

The Caribou City Council held an organizational meeting Monday, January 4, 2016 at 6:00 p.m. in Council Chambers with the following members present: Gary Aiken, David Martin, Philip McDonough II, Joan L. Theriault, Shane McDougall, Jody R. Smith, and Timothy C. Guerrette.

Austin Bleess, City Manager and Jim Chandler, Assistant City Manager were present.

Department Manager: Penny Thompson, Tax Assessor.

Christopher Bouchard representing the Aroostook Republican; and Time Warner covered the meeting.

Council Agenda Item #1: Swearing in of New Councilors

The City Clerk administered the oath of office to Philip McDonough II and Timothy C. Guerrette for three years.

Council Agenda Item #2: Election of Chairperson/Mayor for the City Council for 2016.

Motion made by P. McDonough, seconded by D. Martin, to nominate Gary Aiken for Mayor for the 2016 Caribou City Council.

Gary Aiken was elected Mayor for the 2016 City Council by secret ballot (6, Gary Aiken, 1, Shane McDougall). So voted.

Council Agenda Item #3: Election of Deputy Chairperson/Deputy Mayor for the City Council for 2016.

Motion made by P. McDonough, seconded by G. Aiken, to nominate David Martin as Deputy Mayor for the 2016 Caribou City Council.

David Martin was unanimously elected Deputy Mayor of the 2016 City Council by secret ballot.

Council Agenda Item #4: Establish a date, time and location of regular meetings of the City Council.

Manager Bleess presented a proposed meeting schedule for 2016:

January 11 January 25	February 8	March 14 March 28
April 11 April 25	May 9	June 13 June 27
July 11	August 8	September 12
October 11 October 17 Public Forum October 18 Public Forum October 19 Public Forum, if needed October 24	November 14 – Public Hearing for Budget November 28	December 12

Motion made by P. McDonough, seconded by D. Martin, to adopt the proposed meeting calendar, subject to change, with Council Meetings and Public Forums to be held at 6:00 p.m. in the Council Chambers at 25 High Street. (6 yes) So voted.

Council Agenda Item #5: Authorizing the City Manager to approve Treasurer's Warrants for 2016.

Motion made by P. McDonough, seconded by D. Martin to authorize the City Manager Austin Bleess to approve the Treasurer's Warrants for the 2016 calendar year (6 yes) So voted.

Council Agenda Item #6: Appointment of Administrative City Officers for 2016.

Motion made by D. Martin, seconded by P. McDonough, to appoint the slate of Administrative City Officers for 2016 as presented. (6 yes) So voted.

The following administrative officers were appointed:

Wanda L. Raymond	City Treasurer
Jayne R. Farrin	City Clerk
Felch & Company LLC	City Auditor
Wanda L. Raymond	Tax Collector
Jayne R. Farrin	General Assistance Administrator
Kalen Hill	Deputy General Assistance Administrator

The following administrative officers were appointed by staff and approved by Council:

Holli Doody	Deputy City Treasurer
Kalen Hill	Deputy City Clerk

Council Agenda Item #7: Appointment of City Board Officers for 2016.

Motion made by P. McDonough, seconded by J. Theriault, to move the slate of appointments as presented. (6 yes) So voted. (Exhibit A)

Council Agenda Item #8: Consider authorizing the collection of property tax before the 2016 Commitment date.

Motion made by P. McDonough, seconded by S. McDougall, to authorize the Tax Collector to accept payments towards property taxes prior to the 2016 commitment date and pay no interest (0%) on said prepayments. (6 yes) So voted.

Council Agenda Item #9: Consider authorizing the City to provide a Tax Club for 2016.

Motion made by P. McDonough, seconded by J. Theriault, to authorize a Tax Club for 2016 as previously established providing for 12 equal payments of an accounts tax liability with no interest for October, November, and December. (6 yes) So voted.

Council Agenda Item #10: Junk Yard Permits

6:09 p.m. Public Hearing Opened.

No one from the public spoke.

6:10 p.m. Public Hearing Closed.

Motion made by P. McDonough, seconded by T. Guerrette, to approve the 2016 Junk Yard Permits for:

John Gilbert	Gilbert's Salvage	1060 Albair Road
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Mark Nadeau	Mark's Towing	508 Access Highway
Leon Dorr	AIM Recycling	Limestone Street, Tax Map 33, Lot 11

(6 yes) So voted.

Council Agenda Item #11: Other Business

1. Cathie McBreairty and her dog "Gus" won the dog raffle for having her dog licensed before January 1st. Ms. McBreairty will receive a \$50.00 certificate for the veterinarian of her choice.
2. The Mayor welcomed Assistant City Manager Jim Chandler to Caribou.
3. Councilor Martin wants the Council to consider and decide whether the City adds back any streetlights, if the time comes when the City changes to LED streetlights.
4. There was discussion about moving the meeting time for the joint meeting with the Caribou Economic Growth Council from 6:00 p.m. to 5:00 p.m. because that is the same evening as a RSU #39 meeting concerning the proposed new school.
5. Councilor McDonough requested a change to the parking lot ordinance introduced at the next Council meeting..

Motion made by J. Smith, seconded by P. McDonough to adjourn the meeting at 6:15 p.m. (6 yes) So voted.

Upcoming Meeting Dates:

Regular City Council Meeting, January 11, 2016 at 6:00 p.m.

Joint meeting with Caribou Economic Growth Council January 12, 2016 at 5:00 p.m.

Regular City Council Meeting, January 25, 2016 at 6:00 p.m.

Jayne R. Farrin, Secretary

