



City of Caribou, Maine

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AGENDA Caribou City Council Regular City Council Meeting 6:00 P.M. Monday, June 13, 2016 Caribou City Council Chambers

1. Public Input
2. Declaration of Conflicts of Interest from the City Council regarding any agenda item.
3. Consider authorizing the minutes of the following meetings:
 - a) April 25, 2016 City Council Meeting 2-5
 - b) May 9, 2016 City Council Workshop 6
 - c) May 9, 2016 City Council Meeting 7-9
 - d) May 25, 2016 Special City Council Meeting 10
 - e) June 7, 2016 City Council Workshop 11
4. Consent Agenda
 - a) May 2016 Library Report 12-16
 - b) May 2016 Fire Department Report 17-18
 - c) May 2016 Police Department Report 19-20
 - d) May 2016 Financial Report
 - e) LESO/DROM Equipment Received 21
 - f) License Approval 22
 - g) Approval of Quit Claim Deed 23
5. Closing of Roads for Winter Maintenance 24-26
6. Ordinance regarding sale of property 27-28
7. Abatement of personal property taxes 29-30
8. Other Business
9. Executive Session pursuant to 1 MRSA § 405(6)(D) to discuss Labor Negotiations with AFSCME Local 220

Upcoming Meeting Dates:

Regular City Council Meeting June 27, 2016 at 6pm
Regular City Council Meeting July 11, 2016 at 6pm

A regular meeting of the Caribou City Council was held 6:00 p.m. on Monday, April 25, 2016 in Council Chambers with the following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Phillip McDonough II, Joan L. Theriault, Shane McDougall, Jody R. Smith and Timothy C. Guerrette.

Austin Bleess, City Manager and Jim Chandler, Assistant City Manager.

Department Managers: Penny Thompson, Tax Assessor, David Ouellette, Public Works Director, Gary Marquis, Supt. of Parks and Recreation.

Chris Bouchard, representing the Aroostook Republican and Time Warner covered the meeting.

Council Agenda Item #1: Public Input

None.

Council Agenda Item #2: Declaration of Conflicts of Interest from the City Council regarding any agenda item.

Councilor McDougall stated a conflict with agenda item #8.

Council Agenda Item #3: Consent Agenda

- a) License Approvals
 1. Caldwell's Sanitation LLC
 2. City Sanitation
 3. Crown of Maine Sanitation
 4. Gil's Sanitation
 5. McNeal's Trucking
 6. Rossignol Sanitation
 7. Pine Tree Waste
- b) March 2016 Financials

Motion made by P. McDonough, seconded by J. Theriault to approve Consent Agenda with business Items A-B as presented. (6 yes) So voted.

Council Agenda Item #4: Ordinance authorizing land transfer

Manager Bleess stated that this ordinance is necessary to transfer the land to the RSU for the new school project.

6:02 p.m. Public Hearing opened.

No public input.

6:02 p.m. Public Hearing closed.

Councilor Martin questioned whether the City would want to keep some of the land at Hilltop School. Manager Bleess stated that is the goal to keep some of the land for ball parks and playgrounds.

Motion made by J. Smith, seconded by P. McDonough to accept Ordinance No. 7, 2016 sale of municipal property. (6 yes) So voted.

Council Agenda Item #5: Land Option Agreement with RSU 39

Manager Bleess stated that the proposed land swap agreement was drafted by the RSU 39 attorney. The two concerns that staff found have been addressed to the RSU 39 attorney. The first item is that the City should require the RSU to cover any damages from closing Park Street and this has been addressed. The other item that needs to be addressed is the transfer of land at Hilltop School. This agreement is up for discussion tonight. The RSU 39 superintendent and their attorney will be present to answer any questions the Council may have.

Several Councilors expressed their concerns on economic development under the land option agreement.

RSU Attorney David Kallin spoke in regards the economic development, why it was put in for the park conversion and Mr. Soderberg to remove some of the buildings. This is part of National Park Service application for Teaque Park and economic development can be addressed later.

Superintendent Doak stated that site approval and further discussion will be addressed at the Public Meeting, Wednesday, April 27th with PDT Architects, recreation and school officials.

Alan Kuniholm with PDT Architects stated that the site approval needs to be in place first and has to go to National Park Service for their approval. The next step will be Department of Education for their approval and all terms of the agreement depend on the school project passing or not when it goes to Referendum in November.

Gary Marquis mentioned the new school project would consist of 4 tennis courts, 2 basketball courts, 1 softball field, lighting for courts and field directed away from residential housing. Also a new storage building and new park building with bathroom and changing rooms, snack area and a meeting room.

No action taken.

Council Agenda Item #6: Discontinuance of Kelly Road

Manager Bleess acquired two bids for appraisal services to determine what the damages will be. Manager Bleess received the following RFPs back for the appraisal portion of the project. Bucklin Appraisal LLC at \$14,250 and Scott Appraisal Services Inc. at \$9,250. These prices were higher than staff anticipated. Staff recommends that we do not move forward with this project.

No action taken.

Council Agenda Item #7: Demolition Bids

Manager Bleess received several bids on the demolition of 16 Sincock Street and 11 Lower Washington Street. For both projects the disposal fees at Tri-Community Landfill will be billed separately with estimated costs to be about \$4,000 per property. City Council ordered 16 Sincock Street to be removed last summer. The property was declared dangerous and the house has severe damage due to a fire. The owner has not complied with the order or made any attempt to contact the City. The costs of this project will be assessed to the property. Bids received for demolition:

Bidder	Amount
Masse Earthworks LLC	\$ 7,733.00
MJ Ouellette & Daughters Inc.	\$ 8,000.00
Ed Pelletier & Sons Co	\$ 8,435.00
Soderberg Company Inc.	\$11,500.00
McGillian Inc.	\$12,200.00
Dick St. Peter Construction	\$16,500.00

Bids received for 11 Lower Washington Street which was tax acquired by the City in 2014. The home and garage have slum and blight. The costs for this project will be paid out of Tax Acquired Property Remediation Reserve (G 1-373-07)

Bidder	Amount
Masse Earthworks LLC	\$ 7,280.00
MJ Ouellette & Daughters Inc.	\$ 8,000.00
Ed Pelletier & Sons Co	\$ 8,995.00
Soderberg Inc.	\$ 9,500.00
McGillan Inc.	\$18,200.00
Dick St. Peter Construction	\$13,900.00

Motion made by D. Martin to accept the Masse Earthworks, LLC for both projects, seconded by S. McDougall. (5 yes, 1 no J. Smith). So voted.

Council Agenda Item #8: NBRC Grant Resolution

Manager Bless stated the City is working on a grant application to the Northern Border Regional Commission to construct a four bay T-Hangar at the Caribou Airport. The total project cost is estimated at \$415,000. The NBRC Grant would be for \$250,000 and the State would pay 5% of the total cost which is \$20,750. The remaining \$144,250 would be paid by the FAA with our entitlement funds.

Motion made by P. McDougall to approve NBRC Grant for \$250,000, seconded by D. Martin. (5 yes, 1 no S. McDougall) So voted.

Council Agenda Item #9: Approval of sale of Tax Acquired Property

Motion made by S, McDougall to approve sale of tax acquired property, seconded by D. Martin. (6 yes) So voted.

Council Agenda Item #10: Other Business

Councilor P. McDonough scheduled a meeting for Friday, April 29th @ 11 a.m. with Airport Committee.

Council Agenda Item #11: Executive Session pursuant to 1 MRSA § 405 (6)(D) to discuss Labor Negotiations with AFSCME Local 220, Council 93 and Police Department Sergeants.

6:45 p.m. Time in. Motion made by P. McDonough, seconded by J. Theriault, to move to executive session pursuant to 1 MRSA § 405 (6)(D) to discuss Labor Negotiations with Manager Bless, Assistant Manager Chandler and Public Works Director Ouellette.

7:47 p.m. Time Out. Motion made by J. Smith, seconded by S. McDougall to move out of executive session. (6 yes) So voted.

Motion made by D. Martin, seconded by J. Smith to approve the Side Bar Agreement with the Police Sergeants. (6 yes) So voted.

Motion made by J. Smith, seconded by D. Martin to approve the contract with Police Department Sergeants and authorize the City Manager to sign it. (6 yes) So voted.

Meeting adjourned at 7:48 p.m.

Upcoming Meeting Dates:

City Council and CEGC Strategic Planning Meeting May 2, 2016 at 5 p.m. in the Council Chambers.

Regular City Council Meeting May 9, 2016 at 6 p.m.

Regular City Council Meeting June 13, 2016 at 6 p.m.

Kalen Hill, Secretary Pro-Tem

A workshop meeting of the Caribou City Council was held 4:30 p.m. on Monday, May 9, 2016 in the Caribou Wellness Center with following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Philip McDonough II, Joan L. Theriault, Shane McDougall, Jody R. Smith (4:35 p.m.) and Timothy C. Guerrette.

Austin Bless, City Manager.

Department Manager: Gary Marquis, Supt. of Parks and Recreation.

RSU #39: Tim Doak, RSU #39 Supt. of Schools; David Kallin, RSU #39 Attorney from Drummond Woodsum; and Lyndon Keck, PDT Architects.

Others: Neal Griffeth, Carl Soderberg, Bruce Hagelstein, and Gail Hagelstein.

Item #1: Discussion with RSU #39 on Land Transfer Agreement

RSU #39 Attorney David Kallin, from the firm Drummond Woodsum, stated that the RSU hopes the Council, at this evening's Council meeting, will allow the RSU sufficient "Right, Title and Interest" to the Teague Park site so that RSU's building project can move forward. At this point, the RSU only needs to show the State and the National Park Service that the RSU can obtain sufficient "Right, Title and Interest" for the desired site if a successful referendum occurs. During this process, there has been discussions concerning Sincock School and economic development at Hilltop School. Mr. Kallin stated an agreement including these components could be signed, but at the very least the RSU #39 is requesting that a real estate transfer agreement be authorized by the Council agreeing to transfer Teague Park land to the RSU if a successful referendum occurs.

Councilors asked several questions and discussion occurred regarding the economic development section of the real estate transfer agreement and whether it should be included in the agreement or could the RSU dispose of Hilltop School rather than the City.

Currently there is a group of local investors, including Carl Soderberg and Neal Griffeth, interested in developing senior housing at Hilltop School.

Councilors Martin, Guerrette, and McDonough express their support for the Real Estate Transfer Agreement that includes Sincock School and the economic development component for Hilltop School.

Workshop adjourned at 5:07 p.m.

Upcoming Meeting Dates:

Regular City Council Meeting June 13, 2016 at 6:00 p.m.

Regular City Council Meeting June 27, 2016 at 6:00 p.m.

Jayne R. Farrin, Secretary

16-15

A regular meeting of the Caribou City Council was held 6:00 p.m. on Monday, May 9, 2016 in Council Chambers with following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Philip McDonough II, Joan L. Theriault, Shane McDougall, Jody R. Smith, and Timothy C. Guerrette.

Austin Bless, City Manager and Jim Chandler, Assistant City Manager.

Department Managers: David Ouellette, Public Works Director; Gary Marquis, Supt. of Parks and Recreation; and Penny Thompson, Tax Assessor.

Chris Bouchard, representing the Aroostook Republican and Time Warner covered the meeting.

Council Agenda Item #1: Public Input.

Gail Hagelstein voiced her support for the RSU #39's plan to close four energy inefficient buildings, transportation cost should reduce with there being only one new building, and a building that has not been on the tax rolls before will be added to the tax base. Ms. Hagelstein thanked the Council for their forward thinking and long-term planning for the City.

Council Agenda Item #2: Declaration of Conflicts of Interest from the City Council regarding any agenda item.
None.

Council Agenda Item #3: Consider authorizing the minutes of the following meetings:

- a) April 11, 2016 Council Minutes

Motion made by P. McDonough, seconded by J. Smith, to approve the minutes of the April 11, 2016 Council Meeting as presented. (6 yes) So voted.

Council Agenda Item #4: Consent Agenda

- a) April 2016 Library Report
- b) April 2016 Fire Department Report
- c) April 2016 Police Department Report
- d) License Approval
 - 1. Lunch Wagon – The Happy Belly

Motion made by P. McDonough, seconded by J. Theriault, to approve Consent Agenda Items with business items A-D as presented. (6 yes) So voted.

Council Agenda Item #5: Land Option Agreement with RSU #39

RSU #39 Attorney David Kallin from the firm Drummond Woodsum reviewed the proposed Land Option Agreement between the City of Caribou and RSU #39 that will be exercised upon a successful referendum. The agreement includes the discontinuance and release of Park Street to the RSU #39, the relocation of Teague Park, conveyance of Learning Center property, Sincock School property, and Hilltop School property to the City, and the proposed development of senior housing at the Hilltop School site by a Developer. To move the project forward, Mr. Kallin requested that the Council authorize the City Manager to sign the proposed agreement.

Motion made by S. McDougall, seconded by D. Martin, to approve the Land Option Agreement with RSU 39 as presented and to authorize the City Manager to sign. (6 yes) So voted.

Council Agenda Item #6: Closing of Roads for Winter Maintenance

Staff is recommending the Council close the following roads to winter maintenance:

- Brissette Road – 0.25 miles – portion of road
- McGraw Siding Road – 0.20 miles – portion of road
- Cedar Hill Lane – 0.10 miles – length of road
- Kelly Road – length of road

6:10 p.m. Public Hearing opens.

No input from the public. Councilor Smith asked whether the camp owner off Cedar Hill Lane had been notified of this hearing. The hearing was advertised and posted but abutters were not individually notified. Other Council questions were answered. Discussion.

6:13 p.m. Public Hearing closed.

Motion made by J. Smith, seconded by S. McDougall, to table action on the proposed closing of Cedar Hill Lane for winter maintenance until the owner of the camp has been notified. (6 yes) So voted.

Motion made by D. Martin, seconded by P. McDonough, to close Kelly Road for winter maintenance for a 10 year period. (6 yes) So voted.

Motion made by P. McDonough, seconded by D. Martin, to close McGraw Siding Road for winter maintenance for a 10 year period. (6 yes) So voted.

Motion made by P. McDonough, seconded by J. Theriault, to close Brissette Road for winter maintenance for a 10 year period. (6 yes) So voted.

Council Agenda Item #7: Plan for Nylander

Manager Bless outlined two options for the Nylander Museum: Option 1: Move the collection and sell the building or Option 2: Set a work plan with the Nylander Board with goals to be met within specific timelines. The City Manager recommended Option 2 and believes the Council should support the Nylander Board in their attempt to revive the museum into a great community asset.

Motion made by P. McDonough, seconded by D. Martin, to support Option 2 with a formal plan drawn up the Nylander Board with incremental goals that should be met and presented to the City Council at or before the June 27th Council meeting. (6 yes) So voted.

Council Agenda Item #8: August City Council Meeting

Discussion. The August meeting will be held as scheduled on the 8th.

Council Agenda Item #9: Other Business

- a) Mayor Aiken read a Council Proclamation declaring the week of May 16th to 23rd, 2016 “Caribou High School Alumni Hall of Fame Week”.
- b) Motion made by J. Smith, seconded by T. Guerrette, to allow Paul Johnston of 225 Lombard Road to repurchase his former property for all outstanding taxes including 2016 taxes, interest, and costs provided that he does this by 5:00 p.m. on June 13, 2016. (5 yes, 1 no, P. McDonough) So voted.

Motion made by P. McDonough, seconded by S. McDougall, to adjourn the meeting. (6 yes) So voted.

Upcoming Meeting Dates:

Regular City Council Meeting June 13, 2016 at 6:00 p.m.

Regular City Council Meeting June 27, 2016 at 6:00 p.m.

Jayne R. Farrin, Secretary

A special meeting of the Caribou City Council was held 5:00 p.m. on Wednesday, May 25, 2016 in Council Chambers with following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Joan L. Theriault, Jody R. Smith, and Timothy C. Guerrette. Philip McDonough II and Shane McDougall were absent and excused.

Austin Bleess, City Manager.

Council Agenda Item #1: Approval of Warrant and Notice of Election for RSU 39

Motion made by J. Smith, seconded by D. Martin, to approve and countersign the Warrant and Notice of Election calling Regional School Unit 39 Budget Validation Referendum to be held June 14, 2016 at the Caribou Wellness Center. (4 yes) So voted.

Council Agenda Item #2: Introduction of Ordinance to sell city owned property

Councilor Martin introduced Ordinance No. 8, 2016 Series, An ordinance regarding the sale of municipal property.

A public hearing was scheduled for June 13, 2016.

Motion made by J. Theriault, seconded by T. Guerrette, to adjourn the meeting at 5:03 p.m. (4 yes) So voted.

Upcoming Meeting Dates:

Regular City Council Meeting June 13, 2016 at 6:00 p.m.

Regular City Council Meeting June 27, 2016 at 6:00 p.m.

Jayne R. Farrin, Secretary

A joint workshop meeting of the Caribou City Council and Caribou Economic Growth Council was held 5:00 p.m. on Tuesday, June 7, 2016 in Council Chambers with following members present: Mayor Gary Aiken, Deputy Mayor David Martin, Joan L. Theriault, Shane McDougall, Jody R. Smith, and Timothy C. Guerrette. Philip McDonough II was absent and excused.

Austin Bleess, City Manager.

Caribou Economic Growth Council members: John Swanberg, Chris Bell, Joe Sleeper, and Hunter Gaylor.

Item #1: Executive Session pursuant to 1 MRSA §405(6)(C) to discuss Economic Development.

5:10 p.m. Time in. Motion made by S. McDougall, seconded by D. Martin, to move to executive session pursuant to 1 MRSA §405(6)(C) with Manager Bleess, John Swanberg, Chris Bell, Joe Sleeper, and Hunter Gaylor to discuss Economic Development. (5 yes) So voted.

7:10 p.m. Exited Executive Session.

No action taken.

Meeting was adjourned.

Upcoming Meeting Dates:

Regular City Council Meeting June 13, 2016 at 6:00 p.m.

Regular City Council Meeting June 27, 2016 at 6:00 p.m.

Austin Bleess, City Manager



CARIBOU PUBLIC LIBRARY
CARIBOU, MAINE

To: Mayor and City Councilors
CC: Austin Bless, City Manager
From: Lisa Neal Shaw, Library Director
Date: June 7, 2016
Re: May 2016 Library Report

Dear Honorable Council Members:

Please find attached the May 2016 report of usage, statistics, and events at the Library. Youth Services Librarian Katie Wilcox-Bosse has been extremely busy the past month with programming and grant seeking. Among other numerous activities, her Little Explorers group wrote a letter of thanks to the Caribou National Guard for their service; her grant-funded PJ Story Time and Books on Wheels programs have been warmly received by the community; and she has received notification that she will be receiving **\$1250 in grant funding** from the **Onion Foundation** for the purchase of sand and water tables for the library to encourage STEM/STEAM programming for the very young. Her Summer Reading programming is getting underway, and she has been busy receiving and processing memorial donations to the library as well.

The Library Director co-presented with State Librarian Jamie Ritter at the Maine Municipal Association Technology Conference in Augusta on May 5. Communities throughout Maine are struggling to resolve the Digital Divide, and the library community is helping to come up with creative solutions.

We also learned that the WIOA Maine Unified Work Plan for 2016-2020 specifically calls workforce investment boards to work with the public library system:

“...Partnering with Maine’s Public Library System

Workforce boards will work to promote the resources of Maine’s public library system as a key means of addressing this issue. Maine has over 266 public libraries, the smallest of them serving an island population and the largest serving Maine’s predominant urban hubs (Portland, Lewiston-Auburn, and Bangor). Libraries are vital centers of community access to technology and resources for online learning. Recent surveys reveal that 750,000 Mainers have a library card and over 1.7 million high speed internet sessions took place through 230 libraries (each having between 100 mbps to 1 gigabit of fiber connections). Maine libraries offer safe, family welcoming environments where single parents can access job search resources with children in tow. They offer informal training in digital literacy from how to set up email accounts (*critical for rural participants to register for labor exchange and file unemployment claims*), to assisting with uploading resumes to various job sites. ...”

The Library Director and Youth Services Librarian attended the Northeastern Maine Library District annual conference on May 27 where the ICMA/Aspen Institute study of public libraries was addressed. Lisa Neal Shaw was voted onto the NMLD Board at this meeting.



Little Explorers



Caribou High School Hall of Fame Jason Griffeth
(Caribou Public Library's Trustees are a contributor)



MMA Technology Conference



PJ Story Time

Respectfully submitted,
Lisa Neal Shaw
Library Director



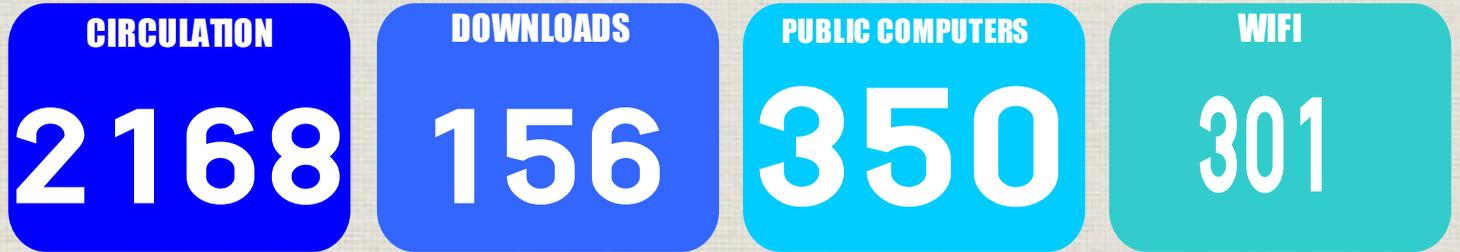
CARIBOU PUBLIC LIBRARY

MONTHLY REPORT

MAY 2016

BUILDING

Collection:

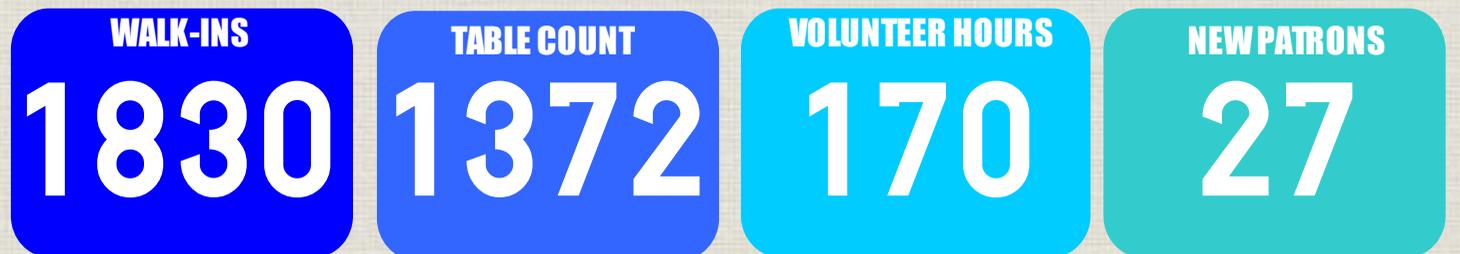


Non-Book Circulation Type:



PEOPLE

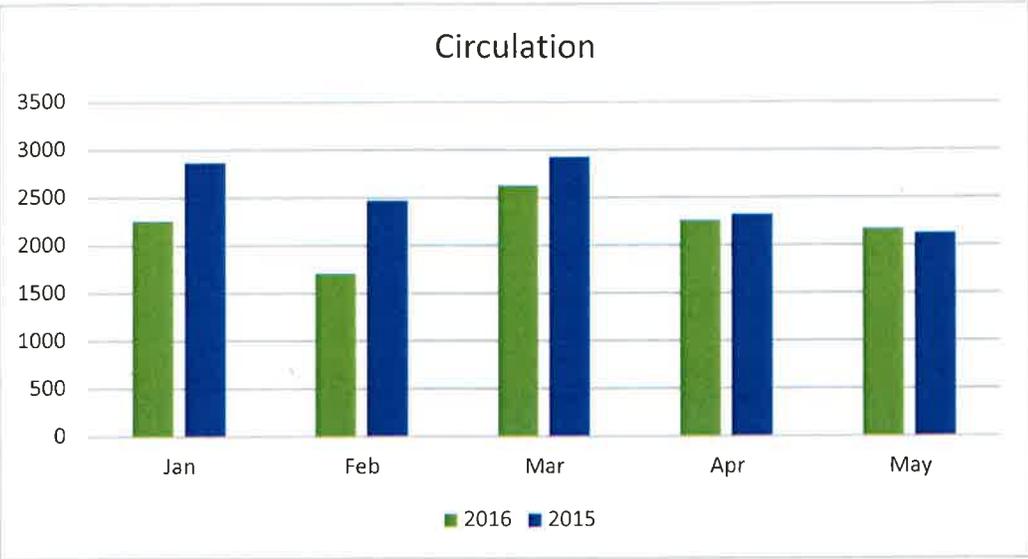
Community Usage:



Program Use:



Circulation	Jan	Feb	Mar	Apr	May
2016	2257	1704	2628	2258	2168
2015	2863	2467	2923	2321	2122



NEW PATRONS	Jan	Feb	Mar	Apr	May
2016	23	15	21	34	27
2015	23	20	30	32	18

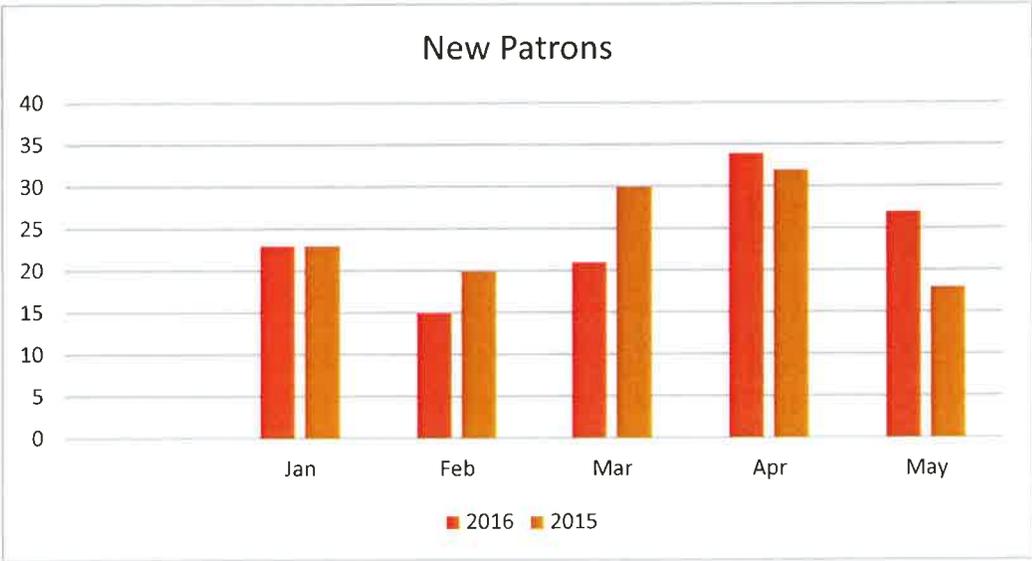
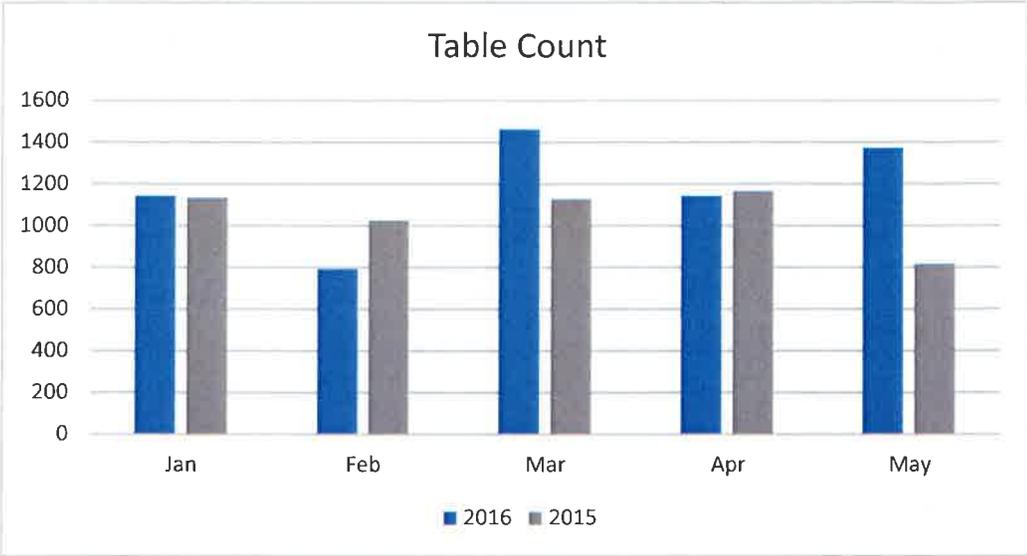
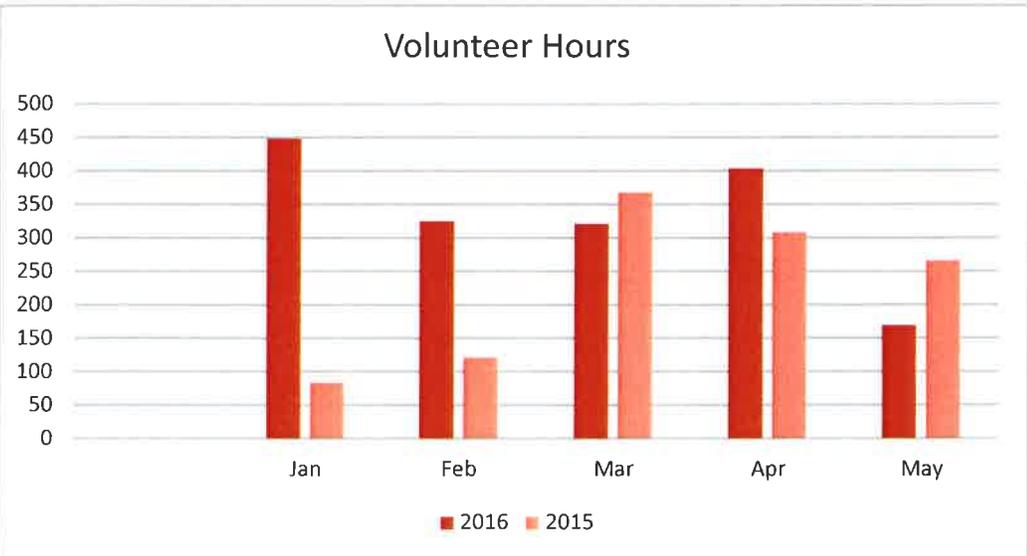


TABLE COUNT	Jan	Feb	Mar	Apr	May
2016	1141	791	1461	1141	1372
2015	1134	1026	1128	1165	816



VOLUNTEER HOURS	Jan	Feb	Mar	Apr	May
2016	449.25	325.5	322	404.25	170
2015	84.25	122.25	368.75	308.75	266.75



CFAD MONTHLY REPORT May 2016

Total Fire/ Rescue Calls	26	Total Amb Calls 178 inc. Air & Assists	
-Alarms for Fires (33)	2	- Ground Amb.:	166
-Alarms for Rescues (66)		- Air Amb Flights:	4
-Silent Alarms	24	- Amb Assist or Cancelled Calls:	8
-Haz-Mat	1	- ALS Calls	101
-Grass Fires	8	- BLS Calls	54
-Chimney Fires		- No Transport	15
-False Alarms		- Long Distance Transfers	28
-10-55's	3	- Calls Turned Over:	6
-Aid to Police	1 – Stby.	Total Out of Town Amb Calls	18
-Public Service	1	Total Out of Town Fire/Rescue Calls	2
		Est. Fire Loss, Caribou	\$170,100
		Est. Fire Loss, out of City	\$
Total Hours Pumped	11h 30m	Total Est. Fire Loss	\$170,100
Gallons of Water Used	102,900	Total Maint. Hours	9
Amt. of Hose used:	1,865	Total Training Hours	316.5
Ladders Used (in Feet):	(75' Ariel)___1___	Miles Traveled by all Units	12,170
Thermal Imaging Camera Used:	2	Fire Permits Issued	113
CO ₂ Meter Used:			
Rescue Sled & Snowmobile:		*Color Guard Training	18
Rescue Boat:			
Jaws Used:		Total Fire & Amb. Calls	204

MUTUAL AID TO:

P.I.F.D.
 F.F.F.D.
 L.F.D.
 W.F.D.
 Stockholm F.D.
 North Lakes FD
 Crown Amb 2
 Van Buren Amb. 1

MUTUAL AID FROM:

P.I.F.D. 2
 F.F.F.D. 1
 L.F.D. 2
 W.F.D.
 Stockholm F.D.
 North Lakes FD
 Crown Amb

OUT OF CITY FIRES/RESCUES

LOCATION	# OF CALLS	MAN HRS.
Woodland	1	3 mhrs.
New Sweden	1	3 mhrs.
Connor		
Westmanland		

3 Businesses Inspected
 3 Days of Learn Not to Burn Spring Finale (approx. 320 Students)

Scott Susi, Chief
 Caribou Fire and Ambulance

BREAKDOWN OF FIRES
For May 2016

Situation Found	# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings inc. Mobile Homes	2		\$158,200
2. Apartments (3 or more)			
3. Hotels & Motels			
4. Dormitories & Boarding Homes			
5. Public Assembly (Church, Restaurant)			
6. Schools			
7. Institutions (Hospitals, Jails, Nursing Homes)			
8. Stores, Offices			
9. Industry, Utility, Defense			
10. Storage	2		\$11,900
11. Vacant Buildings or being Built			
12. Fires outside structure w/value (crops, timber, etc.)			
13. Fires Highway Vehicles			
14. Other Vehicles (planes, trains, etc.)			
15. Fires in brush, grass w/no value	8		

Other Incidents

16. Haz-Mat	1
17. False Calls	
18. Mutual Aid Calls	
19. Aid to Ambulance (10-55's)	3
20. Aid to Police	1 – Stby.
21. Investigation (Smoke, CO ₂ or Alarm)	4 (2 – Smoke; 2 – Alarm)
22. Service Calls	1 (PIFD – Heroes Run)
Total calls for the month: 26	

Caribou Police Department

MAY 2016 MONTHLY REPORT

OFFENSE		Amount	OFFENSE		Amount
1	Complaints	2292	40	Oper. Wrong Way on a One Way	0
2	Motor Vehicle Accidents	14	41	Allowing Violation/Unlawful Use	0
3	Escorts	2	42	Violation of Permit	0
4	Theft Complaints	17	43	Failure to Stop at Stop Sign	1
5	Crim. Mischief Complaints	3	44	Failure to Stop for Pedestrians	0
6	Animal Complaints	19	45	Passing Stopped School Bus	0
7	Domestic Complaints	8	46	Stops and Checks M/V	1770
8	Burglary Complaints	0	47	Parking Tickets	0
9	Oper. M/V Under the Influ.	0	48	Business Alarms	19
10	Criminal Trespass Comp.	6	49	M/V Permits	7
11	Motor Vehicle Theft	1	50	Handling Prisoners	53
12	Unsecured Doors&Windows	0	51	Running Intoxilyzer	5
13	Motor Vehicle Complaints	41	52	No Insurance	18
14	Missing Persons	3	53	Warrant Arrests	19
15	Harassment Complaints	12	54	Neg. Worthless Instrument Arrests	0
16	Assault Complaints	8	55	Leave the Scene of Accident	1
17	O.A.S. Arrests	9	56	Failure to Yield the Right of Way	0
18	Juvenile Complaints	4	57	Arson Complaints	0
19	Fight Complaints	0	58	Suicide Complaints	0
20	Noise Complaints	4	59	Disorderly Conduct Complaints	23
21	Attempt to Locate	5	60	Unlawful Sexual Contact	1
22	Lost & Found	6	61	Gross Sexual Contact	0
23	Neg. Worthless Inst. Comp.	0	62	Unattended Death Reports	0
24	Prowler Complaint	0	63	Burglary Arrests	2
25	Criminal Trespass	2	64	Violation of Protection Order Comp	0
26	Assist Other Agencies	27	65	Criminal Records Check	22
27	Assault Arrest	2	66	Refusal to Sign U.T.T.	0
28	Drunk Complaint	0	67	Violation of Liquor Laws	0
29	Litter Complaint	3	68	Violation of Tobacco Laws	0
30	Theft Arrest	4	69	Violation of Drug Laws	5
31	Oper.Unregistered M/V	3	70	ATV Violations	0
32	Oper M/V Without a License	2	71	Snowsled & ATV Complaints	4
33	Driving To Endanger	0	72	Juvenile Arrests	1
34	Expired Inspection	1	73	Prov. A Place for Minors to Consume Alc.	0
35	Excessive Exhaust/Noise	0	74	Criminal Mischief Arrests	2
36	Unnecessary Noise	0	75	Violation of Bail Conditions	6
37	Unauthorized Use of Property	0	76	Seatbelt Violation	11
38	Speeding	20	77	Disorderly Conduct Arrests	2
39	Fail to Stop for an Officer	1	78	Receiving Stolen Property	0

Caribou Police Department

OFFENSE		Amount	OFFENSE		Amount
79	House Watch Requests	3	91	Refuse to Submit to Arrest	0
80	Carrying a Concealed Weapo	0	92	911 Calls	23
81	Truant from School	0	93	Warnings	103
82	Criminal Threatening Arrests	0	94	Assault Domestic Violence	2
83	Terrorizing Arrests	0	95	Check on Well Being/Mental Subje	15
84	Fireworks Complaint	0	96	Police Information	18
85	Making a False Public Report	0	97	Suspicious Activity/Person/MV	22
86	Child Endangerment Complai	2	98	Civil Complaint	6
87	Stalking	0			
88	Violation Of Protection Order	1			
89	Poss. of a Firearm by a Felon	0			
90	Multi-handgun purchase	1			

Respectively Submitted,

Chief Michael W. Gahagan
Caribou Police Department



CITY OF CARIBOU, MAINE

Office of the Chief of Police

Ph: (207) 493-4208
Fax: (207) 493-4201

Municipal Building
25 High Street, Suite 4
Caribou, Me 04736

MEMO TO CITY COUNCIL AND CITY MANAGER REFERENCE LESO PROGRAM 2016 Property

Below is a list of the property that the City has acquired through the LESO/DRMO Program so far this year.

- Jan. Emergency Communications Trailer 16'

- Feb. Low Speed Bulldozer assigned to the Tech Ed Department at High School

- Lightweight Storage Shelter (Tent)

- April 10K Generator has 6hrs running time but needs repair

- May Universal Power Supply Battery Backup for computers (5)

Respectfully,

Chief Michael W. Gahagan



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bleess, City Manager
Date: June 13, 2016
Re: License Approval

Chris Richards, DBA The Par and Grill Restaurant LLC has submitted a renewal application for their liquor license and special amusement permit.

This has been reviewed by staff and is recommended for approval.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bleess, City Manager
Date: June 13, 2016
Re: Approval of Quit Claim Deed

In accordance with the tax acquired property policy, we have received a bid for the property at Map 25, Lot 119-A from Scott Englund in the amount of \$225. That is what the amount the property was put out for bid at last time and we received no bids.

We would need Council approval to the sale to Mr. Englund.



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bleess, City Manager
Date: June 13, 2016
Re: Closing of Roads for Winter Maintenance

Last month the Council tabled action on the closing of Cedar Hill Lane to winter maintenance. I have been in touch with the owners of the only camp on that road, which is not occupied in the winter. After our conversation they left without objecting to the closing of the road to winter maintenance.

So it is recommended that the Council close Cedar Hill Lane for its entire length, which is approximately 0.10 mile.

The Council may vote to close these roads for a period of up to 10 years.

On the following pages is the Order of Closing for the road along with a map better depicting the stretch of road to be closed.

The Council held a public hearing on this topic last meeting, and they may take action on the Order of Closing tonight.

**ORDER OF CLOSING
CEDAR HILL LANE ROAD**

Following a public hearing pursuant to Title 23 MRSA §2953(2), and due deliberation, it is the opinion of the municipal officers of the City of Caribou that Cedar Hill Lane is so located with reference to population, use and travel thereon, that it is unnecessary to keep it maintained and open for travel during the months of November, December, January, February, March and April or any part of these months for a period of 10 years.

The undersigned Councilors of the City of Caribou hereby order Cedar Hill Lane closed in its entirety for a period of 10 years during the months of November to April.

A map depicting this closure is hereby adopted as part of this closure.

This Order of Closing was duly passed by the City Council of the City of Caribou, Maine, this 9th day of May 2016.

Gary Aiken, Mayor

David Martin, Councilor

Shane McDougall, Councilor

Timothy Guerrette, Councilor

Philip J. McDonough II, Councilor

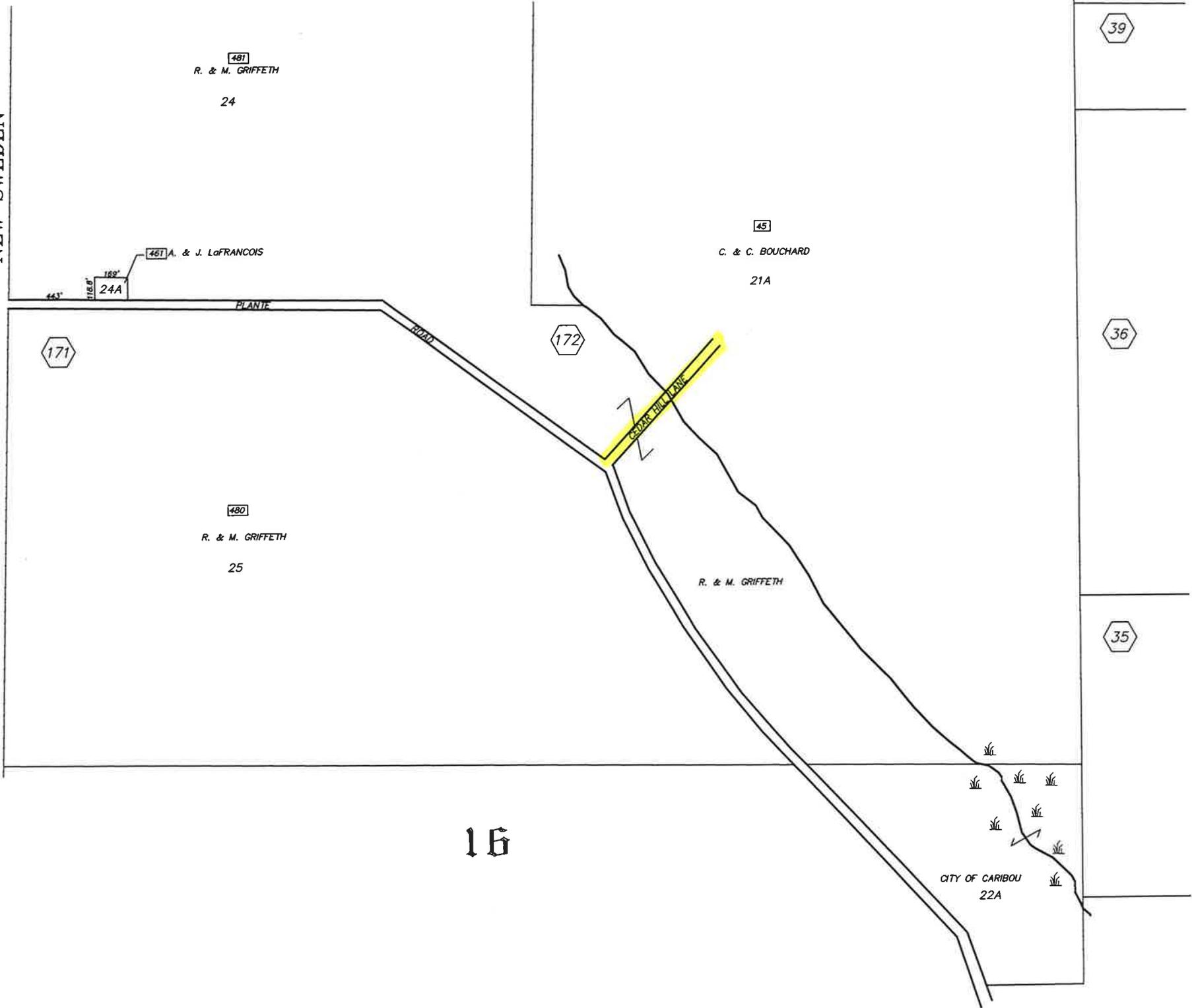
Jody Smith, Councilor

Joan Theriault, Councilor

Attest:

Jayne R. Farrin, City Clerk

NEW SWEDEN





OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bleess, City Manager
Date: June 13, 2016
Re: Selling of Municipally Owned Property

On May 25th Ordinance Number 8 was introduced to sell the land at Map 35, Lot 103 which is located at 735 Main Street. This lot was previously put out for bid with the tax acquired property list. We received no bids at that time, but someone has since come in and offered the minimum bid amount for the empty lot. In getting ready to sell the property we discovered that this lot had been given to the city and was not tax acquired.

As such we need this ordinance to allow for the sale of the lot. Tonight the Council needs to hold a public hearing, which was advertised, and after that the Council may vote on the ordinance.

Councilor Martin introduced the following ordinance:

Ordinance No. 8, 2016 Series
City of Caribou
County of Aroostook
State of Maine

AN ORDINANCE REGARDING THE SALE OF MUNICIPAL PROPERTY

The City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11 (7) does ordain the following:

The City Council of the City of Caribou hereby authorizes the sale of municipally owned property located at Tax Map 35, Lot 103 of the 2015 Tax Maps.

This ordinance, being introduced on May 25, 2016 and a public hearing being held on June 13, 2016 was duly passed by the City Council of the City of Caribou, Maine, this _____ day of _____ 2016.

Gary Aiken, Mayor

David Martin, Councilor

Shane McDougall, Councilor

Timothy Guerrette, Councilor

Philip J. McDonough II, Councilor

Jody Smith, Councilor

Joan Theriault, Councilor

Attest:

Jayne R. Farrin, City Clerk



OFFICE OF THE CITY MANAGER
CARIBOU, MAINE

To: Mayor and Council Members
From: Austin Bleess, City Manager
Date: June 13, 2016
Re: Abatement of Personal Property Taxes

On the following page is a list of personal property tax accounts that staff is recommending be abated. Most of the amounts are small and are not worth the cost of hiring a lawyer to take it to court.

Account 161, Richard Harris Sr, is recommended for abatement as staff doesn't believe it is collectible. Mr. Harris has passed, and the city tax acquired the real estate a few years back.

We would need a motion to abate the taxes if the Council is in agreement with the staff recommendation.

City of Caribou
 Personal Property Abatement Request
 6/13/2016

<u>Taxpayer</u>	<u>Account #</u>	<u>Tax Year</u>	<u>Abatemet amount</u>
Nikki Belanger	492	2014	185.09
Aroostook Bank of Micmacs	8	2014	2.32
Dennis White	565	2012	48.25
		2013	49.20
Darren Pye	546	2012	57.90
			38.95
Rose Kernan	530	2012	69.48
		2013	71.75
Mariho's Café	459	2011	88.74
Linda Cyr	102	2011	67.86
John & Bethany Courchene	89	2009	100.80
Richard Harris Jr.	163	2009	48.00
		2010	48.20
		2011	52.20
Richard Harris Sr.	161	2009	1,440.00
		2010	1,446.00
		2011	1,566.00
		2012	318.45
Total Abatement			<u>5,699.19</u>