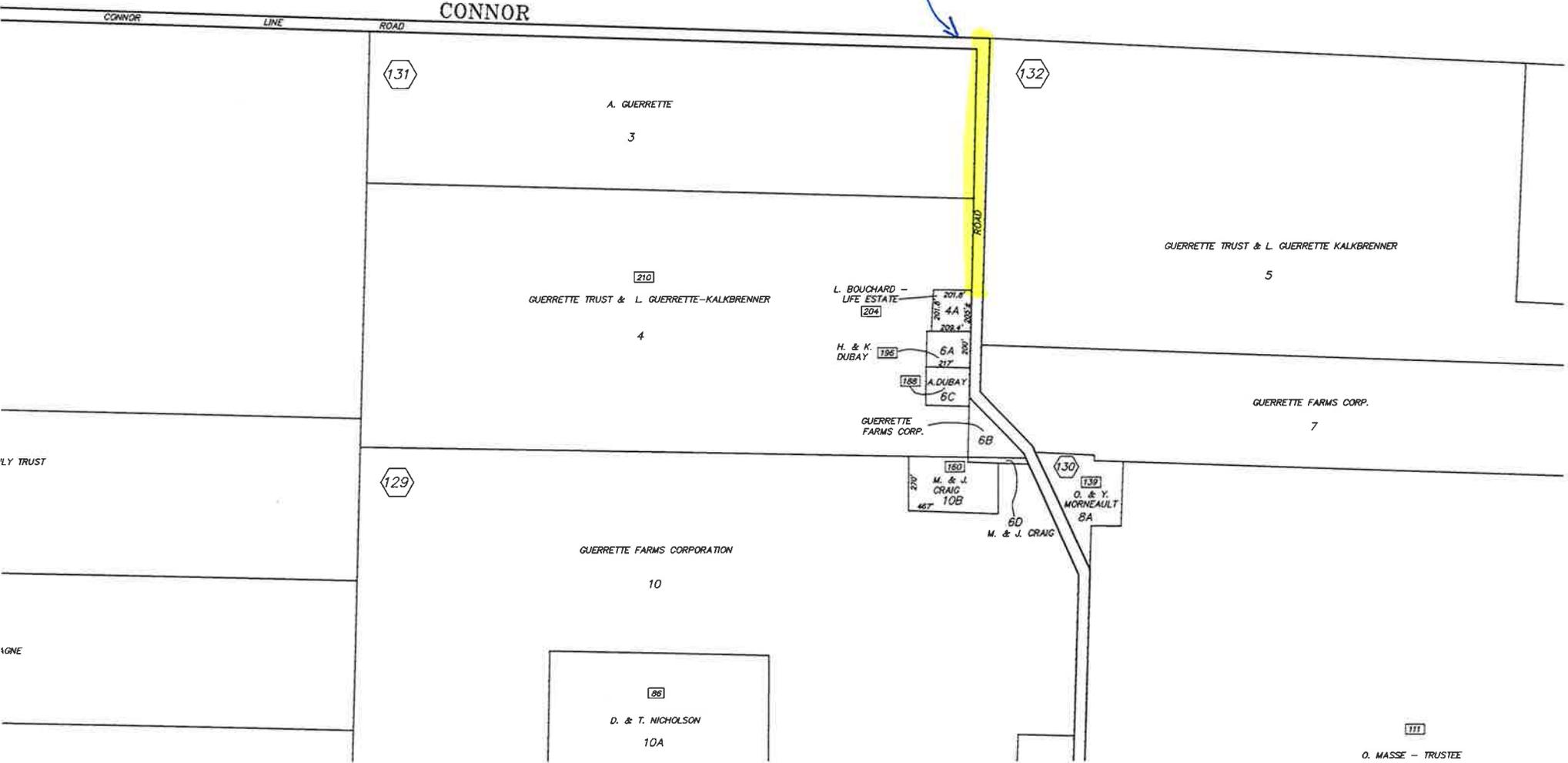
Attest:

Jayne R. Farrin, City Clerk

Brissette Road

CONNOR

CONNOR LINE ROAD



**ORDER OF CLOSING
MCGRAW SIDING ROAD**

Following a public hearing pursuant to Title 23 MRSA §2953(2), and due deliberation, it is the opinion of the municipal officers of the City of Caribou that the portion of the McGraw Siding Road is so located with reference to population, use and travel thereon, that it is unnecessary to keep it maintained and open for travel during the months of November, December, January, February, March and April or any part of these months for a period of 10 years.

The undersigned Councilors of the City of Caribou hereby order the McGraw Siding Road closed from approximately the westerly property line of 14 McGraw Siding Road going westerly for approximately .20 miles until the road ends. This closure shall be for a period of 10 years during the months of November to April.

A map depicting this closure is hereby adopted as part of this closure.

This Order of Closing was duly passed by the City Council of the City of Caribou, Maine, this 9th day of May 2016.

Gary Aiken, Mayor

David Martin, Councilor

Shane McDougall, Councilor

Timothy Guerrette, Councilor

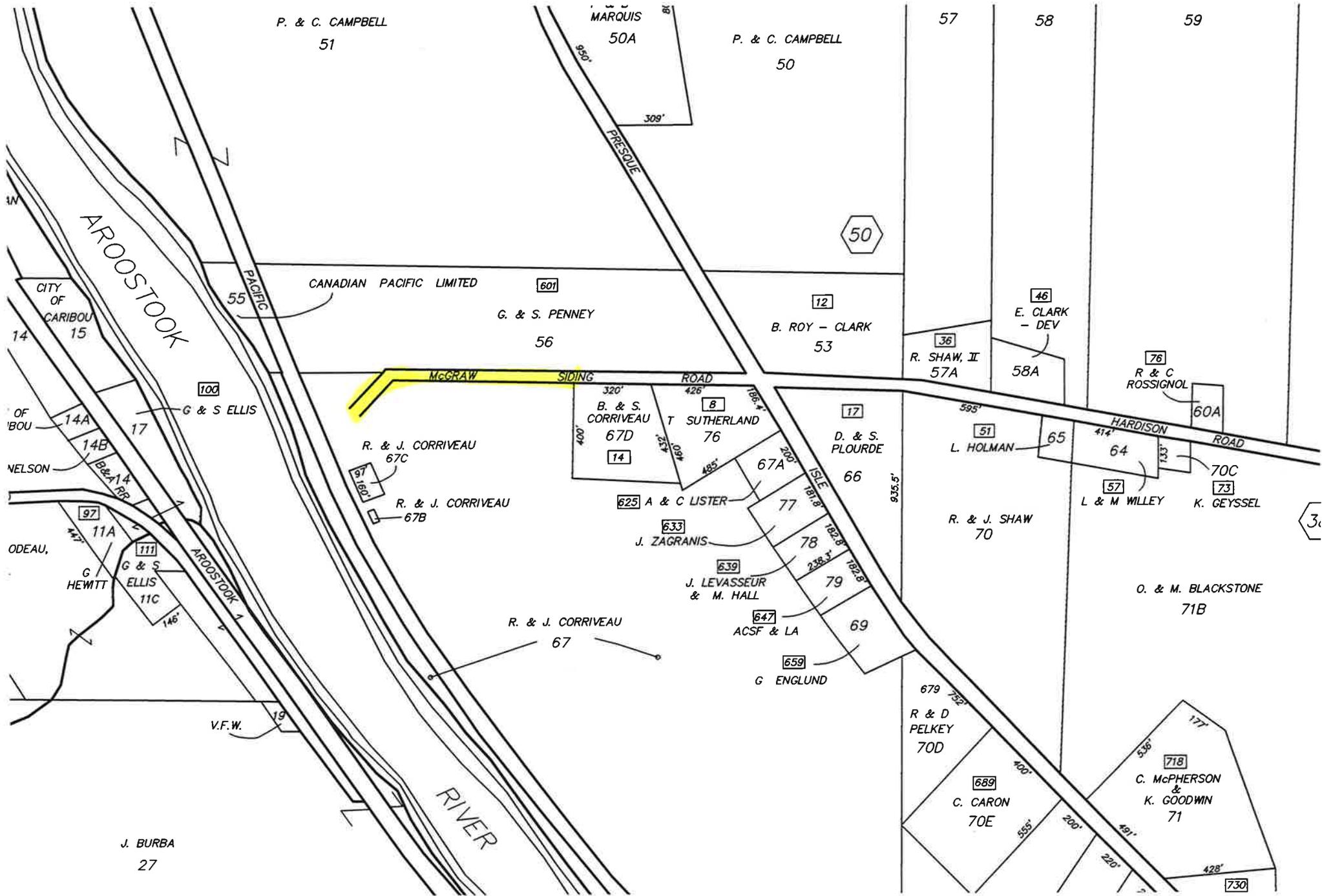
Philip J. McDonough II, Councilor

Jody Smith, Councilor

Joan Theriault, Councilor

Attest:

Jayne R. Farrin, City Clerk



**ORDER OF CLOSING
CEDAR HILL LANE ROAD**

Following a public hearing pursuant to Title 23 MRSA §2953(2), and due deliberation, it is the opinion of the municipal officers of the City of Caribou that Cedar Hill Lane is so located with reference to population, use and travel thereon, that it is unnecessary to keep it maintained and open for travel during the months of November, December, January, February, March and April or any part of these months for a period of 10 years.

The undersigned Councilors of the City of Caribou hereby order Cedar Hill Lane closed in its entirety for a period of 10 years during the months of November to April.

A map depicting this closure is hereby adopted as part of this closure.

This Order of Closing was duly passed by the City Council of the City of Caribou, Maine, this 9th day of May 2016.

Gary Aiken, Mayor

David Martin, Councilor

Shane McDougall, Councilor

Timothy Guerrette, Councilor

Philip J. McDonough II, Councilor

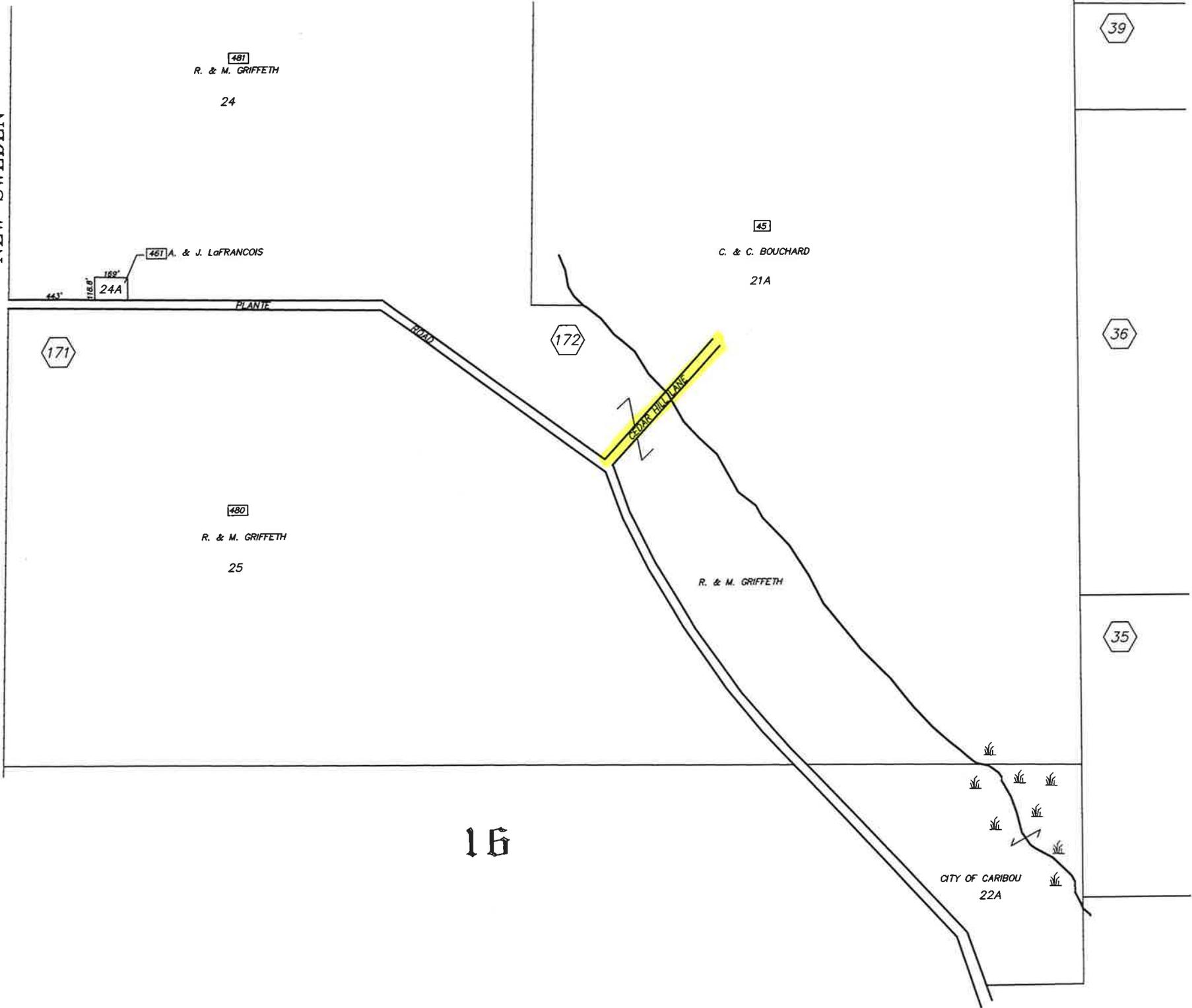
Jody Smith, Councilor

Joan Theriault, Councilor

Attest:

Jayne R. Farrin, City Clerk

NEW SWEDEN



**ORDER OF CLOSING
KELLY ROAD**

Following a public hearing pursuant to Title 23 MRSA §2953(2), and due deliberation, it is the opinion of the municipal officers of the City of Caribou that the Kelly Road is so located with reference to population, use and travel thereon, that it is unnecessary to keep it maintained and open for travel during the months of November, December, January, February, March and April or any part of these months for a period of 10 years.

The undersigned Councilors of the City of Caribou hereby order the Kelly Road closed in its entirety for a period of 10 years during the months of November to April.

A map depicting this closure is hereby adopted as part of this closure.

This Order of Closing was duly passed by the City Council of the City of Caribou, Maine, this 9th day of May 2016.

Gary Aiken, Mayor

David Martin, Councilor

Shane McDougall, Councilor

Timothy Guerrette, Councilor

Philip J. McDonough II, Councilor

Jody Smith, Councilor

Joan Theriault, Councilor

Attest:

Jayne R. Farrin, City Clerk

33
J. HEBERT

34

36

35
H. & D.
BUTTON

67E
S & L WILSON

39
L. GIGGEY

M. SKONIECZNY & SON, INC.
43

40
41
T. DRAKE
J. KING

Map 8 Lot 67
M. Skonieczny & Sons

BLACKSTONE FARMS, INC.

BLACKSTONE FARMS, INC. 49A

P / O
9 - 20

30

J. THIBODEAU

49B
P & M
JENERETTE

P / O
9 - 26

9

35

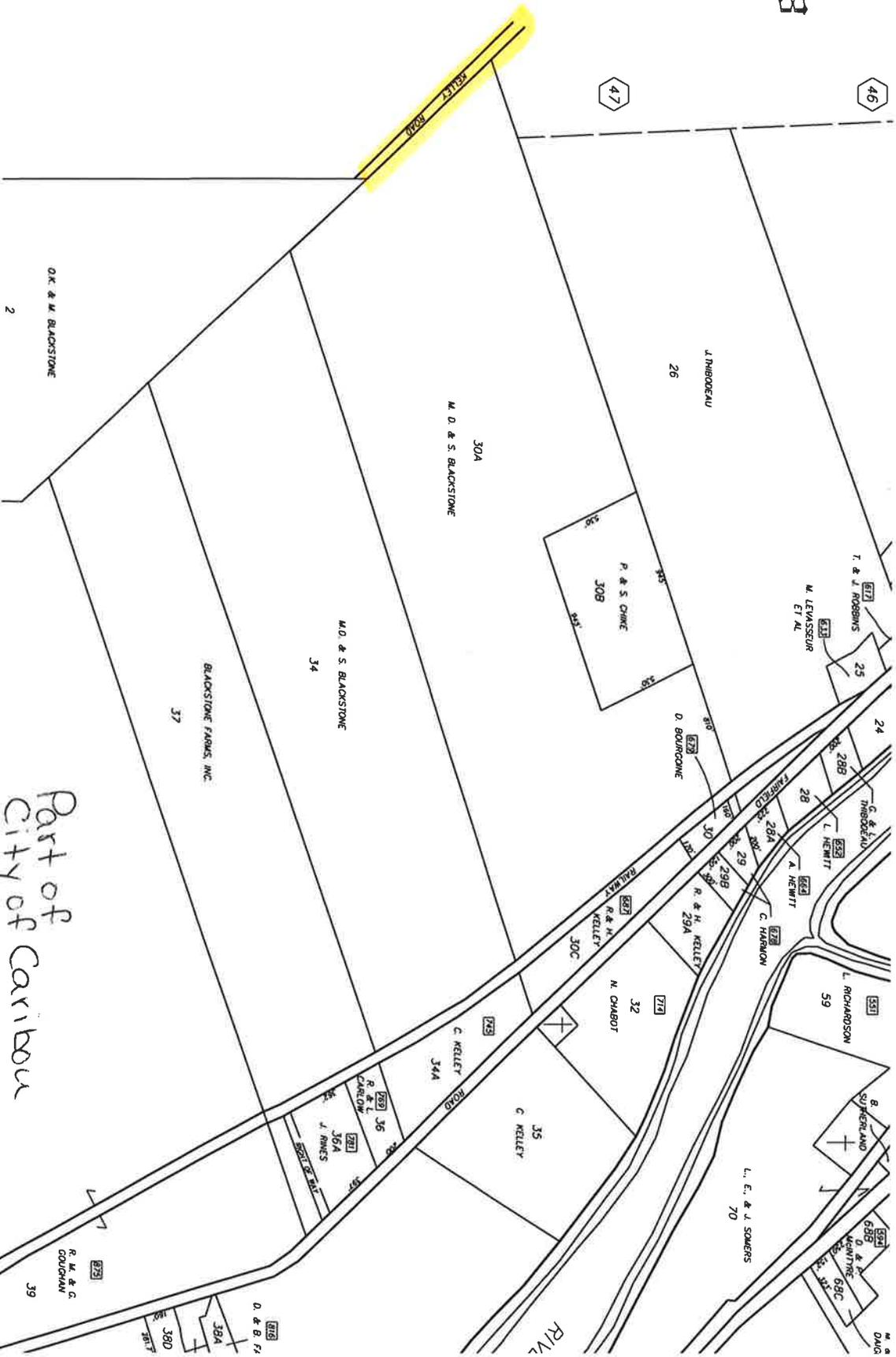
022±

1540±

M. BLACKSTONE
49

O.K. & M. BLACKSTONE
↑ P/O
Map 6
Lot 2

Part of
City of Caribou
map 8
2015 Version



Part of
City of Carribou
map 9
2015 Version



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bleess, City Manager
Date: May 9, 2016
Re: Plan for Nylander

The City Council has asked that I present a plan to the council with some options for the Nylander Museum.

The main options the City has as I see it are these:

1. Move the collection and sell the building
2. Set a work plan with the Nylander Board with goals to be met within specific timelines
3. Continue the status quo

To be clear option 3 is not a good option. The collection should be viewable to the citizens either at the Nylander or elsewhere in the community.

Option 1: Move the collection and sell the building

I've met with Tim Doak, Superintendent of RSU 39, in the past about displaying some of the collection in the new school building and perhaps the High School. He was very amenable to that and would love to see some of the collection displayed there.

Some of the collection could be displayed in City Hall, the Library, the Rec Center and even the Fire Station. There is the possibility some of it could be displayed at the Historical Society or University of Maine Presque Isle as well.

If the collection was displayed and housed elsewhere the building could be sold to a private party. I believe there would be interest from the private sector in buying the building for commercial purposes. Currently the property has a tax assessed land value of \$9,700 and a building value of \$195,100 for a total valuation of \$204,800.

Option 2: Set a work plan with the Nylander Board with goals to be met within specific timelines.

Last year the Council met with the Nylander Board in an effort to get more visitors to go to the museum and get more interest in the collection. I believe that helped, even if to only a limited extent.

The Nylander Board has become much more active since that time. Within the past few months they have been working on a plan that would begin some sustainable fundraising, would set up a 501(c)(3) so they can get grants, and create activities that will help draw people into the museum.

They are working to get some grants right now that would cover a part time person or two to at the Museum so people could go and visit. It would also allow them to change out some of the exhibits, perhaps make some interactive displays, and more. It would make it available for local school students to come and see the collection as well.

A formal plan should be drawn up by the Nylander Board with incremental goals that should be met. The plan should be implanted in phases and fully implemented within a specific time frame. It would be best to ask the Nylander Board to come up with a plan to be presented to the City Council at or before our June 27th meeting. The plan could be reviewed and agreed to by the Council so everyone is on the same page and knows what to expect over that given time frame.

If the plan could not be followed through on then the Council should give serious consideration to option 1.

In my opinion Option 2 is the best option for right now. I believe the Council should support the Nylander Board in their attempt to revive the museum into a great community asset. The Nylander Museum and its collection are a wonderful part of the history and culture of the city and it would behoove us to give the Board an opportunity to revive this community asset and bring in funds to help offset the operational costs of it.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bleess, City Manager
Date: May 9, 2016
Re: August Council Meeting

The August Council meet is currently set for August 8. Due to my vacation planned I'm wondering if the Council would be amenable to moving the meeting to August 22.

If this is agreeable to the Council we should have a motion moving the date of the August Council meeting.