

CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, May 14, 2018** in the Council Chambers located at 25 High Street, **6:00 pm**.



1. **Roll Call**
2. **Pledge of Allegiance**
3. **Public Input**
 - a. Red Cross – Mary Green
4. **Declaration of Potential Conflicts of Interest**
5. **Consent Agenda**
 - a. Approval of March 2018 Financials with First Quarter Investment Report Pgs 2-18
 - b. Approval of April 2018 Financials Pgs 19-34
 - c. Minutes from Council Meeting Held April 9, 2018 Pgs 35-39
 - d. Renewal of Rubbish Hauler Permit for Crown of Maine Sanitation Pg 40
 - e. Approval of Liquor License On-Premise Extension for Northern Maine Brewing Company Pgs 41-43
 - f. Approval of Warrant and Notice of Election for RSU 39 Pgs 44
6. **Bid Openings, Awards, and Appointments**
 - a. Appointment of Election Warden and Deputy Election Warden for June 2018 Primary Election and Approval of 8:00 a.m. poll opening time for June 12, Primary Election. Pg 44
 - b. Appointment of City Council Representative to CEGC Board Pg 45
 - c. Nomination of City Manager to Serve on Maine Municipal Association's Legislative Policy Committee Pgs 46-50
 - d. Awarding of Various Bids for Materials to be used by Public Works Pg 51
 - e. Awarding of Bid to Clean Up Birdseye Manufacturing Site Pgs 52-53
7. **Formal Public Hearings**
 - a. Ordinance 1, 2018 Series, Modifying Tax Increment Policies of the City Pgs 54-59
8. **New Business & Adoption of Ordinances and Resolutions**
 - a. Resolution 05-01-2018 Authorizing the City to Join a Lawsuit Against Opiate Drug Companies Pgs 60-101
 - b. Adoption of Ordinance 01, 2018 Series, Modifying City Tax Increment Policies Pgs 54-59
 - c. Discussion and Possible Action Regarding Statewide Jurisdiction of Caribou Police Pgs 102-05
 - d. Discussion Regarding Surplus Designation of Flora-Dale Park Pgs 106-10
 - e. Discussion Regarding Wage Policy Revisions Pgs 111-14
 - f. Introduction of Ordinance 02, 2018 Series, Allowing Administrative Review of Customary Licenses and Special Operating Permits Pgs 115-19
 - g. Introduction of Ordinance 03, 2018 Series, Creating an Airport Advisory Committee Pgs 120-23
9. **Reports of Officers, Staff, Boards and Committees**
 - a. River Road Status Pgs 124-32
10. **Reports and Discussion by Mayor and Council Members**
11. **Executive Session** (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)
12. **Next Regularly Scheduled Council Meetings** – May 28 (Final 2018 Budget Adoption), June 11
13. **Adjournment**

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Jayne R. Farrin, City Clerk

General Ledger Summary Report

Fund(s): ALL

March

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	16,092.81	269,300.60	-281,777.72	16,959,998.65	17,229,299.25	0.00
Assets	9,610,178.46	9,544,868.22	-663,024.36	3,283,399.32	5,159,493.45	7,668,774.09
101-00 CASH (BANK OF MAINE)	4,138,647.84	3,982,282.38	-451,847.22	2,371,292.31	3,813,362.35	2,540,212.34
102-00 RECREATION ACCOUNTS	61,271.91	29,977.19	0.00	0.00	0.00	29,977.19
110-00 SECTION 125 CHECKING FSA	6,754.87	6,817.32	-1,589.64	19,717.21	4,870.16	21,664.37
110-03 2017 SECTION 125 CHECKING HRA	59,687.46	54,351.01	-210.00	0.00	3,507.06	50,843.95
110-04 2018 SECTION 125 CHECKING HRA	0.00	0.00	-4,240.72	70,200.00	7,630.94	62,569.06
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
117-00 RLF #10 INVESTMENT	229,857.54	230,116.83	496.61	755.83	0.00	230,872.66
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	23,812.40	14,817.33	-10,430.34	100,479.50	105,554.48	9,742.35
124-00 GAS INVENTORY	17,284.07	10,433.83	-6,592.49	14,735.01	20,648.18	4,520.66
125-00 ACCOUNTS RECEIVABLE	3,409.07	143,162.37	-723.46	118,158.46	131,251.84	130,068.99
126-00 SWEETSOFT RECEIVABLES	621,584.90	621,584.90	6,565.27	443,950.11	409,866.99	655,668.02
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-1,276.29	-1,276.29	0.00	0.00	0.00	-1,276.29
174-00 CDC LOANS REC (1280)	72,081.27	72,081.27	0.00	0.00	0.00	72,081.27
180-00 DR. CARY CEMETERY INVESTMENT	1,187.43	1,187.89	0.44	0.44	0.00	1,188.33
181-00 HAMILTON LIBRARY TR. INVEST	1,730.15	1,735.02	4.78	4.78	0.00	1,739.80
182-00 KNOX LIBRARY INVESTMENT	9,652.49	9,674.91	22.01	22.01	0.00	9,696.92
183-00 CLARA PIPER MEM INV	705.18	705.46	0.26	0.26	0.00	705.72
184-00 JACK ROTH LIBRARY INVEST	30,515.18	30,673.00	142.19	142.19	0.00	30,815.19
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,352.06	7,357.01	4.95	4.95	0.00	7,361.96
187-00 DOROTHY COOPER MEM INV	62,469.25	62,571.65	95.81	95.81	2,000.00	60,667.46
189-00 MARGARET SHAW LIBRARY INV	12,812.83	12,828.82	16.00	16.00	0.00	12,844.82
190-00 GORDON ROBERTSON MEM INV	11,417.03	11,427.56	10.55	10.55	0.00	11,438.11
191-00 MEMORIAL INVESTMENT	6,065.84	6,070.50	4.56	4.56	0.00	6,075.06
192-00 G. HARMON MEM INV	8,000.48	8,006.12	5.39	5.39	0.00	8,011.51
193-00 BARBARA BREWER FUND	5,355.97	5,366.18	10.04	10.04	0.00	5,376.22
194-00 RODERICK LIVING TRUST	17,346.03	17,359.80	10.86	10.86	0.00	17,370.66
198-00 TAX ACQUIRED PROPERTY	124,822.12	108,823.31	-15,077.62	0.00	19,661.45	89,161.86
200-09 2009 TAX RECEIVABLE	96.00	96.00	0.00	0.00	0.00	96.00
200-16 2016 TAX RECEIVABLE	164.88	164.88	0.00	0.00	0.00	164.88
200-17 2017 TAX RECEIVABLE	869,513.78	869,513.78	-105,202.51	8,541.45	279,820.59	598,234.64
200-18 2018 TAX RECEIVABLE	-38,375.07	-38,375.07	-60,856.94	0.00	178,332.89	-216,707.96
205-16 2016 LIENS RECEIVABLE	196,411.85	196,411.85	-10,905.07	0.00	20,410.65	176,001.20
210-09 2009 PP TAX RECEIVABLE	95.45	95.45	-21.87	0.00	21.87	73.58
210-10 2010 PP TAX RECEIVABLE	1,226.69	1,226.69	0.00	0.00	0.00	1,226.69
210-11 2011 PP TAX RECEIVABLE	1,524.33	1,524.33	0.00	0.00	0.00	1,524.33
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	0.00	5,166.61
210-13 2013 PP TAX RECEIVABLE	9,712.02	9,712.02	0.00	0.00	0.00	9,712.02
210-14 2014 PP TAX RECEIVABLE	15,362.47	15,362.47	0.00	0.00	0.00	15,362.47
210-15 2015 PP TAX RECEIVABLE	14,298.74	14,298.74	-317.45	0.00	1,176.78	13,121.96
210-16 2016 PP TAX RECEIVABLE	14,102.94	14,102.94	-508.63	0.00	757.96	13,344.98
210-17 2017 PP TAX RECEIVABLE	38,764.44	38,764.44	-604.00	0.00	6,683.69	32,080.75
210-18 2018 PP TAX RECEIVABLE	-6.25	-6.25	-193.00	0.00	11,101.00	-11,107.25
308-00 AFLAC INSURANCE	-1.43	0.00	-0.12	1,835.50	1,835.86	-0.36
312-00 HEALTH INS. W/H	-25,078.34	-24,979.10	0.47	65,215.89	63,991.28	-23,754.49
318-00 MMA INCOME PROTECTION	-6,299.67	-6,282.37	-506.52	9,621.77	9,678.77	-6,339.37
323-00 MMA SUPP. LIFE INSURANCE	-959.74	-959.74	-139.20	2,496.90	2,550.53	-1,013.37
329-00 SALES TAX COLLECTED	-64.82	-64.82	0.00	64.79	177.63	-177.66
330-00 VEHICLE REG FEE (ST. OF ME)	-3,046.25	0.00	-3,248.25	40,331.50	45,807.75	-5,476.25
332-00 SNOWMOBILE REG (F&W)	-10,800.00	0.00	2,690.00	11,082.00	13,070.00	-1,988.00

General Ledger Summary Report

Fund(s): ALL

March

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
335-00 PLUMBING PERMITS (ST. OF ME)	-1,175.00	0.00	-27.50	0.00	37.50	-37.50
336-00 CONCEALED WEAPON PERMIT	0.00	0.00	-270.00	145.00	415.00	-270.00
340-00 DOG LICENSES (ST. OF ME)	-1,454.00	0.00	147.00	1,921.00	2,091.00	-170.00
341-00 FISHING LICENSES (ST. OF ME)	-564.00	0.00	-100.00	775.00	1,075.00	-300.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,944.25	0.00	361.00	1,752.25	2,104.25	-352.00
Liabilities	7,405,540.22	7,399,781.63	-269,347.46	1,380,597.58	742,995.46	6,762,179.51
350-00 INSURANCE REIMBURESEMENTS	0.00	0.00	0.00	2,574.94	3,317.74	742.80
352-00 NYLANDER MUSEUM RESERVE	12,185.99	12,185.99	0.00	0.00	0.00	12,185.99
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
362-00 RLF #10 RESERVE	229,857.54	230,116.83	496.61	0.00	755.83	230,872.66
365-01 COMMUNITY POOL IMPROVEMENT	126,655.52	126,655.52	0.00	0.00	0.00	126,655.52
365-02 REC CENTER IMPROVEMENTS	29,883.05	29,883.05	0.00	0.00	0.00	29,883.05
365-03 LAND ACQUISTIONS/EASEMENTS	33,340.00	33,340.00	0.00	0.00	0.00	33,340.00
365-04 RAILS TO TRAILS PROGRAM	1,431.28	1,431.28	-1,236.00	1,236.00	18,550.42	18,745.70
365-05 PARK IMPROVEMENT RESERVE	34,762.19	27,461.39	188.00	0.00	188.00	27,649.39
365-06 LET'S MOVE	-615.24	-615.24	0.00	0.00	0.00	-615.24
365-08 REC NONAPPROPRIATED SPEC PROJ	2,490.17	2,490.17	0.00	0.00	0.00	2,490.17
365-09 RECREATION EQUIPMENT RESERVE	10,172.90	10,172.90	0.00	0.00	0.00	10,172.90
365-10 REC LAWN MOWER RESERVE	14,398.91	14,398.91	0.00	0.00	0.00	14,398.91
365-11 TRAIL MAINTENANCE RESERVE	0.00	0.00	0.00	0.00	16,356.56	16,356.56
365-12 CRX/TOS RESERVE	282.79	282.79	0.00	0.00	1,531.15	1,813.94
365-13 RECREATION - COLLINS POND	35,225.91	35,225.91	0.00	0.00	0.00	35,225.91
365-14 CREATIVE PLAYGROUND RESERVE	-579.44	-579.44	0.00	0.00	0.00	-579.44
365-16 CARIBOU COMMUNITY BAND	1,551.08	1,551.08	0.00	0.00	0.00	1,551.08
365-18 REC SCHOLARSHIPS	2,051.22	2,051.22	0.00	0.00	0.00	2,051.22
365-19 CIVIC BEAUTIFICATION RESERVE	-838.86	-838.86	0.00	0.00	0.00	-838.86
365-20 SKI TRAIL PROGRAM	2,710.27	2,710.27	80.00	0.00	252.00	2,962.27
365-21 RD TRAILS GRANT	-4,365.53	-4,365.53	0.00	0.00	0.00	-4,365.53
365-22 NON APPROP SKI RENTAL PROGRAM	3,379.63	3,379.63	32.50	0.00	4,846.50	8,226.13
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
366-01 LIBRARY BUILDING RESERVE	42,277.14	42,277.14	0.00	6,000.00	0.00	36,277.14
366-02 LIBRARY MEMORIAL FUND	19,454.15	19,454.15	613.99	0.00	1,076.49	20,530.64
366-03 LIBRARY COMPUTER RESERVE	2,508.20	2,508.20	0.00	0.00	0.00	2,508.20
366-11 DOROTHY LOUISE KYLER FOUND	4,000.00	4,000.00	-636.59	3,382.19	0.00	617.81
366-12 KING GRANT	0.00	0.00	0.00	3,504.34	6,000.00	2,495.66
366-13 RUDMAN LIBRARY FUND	0.00	0.00	900.00	0.00	900.00	900.00
367-01 POLICE DONATED FUNDS	31,387.44	31,387.44	-120.00	150.00	30.00	31,267.44
367-02 POLICE DEPT EQUIPMENT	16,423.89	15,589.93	-71,451.40	71,451.40	75,685.37	19,823.90
367-03 POLICE CAR RESERVE	26,312.54	26,312.54	0.00	0.00	0.00	26,312.54
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	16,185.79	13,967.88	-2,900.08	3,679.21	2,525.91	12,814.58
367-06 PD COMPUTER RESERVE	13,247.18	13,247.18	0.00	0.00	0.00	13,247.18
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
367-08 MAJOR SYSTEMS REPLACEMENT	23,480.00	23,480.00	0.00	0.00	0.00	23,480.00
368-01 FIRE EQUIPMENT RESERVE	-897.62	-897.62	0.00	116,999.60	0.00	-117,897.22
368-02 FIRE HOSE RESERVE	1,706.25	1,706.25	0.00	0.00	0.00	1,706.25
368-03 FIRE DEPT FOAM RESERVE	3,742.50	3,742.50	0.00	0.00	0.00	3,742.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	11,128.63	11,128.63	-910.00	910.00	0.00	10,218.63

General Ledger Summary Report

Fund(s): ALL

March

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	10,400.00	10,400.00	0.00	0.00	0.00	10,400.00
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	17,900.00	17,900.00	0.00	0.00	0.00	17,900.00
369-01 AMBULANCE SMALL EQUIP RESERVE	37,741.50	37,741.50	0.00	0.00	0.00	37,741.50
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
369-03 AMBULANCE RESERVE	184,240.35	184,240.35	0.00	0.00	0.00	184,240.35
370-01 GRIMES MILL RD ENGINEERING	-20,482.70	-20,482.70	0.00	0.00	0.00	-20,482.70
370-03 PW EQUIPMENT RESERVE	97,655.52	97,655.52	0.00	0.00	0.00	97,655.52
370-04 STREETS/ROADS RECONSTRUCTION	266,213.95	266,213.95	0.00	0.00	0.00	266,213.95
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30
370-06 FUEL TANK RESERVE	-105,100.00	-103,732.09	1,521.53	0.00	5,336.26	-98,395.83
370-07 PW BUILDING RESERVE	0.00	0.00	0.00	6,288.00	0.00	-6,288.00
371-01 ASSESSMENT REVALUATION RESERVE	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91
371-02 ASSESSING COMPUTER RESERVE	798.50	798.50	0.00	0.00	0.00	798.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
371-05 ASSESSING TRAVEL & TRAINING	0.00	3,500.00	0.00	0.00	0.00	3,500.00
372-01 AIRPORT RESERVE	-9,892.75	-9,892.75	171,300.46	45,695.68	171,300.46	115,712.03
373-01 GEN GOVT COMPUTER RESERVE	13,246.37	13,246.37	0.00	5,847.40	0.00	7,398.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	4,938.25	10,938.25	-20,176.58	20,176.58	0.00	-9,238.33
373-04 VITAL RECORDS RESTORATION	1,093.50	1,093.50	0.00	0.00	0.00	1,093.50
373-05 BIO-MASS BOILERS	-47,664.49	-47,664.49	0.00	0.00	0.00	-47,664.49
373-07 T/A PROPERTY REMEDIATION RESEI	11,678.00	11,678.00	0.00	0.00	0.00	11,678.00
373-08 HRA CONTRIBUTION RESERVE	27,781.49	27,781.49	0.00	0.00	0.00	27,781.49
373-10 FLEET VEHICLES	7,586.00	7,586.00	0.00	0.00	0.00	7,586.00
373-11 NASIFF CLEAN UP	4,684.95	4,684.95	0.00	0.00	0.00	4,684.95
373-12 NBRC BIRDS EYE	-226.70	-226.70	0.00	0.00	0.00	-226.70
373-15 2017 HRA RESERVE	59,687.46	54,351.01	-210.00	3,507.06	0.00	50,843.95
373-16 2018 HRA RESERVE	0.00	0.00	-4,240.72	7,630.94	70,200.00	62,569.06
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-02 60 ACCESS HIGHWAY	91,499.40	91,399.40	-738.83	2,851.16	300.00	88,848.24
374-03 DOWNTOWN INFRASTRUSTURE	10,415.42	10,415.42	0.00	0.00	0.00	10,415.42
385-00 COMMUNITY DEVELOPMENT MATCH	31,830.52	31,830.52	0.00	0.00	0.00	31,830.52
387-00 BOUCHARD TIF	6,258.48	6,258.48	0.00	0.00	0.00	6,258.48
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	61,271.91	29,977.19	0.00	0.00	0.00	29,977.19
399-00 PARKING LOT MAINTENANCE RES	94,466.90	94,466.90	0.00	0.00	0.00	94,466.90
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	344,532.13	350,339.47	0.00	0.00	0.00	350,339.47
406-00 TRAILER PARK RESERVE	37,595.46	45,277.93	0.00	0.00	0.00	45,277.93
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	0.00	2.13
415-00 LIONS COMMUNITY CENTER RESERVE	1,056.20	1,056.20	0.00	0.00	0.00	1,056.20
417-00 COMPENSATED ABSENCES	170,222.28	170,222.28	0.00	9,856.81	0.00	160,365.47
419-00 DUE FROM CDC (1280)	72,081.27	72,081.27	0.00	0.00	0.00	72,081.27
421-00 DEFERRED TAX REVENUE	1,189,573.58	1,166,440.20	0.00	0.00	0.00	1,166,440.20
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,352.06	7,357.01	4.95	0.00	4.95	7,361.96
423-00 DR. CARY CEMETERY TRUST FUND	1,187.43	1,187.89	0.44	0.00	0.44	1,188.33
424-00 HAMILTON LIBRARY TRUST FUND	1,730.15	1,735.02	4.78	0.00	4.78	1,739.80
425-00 KNOX LIBRARY MEMORIAL FUND	9,652.49	9,674.91	22.01	0.00	22.01	9,696.92
426-00 CLARA PIPER MEM FUND	705.18	705.46	0.26	0.00	0.26	705.72

General Ledger Summary Report

Fund(s): ALL

March

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
Debits					Credits	
1 - Gen Fund CONT'D						
427-00 JACK ROTH LIBRARY MEM FUND	30,515.18	30,673.00	-254.51	832.95	142.19	29,982.24
429-00 BARBARA BREWER FUND	5,355.97	5,366.18	10.04	0.00	10.04	5,376.22
430-00 D. COOPER MEM FUND	62,469.25	62,571.65	95.81	2,000.00	95.81	60,667.46
432-00 MARGARET SHAW LIBRARY MEMORI	12,812.83	12,828.82	16.00	0.00	16.00	12,844.82
433-00 GORDON ROBERTSON MEM FUND	11,417.03	11,427.56	10.55	0.00	10.55	11,438.11
434-00 MEMORIAL INVESTMENT	6,065.84	6,070.50	4.56	0.00	4.56	6,075.06
435-00 RODERICK LIVING TRUST	17,346.03	17,359.80	-739.14	1,050.00	10.86	16,320.66
436-00 AMBULANCE REIMBURSEMENT	10,856.70	10,856.70	-213.81	226.93	227.09	10,856.86
437-00 DEFERRED AMBULANCE REVENUE	578,236.08	621,584.90	0.00	0.00	0.00	621,584.90
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
448-00 NYLANDER DONATIONS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	320.55	320.55	0.00	0.00	0.00	320.55
461-00 CRAFT FAIR	12,651.21	12,651.21	0.00	106.00	68.00	12,613.21
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	0.00	3,879.87
463-00 MISC EVENTS	79.62	79.62	-313.26	911.34	0.00	-831.72
465-00 THURSDAYS ON SWEDEN	7,406.74	7,406.74	0.00	0.00	0.00	7,406.74
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-2,149.38	-2,578.43	-2,500.00	3,043.91	1,500.00	-4,122.34
469-00 DENTAL INSURANCE	1,686.35	1,686.35	0.06	3,515.62	3,178.12	1,348.85
470-00 EYE INUSRANCE	589.55	589.55	-0.27	706.03	671.91	555.43
472-00 ANIMAL WELFARE	0.00	0.00	435.00	0.00	2,864.00	2,864.00
477-00 LED STREET LIGHTS	15,558.00	15,558.00	0.00	0.00	0.00	15,558.00
478-00 G. HARMON MEM FUND	8,000.48	8,006.12	5.39	0.00	5.39	8,011.51
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	279,989.24	279,989.24	750.00	0.00	1,779.79	281,769.03
483-03 DUE TO FUND 3	397,120.23	397,120.23	6,295.34	0.00	12,222.02	409,342.25
483-04 DUE TO FUND 4	189,312.68	189,312.68	8,464.50	0.00	8,464.50	197,777.18
483-05 DUE TO FUND 5	1,983,121.64	1,984,642.06	0.00	0.00	0.00	1,984,642.06
484-02 DUE FROM FUND 2	-251,807.60	-253,849.48	-22,941.02	49,188.15	0.00	-303,037.63
484-03 DUE FROM FUND 3	-313,836.15	-314,098.36	-7,160.74	17,517.70	0.00	-331,616.06
484-04 DUE FROM FUND 4	-185,642.95	-185,642.95	-4,168.31	10,841.44	0.00	-196,484.39
484-05 DUE FROM FUND 5	-1,401,736.27	-1,404,234.35	-15,593.90	65,421.80	0.00	-1,469,656.15
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	1,656.53	1,656.53	-119.22	1,119.22	0.00	537.31
492-00 RSU #39 50/50	0.00	0.00	0.00	0.00	71,087.50	71,087.50
493-00 RSU 39 COMMITMENT	-874,839.46	-874,839.46	-303,992.66	911,977.98	0.00	-1,786,817.44
494-00 TRI COMMUNITY	0.00	0.00	0.00	0.00	260,848.00	260,848.00
496-00 BIRTH RECORDS STATE FEE	58.40	0.00	1.60	181.20	271.60	90.40
497-00 DEATH RECORDS STATE FEE	65.60	0.00	9.20	163.60	249.20	85.60
498-00 MARRIAGE RECORDS STATE FEE	26.40	0.00	6.00	52.40	83.20	30.80
Fund Balance	2,188,545.43	1,875,785.99	-111,899.18	12,296,001.75	11,326,810.34	906,594.58
500-00 EXPENDITURE CONTROL	0.00	0.00	-675,772.28	2,206,005.08	9,969,631.76	7,763,626.68
510-00 REVENUE CONTROL	0.00	0.00	563,873.10	10,015,790.67	1,357,178.58	-8,658,612.09
600-00 FUND BALANCE	2,188,545.43	1,875,785.99	0.00	74,206.00	0.00	1,801,579.99
2 - Snowmoible Trail Maintenance	0.00	0.00	0.00	96,106.94	96,106.94	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00

General Ledger Summary Report

Fund(s): ALL
March

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
2 - Snowmoible Trail Maintenance CONT'D						
Liabilities	-10,995.36	-9,265.86	22,191.02	9,356.84	49,188.15	30,565.45
365-11 TRAIL MAINTENANCE RESERVE	17,186.28	16,873.90	0.00	7,577.05	0.00	9,296.85
483-01 DUE TO FUND 1	251,807.60	253,849.48	22,941.02	0.00	49,188.15	303,037.63
484-01 DUE FROM FUND 1	-279,989.24	-279,989.24	-750.00	1,779.79	0.00	-281,769.03
Fund Balance	10,995.36	9,265.86	-22,191.02	86,750.10	46,918.79	-30,565.45
500-00 Expense Control	0.00	0.00	-22,941.02	41,611.10	45,139.00	3,527.90
510-00 Revenue Control	0.00	0.00	750.00	45,000.00	1,779.79	-43,220.21
600-00 Fund Balance	10,995.36	9,265.86	0.00	139.00	0.00	9,126.86
3 - Housing Department	0.00	0.00	0.00	119,150.72	119,150.72	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-37,329.26	-37,067.05	865.40	12,556.56	17,517.70	-32,105.91
409-00 HOUSING RESERVE	45,954.82	45,954.82	0.00	334.54	0.00	45,620.28
483-01 DUE TO FUND 1	313,836.15	314,098.36	7,160.74	0.00	17,517.70	331,616.06
484-01 DUE TO FUND 1	-397,120.23	-397,120.23	-6,295.34	12,222.02	0.00	-409,342.25
Fund Balance	37,329.26	37,067.05	-865.40	106,594.16	101,633.02	32,105.91
500-00 Expense Control	0.00	0.00	-7,160.74	17,183.16	89,006.00	71,822.84
510-00 Revenue Control	0.00	0.00	6,295.34	89,411.00	12,222.02	-77,188.98
600-00 Fund Balance	37,329.26	37,067.05	0.00	0.00	405.00	37,472.05
4 - FSS	0.00	0.00	0.00	70,092.94	70,092.94	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-3,669.73	-3,669.73	-4,296.19	8,464.50	10,841.44	-1,292.79
483-01 DUE TO FUND 1	185,642.95	185,642.95	4,168.31	0.00	10,841.44	196,484.39
484-01 DUE FROM FUND 1	-189,312.68	-189,312.68	-8,464.50	8,464.50	0.00	-197,777.18
Fund Balance	3,669.73	3,669.73	4,296.19	61,628.44	59,251.50	1,292.79
500-00 Expense Control	0.00	0.00	-4,168.31	10,841.44	43,600.00	32,758.56
510-00 Revenue Control	0.00	0.00	8,464.50	50,787.00	8,464.50	-42,322.50
600-00 Fund Balance	3,669.73	3,669.73	0.00	0.00	7,187.00	10,856.73
5 - ECONOMIC DEV	0.00	0.00	0.00	433,758.80	433,758.80	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-120,126.28	-119,148.62	15,593.90	5,250.00	65,421.80	-58,976.82
473-00 DOWNTOWN TIF	203,344.61	203,344.61	0.00	0.00	0.00	203,344.61
474-00 TRAIL GROOMER RESERVE	7,914.48	7,914.48	0.00	0.00	0.00	7,914.48
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,000.00	50,000.00	0.00	5,250.00	0.00	44,750.00
483-01 DUE TO FUND 1	1,401,736.27	1,404,234.35	15,593.90	0.00	65,421.80	1,469,656.15

General Ledger Summary Report

Fund(s): ALL
March

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
5 - ECONOMIC DEV CONT'D						
484-01 DUE FROM FUND 1	-1,983,121.64	-1,984,642.06	0.00	0.00	0.00	-1,984,642.06
Fund Balance	120,126.28	119,148.62	-15,593.90	428,508.80	368,337.00	58,976.82
500-00 Expense Control	0.00	0.00	-15,593.90	60,171.80	356,532.00	296,360.20
510-00 Revenue Control	0.00	0.00	0.00	368,337.00	0.00	-368,337.00
600-00 Fund Balance	120,126.28	119,148.62	0.00	0.00	11,805.00	130,953.62
Final Totals	16,092.81	269,300.60	-281,777.72	17,679,108.05	17,948,408.65	0.00

Expense Summary Report

Fund: 1
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	1,019,415.00	79,296.11	228,164.62	791,250.38	22.38
17 - HEALTH & SANITATION	250,536.00	20,664.00	61,979.50	188,556.50	24.74
18 - MUNICIPAL BUILDING	70,896.00	4,886.92	37,705.95	33,190.05	53.18
20 - GENERAL ASSISTANCE	68,362.00	5,479.94	15,227.11	53,134.89	22.27
22 - TAX ASSESSMENT	256,395.00	15,264.58	44,247.08	212,147.92	17.26
25 - LIBRARY	223,304.00	20,306.30	54,702.54	168,601.46	24.50
31 - FIRE/AMBULANCE DEPARTMENT	2,214,485.00	169,435.55	531,666.04	1,682,818.96	24.01
35 - POLICE DEPARTMENT	1,509,892.00	131,692.89	385,092.65	1,124,799.35	25.50
38 - PROTECTION	456,476.00	9,248.47	80,968.17	375,507.83	17.74
39 - CARIBOU EMERGENCY MANAGEMENT	15,237.00	2,313.39	2,691.74	12,545.26	17.67
40 - PUBLIC WORKS	2,256,885.00	159,007.09	558,463.16	1,698,421.84	24.74
50 - RECREATION DEPARTMENT	491,316.00	40,979.25	118,933.81	372,382.19	24.21
51 - PARKS	155,360.00	1,900.00	32,457.28	122,902.72	20.89
60 - AIRPORT	37,463.00	5,474.55	15,958.05	21,504.95	42.60
61 - CARIBOU TRAILER PARK	15,387.00	1,596.69	2,561.33	12,825.67	16.65
65 - CEMETERIES	6,850.00	0.00	0.00	6,850.00	0.00
70 - INS & RETIREMENT	109,759.00	7,827.55	14,802.29	94,956.71	13.49
80 - UNCLASSIFIED	50,250.00	399.00	589.00	49,661.00	1.17
85 - CAPITAL IMPROVEMENTS	741,569.00	0.00	0.00	741,569.00	0.00
Final Totals	9,949,837.00	675,772.28	2,186,210.32	7,763,626.68	21.97

Expense Summary Report

Fund: 2
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	45,139.00	22,941.02	41,611.10	3,527.90	92.18
Final Totals	45,139.00	22,941.02	41,611.10	3,527.90	92.18

Expense Summary Report
Fund: 3
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	89,006.00	7,160.74	17,183.16	71,822.84	19.31
Final Totals	89,006.00	7,160.74	17,183.16	71,822.84	19.31

Expense Summary Report

Fund: 4
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	43,600.00	4,168.31	10,841.44	32,758.56	24.87
Final Totals	43,600.00	4,168.31	10,841.44	32,758.56	24.87

Expense Summary Report

Fund: 5
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	344,863.00	15,256.65	58,141.72	286,721.28	16.86
12 - CHAMBER	11,669.00	337.25	2,030.08	9,638.92	17.40
Final Totals	356,532.00	15,593.90	60,171.80	296,360.20	16.88

Revenue Summary Report

Fund: 1
March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,641,286.00	195,856.30	510,286.26	6,130,999.74	7.68
17 - HEALTH & SANITATION	260,848.00	0.00	0.00	260,848.00	0.00
18 - MUNICIPAL BUILDING	4,000.00	333.33	999.99	3,000.01	25.00
20 - GENERAL ASSISTANCE	25,700.00	4,370.35	6,267.76	19,432.24	24.39
22 - TAX ASSESSMENT	713,834.00	0.75	42.75	713,791.25	0.01
23 - CODE ENFORCEMENT	6,550.00	632.50	662.50	5,887.50	10.11
25 - LIBRARY	6,000.00	713.54	1,791.20	4,208.80	29.85
31 - FIRE/AMBULANCE DEPARTMENT	1,643,407.40	79,465.68	383,171.12	1,260,236.28	23.32
35 - POLICE DEPARTMENT	46,375.00	804.88	5,697.72	40,677.28	12.29
39 - CARIBOU EMERGENCY MANAGEMENT	2,600.00	0.00	800.00	1,800.00	30.77
40 - PUBLIC WORKS	201,230.00	9,871.67	29,875.01	171,354.99	14.85
50 - RECREATION DEPARTMENT	23,000.00	1,733.50	4,214.00	18,786.00	18.32
51 - PARKS	3,000.00	0.00	0.00	3,000.00	0.00
60 - AIRPORT	12,000.00	0.00	0.00	12,000.00	0.00
61 - CARIBOU TRAILER PARK	17,000.00	1,290.00	4,410.00	12,590.00	25.94
Final Totals	9,606,830.40	295,072.50	948,218.31	8,658,612.09	9.87

Revenue Summary Report

Fund: 2
March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	45,000.00	750.00	1,779.79	43,220.21	3.96
Final Totals	45,000.00	750.00	1,779.79	43,220.21	3.96

Revenue Summary Report

Fund: 3
March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	89,411.00	6,295.34	12,222.02	77,188.98	13.67
Final Totals	89,411.00	6,295.34	12,222.02	77,188.98	13.67

Revenue Summary Report

Fund: 4
March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	50,787.00	8,464.50	8,464.50	42,322.50	16.67
Final Totals	50,787.00	8,464.50	8,464.50	42,322.50	16.67

Revenue Summary Report

Fund: 5
March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	368,337.00	0.00	0.00	368,337.00	0.00
Final Totals	368,337.00	0.00	0.00	368,337.00	0.00

City of Caribou
Investment Report
March 2018

Financial Institution	Investment & Type	Purchase/Reinvest Date	Maturity Date	Length (Days)	Purchase Price	Interest Rate	Estimated Earnings	Amount Int Rec During Period	Market Value
Machias Savings Bank	General Checking Acct					0.30%		11,968.54	2,540,212.34
Machias Savings Bank	Section 125 Checking Acct					0.30%		357.21	135,077.38
ACFS & Loans	Certificate of Deposit	8/9/2015	8/9/2020	1825	3,000,000.00	3.00%	450,000.00	22,611.45	3,000,000.00 *
Machias Savings Bank	RLF #10 Checking Acct (Loan fund Adm By CDCG) (Originated from State of Maine Grant)					0.30%		755.83	230,872.66
Trust Funds									
ACFS & Loans	Dr. Cary Cemetery (Savings acct)					0.15%		0.44	1,188.33
ACFS & Loans	Clara Piper Mem Fund (Savings Acct)					0.15%		0.26	705.72
ACFS & Loans	The Roderick Living Trust (Money Market)	5/4/2017			21,810.76	0.25%		10.86	17,370.66
ACFS & Loans	Hamilton Library Trust (CD)	9/25/2015	9/25/2018	1095	1,691.61	1.1%	55.82	4.78	1,739.80
ACFS & Loans	Knox Library Trust (CD)	4/13/2013	5/13/2018	1825	2,900.39	1.85%	268.29	14.69	3,183.78
ACFS & Loans	Knox Library Trust (CD)	4/9/2017	4/9/2018	365	6,484.14	0.45%	29.18	7.32	6,513.14
ACFS & Loans	Jack Roth Library Trust(CD)	4/13/2013	4/13/2018	1825	33,309.67	1.85%	3,081.14	142.19	30,815.19
County Federal Credit Union	Dorothy Cooper Scholarship (CD)	7/19/2016	7/19/2018	365	65,969.88	0.65%	428.80	95.81	60,667.46
Machias Savings Bank	Margaret Shaw Library Mem(CD)	12/24/2016	12/24/2018	730	12,763.77	0.50%	127.64	16.00	12,844.82
Machias Savings Bank	Gordon Robertson Mem(CD)	9/12/2017	9/12/2018	365	11,414.95	0.37%	42.24	10.55	11,438.11
ACFS & Loans	Memorial Investment(CD)	12/19/2017	3/19/2018	91	6,069.79	0.305%	4.62	4.56	6,075.06
Machias Savings Bank	G. Harmon Memorial(CD)	5/11/2017	5/11/2018	365	8,385.44	0.27%	22.64	5.39	8,011.51
Machias Savings Bank	Ken Matthews Scholarship(CD)	5/11/2017	5/11/2018	365	7,344.34	0.27%	19.83	4.95	7,361.96
Machias Savings Bank	Barbara Brewer Fund(CD)	8/12/2017	8/12/2020	1095	5,457.43	0.75%	122.79	10.04	5,376.22

*Market Value does not reflect interest received due to the fact that interest will be received quarterly and recorded as a revenue

General Ledger Summary Report

Fund(s): ALL

April

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	15,998.81	269,300.60	-270.00	19,230,135.84	19,499,436.44	0.00
Assets	9,610,084.46	9,544,868.22	-950,155.60	4,168,756.53	6,994,736.26	6,718,888.49
101-00 CASH (BANK OF MAINE)	4,138,647.84	3,982,282.38	-737,150.53	2,999,848.83	5,179,069.40	1,803,061.81
102-00 RECREATION ACCOUNTS	61,271.91	29,977.19	0.00	0.00	0.00	29,977.19
110-00 SECTION 125 CHECKING FSA	6,754.87	6,817.32	-1,363.32	19,853.17	6,369.44	20,301.05
110-03 2017 SECTION 125 CHECKING HRA	59,687.46	54,351.01	-250.17	1,650.00	5,407.23	50,593.78
110-04 2018 SECTION 125 CHECKING HRA	0.00	0.00	-7,600.56	70,200.00	15,231.50	54,968.50
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
117-00 RLF #10 INVESTMENT	229,857.54	230,116.83	0.00	755.83	0.00	230,872.66
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	23,812.40	14,817.33	1,488.86	117,587.75	121,173.87	11,231.21
124-00 GAS INVENTORY	17,284.07	10,433.83	9,513.15	35,147.91	31,547.93	14,033.81
125-00 ACCOUNTS RECEIVABLE	3,409.07	143,162.37	2,665.70	135,109.79	145,537.47	132,734.69
126-00 SWEETSOFT RECEIVABLES	621,584.90	621,584.90	-11,616.49	597,175.85	574,709.22	644,051.53
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-1,276.29	-1,276.29	0.00	0.00	0.00	-1,276.29
174-00 CDC LOANS REC (1280)	72,081.27	72,081.27	0.00	0.00	0.00	72,081.27
180-00 DR. CARY CEMETERY INVESTMENT	1,187.43	1,187.89	0.00	0.44	0.00	1,188.33
181-00 HAMILTON LIBRARY TR. INVEST	1,730.15	1,735.02	0.00	4.78	0.00	1,739.80
182-00 KNOX LIBRARY INVESTMENT	9,652.49	9,674.91	0.00	22.01	0.00	9,696.92
183-00 CLARA PIPER MEM INV	705.18	705.46	0.00	0.26	0.00	705.72
184-00 JACK ROTH LIBRARY INVEST	30,515.18	30,673.00	0.00	142.19	0.00	30,815.19
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,352.06	7,357.01	0.00	4.95	0.00	7,361.96
187-00 DOROTHY COOPER MEM INV	62,469.25	62,571.65	0.00	95.81	2,000.00	60,667.46
189-00 MARGARET SHAW LIBRARY INV	12,812.83	12,828.82	0.00	16.00	0.00	12,844.82
190-00 GORDON ROBERTSON MEM INV	11,417.03	11,427.56	0.00	10.55	0.00	11,438.11
191-00 MEMORIAL INVESTMENT	6,065.84	6,070.50	0.00	4.56	0.00	6,075.06
192-00 G. HARMON MEM INV	8,000.48	8,006.12	0.00	5.39	0.00	8,011.51
193-00 BARBARA BREWER FUND	5,355.97	5,366.18	0.00	10.04	0.00	5,376.22
194-00 RODERICK LIVING TRUST	17,346.03	17,359.80	0.00	10.86	0.00	17,370.66
198-00 TAX ACQUIRED PROPERTY	124,822.12	108,823.31	-16,684.46	0.00	36,345.91	72,477.40
200-04 2004 TAX RECEIVABLE	0.00	0.00	-1,259.53	0.00	1,259.53	-1,259.53
200-09 2009 TAX RECEIVABLE	96.00	96.00	0.00	0.00	0.00	96.00
200-16 2016 TAX RECEIVABLE	164.88	164.88	0.00	0.00	0.00	164.88
200-17 2017 TAX RECEIVABLE	869,513.78	869,513.78	-119,796.50	8,922.98	399,998.62	478,438.14
200-18 2018 TAX RECEIVABLE	-38,375.07	-38,375.07	-54,394.99	0.00	232,727.88	-271,102.95
205-16 2016 LIENS RECEIVABLE	196,411.85	196,411.85	-6,632.06	0.00	27,042.71	169,369.14
210-09 2009 PP TAX RECEIVABLE	95.45	95.45	0.00	0.00	21.87	73.58
210-10 2010 PP TAX RECEIVABLE	1,226.69	1,226.69	0.00	0.00	0.00	1,226.69
210-11 2011 PP TAX RECEIVABLE	1,524.33	1,524.33	0.00	0.00	0.00	1,524.33
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	0.00	5,166.61
210-13 2013 PP TAX RECEIVABLE	9,712.02	9,712.02	0.00	0.00	0.00	9,712.02
210-14 2014 PP TAX RECEIVABLE	15,362.47	15,362.47	0.00	0.00	0.00	15,362.47
210-15 2015 PP TAX RECEIVABLE	14,298.74	14,298.74	-97.70	0.00	1,274.48	13,024.26
210-16 2016 PP TAX RECEIVABLE	14,102.94	14,102.94	-198.36	0.00	956.32	13,146.62
210-17 2017 PP TAX RECEIVABLE	38,764.44	38,764.44	-2,415.07	0.00	9,098.76	29,665.68
210-18 2018 PP TAX RECEIVABLE	-6.25	-6.25	-79.00	0.00	11,180.00	-11,186.25
308-00 AFLAC INSURANCE	-1.43	0.00	-0.14	2,446.46	2,446.96	-0.50
312-00 HEALTH INS. W/H	-25,078.34	-24,979.10	-753.93	86,425.32	85,954.64	-24,508.42
318-00 MMA INCOME PROTECTION	-6,299.67	-6,282.37	277.63	12,805.21	12,584.58	-6,061.74
323-00 MMA SUPP. LIFE INSURANCE	-959.74	-959.74	10.37	3,344.80	3,388.06	-1,003.00
329-00 SALES TAX COLLECTED	-64.82	-64.82	0.00	64.79	177.63	-177.66
330-00 VEHICLE REG FEE (ST. OF ME)	-3,046.25	0.00	-4,296.00	58,719.75	68,492.00	-9,772.25

General Ledger Summary Report

Fund(s): ALL

April

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
331-00 BOAT REG FEE INLAND FISHERIES	-94.00	0.00	-674.00	30.00	704.00	-674.00
332-00 SNOWMOIBLE REG (F&W)	-10,800.00	0.00	1,747.00	13,070.00	13,311.00	-241.00
335-00 PLUMBING PERMITS (ST. OF ME)	-1,175.00	0.00	-47.50	0.00	85.00	-85.00
340-00 DOG LICENSES (ST. OF ME)	-1,454.00	0.00	101.00	2,091.00	2,160.00	-69.00
341-00 FISHING LICENSES (ST. OF ME)	-564.00	0.00	-375.00	1,075.00	1,750.00	-675.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,944.25	0.00	-274.00	2,104.25	2,730.25	-626.00
Liabilities	7,405,540.22	7,399,781.63	-618,755.68	2,030,559.94	774,202.14	6,143,423.83
350-00 INSURANCE REIMBURESEMENTS	0.00	0.00	0.00	2,574.94	3,317.74	742.80
352-00 NYLANDER MUSEUM RESERVE	12,185.99	12,185.99	0.00	0.00	0.00	12,185.99
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
362-00 RLF #10 RESERVE	229,857.54	230,116.83	0.00	0.00	755.83	230,872.66
365-01 COMMUNITY POOL IMPROVEMENT	126,655.52	126,655.52	0.00	0.00	0.00	126,655.52
365-02 REC CENTER IMPROVEMENTS	29,883.05	29,883.05	0.00	0.00	0.00	29,883.05
365-03 LAND ACQUISTIONS/EASEMENTS	33,340.00	33,340.00	0.00	0.00	0.00	33,340.00
365-04 RAILS TO TRAILS PROGRAM	1,431.28	1,431.28	0.00	1,236.00	18,550.42	18,745.70
365-05 PARK IMPROVEMENT RESERVE	34,762.19	27,461.39	0.00	0.00	188.00	27,649.39
365-06 LET'S MOVE	-615.24	-615.24	0.00	0.00	0.00	-615.24
365-08 REC NONAPPROPRIATED SPEC PROJ	2,490.17	2,490.17	0.00	0.00	0.00	2,490.17
365-09 RECREATION EQUIPMENT RESERVE	10,172.90	10,172.90	0.00	0.00	0.00	10,172.90
365-10 REC LAWN MOWER RESERVE	14,398.91	14,398.91	0.00	0.00	0.00	14,398.91
365-11 TRAIL MAINTENANCE RESERVE	0.00	0.00	0.00	0.00	16,356.56	16,356.56
365-12 CRX/TOS RESERVE	282.79	282.79	0.00	0.00	1,531.15	1,813.94
365-13 RECREATION - COLLINS POND	35,225.91	35,225.91	0.00	0.00	0.00	35,225.91
365-14 CREATIVE PLAYGROUND RESERVE	-579.44	-579.44	0.00	0.00	0.00	-579.44
365-16 CARIBOU COMMUNITY BAND	1,551.08	1,551.08	0.00	0.00	0.00	1,551.08
365-18 REC SCHOLARSHIPS	2,051.22	2,051.22	0.00	0.00	0.00	2,051.22
365-19 CIVIC BEAUTIFICATION RESERVE	-838.86	-838.86	0.00	0.00	0.00	-838.86
365-20 SKI TRAIL PROGRAM	2,710.27	2,710.27	45.00	0.00	297.00	3,007.27
365-21 RD TRAILS GRANT	-4,365.53	-4,365.53	0.00	0.00	0.00	-4,365.53
365-22 NON APPROP SKI RENTAL PROGRAM	3,379.63	3,379.63	30.02	50.98	4,927.50	8,256.15
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
366-01 LIBRARY BUILDING RESERVE	42,277.14	42,277.14	0.00	6,000.00	0.00	36,277.14
366-02 LIBRARY MEMORIAL FUND	19,454.15	19,454.15	155.01	39.99	1,271.49	20,685.65
366-03 LIBRARY COMPUTER RESERVE	2,508.20	2,508.20	0.00	0.00	0.00	2,508.20
366-11 DOROTHY LOUISE KYLER FOUND	4,000.00	4,000.00	-493.93	3,876.12	0.00	123.88
366-12 KING GRANT	0.00	0.00	0.00	3,504.34	6,000.00	2,495.66
366-13 RUDMAN LIBRARY FUND	0.00	0.00	-503.20	503.20	900.00	396.80
367-01 POLICE DONATED FUNDS	31,387.44	31,387.44	0.00	150.00	30.00	31,267.44
367-02 POLICE DEPT EQUIPMENT	16,423.89	15,589.93	388.18	72,828.58	77,450.73	20,212.08
367-03 POLICE CAR RESERVE	26,312.54	26,312.54	0.00	0.00	0.00	26,312.54
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	16,185.79	13,967.88	1,812.32	5,014.82	5,673.84	14,626.90
367-06 PD COMPUTER RESERVE	13,247.18	13,247.18	400.00	0.00	400.00	13,647.18
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
367-08 MAJOR SYSTEMS REPLACEMENT	23,480.00	23,480.00	0.00	0.00	0.00	23,480.00
368-01 FIRE EQUIPMENT RESERVE	-897.62	-897.62	-15,078.74	132,078.34	0.00	-132,975.96
368-02 FIRE HOSE RESERVE	1,706.25	1,706.25	0.00	0.00	0.00	1,706.25
368-03 FIRE DEPT FOAM RESERVE	3,742.50	3,742.50	0.00	0.00	0.00	3,742.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14

General Ledger Summary Report

Fund(s): ALL
April

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
368-06 FIRE/AMB COMPUTER RESERVE	11,128.63	11,128.63	-90.00	1,000.00	0.00	10,128.63
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	10,400.00	10,400.00	0.00	0.00	0.00	10,400.00
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	17,900.00	17,900.00	0.00	0.00	0.00	17,900.00
369-01 AMBULANCE SMALL EQUIP RESERVE	37,741.50	37,741.50	0.00	0.00	0.00	37,741.50
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
369-03 AMBULANCE RESERVE	184,240.35	184,240.35	-191,675.00	191,675.00	0.00	-7,434.65
370-01 GRIMES MILL RD ENGINEERING	-20,482.70	-20,482.70	0.00	0.00	0.00	-20,482.70
370-03 PW EQUIPMENT RESERVE	97,655.52	97,655.52	0.00	0.00	0.00	97,655.52
370-04 STREETS/ROADS RECONSTRUCTION	266,213.95	266,213.95	0.00	0.00	0.00	266,213.95
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30
370-06 FUEL TANK RESERVE	-105,100.00	-103,732.09	336.98	601.72	6,274.96	-98,058.85
370-07 PW BUILDING RESERVE	0.00	0.00	0.00	6,288.00	0.00	-6,288.00
371-01 ASSESSMENT REVALUATION RESERVA	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91
371-02 ASSESSING COMPUTER RESERVE	798.50	798.50	0.00	0.00	0.00	798.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
371-05 ASSESSING TRAVEL & TRAINING	0.00	3,500.00	0.00	0.00	0.00	3,500.00
372-01 AIRPORT RESERVE	-9,892.75	-9,892.75	-71,411.27	117,106.95	171,300.46	44,300.76
373-01 GEN GOVT COMPUTER RESERVE	13,246.37	13,246.37	0.00	5,847.40	0.00	7,398.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	4,938.25	10,938.25	0.00	20,176.58	0.00	-9,238.33
373-04 VITAL RECORDS RESTORATION	1,093.50	1,093.50	0.00	0.00	0.00	1,093.50
373-05 BIO-MASS BOILERS	-47,664.49	-47,664.49	0.00	0.00	0.00	-47,664.49
373-07 T/A PROPERTY REMEDIATION RESEI	11,678.00	11,678.00	361.20	0.00	361.20	12,039.20
373-08 HRA CONTRIBUTION RESERVE	27,781.49	27,781.49	0.00	0.00	0.00	27,781.49
373-10 FLEET VEHICLES	7,586.00	7,586.00	0.00	0.00	0.00	7,586.00
373-11 NASIFF CLEAN UP	4,684.95	4,684.95	0.00	0.00	0.00	4,684.95
373-12 NBRC BIRDS EYE	-226.70	-226.70	0.00	0.00	0.00	-226.70
373-15 2017 HRA RESERVE	59,687.46	54,351.01	-1,900.17	5,407.23	0.00	48,943.78
373-16 2018 HRA RESERVE	0.00	0.00	-5,950.56	15,231.50	71,850.00	56,618.50
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-02 60 ACCESS HIGHWAY	91,499.40	91,399.40	-534.80	3,685.96	600.00	88,313.44
374-03 DOWNTOWN INFRASTRUSTURE	10,415.42	10,415.42	0.00	0.00	0.00	10,415.42
385-00 COMMUNITY DEVELOPMENT MATCH	31,830.52	31,830.52	0.00	0.00	0.00	31,830.52
387-00 BOUCHARD TIF	6,258.48	6,258.48	0.00	0.00	0.00	6,258.48
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	61,271.91	29,977.19	0.00	0.00	0.00	29,977.19
399-00 PARKING LOT MAINTENANCE RES	94,466.90	94,466.90	0.00	0.00	0.00	94,466.90
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	344,532.13	350,339.47	0.00	0.00	0.00	350,339.47
406-00 TRAILER PARK RESERVE	37,595.46	45,277.93	0.00	0.00	0.00	45,277.93
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	0.00	2.13
415-00 LIONS COMMUNITY CENTER RESERVA	1,056.20	1,056.20	0.00	0.00	0.00	1,056.20
417-00 COMPENSATED ABSENCES	170,222.28	170,222.28	0.00	9,856.81	0.00	160,365.47
419-00 DUE FROM CDC (1280)	72,081.27	72,081.27	0.00	0.00	0.00	72,081.27
421-00 DEFERRED TAX REVENUE	1,189,573.58	1,166,440.20	0.00	0.00	0.00	1,166,440.20
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,352.06	7,357.01	0.00	0.00	4.95	7,361.96
423-00 DR. CARY CEMETERY TRUST FUND	1,187.43	1,187.89	0.00	0.00	0.44	1,188.33
424-00 HAMILTON LIBRARY TRUST FUND	1,730.15	1,735.02	0.00	0.00	4.78	1,739.80
425-00 KNOX LIBRARY MEMORIAL FUND	9,652.49	9,674.91	0.00	0.00	22.01	9,696.92

General Ledger Summary Report

Fund(s): ALL

April

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
426-00 CLARA PIPER MEM FUND	705.18	705.46	0.00	0.00	0.26	705.72
427-00 JACK ROTH LIBRARY MEM FUND	30,515.18	30,673.00	-308.11	1,141.06	142.19	29,674.13
429-00 BARBARA BREWER FUND	5,355.97	5,366.18	0.00	0.00	10.04	5,376.22
430-00 D. COOPER MEM FUND	62,469.25	62,571.65	-2,000.00	4,000.00	95.81	58,667.46
432-00 MARGARET SHAW LIBRARY MEMORI	12,812.83	12,828.82	0.00	0.00	16.00	12,844.82
433-00 GORDON ROBERTSON MEM FUND	11,417.03	11,427.56	0.00	0.00	10.55	11,438.11
434-00 MEMORIAL INVESTMENT	6,065.84	6,070.50	0.00	0.00	4.56	6,075.06
435-00 RODERICK LIVING TRUST	17,346.03	17,359.80	0.00	1,050.00	10.86	16,320.66
436-00 AMBULANCE REIMBURSEMENT	10,856.70	10,856.70	0.00	634.25	634.41	10,856.86
437-00 DEFERRED AMBULANCE REVENUE	578,236.08	621,584.90	0.00	0.00	0.00	621,584.90
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
448-00 NYLANDER DONATIONS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	320.55	320.55	552.91	522.09	1,075.00	873.46
461-00 CRAFT FAIR	12,651.21	12,651.21	0.00	106.00	68.00	12,613.21
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	0.00	3,879.87
463-00 MISC EVENTS	79.62	79.62	-259.14	1,170.48	0.00	-1,090.86
465-00 THURSDAYS ON SWEDEN	7,406.74	7,406.74	807.94	1,692.06	2,500.00	8,214.68
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-2,149.38	-2,578.43	-4,800.00	12,843.91	6,500.00	-8,922.34
469-00 DENTAL INSURANCE	1,686.35	1,686.35	43.42	4,540.28	4,246.20	1,392.27
470-00 EYE INUSRANCE	589.55	589.55	10.85	925.70	902.43	566.28
472-00 ANIMAL WELFARE	0.00	0.00	76.00	0.00	2,940.00	2,940.00
477-00 LED STREET LIGHTS	15,558.00	15,558.00	0.00	0.00	0.00	15,558.00
478-00 G. HARMON MEM FUND	8,000.48	8,006.12	0.00	0.00	5.39	8,011.51
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	279,989.24	279,989.24	330.00	0.00	2,109.79	282,099.03
483-03 DUE TO FUND 3	397,120.23	397,120.23	7,053.05	0.00	19,275.07	416,395.30
483-04 DUE TO FUND 4	189,312.68	189,312.68	4,232.25	0.00	12,696.75	202,009.43
483-05 DUE TO FUND 5	1,983,121.64	1,984,642.06	158.67	0.00	158.67	1,984,800.73
484-02 DUE FROM FUND 2	-251,807.60	-253,849.48	-3,572.23	52,760.38	0.00	-306,609.86
484-03 DUE FROM FUND 3	-313,836.15	-314,098.36	-7,689.05	25,206.75	0.00	-339,305.11
484-04 DUE FROM FUND 4	-185,642.95	-185,642.95	-3,336.86	14,178.30	0.00	-199,821.25
484-05 DUE FROM FUND 5	-1,401,736.27	-1,404,234.35	-21,938.56	87,360.36	0.00	-1,491,594.71
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	1,656.53	1,656.53	0.00	1,119.22	0.00	537.31
492-00 RSU #39 50/50	0.00	0.00	0.00	0.00	71,087.50	71,087.50
493-00 RSU 39 COMMITMENT	-874,839.46	-874,839.46	-303,992.66	1,215,970.64	0.00	-2,090,810.10
494-00 TRI COMMUNITY	0.00	0.00	0.00	0.00	260,848.00	260,848.00
496-00 BIRTH RECORDS STATE FEE	58.40	0.00	-7.20	271.60	354.80	83.20
497-00 DEATH RECORDS STATE FEE	65.60	0.00	-3.20	249.20	331.60	82.40
498-00 MARRIAGE RECORDS STATE FEE	26.40	0.00	-4.80	83.20	109.20	26.00
Fund Balance	2,188,545.43	1,875,785.99	-331,129.92	13,030,819.37	11,730,498.04	575,464.66
500-00 EXPENDITURE CONTROL	0.00	0.00	-680,877.68	2,890,544.81	9,973,293.81	7,082,749.00
510-00 REVENUE CONTROL	0.00	0.00	349,747.76	10,066,068.56	1,757,204.23	-8,308,864.33
600-00 FUND BALANCE	2,188,545.43	1,875,785.99	0.00	74,206.00	0.00	1,801,579.99
2 - Snowmoible Trail Maintenance						
	0.00	0.00	0.00	100,009.17	100,009.17	0.00

General Ledger Summary Report

Fund(s): ALL
April

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
Debits					Credits	
2 - Snowmoible Trail Maintenance CONT'D						
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-10,995.36	-9,265.86	3,572.23	9,686.84	53,090.38	34,137.68
365-11 TRAIL MAINTENANCE RESERVE	17,186.28	16,873.90	330.00	7,577.05	330.00	9,626.85
483-01 DUE TO FUND 1	251,807.60	253,849.48	3,572.23	0.00	52,760.38	306,609.86
484-01 DUE FROM FUND 1	-279,989.24	-279,989.24	-330.00	2,109.79	0.00	-282,099.03
Fund Balance	10,995.36	9,265.86	-3,572.23	90,322.33	46,918.79	-34,137.68
500-00 Expense Control	0.00	0.00	-3,572.23	45,183.33	45,139.00	-44.33
510-00 Revenue Control	0.00	0.00	0.00	45,000.00	1,779.79	-43,220.21
600-00 Fund Balance	10,995.36	9,265.86	0.00	139.00	0.00	9,126.86
3 - Housing Department	0.00	0.00	0.00	133,892.82	133,892.82	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-37,329.26	-37,067.05	607.80	19,637.81	25,206.75	-31,498.11
409-00 HOUSING RESERVE	45,954.82	45,954.82	-28.20	362.74	0.00	45,592.08
483-01 DUE TO FUND 1	313,836.15	314,098.36	7,689.05	0.00	25,206.75	339,305.11
484-01 DUE TO FUND 1	-397,120.23	-397,120.23	-7,053.05	19,275.07	0.00	-416,395.30
Fund Balance	37,329.26	37,067.05	-607.80	114,255.01	108,686.07	31,498.11
500-00 Expense Control	0.00	0.00	-7,660.85	24,844.01	89,006.00	64,161.99
510-00 Revenue Control	0.00	0.00	7,053.05	89,411.00	19,275.07	-70,135.93
600-00 Fund Balance	37,329.26	37,067.05	0.00	0.00	405.00	37,472.05
4 - FSS	0.00	0.00	0.00	77,662.05	77,662.05	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-3,669.73	-3,669.73	-895.39	12,696.75	14,178.30	-2,188.18
483-01 DUE TO FUND 1	185,642.95	185,642.95	3,336.86	0.00	14,178.30	199,821.25
484-01 DUE FROM FUND 1	-189,312.68	-189,312.68	-4,232.25	12,696.75	0.00	-202,009.43
Fund Balance	3,669.73	3,669.73	895.39	64,965.30	63,483.75	2,188.18
500-00 Expense Control	0.00	0.00	-3,336.86	14,178.30	43,600.00	29,421.70
510-00 Revenue Control	0.00	0.00	4,232.25	50,787.00	12,696.75	-38,090.25
600-00 Fund Balance	3,669.73	3,669.73	0.00	0.00	7,187.00	10,856.73
5 - ECONOMIC DEV	0.00	0.00	0.00	455,856.03	455,856.03	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-120,126.28	-119,148.62	12,029.89	15,158.67	87,360.36	-46,946.93
473-00 DOWNTOWN TIF	203,344.61	203,344.61	0.00	0.00	0.00	203,344.61
474-00 TRAIL GROOMER RESERVE	7,914.48	7,914.48	0.00	0.00	0.00	7,914.48
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00

General Ledger Summary Report

Fund(s): ALL
April

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
5 - ECONOMIC DEV CONT'D						
476-00 FIRE STATION RESERVE	50,000.00	50,000.00	-9,750.00	15,000.00	0.00	35,000.00
483-01 DUE TO FUND 1	1,401,736.27	1,404,234.35	21,938.56	0.00	87,360.36	1,491,594.71
484-01 DUE FROM FUND 1	-1,983,121.64	-1,984,642.06	-158.67	158.67	0.00	-1,984,800.73
Fund Balance	120,126.28	119,148.62	-12,029.89	440,697.36	368,495.67	46,946.93
500-00 Expense Control	0.00	0.00	-12,029.89	72,360.36	356,690.67	284,330.31
510-00 Revenue Control	0.00	0.00	0.00	368,337.00	0.00	-368,337.00
600-00 Fund Balance	120,126.28	119,148.62	0.00	0.00	11,805.00	130,953.62
Final Totals	15,998.81	269,300.60	-270.00	19,997,555.91	20,266,856.51	0.00

Expense Summary Report

April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	1,019,415.00	69,236.56	297,401.18	722,013.82	29.17
17 - HEALTH & SANITATION	250,536.00	20,739.58	82,719.08	167,816.92	33.02
18 - MUNICIPAL BUILDING	70,896.00	8,314.76	46,020.71	24,875.29	64.91
20 - GENERAL ASSISTANCE	68,362.00	4,760.54	19,987.65	48,374.35	29.24
22 - TAX ASSESSMENT	256,395.00	14,417.67	58,664.75	197,730.25	22.88
25 - LIBRARY	223,304.00	16,655.62	71,358.16	151,945.84	31.96
31 - FIRE/AMBULANCE DEPARTMENT	2,214,485.00	137,190.56	668,856.60	1,545,628.40	30.20
35 - POLICE DEPARTMENT	1,509,892.00	110,470.32	495,562.97	1,014,329.03	32.82
38 - PROTECTION	456,476.00	36,012.11	116,980.28	339,495.72	25.63
39 - CARIBOU EMERGENCY MANAGEMENT	15,237.00	174.73	2,866.47	12,370.53	18.81
40 - PUBLIC WORKS	2,256,885.00	120,572.31	679,035.47	1,577,849.53	30.09
50 - RECREATION DEPARTMENT	491,316.00	42,464.07	161,397.88	329,918.12	32.85
51 - PARKS	155,360.00	11,469.55	43,926.83	111,433.17	28.27
60 - AIRPORT	37,463.00	41,147.21	57,105.26	-19,642.26	152.43
61 - CARIBOU TRAILER PARK	15,387.00	668.31	3,229.64	12,157.36	20.99
65 - CEMETERIES	6,850.00	0.00	0.00	6,850.00	0.00
70 - INS & RETIREMENT	109,759.00	48,967.65	63,769.94	45,989.06	58.10
80 - UNCLASSIFIED	50,250.00	-2,383.87	-1,794.87	52,044.87	-3.57
85 - CAPITAL IMPROVEMENTS	741,569.00	0.00	0.00	741,569.00	0.00
Final Totals	9,949,837.00	680,877.68	2,867,088.00	7,082,749.00	28.82

Expense Summary Report

Fund: 2

April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOBILE TRAIL MAINTENANCE	45,139.00	3,572.23	45,183.33	-44.33	100.10
Final Totals	45,139.00	3,572.23	45,183.33	-44.33	100.10

Expense Summary Report

April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	89,006.00	7,660.85	24,844.01	64,161.99	27.91
Final Totals	89,006.00	7,660.85	24,844.01	64,161.99	27.91

Expense Summary Report

April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	43,600.00	3,336.86	14,178.30	29,421.70	32.52
Final Totals	43,600.00	3,336.86	14,178.30	29,421.70	32.52

Expense Summary Report

Fund: 5
April

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	344,863.00	11,237.86	69,379.58	275,483.42	20.12
12 - CHAMBER	11,669.00	792.03	2,822.11	8,846.89	24.18
Final Totals	356,532.00	12,029.89	72,201.69	284,330.31	20.25

Revenue Summary Report

Fund: 1
April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,641,286.00	213,767.26	724,053.52	5,917,232.48	10.90
17 - HEALTH & SANITATION	260,848.00	0.00	0.00	260,848.00	0.00
18 - MUNICIPAL BUILDING	4,000.00	333.33	1,333.32	2,666.68	33.33
20 - GENERAL ASSISTANCE	25,700.00	0.00	6,267.76	19,432.24	24.39
22 - TAX ASSESSMENT	713,834.00	0.00	42.75	713,791.25	0.01
23 - CODE ENFORCEMENT	6,550.00	442.50	1,105.00	5,445.00	16.87
25 - LIBRARY	6,000.00	405.00	2,196.20	3,803.80	36.60
31 - FIRE/AMBULANCE DEPARTMENT	1,643,407.40	117,279.86	500,450.98	1,142,956.42	30.45
35 - POLICE DEPARTMENT	46,375.00	4,281.91	9,979.63	36,395.37	21.52
39 - CARIBOU EMERGENCY MANAGEMENT	2,600.00	0.00	800.00	1,800.00	30.77
40 - PUBLIC WORKS	201,230.00	9,871.65	39,746.66	161,483.34	19.75
50 - RECREATION DEPARTMENT	23,000.00	1,129.50	5,343.50	17,656.50	23.23
51 - PARKS	3,000.00	89.00	89.00	2,911.00	2.97
60 - AIRPORT	12,000.00	402.75	402.75	11,597.25	3.36
61 - CARIBOU TRAILER PARK	17,000.00	1,745.00	6,155.00	10,845.00	36.21
Final Totals	9,606,830.40	349,747.76	1,297,966.07	8,308,864.33	13.51

Revenue Summary Report

Fund: 2

April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	45,000.00	0.00	1,779.79	43,220.21	3.96
Final Totals	45,000.00	0.00	1,779.79	43,220.21	3.96

Revenue Summary Report

Fund: 3
April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	89,411.00	7,053.05	19,275.07	70,135.93	21.56
Final Totals	89,411.00	7,053.05	19,275.07	70,135.93	21.56

Revenue Summary Report

Fund: 4

April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	50,787.00	4,232.25	12,696.75	38,090.25	25.00
Final Totals	50,787.00	4,232.25	12,696.75	38,090.25	25.00

Revenue Summary Report

Fund: 5

April

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	368,337.00	0.00	0.00	368,337.00	0.00
Final Totals	368,337.00	0.00	0.00	368,337.00	0.00

Council Agenda Item #1: Roll Call

The Caribou City Council held a regular meeting Monday, April 9, 2018 at 6:00 p.m. in Council Chambers with the following members present: Mayor David Martin, Deputy Mayor Nicole L. Cote, Philip McDonough II, Joan L. Theriault, Timothy C. Guerrette, R. Mark Goughan, and Hugh A. Kirkpatrick.

Dennis L. Marker, City Manager was present.

Department Managers and Staff: Penny Thompson, Tax Assessor; Dave Ouellette, Public Works Director; Gary Marquis, Supt. of Parks & Recreation; Keith Ouellette, Police Officer.

Christopher Bouchard of the Aroostook Republican and Spectrum covered the meeting.

Council Agenda Item #2: Pledge of Allegiance

The Mayor led the Pledge of Allegiance.

Council Agenda Item #3: Public Input

- James Bennett – 10 years old and resident of Caribou – read a limerick that he wrote that won the Caribou Library limerick contest.
- Christopher Bouchard – Aroostook Republican – Asked if there were any developments with the Public Safety Building project.

The Mayor stated that the Committee has met twice. Questions were developed at the first meeting and at the second meeting the Committee toured the Fire Station. A third meeting will be held Wednesday April 11th at the EOC to go over the answers to the questions were compiled.

The Mayor encouraged citizens of Caribou to go and tour the Fire Station.

Council Agenda Item #4: Declaration of Potential Conflicts of Interest

There weren't any Conflicts of Interest to declare.

Council Agenda Item #5: Consent Agenda

- a. Minutes from Council Workshop Held February 26, 2018
- b. Minutes from Council Meeting Held March 12, 2018
- c. Renewal of Alcohol License and Special Amusement Permit for Northern Maine Brewing
- d. Approval of Public Taxi License for Town Taxi
- e. Renewal of Trash Hauler Permit for Caldwell's Sanitation
- f. Renewal of Trash Hauler Permit for Gil's Sanitation
- g. Renewal of Trash Hauler Permit for McNeal's Trucking
- h. Renewal of Trash Hauler Permit for Pine Tree Waste
- i. Renewal of Trash Hauler Permit for City Sanitation

Councilor McDonough mentioned that Town Taxi has unscreened junked vehicles on the Fort Fairfield Road.

Tax Assessor Thompson commented that last year they were advised to screen the vehicles. The Clerk stated that she will inform the Code Enforcement Officer.

Motion made by P. McDonough, seconded by T. Guerrette, to approve Consent Agenda A-I as presented. (7 yes) So voted.

Council Agenda Item #6: Bid Openings, Awards, and Appointments

a. Appointment of Nylander Museum Board Member – Joyce Knorr

Motion made by P. McDonough, seconded by T. Guerrette, to appoint Joyce Knorr to the Nylander Museum Board. (7 yes) So voted.

This appointment is to fill the vacancy created by the resignation of Richard Clark and the term will expire December 31, 2020.

b. Appointment of Library Trustee Board Member – Kathryn Olmstead

Motion made by P. McDonough, seconded by J. Theriault, to appoint Kathryn Olmstead to the Library Board of Trustees.

This appointment is to fill the vacancy created by the resignation of Kathryn Easter and the term will expire December 31, 2022.

c. Acceptance of Bids for Tax Acquired Properties

Motion made by J. Theriault, seconded by T. Guerrette, to accept the bid of \$1,806 from Julie Ellis Colbath and Stephen Colbath for Property #20 Tax Map 38, Lot 106, Limestone Street. (7 yes) So voted.

Motion made by P. McDonough, seconded by J. Theriault, to reject the bid of \$1,000 from Julie Ellis Colbath and Stephen Colbath for Property #19 Tax Map 38, Lot 104 147 Limestone Street. (7 yes) So voted.

d. Appointment of Election Clerks for 2018-2020

2018-2020 ELECTION CLERKS

Laura Adams	Marjorie Edgecomb	John Shaw
Barbara Aiken	Diane Gove	Deborah Sirois
Joan Albert	Yvonne Grass	Christine M. Solman
Marilyn Bailey	Gail Hagelstein	Nancy Solman
Donna Barnes	Claudia Hitchings	Andrea Swanberg
Martha Belanger	Nancy Hunter	Karen Thibodeau
Allyson Bell	Meagan Irving	Idella Thompson
Cassandra Bouchard	Carolyn Kelley	Penny Thompson
Patricia Caspersen	Jacqueline Lambert	Roberta Walton
Barbara Collins	Elizabeth Long	Denise Yenidogan
Julie Cook	Betty McNeal	
Patty Corriveau	Frances (Penny) Olson	
Michele Cote	Cheryl Pelletier	
Carole Doody	Dawn Peterson	
Shellie Doody-	Roberta Randolph	
Corriveau	Leslie Randolph	
Susan Dow	Anderson	
Judith Duprey	Stephanie Raymond	

Motion made by P. McDonough, seconded by T. Guerrette, to appoint the submitted list of 2018-2020 Election Clerks. (7 yes) So voted.

Council Agenda Item #7: Formal Public Hearings

There weren't any Formal Public Hearings.

Council Agenda Item #8: New Business & Adoption of Ordinances and Resolutions

- a. Discussion and Possible Action Regarding Request for Acceptance of Late Taxes Payment

Motion made by J. Theriault, seconded by T. Guerrette, to sell to Janet Marr for \$18,612.74 her former property located at 71 Main Street on the condition that it is paid by April 13, 2018. (7 yes) So voted.

- b. Discussion Regarding Economic Study of Aroostook County – Robert Dorsey

Aroostook Partnership President Robert Dorsey addressed the Council on the November 2017 report titled “The Caring for the Crown”. This is a follow up to the 2003 “Tarnished Crown” Report.

- The average population loss is 602 a year. 2010 population was 71,871 and the estimated 2017 population was 67,653. Over all Caribou's population loss has been less than most areas of the County as the Cities have been doing better than the rural areas. Caribou loses about 3% a year, but sees an increase in the number of seniors. When the County loses 1000 people that equals approximately \$20 million in economic output.
- Aroostook County wages are on average 15% lower than southern Maine and 25% lower than national.
- Since 2004, there have been successes including the doubling of DFAS, transportation improvements, forest sector investment, energy investments, and manufacturing growth.
- Aroostook Advantages include great schools, low cost housing, low crime, exceptional outdoor activities, peace and quiet, and excellent rural healthcare.
- Spoke about the opportunity for greater collaboration and sharing of services.
- Aroostook County has a national resource based economy.
- The population is one of the oldest in the nation.
- Housing costs are lower in the County compared to Portland, but there is little difference in housing costs if you compare to Portland's outlying areas. Manager Marker noted that Caribou is ranked #1 in the state for the most affordable housing.
- Mr. Dorsey spoke the need to use social media to get the word about Aroostook County.

The Mayor asked about attracting immigrants that would settle here. Mr. Dorsey stated that he is aware of another group in that the County that is working on bringing immigrants to the County from the Dominican Republic that are already US citizens.

c. Discussion and Possible Action Regarding Airport Operations – Shane McDougall

- Attending the meeting with Mr. McDougall were several other members of the aviation community.
- Mr. McDougall provided a power point presentation that covered current stats, what general aviation provides, what are the airport operational requirements, what does the facilities provide, who uses the airport, what the City would lose if there wasn't an airport, how to increase its use, and recommendations including the formation of an Airport Advisory Committee.
- Jimmy Vaughn is here and trained as an aircraft mechanic.
- Others that spoke in support of the airport were Dr. John Karod, David Barbosa, and Tom Goetz.
- Councilor McDonough commented on the lack of economic development associated with Caribou's airport and that \$8.5 million has been spent there and what is there to show.

d. Discussion and Possible Action Regarding Surplus Property

Items deemed to be surplus by city staff:

- Onan 350kW standby diesel generator. 3 phase, 364 hours

Motion made by P. McDonough to place the generator out on the listserv to give the local communities an opportunity if they want it and if not to sell it. Motion died for the lack of a second.

Motion made by H. Kirkpatrick, seconded by P. McDonough, to list the generator and give it away. (3 yes, P. McDonough, H. Kirkpatrick, N. Cote, 4 no, J. Theriault, T. Guerrette, D. Martin, RM Goughan) Motion failed.

Motion made by Mayor Martin, seconded by H. Kirkpatrick, to sell the generator. (5 yes, D. Martin, H. Kirkpatrick, RM Goughan, T. Guerrette, J. Theriault, 2 no, N. Cote, P. McDonough) So voted.

- 6' Usinage Brush Cutter

Motion made by J. Theriault, seconded by T. Guerrette, to sell the brush cutter for \$10,000 to the snowmobile club. (5 yes, J. Theriault, T. Guerrette, H. Kirkpatrick, N. Cote, D. Martin, 2 no, RM Goughan, P. McDonough) So voted.

- 2012 Kioti Tractor

Motion made N. Cote, seconded by J. Theriault, to purchase a new Holland Boomer 40 and new B74 Blizzard snow blower and trade in the 2012 Kioti tractor. (5 yes, N. Cote, J. Theriault, T. Guerrette, D. Martin, P. McDonough, 2 no, RM Goughan, H. Kirkpatrick) So voted.

e. Introduction Ordinance 04-01-2018 Modifying Tax Increment Finance Policies

Councilor McDonough introduced Ordinance No. 1, 2018 Series, An Ordinance Adopting Policies for Creating Tax Increment Finance Districts and the use of Credit Enhancement Agreements, Providing Severability and an Effective Date for the Ordinance.

The public hearing was scheduled for May 14, 2018.

April 9, 2018

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Council Agenda Item #9: Reports of Officers, Staff, Boards and Committees

There weren't any reports given.

Council Agenda Item #10: Reports and Discussion by Mayor and Councilors

There weren't any reports given.

Council Agenda Item #11: Executive Session (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)

There wasn't a need for an Executive Session.

Council Agenda Item #12: Next Regularly Scheduled Council Meeting – May 14, 2018

The topic of wages will be added to the April 30th workshop agenda.

City-Wide Yard Sale will be held May 19th and 20th. The application forms are due April 13th.

Public Works plans to complete City Wide Clean Up will be held prior to the City-Wide Yard Sale.

Council Agenda Item #13: Adjournment

Motion made by T. Guerrette, seconded by P. McDonough, to adjourn at 7:48 p.m. (7 yes) So voted.

Jayne R. Farrin, Secretary

CITY OF CARIBOU

RUBBISH HAULER'S LICENSE APPLICATION

Date 4/2/2018

Name of Applicant Nathan Haney DOB 8/15/68

Business Name Crown of Maine Sanitation

Business Address 172 Haney Rd Connor Twp ME 04736

Residence Address Same

Telephone Number:

Home 4982586 Business _____ Cell _____

Email _____

Number of Vehicles 1 Name (s) of Driver (s) David McGraw
Nathan Haney

Do you carry Liability Insurance? yes If so, How Much? 2,500,000

Do you carry Property Insurance? yes If so, How Much? 2,500,000

Provide proof of insurance

Name & Address of Insurance Company Acuity & Progressive

Callaghan 4988775
Caribou

I hereby agree to operate the above in accordance with the Laws of the State of Maine and the Ordinances of the City of Caribou.

Signed: Nathan Haney
Owner of Crown of Maine Sanitation

FOR OFFICE USE:

Approved _____

Rejected _____

Reason _____

By _____

Division of Liquor Licensing & Enforcement
8 State House Station, Augusta, ME 04333-0008
Telephone (207) 624-7220 Fax: (207) 287-3434
Email inquiries: MaineLiquor@maine.gov

DIVISION USE ONLY	
License No:	
Diagram:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Town Approval:	<input type="checkbox"/> Yes <input type="checkbox"/> No

REQUEST FOR EXTENSION OF LICENSE ON PREMISE

Legal Name: Northern Maine Brewing Company, LLC License Number: R/L-2016-9416
Physical Address: 22 Main Street City Caribou
State Me Zip 04736 Phone: 207-492-2185 Fax: _____
Email address: gervaisjoe630@gmail.com Please Print
Mailing address: P.O. Box 275, Caribou Me 04736
Street / PO Box City State Zip

Name, address, telephone number of Property Owner (if property is rented or leased, need copy of rental agreement / lease):

Northern Maine Brewing Company, LLC


Signature of Owner

Shawn Pelletier
Printed Name of Owner

Temporary ☒ Permanent ☐ Inside ☐ Outside ☒ Live Entertainment: Yes ☒ No ☐

Start Date: August 4, 2018 End Date (if applicable): _____

Reason for this request: 2nd Annual Beer, BBQ, and Music Festival, with Brian's Ride Cancer Fund

Full beer garden with fencing, live bands, BBQ food: all with police presence

This request for an extension of service area for on premise license location MUST have Town / City approval and MUST have a diagram submitted with this form.

Outdoor Restrictions:

There must be a stanchion or fence completely enclosing the area. Signs must be posted, stating "no alcohol beyond this point". There must be sufficient employees at the extension of premise, which would be able to control and monitor the area.

TO STATE OF MAINE MUNICIPAL OFFICERS & COUNTY COMMISSIONERS:

Hereby certify that we have complied with Section 653 of Title 28-A Maine Revised Statutes and hereby approve said application.

Dated at: _____, Maine _____
City/Town (County)

On: _____
Date

The undersigned being: ☐ Municipal Offices ☐ County Commissioners of the

☐ City ☐ Town ☐ Plantation ☐ Unincorporated Place of: _____, Maine

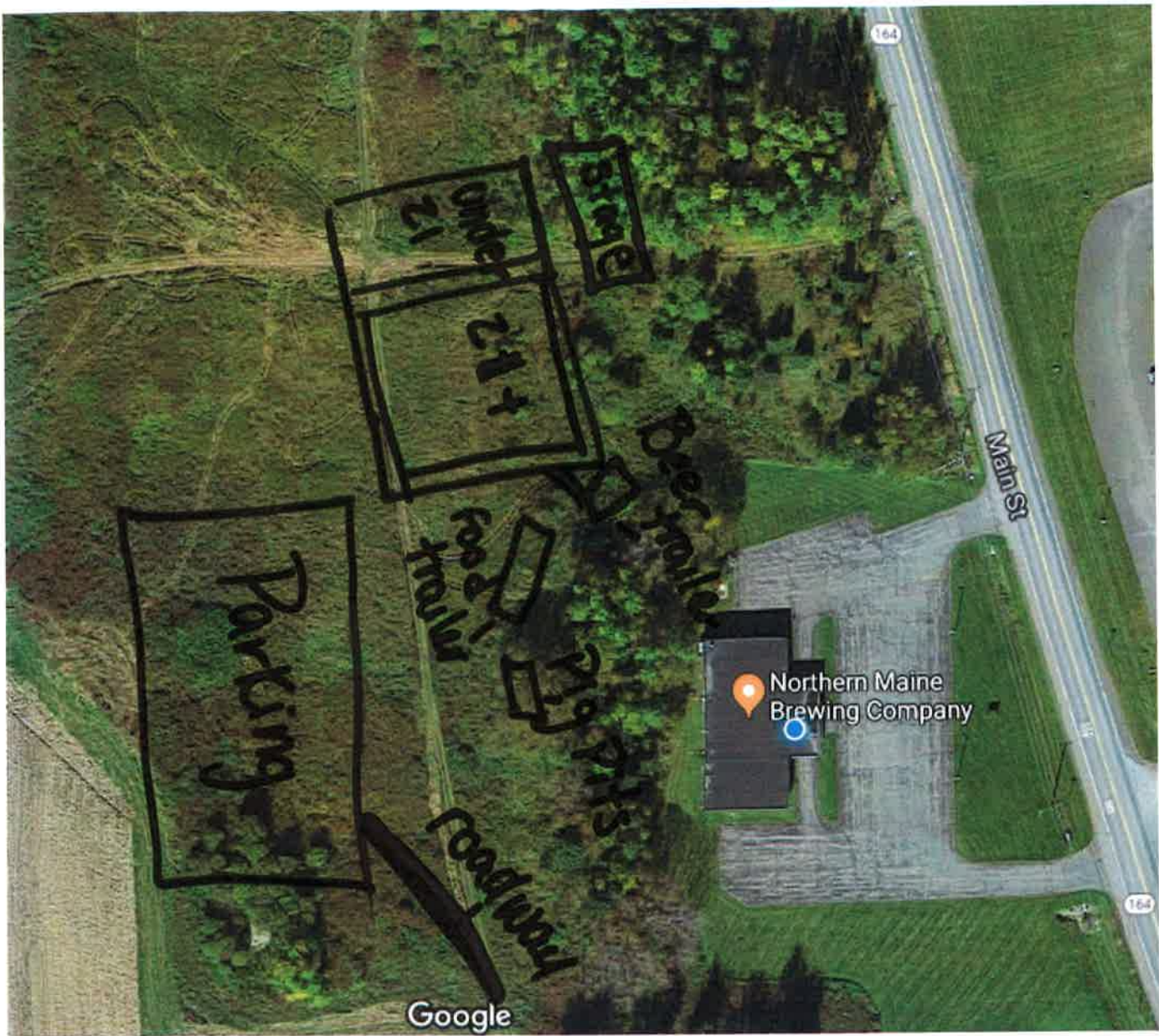
EXTENSION of premise ON

6/2017

Signature of Officials	Printed Name and Title

EXTENSION AREA PREMISE DIAGRAM

In an effort to clearly define your extension please draw a diagram below that will include the area you want for a temporary / permanent license premise. Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the areas of your diagram including methods of monitoring and containment of certain area which you are requesting approval from the Division for liquor consumption.



**OFFICE OF THE CLERK
25 HIGH STREET
CARIBOU, MAINE 04736**

TO: Caribou City Council
FROM: Jayne R. Farrin, City Clerk
DATE: May 4, 2018
RE: June 12, 2018 Primary & RSU 39 Election Items

There are three items that need Council action prior to the June 12th Primary and RSU 39 Election.

1. Approval of Warrant and Notice of Election for RSU 39
The Warrant and Notice of Election will only be available for Council signatures following the RSU May 16th meeting.
2. Approve an 8:00 a.m. opening time for the June 12, 2018 Primary Election
3. Appointment of Jayne R. Farrin as Election Warden and Kalen Hill as Deputy Election Warden for the June 12, 2018 Primary Election

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Dennis Marker, City Manager
RE: Appointment of Council Representative for CEGC Board
DATE: May 10, 2018

DISCUSSION AND POSSIBLE ACTION

The Caribou Economic Growth Council (CEGC) Board has requested that a new City Councilor be appointed to represent the City at future CEGC Board meetings. Councilor R. Mark Goughan is the currently appointed representative to the CEGC Board.

The CEGC Board is an investment organization that specializes in small business support and development opportunities. Their primary emphasis is growing local businesses and attracting jobs into the area. They can provide business loans and capital for new business development. This organization has worked collaboratively with the city and has been the city's economic development revolving loan fund administrators in the past, hence the need for city council representation.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**

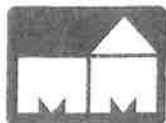


MEMO

TO: Caribou City Council Members
FROM: Dennis Marker, City Manager
RE: Nomination to Maine Municipal Association's Legislative Policy Committee
DATE: May 10, 2018

DISCUSSION AND POSSIBLE ACTION

The Maine Municipal Association (MMA) is seeking nominations for city representatives to serve on their Legislative Policy Committee. The Committee works closely with other cities and elected officials across the state to advocate for, propose, review, or oppose legislative actions affecting towns and municipalities. See the following letter and nomination form from MMA.



Maine Municipal Association

60 COMMUNITY DRIVE
AUGUSTA, MAINE 04330-9486
(207) 623-8428
www.memun.org

To: MMA's Key Municipal Officials

From: Linda C. Cohen, President, Maine Municipal Association

Date: April 26, 2018

Re: Nominations to MMA's 2018-2020 Legislative Policy Committee

This memo begins the process of electing 70 dedicated municipal officials to serve on MMA's Legislative Policy Committee (LPC) over the next two-year period. Given the importance of this Policy Committee to MMA's overall mission, I urge you to help us identify nominees for service during the 2018-2020 biennium.

The LPC brings elected and appointed officials together from towns and cities across the state. According to its by-laws, the purpose of the LPC is "*to define municipal interests and to maximize those interests through effective participation in the legislative process.*" Operating something like a town meeting, the LPC establishes MMA's public policy positions on all matters of direct and statewide municipal interest for representation in the State House. The LPC meets at the MMA building in Augusta once a month during the first several months of each legislative session.

After the next LPC is elected, its first task will be to develop MMA's legislative agenda for submission to the Legislature in January 2019. Beginning in early 2019, the LPC will meet to determine MMA's position on all municipally-related legislation submitted by the Governor and legislators. MMA's legislative staff advocates for the positions established by the LPC.

The membership of the LPC tends to be a mixture of seasoned veterans, who bring an extraordinary depth of experience to the table, and new members with fresh concerns and insights. Speaking as a former Chair of the LPC, it is my observation that the debates and decision-making accomplished by this Committee often include public policy discussions of the highest caliber. The results certainly help establish MMA's credibility in the Maine legislative process.

A Nomination Form is enclosed. Two municipal officials are elected from each of Maine's 35 Senate Districts. What follows is background information on the process of election, and the suggested time commitment to serve.

Background Information. Any elected or appointed municipal official holding office in any MMA member community is eligible to serve on the Committee. There are two seats on the LPC for each State Senate District. Members serve two-year terms, representing their own community and the other municipalities in their Senate District.

(over)

LPC activities require a time commitment of approximately ten hours a month during legislative sessions (i.e., during the first 4 months of each calendar year) which includes attendance at the monthly meeting and contacts with other communities and legislators in the district as issues arise. The LPC is also engaged in the development of MMA's legislative agenda during the fall and early winter of each even-numbered year, which typically involves at least one additional meeting in Augusta. All mileage expenses are reimbursed. MMA's strength as a municipal advocate depends on the active help of a dedicated LPC membership.

More information about MMA's Legislative Policy Committee and the Association's entire advocacy program can be found at the Legislative/Advocacy link at MMA's website <http://www.memun.org/LegislativeAdvocacy/TheLPCHandbook.aspx>. In particular, the *LPC Handbook* describes the Association's overall policy development process and procedures in more detail.

Nomination Process

Your municipality is entitled to nominate a representative to the LPC.

- The nominee may be either elected or appointed, but must be serving currently as a municipal official.
- You may nominate any municipal official from any member town or city within your Senate/LPC District; you do not have to nominate someone from your municipality.
- The names and brief bios of all municipal officials properly nominated will appear on the LPC ballot, which will be distributed on June 14th.

Nominee Profile

Because the municipal officers may not be familiar with a nominee from another municipality, a brief description of each nominee who completes the enclosed **Nominee Profile Sheet** will be provided with the ballots that are distributed in late June. Please make sure that the person you nominate has a chance to complete the Nominee Profile Sheet and that it is returned to MMA with the Nomination Form.

Deadline for Submitting Nomination

- ✍ The Chairman of your Board of Selectman, Council or Assessors (the "nominator") *and the nominee* must sign the nomination form for it to be valid.
- ☒ The forms must be returned to MMA by 5:00 P.M. on June 13, 2018, to be counted. Ballots will be mailed out immediately after the nomination process closes, so make sure the nomination form is received by MMA by that deadline. Please return the nomination form *and* nominee profile to **Laura Ellis** at MMA either by mail (60 Community Drive, Augusta, Maine, 04330), by FAX (624-0129) or by email (LEllis@memun.org).

If you have any questions, please call MMA's State and Federal Relations staff at 1-800-452-8786 or 623-8428.

NOMINATION FORM

Maine Municipal Association's
Legislative Policy Committee
July 2018 to June 2020


Senate District 1

Allagash
Ashland
Caribou
Castle Hill
Caswell
Cyr Plt.
Eagle Lake
Fort Kent
Frenchville
Garfield Plt.
Grand Isle


Hamlin
Limestone
Madawaska
Mapleton
Masardis
Nashville Plt.
New Canada
New Sweden
Perham
Portage Lake
Saint Agatha

Saint Francis
Saint John Plt.
Stockholm
Van Buren
Wade
Wallagrass
Washburn
Westmanland
Winterville Plt.
Woodland

The municipal officers of _____ hereby nominate:
Print name of your municipality

Nominee: _____ 
Print name of Nominee

Nominee's municipality: _____ Position: _____

Date: _____ 
Signature of Nominator

Print name of Nominator

Consent

I agree to accept the nomination and to serve if elected to the MMA Legislative Policy Committee:

Date: _____ 
Signature of Nominee

Please return Nomination Form by 5:00 p.m. on June 13, 2018, to:

Laura Ellis - Maine Municipal Association
60 Community Drive, Augusta, ME 04330
FAX: 624-0129

Nominations received after 5:00 p.m. on June 13, 2018 will not be counted.

LPC NOMINEE BIOGRAPHY

To: Legislative Policy Committee Nominees

From: Maine Municipal Association

Date: April 26, 2018

To help municipal officials make an informed choice when they vote for their LPC representatives, we ask nominees to provide some background information regarding their municipal service and why they want to be LPC members. A "nominee profile" is included on the ballot for each nominee who provides us with a profile.

Name: Dennis Lynn Marker, AICP, MPA **Title:** City Manager

Municipality: Caribou **Years in current position:** 1 year on July 1

Mailing Address: 25 High Street, Caribou, ME 04736
(include zip code, please)

Prior (recent) municipal experience: _____
14 years as Assistant City Manager/ Community Development Director for Santaquin, UT
4.5 years as City Planner/GIS Specialist for Sandy City, UT

Have you served on the LPC before? No ☒ Yes ☐ If yes, what years? _____

If you have served on any other MMA Committees, please note them: Not MMA committees but others.

14 years on Utah Mountainland Association of Governments Technical Advisory Committee (Chair/Vice Chair 2013-17), Utah County Agriculture Task Force (2016-17), Utah Chapter of American Planning Association Legislative Committee (2015-17)

Please indicate your primary issues of concern, and/or reasons for wanting to serve on the LPC:

To be an additional voice for northern Maine communities, businesses, and citizens while providing insights as a community development professional and land use planner who has worked in many collaborative efforts at the federal, state, and local levels of government. At the same time, serving on the LPC will enable better understanding of legislative issues, greater communication with elected officials and the strengthening of Caribou's role in the economic successes and viability of the state.

Please give this completed form to your Board of Selectmen/Assessors or Council so that it can be returned with the Nomination Form, or send it directly to Laura Ellis at MMA by June 13th:

Maine Municipal Association
60 Community Drive
Augusta, ME 04330
FAX: 624-0129
Email: Lellis@memun.org

Thank You!

Bid Results - Culverts 2018

EJ Prescott	Gardiner, ME	207.582.2006	David Hayward	<u>\$10,655.00</u>
Paris Farmers	South Paris, ME	800.639.3603	Bruce Beecher	<u>\$8,326.60</u>
WH Shurtleff	Portland, ME	800.663.6149	Malcolm Poole	<u>\$9,825.00</u>

Bid Results - Street Paint 2018

Franklin Paint	Franklin, MA	800.486.0304	Norma Resley	<u>\$5,678.25</u>
Sherwin Williams	Cleveland, OH	800.597.2929	Joanna Carr	

Bid Results - Shim & Patch 2018

Lane Construction	Presque Isle, ME	207.764.4137	Wayne Berry	<u>\$65.00</u>
Trombley Industries	Limestone, ME	207.328.4503	Craig Trombley	<u>\$68.00</u>
Soderberg Const.	Caribou Me.	207.498.6300	Carl soderberg	<u>\$65.00</u>

Bid Results - Paving 2018

Steelstone Industries	Houlton, ME	207.532.2675	Blake McQuade	
Lane Construction	Presque Isle, ME	207.764.4137	Wayne Berry	<u>\$73.92</u>
Soderberg Const.	Caribou Me.	207.498.6300	Carl Soderberg	<u>\$65.75</u>
Trombley Industries	Limestone, ME	207.328.4503	Craig Trombley	<u>\$67.05</u>

Bid Results - Sand 2018

Soderberg Construction	Caribou, ME	207.498.6300	Carl Soderberg	
K&M Sand & Gravel	Grand Falls, NB	506.479.0701	Keith Savage	<u>\$9.24</u>
O'Neal	Limestone, ME	506.273.0597	Michael Murphy	<u>\$11.96</u>
Lanes Construction	Presque Isle ME	207.551.7702	Chip Sheldon	

Parking Lot Paving Bids

Steelstone Industries	Houlton, ME	207.532.2675	Blake McQuade	
Lane Construction	Presque Isle, ME	207.764.4137	Wayne Berry	<u>\$23,511.00</u>
Soderberg Const.	Caribou Me.	207.498.6300	Carl Soderberg	<u>\$27,000.00</u>
Trombley Industries	Limestone, ME	207.328.4503	Craig Trombley	<u>\$17,555.55</u>

Bid Results - 1/2 crush stone

Trombley Ind.	Caribou Me.	328-4503	Craig Trombley	<u>\$12.85</u>
Soderberg Const.	Caribou Me.	207-498-6300	Carl Soderberg	<u>\$13.88</u>
Lane Const.	Presque Isle Me	207-764-4137	Chip Sheldon	<u>\$15.00</u>

Bid Results - Chipseal 2017

Silver Star Enterprises	Caribou Me.		Kent Forbes	
Soderberg Construction	Caribou, ME	207.498.6300	Carl Soderberg	<u>\$3.73</u>

Paving 2017 \$69.76
Shim 2017 \$64.00
Sand 2018 \$9.14

Red = Recommend

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Dennis Marker, City Manager
RE: Birds Eye Site Clean Up Bids
DATE: May 11, 2018

DISCUSSION AND POSSIBLE ACTION ITEM

Background

In 2017, the city accepted bids to tear down five major buildings on the Birds Eye site (see attached bid summary and documents). Two of buildings (Building 3 & 5) and a couple smaller outbuildings were demolished and cleaned off the site last year. The **remaining work will cost about \$120,000** if the contractor is willing to honor their prices from last year. To help with the cleanup costs, Caribou was awarded **a \$100,000 grant from the NBRC**.

Staff would like to discuss and get direction from the Council on the following items:

- 1) The NBRC funding includes stipulations that the City retain the property for at least 20 years. We can use and/or lease the property at fair market prices during that time, but we cannot sell any part of the ground. Knowing this, **is the Council comfortable using the NBRC funds for this work?**
- 2) The original scope of work included demolition from the ground up. Only buildings would be removed. Footings, concrete pads, etc. at or below the surface will remain and likely be an additional impediment to future development. **Should the scope of work be re-advertised to include removal of building related subgrade materials?** This addition could be an additive to the project depending on price.

Staff Recommendations

1. Use the NBRC funds to complete the previously scoped work.
2. If the contractor is willing to honor their previous bid prices, we proceed immediately with completing the work.
3. If previous bid price will not hold, we re-advertise the work with the additive alternate of removing the building foundations. Foundation removal may include crushing concrete on site and using the material as cover over areas identified for environmental remediation, which reduced haul off costs.

Birds Eye Demolition - Bid Opening 3-Aug-16

3-Aug-16

[illegible]

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Dennis Marker, City Manager
RE: Ordinance No. 1, 2018 Series
DATE: May 11, 2018

! PUBLIC HEARING ITEM !

DISCUSSION AND POSSIBLE ACTION ITEM

After conducting the advertised public hearing on this ordinance, the City Council can still make amendments to the language where they desire. One change was made since the last Council discussion which adjusted the minimum value of new developments from \$500,000 to \$50,000 under Section 10-206, part 4.

Ordinance Introduced by Councilor McDonough
on April 9, 2018

**Ordinance No. 1, 2018 Series
City of Caribou
County of Aroostook
State of Maine**

An Ordinance Adopting Policies for Creating Tax Increment Finance Districts and the use of Credit Enhancement Agreements, Providing Severability and an Effective Date for the Ordinance.

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is authorized to raise or appropriate money for public purposes consistent with Title 30-A, §5722 to 5728; and

WHEREAS, the State of Maine has authorized cities to have Tax Increment Finance (TIF) Districts as a tool to help with economic development activities; and

WHEREAS, the City's finds it appropriate to establish guidelines by which it will consider creating new TIF Districts and more particularly enter into Credit Enhancement Agreements; and

WHEREAS, the City Council has discussed the drafted TIF policies during multiple public meetings and determined them to be reasonable and appropriate for the promotion of economic development activities and overall economic development benefit to the City.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Section I. Title 10 Amendment

Title 10, Article II Tax Increment Financing, including sections 10-201 and 10-202 of the Caribou Code, is deleted and replaced with the following:

Article II Tax Increment Financing

Sec. 10-201 Introduction

State of Maine law establishes Tax Increment Financing (TIF) as one of the few tools cities can use to assist in economic development activities. TIFs provide partnering opportunities between private developers and local government to realize greater economic benefits for the community. These efforts may include new developments, redevelopment, or expansion of existing business operations. While TIFs provide the potential for cash influx to projects, other tools may also be beneficial and should be seriously considered when requests for TIF designation are made. These other tools may include changing zoning or land use regulations, streamlining review processes, helping to get funding through other economic agencies, private funding or city revolving loan funds, utility services programs, etc.

The City of Caribou will generally consider use of TIFs for all areas zoned for commercial development in an effort to build community and economic growth through public-private partnerships with both existing and new businesses. Special consideration will be given to projects proposed in the Downtown District.

Sec. 10-202 Purpose

The purpose of these guidelines is to outline standards that the City of Caribou will use in

considering applications for tax increment financing. These guidelines are intended to be consistent with State laws, as they may be updated from time to time. State laws shall be utilized when any specific conflict between the two occurs. Notwithstanding these guidelines, the creation of a TIF agreement is a policy decision made on a case-by-case basis by the Caribou City Council and the Maine Department of Economic & Community Development. Tax Increment Financing is not a right under Maine law and meeting these guidelines should not be interpreted as creating any rights or entitlements in any application.

Sec. 10-203 Definitions

The following terms, as may be used within this Article, shall have the following meanings. Those terms which are not included herein, but which are found in Maine Revised Statutes, Title 30-A, pertaining to Development Districts within Municipalities, shall have the same meaning as provided in the state statutes.

Commercial and Industrial Zones: Those land use zones adopted by the City of Caribou which allow for uses of a primarily non-residential nature.

Retail: Those establishments identified as Retail Trade and Wholesale Trade under the 2017 North American Industry Classification System

Sec. 10-204 General Considerations

Economic development projects are eligible for consideration when they meet the following standards:

- Would not occur otherwise;
- Create or retain employment opportunities;
- Expand significantly the City's tax base; and
- Conform to the quality and types of development sought by the City as outlined in the Zoning ordinance, Comprehensive Plan, and other policies enacted by the City Council

Sec. 10-205 Basic Provisions

Once a TIF district is created, the City of Caribou can utilize increment funds in two ways; first, the City may bond for and install public infrastructure to be paid for with any generated tax increment funds, and second, the City may return tax increment funds directly to the investing business to cover project costs. This second option is formalized through a Credit Enhancement Agreement (CEA) between the City and the benefiting parties. Because of the potential risk to the City in either of these cases, special consideration needs to be given to the following:

1. Tax Increment Financing shall be revenue neutral, or better, to the City over the life of the district.
2. Applicants must provide all documentation deemed necessary by the City to substantiate the TIF requirements and protect the City's economic and financial position.
3. The applicant is obligated to apply for any State reimbursement programs for personal property and/or real estate taxes.
4. All applicants will be required to sign a Professional Fee Consent Form agreeing to reimburse the City for all out-of-pocket expenses including outside professional consulting costs (e.g. legal, accounting and advertising) and expenses related to calling special Council meetings, printed documents, travel, postage, etc., which may be incurred as a result of the Tax Increment Financing proposal. Such reimbursement is to occur whether or not Tax Increment Financing is approved.
5. If Tax Increment Financing is approved, an annual Administrative Fee, equal to 1% of the incremental taxes reallocated back to the project, will be charged.

6. Credit Enhancement Agreements must provide for a recapture of the benefits if the project should move to another municipality. Assignments will be allowed only for conventional, commercial financing purposes or where the proposed assignee agrees to be bound by the same terms and conditions as the original applicant.
7. Invoices, cancelled checks, lien waivers, and other documents supporting cost reimbursement proportional to the captured value, must be substantiated with documentation from non-affiliated companies.
8. Tax Increment Financing Agreements of five years or less are highly preferred by the City when structured as a CEA. Increased duration may be considered depending upon the magnitude of increased tax value, job creation, or economic benefits. Projects involving bonds for public infrastructure may be considered for the maximum time allowed by law (30 years).
9. The City will not entertain requests from retail enterprises for Credit Enhancement Agreements as a means of tax increment financing for onsite activities within a TIF district unless such businesses or developments will create a minimum of 10 new Full Time Equivalent (FTE) jobs which pay 100% of the area median income; the City may however, at its sole discretion, consider requests from all retail enterprises for Credit Enhancement Agreements to assist in the financing of necessary off-site public infrastructure improvements, installed by the investing business and for which detailed financial documentation is provided.
10. The City will not return to any investing business under any Credit Enhancement Agreement more than eighty (80) percent in any one (1) given year.
11. The City may deviate from provisions 8-10 when working with a project that will redevelop or repurpose properties held by a non-taxed entity for at least 5 years immediately prior to application for TIF designation (e.g. tax acquired properties, school sites, state holdings, etc.).

Sec. 10-206 Mandatory Guidelines

In all instances, applicants for tax increment financing must demonstrate that the City of Caribou's participation is economically necessary, and that participation is needed to undertake the project. Such justification is demonstrated by:

1. A need to offset infrastructure costs unique to the site; or
2. A need to offset economic advantages available to a corporate entity if it should develop a project (or expand operations) outside of Caribou; or
3. A lack of sufficient private or other public funding sources to meet the full capital investments needed to undertake a project.
4. If the project creates significant new tax value equal to or greater than \$50,000 dollars and creates or retains jobs throughout the City's planned development, commercial, industrial zones and Pine Tree Zones, including projects located in the Downtown District. Retail projects must demonstrate a new tax value equal to or greater than \$1.5 Million dollars.
5. The developer is financially capable to undertake the project.
6. The developer is compliant with all statutory and regulatory guidelines of the City of Caribou and the State of Maine.

Sec. 10-207 Guidelines that Determine Level of Municipal Participation

In addition to the above guidelines, the City will use the following criteria to determine the level and duration of participation by the City of Caribou:

1. The project assists an established business in the City of Caribou, thus retaining existing employment opportunities;
2. The project creates long-term, permanent and quality employment opportunities which will provide wages exceeding the area median income;
3. The project contributes to the revitalization of the Downtown District, Commercial and Industrial Zones, designated Growth Areas or Pine Tree Zone District.
4. The project improves a blighted building or site in need of rehabilitation;
5. The project creates public infrastructure facilities that have application beyond the particular development such as improvements to utilities, telecommunications, traffic patterns, parking facilities, green space, etc.;

6. The project supports or will support community projects, provides job training, provides student internships, supports local contractors and suppliers; and
7. The project supports or will support local efforts and programs that assist those who are under-employed or low to moderate income (LMI).
8. The developer has a responsible history with personal properly tax payment and pledges the continued responsibility.
9. The project helps stimulate other business(es) within the City or offers presently unavailable economic benefits;
10. The project does not require direct borrowing by the City, and tax increment revenues are not obligated or pledged as collateral for third-party project financing but simply are reimbursed to the project;
11. Projects seeking Credit Enhancement Agreements conform to the business categories established for the State of Maine's Pine Tree Business Zone program, i.e., manufacturing businesses, financial services business, and the targeted technology business (composite materials, biotechnology, aquaculture and marine technology, environmental technology, information technology, advanced technologies for forestry and agriculture, and precision manufacturing technology;

Sec. 10-208 Standard Operating Procedure

The City of Caribou will coordinate all activities regarding applications for tax increment financing. Working with applicants, the City will undertake the following steps when reviewing applications:

A. Preliminary Evaluation

1. Provide information on tax increment financing to potential business/developers;
2. Discuss project proposals and accept preliminary applications; (applications for tax increment financing will be provided by the Department of Community Development). All applicants must pay a \$250.00 non-refundable application fee at the time of submission.
3. Review preliminary applications based on policy guidelines with the City Manager, Tax Assessor, Code Enforcement Officer, Director of Community Development, Director of Public Works; Director of Public Safety, Utilities District or other applicable departments.
4. Advise applicants on the findings of city staff.
5. The City staff will review applications and makes recommendations to the Caribou City Council. The City Council will determine the appropriateness of the request and provide direction to staff for continued evaluation under Final Review.

B. Final Review

1. Based on the City Council's direction, the City staff will coordinate with the business/developers to determine full compliance with all basic and mandatory review criteria. Staff will prepare credit enhancement agreements and/or agreements for consideration by the Council.
2. The City Council will review and grant approval for any agreements to be associated with the TIF. Such approval must be contingent upon final acceptance and approval of the TIF plan and documents by the State of Maine.
3. City staff will prepare and submit applications for tax increment financing to the State of Maine and will monitor ongoing public and private investments in the particular development project.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the

section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance shall become effective 30 days after adoption by the Council and after publishing of this ordinance in accordance with the City of Caribou charter, Section 2.12(c), (d) and (e).

This Ordinance was duly passed and approved by a majority of the City Council of the City of Caribou this 9th day of April, 2018.

David Martin, Mayor

R. Mark Goughan, Councilor

Timothy Guerrette, Councilor

Nicole Cote, Councilor

Philip J. McDonough II, Councilor

Hugh Kirkpatrick, Councilor

Joan Theriault, Councilor

Attest:

Jayne R. Farrin, City Clerk

Resolution 05-01-2018

**A RESOLUTION AUTHORIZING THE CITY TO JOIN A LAWSUIT
AGAINST OPIATE DRUG COMPANIES**

WHEREAS, the City Councilors of Caribou, Maine, have learned to their sorrow over the last several years exactly how devastated many of the residents of Aroostook County have become because of addictions to painkillers manufactured by drug companies; and

WHEREAS, employees of the City are required to respond every day to problems that arise because of addiction to painkillers; and

WHEREAS, to treat and abate the opioid epidemic, the City has needed to shift resources that could have otherwise been used for various improvements and the general betterment of the City;

WHEREAS, employees in the Aroostook County Jail and in the Sherriff's Office on a daily basis observe and manage devastating issues caused by drug addiction to painkillers; and

WHEREAS, approximately 80 percent of people who use heroin have been prescribed opiates in the past; and

WHEREAS, in 2016, 376 people died in the State of Maine from drug overdoses, and 123 of those deaths were caused by pharmaceutical opioids; and

WHEREAS, the ease with which these drugs have been obtained, as a result of drug companies' campaign to make them readily prescribed for common aches and pains, has led many people to become addicted; and

WHEREAS, opiate drug companies have enjoyed enormous profits with the sales of opiate drugs, promoting them relentlessly among physicians and paying doctors to promote these drugs at conferences, while failing repeatedly to successfully tailor the drugs to make abuse impossible;

NOW, THEREFORE, BE IT RESOLVED, that the Caribou City Council hereby authorize the City Manager to engage the services of Napoli Shkolnik, PLLC and Trafton, Matzen, Belleau & Frenette, LLP on behalf of Aroostook County with respect to prosecution of any legal claims against manufacturers and distributors of opioids arising out of the manufacturers' and distributors' fraudulent and negligent marketing and distribution of opioids.



**NAPOLI
SHKOLNIK PLLC**
ATTORNEYS AT LAW

**THIS CONTRACT IS SUBJECT TO ARBITRATION
UNDER THE FEDERAL ARBITRATION ACT**

LEGAL SERVICES CONTRACT

Mail or Fax to:

NAPOLI SHKOLNIK PLLC
Attn: Paul Napoli, Esq.
360 Lexington Avenue, 11th Floor
New York, NY 10017
Telephone: (212) 397-1000
Fax: (646) 843-7603

TRAFTON, MATZEN, BELLEAU & FRENETTE, LLP
Attn: James Belleau, Esq.
Ten Minot Avenue
P.O. Box 470
Auburn, Maine 04212-0470
Telephone: (207) 784-4531
Fax: (207) 784-8738

WHEREAS, the undersigned (“Client”) agrees to retain the law offices of Napoli Shkolnik PLLC and Trafton, Matzen, Belleau, & Frenette, LLP) (“Law Firms”) (collectively, “Parties”) as Client’s attorneys in the prosecution of any legal claim against manufacturers and distributors of opioids arising out of the manufacturers’ and distributors’ fraudulent and negligent marketing and distribution of opioids. The Parties specifically agree as follows:

1. **FEE PERCENTAGE:** As consideration for legal services rendered and to be rendered by the Attorneys in carrying out the purpose hereof, Client agrees to pay Law Firm 25% (twenty-five percent) of all net amounts recovered. Further, if the action is certified as a class action, the law firm shall request an award of common benefit fees and compensation to be awarded within the discretion of the court irrespective of the stated retainer amount. Client assigns, and the Law Firm accepts and acquires as its fee, a proportionate interest in the subject matter of any claim, action, or suit instituted or asserted under the provisions of this agreement. All expenses and costs will be deducted prior to the contingent fee calculation to the extent there is a recovery on the claim in question. To be clear, Client is only obligated to repay costs and expenses to the extent there is a recovery on the claim in question. Any liens and subrogation are to be deducted after the contingent fee is calculated.

2. **DISBURSEMENTS:** The Law Firm shall be reimbursed all reasonable expenses associated with the legal services being rendered including, but not limited to, legal research, long distance telephone calls, fax, postage, copying, travel, litigation, and expert expenses. Costs shall also include, but not be limited to, any “MDL Assessment” imposed by any Multi-



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District Litigation (“MDL”) Court or withheld from any settlement or favorable judgment by any defendant. In addition to the above listed individual costs, there will be common benefit costs. Common benefit costs are costs expended for the common benefit of a group of clients. For example, if a deposition of a defendant expert witness is taken in one case, and this deposition can be used for and/or benefits the claims of many other clients, these costs will be classified as common benefit costs. By using this common benefit cost system, no one client has to solely bear the costs which actually benefit the group as a whole, and many of the most substantial costs of litigation can be shared equally by all. Client grants a special privilege to the Law Firm for their professional fees, expenses, costs, interest, and loans, on all monies and properties recovered or obtained for Client. Client’s repayment of costs and expenses is contingent on the outcome from any funds received on the claim in question. To be clear, Client is only obligated to repay costs and expenses to the extent there is a recovery on the claim in question.

3. **FINANCING OF CASE:** If the firm borrows money from any lending institution to finance the cost of the client’s case, the amounts advanced by this firm to pay the cost of prosecuting or defending a claim or action or otherwise protecting or promoting the client’s interest will bear interest at the highest lawful rate allowed by applicable law. In no event will the interest be greater than the amount paid by the firm to the lending institution.

4. **TAX ADVICE:** The Client understands that the Law Firm will not provide any advice regarding the tax consequences of accepting money from a settlement or award. CLIENT SHOULD CONTACT A TAX PROFESSIONAL REGARDING ANY TAX CONCERNS REGARDING ANY SETTLEMENT PRIOR TO THE SETTLEMENT.

5. **TERMINATION:** The Law Firm expressly reserves the right to withdraw its representation at any time upon reasonable notification to the Client, subject to applicable ethical rules, if any. Should the Client terminate the Law Firm, the Law Firm shall continue to be entitled to its legal fees on any and all sums recovered as a result of the claims.

6. **APPEALS:** The above contingency fee does not contemplate any appeal. The Law Firm is under no duty to perfect or prosecute any such appeal until a satisfactory fee arrangement is made between the Parties and is reduced to writing regarding costs and attorneys’ fees.

7. **COUNTERCLAIMS:** The above contingency fee does not contemplate the Law Firm’s representation of Client against any claims made by a person against the Clients. The Law Firm is under no duty to defend or prosecute any such claim or counterclaim until a satisfactory fee arrangement is made between the Parties and is reduced to writing regarding costs and attorneys’ fees.

8. **STATUTE OF LIMITATIONS:** Client understands that the Statute of Limitations period for the case must be investigated and that this Agreement is made subject to that investigation as well as an investigation of the entire case. Client understands that statutes



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of limitation may have run on the case and agrees to hold the Law Firm harmless in the event the applicable statutes of limitation have run for any reason.

9. **NO GUARANTEE OF FINAL OUTCOME:** No attorney can accurately predict the outcome of any legal matter. Accordingly, the Law Firm makes no express or implied representations as to the final outcome of the matter(s) contemplated by this Agreement. Client further understands that Client must immediately report any changes in Client's address or telephone number to the Law Firm.

10. **APPROVAL NECESSARY FOR SETTLEMENT:** Client hereby grants the Law Firm power of attorney so that the Law Firm may have full authority to prepare, sign and file all legal instruments, pleadings, drafts, authorizations, and papers as shall be reasonably necessary to conclude the representation including settlement and/or reducing to possession any and all monies or other things of value due to Client under its claim as fully as the Client could do so. The Law Firm is also authorized and empowered to act as Client's sole negotiator in any and all negotiations concerning the subject of this Agreement. To be clear, all decisions regarding final resolution of the litigation, including settlement, are within the sole power of the Client.

11. **ASSOCIATION OF OTHER ATTORNEYS:** The Law Firm may, at its own expense, use or associate with other attorneys in the representation of the Client. Client understands that the Law Firm is a Professional Limited Liability Company with a number of attorneys. Several of those attorneys may work on Client's case.

12. **ASSOCIATE COUNSEL:** Another attorney may participate in the division of fees in this case and assume joint responsibility for the representation of Client, either in the event that the Law Firm retains associate counsel or in the event that Client later chooses new counsel, provided that the total fee to Client does not decrease as a result of the division of fees and that the attorneys involved have agreed to the division of fees and assumption of joint responsibility.

13. **CLASS ACTION:** Client understands that Attorneys may pursue a class action on behalf of Client and all others similarly situated and client specifically authorizes attorneys to do so. Client understands that Client may serve as a class representative and may be called upon to act in a representative capacity for those who are similarly situated. Client knows of no conflict that would cause Client to be inadequate representative and agrees to vigorously defend the interests of the class if called upon to do so.

14. **MAINE STATE LAW TO APPLY:** This Agreement shall be construed under and in accordance with the laws of the State of Maine, and the rights, duties and obligations of Client and of the Law Firm's representation of Client and the laws of the State of Maine shall govern regarding anything covered by this Agreement.



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15. **ARBITRATION:** Any and all disputes, controversies, claims or demands arising out of or relating to (i) this Agreement; (ii) any provision of this Agreement; (iii) the provision of services by the Law Firm to Client; and (iv) the relationship between the Parties, whether in contract, tort or otherwise, at law or in equity, for damages or any other relief, shall be resolved by binding arbitration pursuant to the Federal Arbitration Act in accordance with the Commercial Arbitration Rules then in effect with the American Arbitration Association. Client shall not file a class action against at the Law Firm or seek to assert any claims or demands against the Law Firm by or through a class action, either as the named plaintiff or as a member of the class, but rather shall submit his/her claims or demands to binding arbitration. Any such arbitration proceeding shall be conducted in Maine. This arbitration provision shall be enforceable in either federal or state court in Maine, pursuant to the substantive federal laws established by the Federal Arbitration Act. Any party to any award rendered in such arbitration proceeding may seek a judgment upon the award and any Court in Maine having jurisdiction may enter that judgment.

16. **PARTIES BOUND:** This Agreement shall be binding upon and inure to the benefit of the Parties hereto and there respective heirs, executors, administrators, legal representative, successors and assigns.

17. **LEGAL CONSTRUCTION:** In case any one or more of the provisions contained in this Agreement shall for any reason be held invalid, illegal or unenforceable, such invalidity, herein illegality, or unenforceability shall not affect any other provisions hereof, and this Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained.

18. **PRIOR AGREEMENTS SUPERSEDED:** This Agreement constitutes the sole and only agreement of the Parties hereto and supersedes all prior understandings or written or oral agreement between the Parties respecting the within subject matter, if any.

Client certifies and acknowledges that Client has had the opportunity to read this Agreement. Client further affirms that Client has voluntarily entered into this Agreement, that Client has been advised that Client may seek legal counsel to review this Agreement before signing, and that Client is fully aware of the terms and conditions contained in this Agreement.

SIGNED AND ACCEPTED ON THIS _____ day of _____, 2018

THIS CONTRACT IS SUBJECT TO ARBITRATION
UNDER THE FEDERAL ARBITRATION ACT

Print Client's Name: Caribou City, Maine

Napoli Shkolnik PLLC

Signature:

By:



NAPOLI
SHKOLNIK PLLC
ATTORNEYS AT LAW

Address: 25 High Street Caribou, ME 04736	TRAFTON, MATZEN, BELLEAU & FRENETTE, LLP
	By:

ATTESTED BY

Jayne R. Farrin, City Clerk

The Opioid Epidemic

The Opioid Epidemic



In 2015, over 300 million prescriptions were written for opioids, which is more than enough to give every American adult their own bottle of pills.¹

- **Hydrocodone** (e.g., Vicodin)
- **Oxycodone** (e.g., OxyContin)
- **Oxymorphone** (e.g., Opana)
- **Methadone** (especially when prescribed for pain)

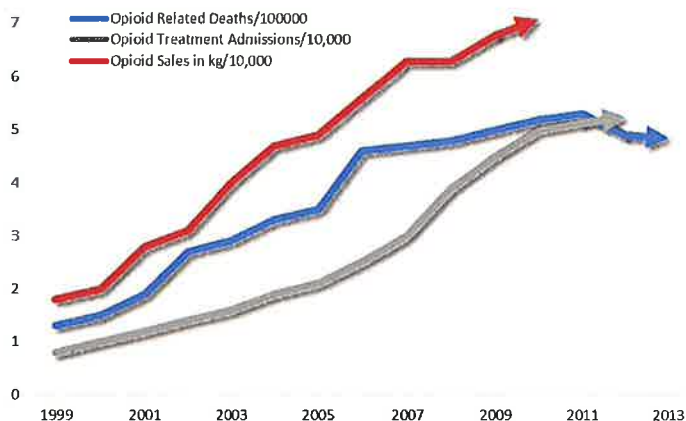
(1) Arneet Sarpatwari, Michael S. Sinha, Aaron S. Kesselheim, "The Opioid Epidemic: Fixing a Broken Pharmaceutical Market", Harvard Law & Policy Review, Volume 11, Number 2 (Summer, 2017): pp. 463-484.

The Opioid Epidemic

Parallels of Opioid Sales with Opioid Treatment and Deaths



- Opioids have claimed 175,000 lives from 1999-2013.
- In 2013 alone, 16,235 deaths attributed to opioid overdoses.
- **From 1999 to 2010,** a 4-fold increases in opioid sales paralleled a more than 4-fold increase in prescription opioid overdose deaths.



(1) Centers for Disease Control and Prevention, National Center for Health Statistics. Underlying Cause of Death 1999-2015 on CDC WONDER Online Database, released December, 2016. Data are from the Multiple Cause of Death Files, 1999-2015, as compiled from data provided by the 57 vital statistics jurisdictions through the Vital Statistics Cooperative Program. Accessed at <http://wonder.cdc.gov/ucd-icd10.html> on Jul 26, 2017. ICD-10 Codes: X40-X44, X60-X64, X85, and Y10-Y14

(2) Opioid sales, opioid treatment admissions, and opioid-related deaths. Sources: CDC Wonder, 2015; DEA ARCOS, 2015; TEDS, 2015

The Opioid Epidemic

Costs of the Opioid Epidemic

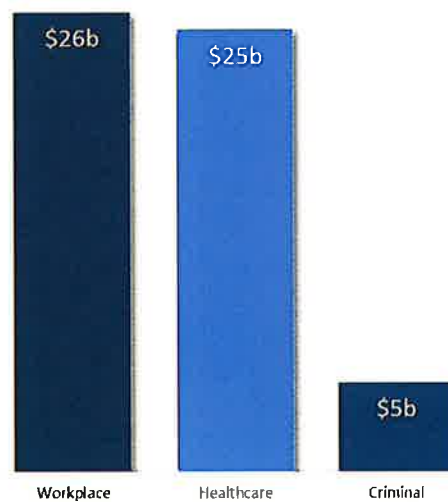


- In the United States, prescription opioid abuse costs are about **\$55.7 billion annually**¹

Of this amount:

- 46% is attributable to workplace costs (e.g., lost productivity): \$26 Billion
- 45% to healthcare costs (e.g., abuse treatment): \$25 Billion
- 9% to criminal justice costs: \$5 Billion

Prescription Opioid Abuse Costs
in Billions



(1) Data Source: CDC, Prescription Drug Overdose data.

The Opioid Epidemic

Studies Show: Heroin Use is Tied to Prescription Opioid Abuse



- ◇ Prescription opioid abuse precedes heroin use by an average of 2 years¹
- ◇ Frequent prescription opioid users are more likely to switch to heroin²
- ◇ Abuse of prescription opioids has been associated with a 40-fold increased risk of dependence on or abuse of heroin²

Fundamentally, prescription opioids and heroin are each elements of a larger epidemic of opioid-related disorders and death. Viewing them from a unified perspective is essential to improving public health. The perniciousness of this epidemic requires a multipronged interventional approach that engages all sectors of society³. (Compton, et al, 2016)

(1) Suryaprasad AG, White JZ, Xu F, et al. Emerging epidemic of hepatitis C virus infections among young nonurban persons who inject drugs in the United States, 2006-2012. Clin Infect Dis. 2014;59(10):1411-1419.
 (2) Jones CM, Logan J, Gladden RM, Bohm MK. Vital signs: demographic and substance use trends among heroin users – United States, 2002-2013. Morbidity and Mortality Weekly Report (MMWR). Atlanta, GA: Centers for Disease Control and Prevention; 2015.
 (3) Wilson M, Compton M.D., M.P.E., Christopher M. Jones, Pharm D., M.P.H., and Grant T. Baldwin, Ph.D., M.P.H. N Engl J Med 2016; 374:154-163 January 14, 2016 DOI: 10.1056/NEJMa1508490

The Opioid Epidemic

1 in 12 Doctors Being Paid by Pharmaceuticals Marketing Opioids



◇ 1 in 12 Doctors Being Paid by Pharmaceuticals Marketing Opioids:¹

- ◇ From 2013 to 2015 - more than **375,000** non-research opioid-related payments were made to more than **68,000** physicians, totaling more than **\$46 million**
- ◇ **The Top 1% of Physicians Received 83% of the Payment**
- ◇ **Family and General Practice Physicians received the most payments (almost 1 in 5)**

(1) Scott E. Hadland, Maxwell S. Krieger, Brandon D. L. Marshall, "Industry Payments to Physicians for Opioid Products, 2013–2015", American Journal of Public Health 107, no. 9 (September 1, 2017): pp. 1493-1495.
DOI: 10.2105/AJPH.2017.303982
PMID: 28787210

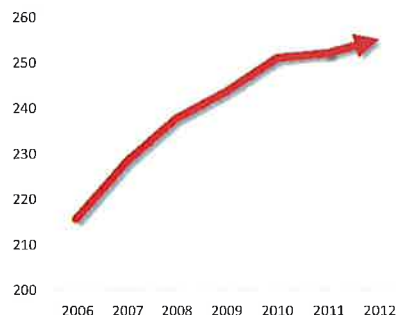
The Opioid Epidemic

Over Prescription of Opioids a 'Fundamental Cause'



- ◇ Opioid prescriptions rose 104% from 2000 to 2010¹
- ◇ 300 million prescriptions for opioids were written in 2015 alone
 - ◇ More than one for every US adult
- ◇ Surge in prescriptions may be traced back to undertreatment of chronic pain in the 1980s and 1990s
 - ◇ Many prominent physicians urged usage of opioids for pain – some stating that the risk of misuse and addiction was low
 - ◇ 1995 – Purdue Pharma received FDA approval for extended release OxyContin
 - ◇ Intensive marketing and limited policing of fraudulent activity leads to 'blockbuster' success for Purdue, OxyContin and other major opioids

Total Prescribed Opioids in the US²
(2006-2012 in Millions)



(1) Ameet Sarpatwari, Michael S. Sinha, Aaron S. Kesselheim, "The Opioid Epidemic: Fixing a Broken Pharmaceutical Market", Harvard Law & Policy Review, Volume 11, Number 2 (Summer, 2017): pp. 463-484.

(2) Source for all prescribing data: QuintilesIMS Transactional Data Warehouse (TDW) 2006–2016. Accessed at <https://www.cdc.gov/drugoverdose/maps/cxrate-maps.html>

The Opioid Epidemic

The OxyContin Blockbuster



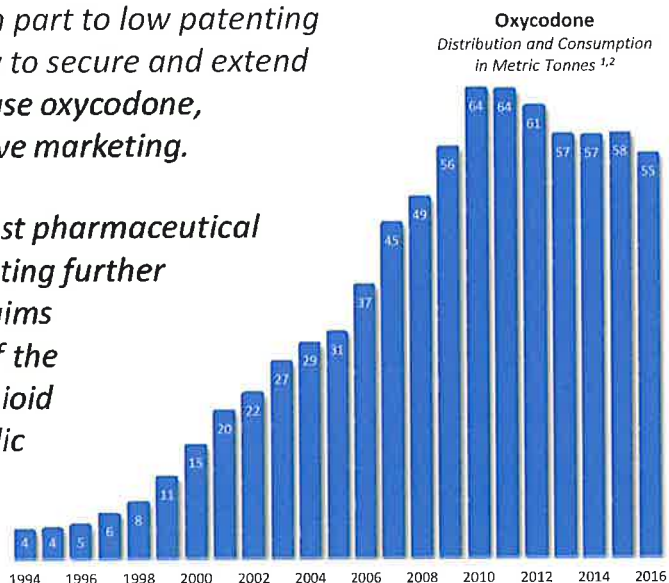
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Government Opioid Costs Recovery Program

"Purdue's success was attributable in part to low patenting standards that enabled the company to secure and extend market exclusivity for extended-release oxycodone, providing motivation for its aggressive marketing.

*A history of tepid enforcement against pharmaceutical companies engaging in illegal marketing further incentivized Purdue to make false claims about the safety and effectiveness of the drug. Both practices helped drive opioid overuse and misuse, with tragic public health consequences."**

*Ameet Sarpatwari, Michael S. Sinha, Aaron S. Kesselheim, "The Opioid Epidemic: Fixing a Broken Pharmaceutical Market", Harvard Law & Policy Review, Volume 11, Number 2 (Summer, 2017): pp. 463-484.



(1) US Department of Justice. Automation of Reports and Consolidated Orders System (ARCOS). Springfield, VA: US Department of Justice, Drug Enforcement Administration; 2017. Available at <http://www.deadiversion.usdoj.gov/arcos/index.html>. Accessed July 25, 2017.

(2) International Narcotics Control Board; World Health Organization population data By: Pain & Policy Studies Group, University of Wisconsin/WHO Collaborating Center, 2017

The Opioid Epidemic

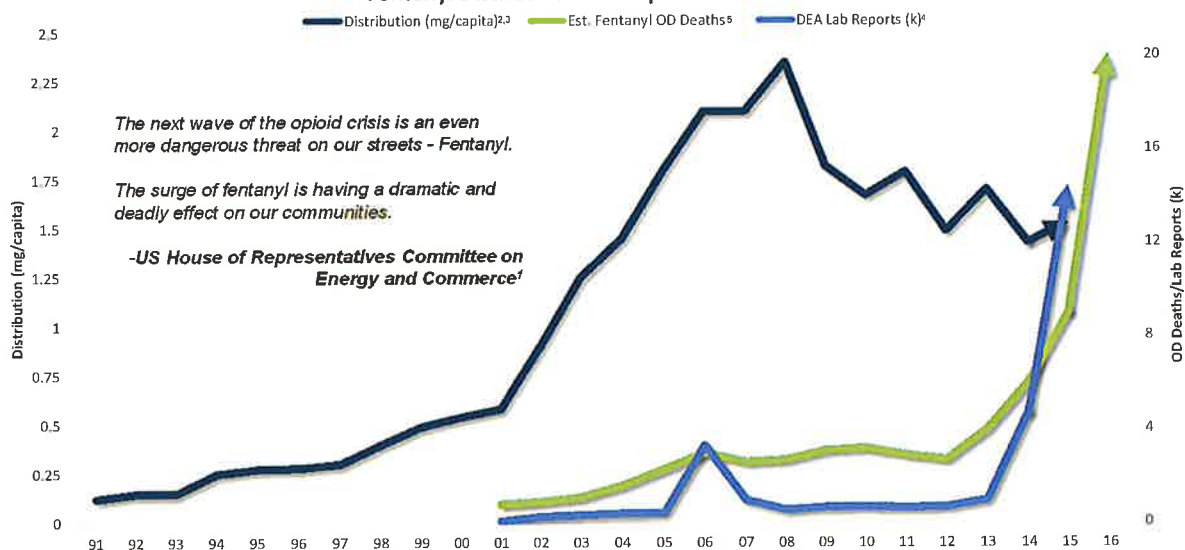
Fentanyl & The Next Wave of the Opioid Epidemic



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Fentanyl Distribution vs. Impact on the Street



(1) Fentanyl: The Next Wave of the Opioid Crisis, Hearing Before the Subcommittee on Oversight and Investigations of the Committee on Energy and Commerce, United States House of Representatives, 115th Congress, 1st Session, 3-21-17
 (2) Data Source: US Department of Justice, Automation of Reports and Consolidated Orders System (ARCOS). Springfield, VA: US Department of Justice, Drug Enforcement Administration; 2017.
 (3) Data Source 2: International Narcotics Control Board; World Health Organization population data By: Pain & Policy Studies Group, University of Wisconsin/WHO Collaborating Center, 2017
 (4) U.S. Drug Enforcement Administration, Diversion Control Division. (2017). NFIS Brief: Fentanyl, 2001-2015. Springfield, VA: U.S. Drug Enforcement Administration.
 (5) Source: National Center for Health Statistics, Centers for Disease Control and Prevention

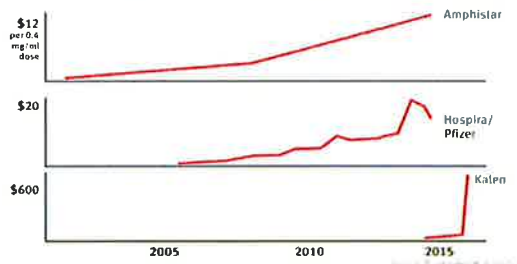
The Opioid Epidemic

Taxpayers Footing the Bill – Naloxone Costs & Distribution

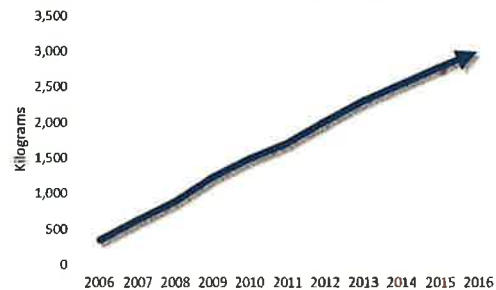


- ◇ State, County and City programs to help individuals battling opioid abuse are needed, but can also further enable the opioid epidemic
 - ◇ First responders, law enforcement or others are being trained how to administer Buprenorphine/Naloxone (Narcan), the lifesaving antidote which is used to block the effects of opioids, especially in overdose
 - ◇ The increasing demand Narcan has led to pharmaceutical companies drastically increasing the price
 - ◇ Taxpayer funds are used to pay for Narcan, while both prices and pharmaceutical profits are sharply on the rise

Between 2005 - 2015 pharmaceutical companies have drastically increased prices for naloxone products. Prices continue to rise today.



Annual Narcan Distribution in kg¹



(1) US Department of Justice, Automation of Reports and Consolidated Orders System (ARCOS), Springfield, VA; US Department of Justice, Drug Enforcement Administration; 2017.
 (2) Truven Health Analytics

The Opioid Epidemic

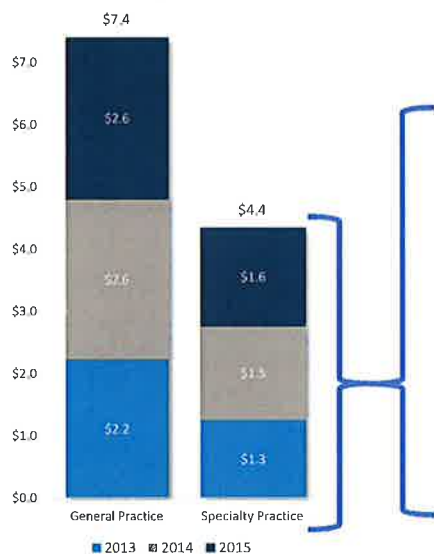
Medicare Part D Prescription Claim Costs on the Rise¹



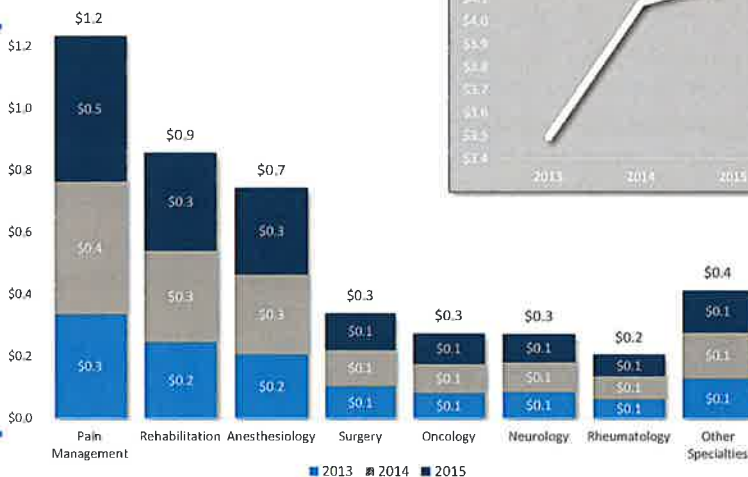
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Government Opioid Costs Recovery Program

Claim Expense by Practice
(\$ Billions)



Claim Expense by Specialty Practice Area
2013-2015 in \$ Billions

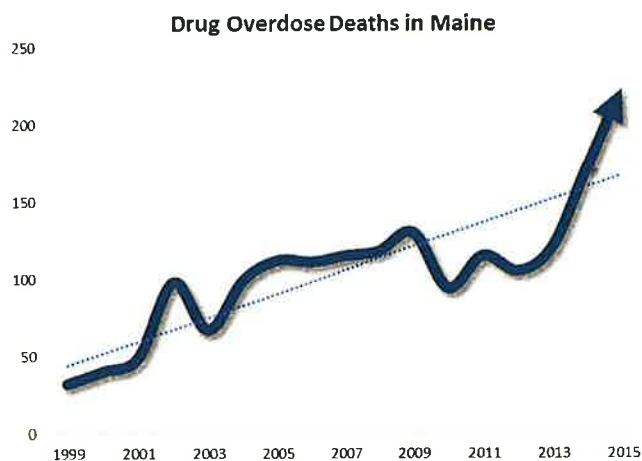


(1) Medicare Provider Utilization and Payment Data: Part D Prescriber Public Use File (PUF), Centers for Medicare & Medicaid Services (CMS)
General Practice coded Specialties: Emergency Medicine, Family Practice, Family Medicine, General Practice, Internal Medicine, Pediatric Medicine, Physician Assistant

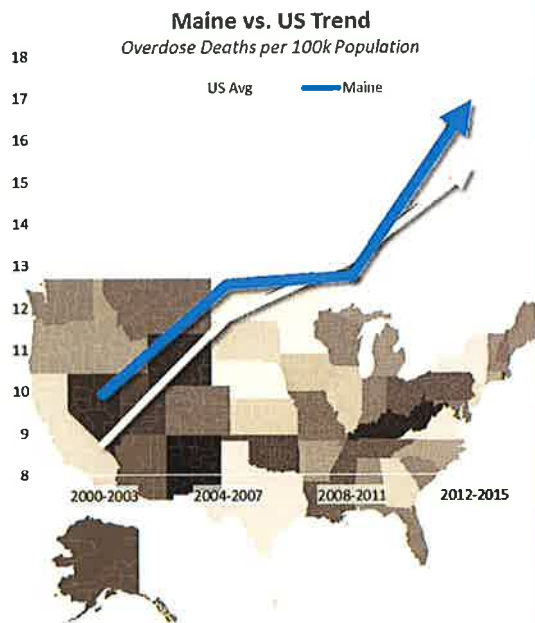
Opioids in Maine

Drug Overdose Deaths

Longer term trend in Maine



- ◇ Maine overdose death rates continue to rise and remains above the US average for most periods

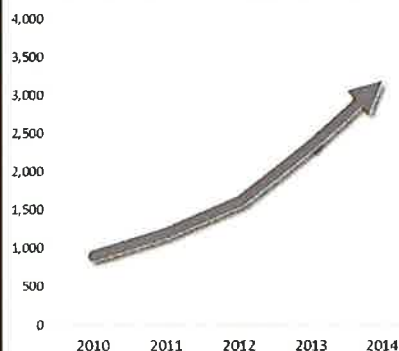


*Centers for Disease Control and Prevention, National Center for Health Statistics. Underlying Cause of Death 1999-2015 on CDC WONDER Online Database, released December, 2016. Data are from the Multiple Cause of Death Files, 1999-2015, as compiled from data provided by the 57 vital statistics jurisdictions through the Vital Statistics Cooperative Program. Accessed at <http://wonder.cdc.gov/ucd-icd10.html> on Jul 26, 2017. ICD-10 Codes: X40-X44, X60-X64, X85, and Y10-Y14

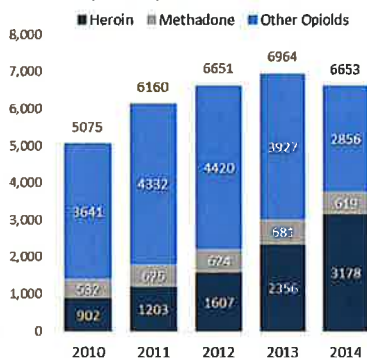
Opioid Treatment Center Admissions And Naloxone Distribution



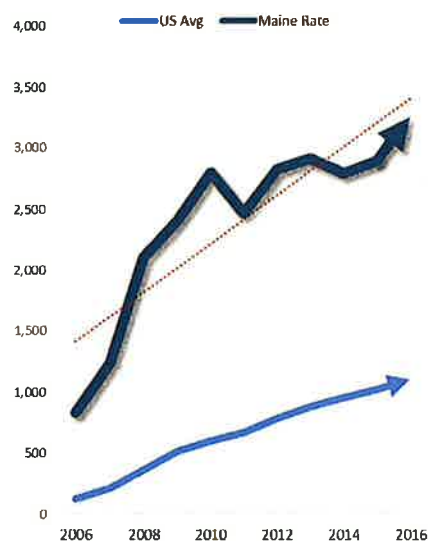
**Treatment Center Admissions in ME
w/ Heroin as Primary Abused Substance**



**Treatment Center Admissions
By Primary Abused Substance**



**Naloxone Distribution
Rate of Grams per 100k Population**



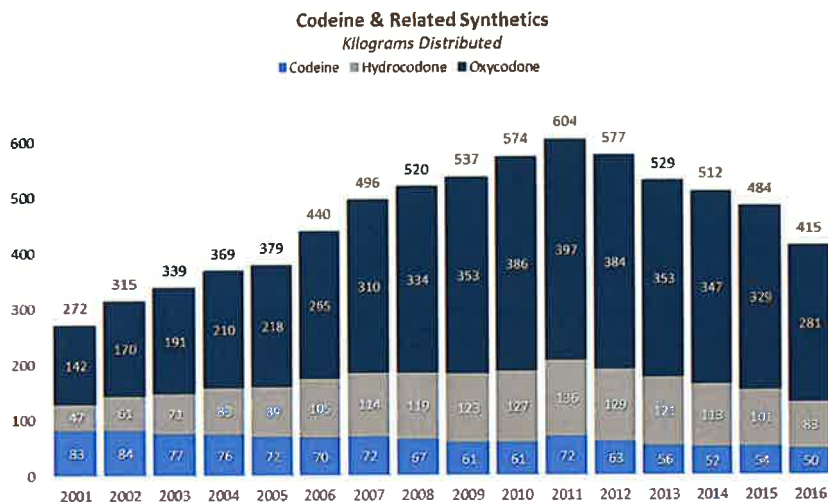
- ◇ Treatment Admissions for Heroin have climbed steadily and significantly with all opioid primary admission peak in 2013
- ◇ The increased distribution of Naloxone/Buprenorphine is indicative of the striking need for overdose prevention and is above US average rates

Data Source 1: Substance Abuse and Mental Health Services Administration (SAMHSA). Treatment Episode Data Set: Admissions (TEDS-A) 2017. Available at <https://datafiles.samhsa.gov/study-series/treatment-episode-data-set-admissions-teds-nid13518>. Accessed July 27, 2017.

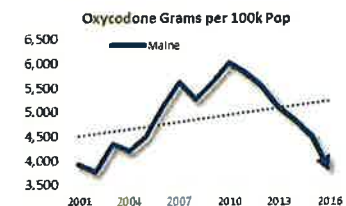
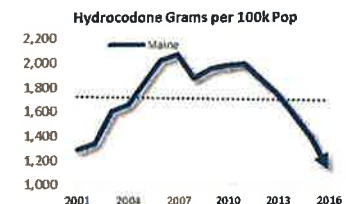
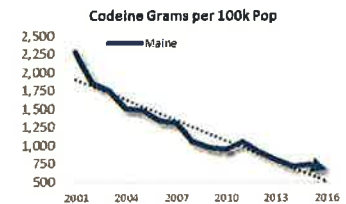
Data Source 2: US Department of Justice. Automation of Reports and Consolidated Orders System (ARCOS). Springfield, VA: US Department of Justice, Drug Enforcement Administration; 2017. Available at <http://www.deadiversion.usdoj.gov/arcos/index.html>. Accessed July 25, 2017.

Dispensed Opioids in Maine

Distribution of Codeine & Related Synthetics



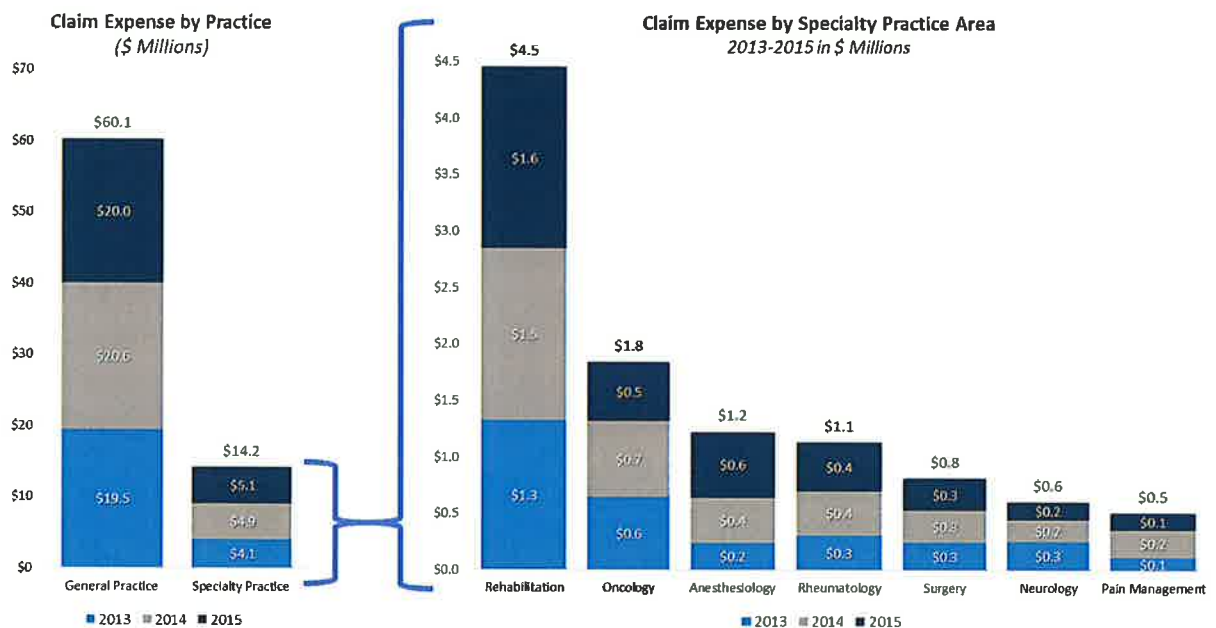
- ◇ Hydrocodone and Oxycodone peaked in 2010/2011 nationally and in Maine whereas Codeine values have decreased steadily and significantly since 2001



US Department of Justice. Automation of Reports and Consolidated Orders System (ARCOS). Springfield, VA:
US Department of Justice, Drug Enforcement Administration; 2017. Available at <http://www.deadiversion.usdoj.gov/arcos/index.html>. Accessed July 25, 2017.

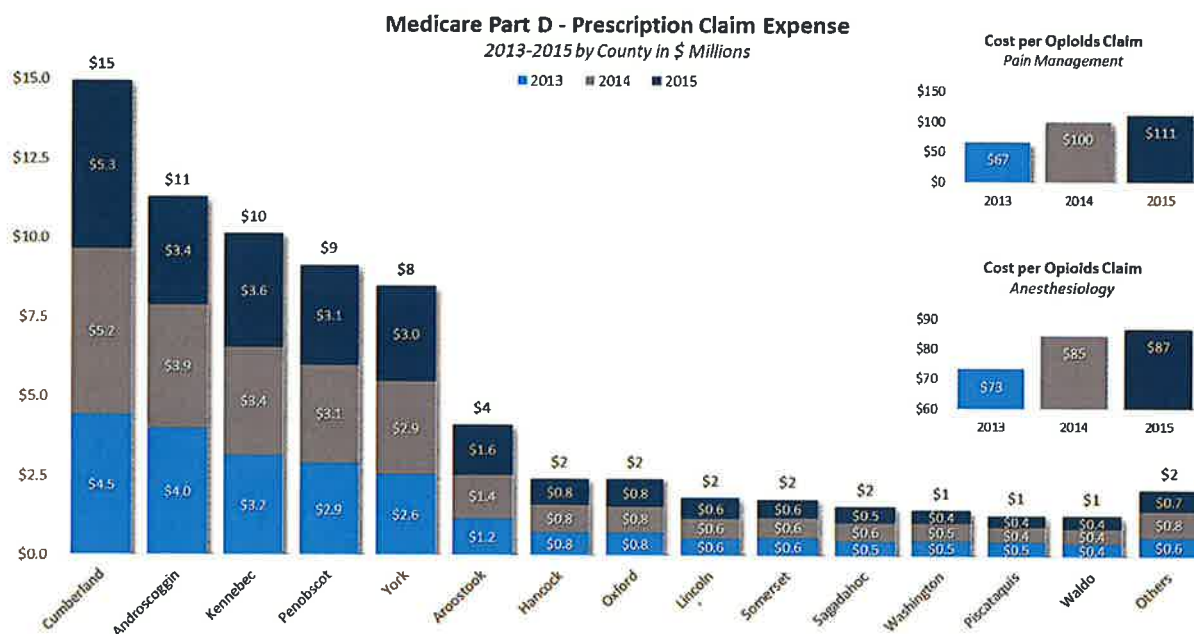
Dispensed Opioids in Maine

Medicare Part D Prescription Claims by Specialty



Data Source: Medicare Provider Utilization and Payment Data: Part D Prescriber Public Use File (PUF), Centers for Medicare & Medicaid Services (CMS)
General Practice coded Specialties: Emergency Medicine, Family Practice, Family Medicine, General Practice, Internal Medicine, Pediatric Medicine, Physician Assistant

Dispensed Opioids in Maine *Medicare Part D Prescription Claims by County*



Data Source: Medicare Provider Utilization and Payment Data: Part D Prescriber Public Use File (PUF). Centers for Medicare & Medicaid Services (CMS)

Why Counties in Maine?

Why Should Counties in Maine File a Lawsuit?

County Cause of Action is Preferable to Waiting for the State



- ◇ We believe that the effects of the opioid epidemic have been felt strongly at the County level
- ◇ Counties have experienced significant financial costs that are separate and distinct from the State
- ◇ The goal of a lawsuit on behalf of the County individually would be to leave the power of accepting a settlement and distribution of any recovery to the County, as opposed to giving control to the State

Why Should Counties in Maine File a Lawsuit?

Previous Manufacturer or Distributor Fines



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Government Opioid Costs Recovery Program

Previous Significant Fines

Purdue
\$635 M

For OxyContin

◇ **Purdue:**

- ◇ \$634.5 Million - Fined (2007) for claiming the drug was less addictive and less subject to abuse

◇ **McKesson**

- ◇ \$150 Million – Fined (2017) for failure to report suspicious orders of drugs

McKesson
\$150 M

◇ **Cardinal Health**

- ◇ \$44 Million – Fined (2016) for failure to report suspicious orders of drugs

**Cardinal
Health**
\$44 M

◇ **Amerisourcebergen**

- ◇ \$16 Million – Fined (2016) for failure to report suspicious orders of drugs

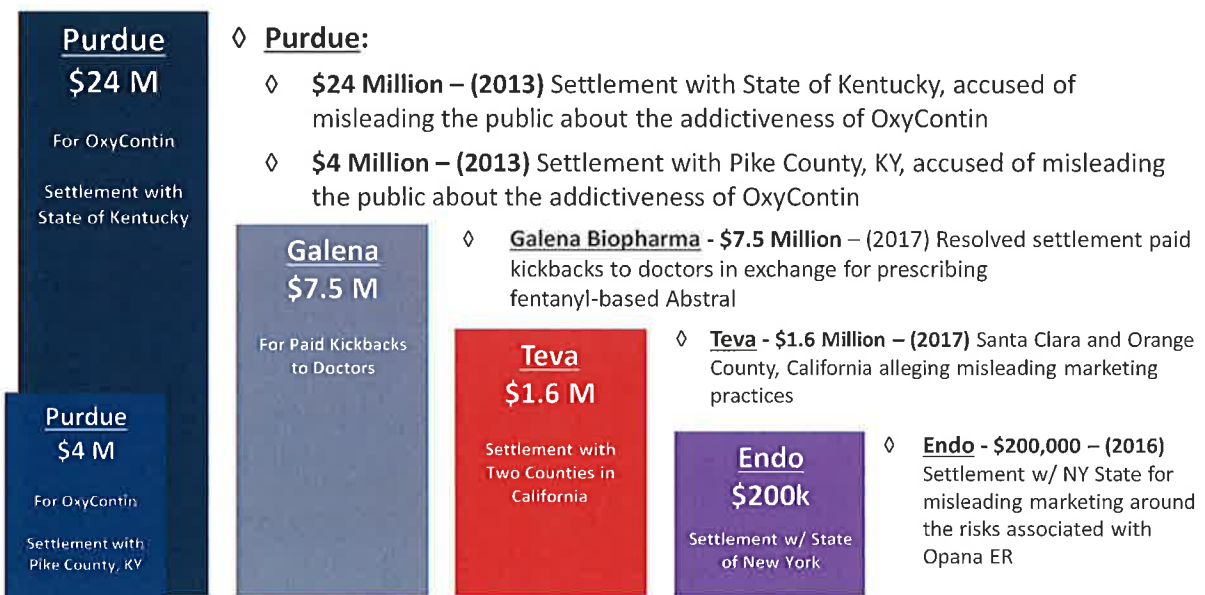
Amerisourcebergen
\$16 M

Why Should Counties in Maine File a Lawsuit?

Previous Manufacturer or Distributor Settlements



Substantial Settlements Underway



The Napoli Shkolnik Difference

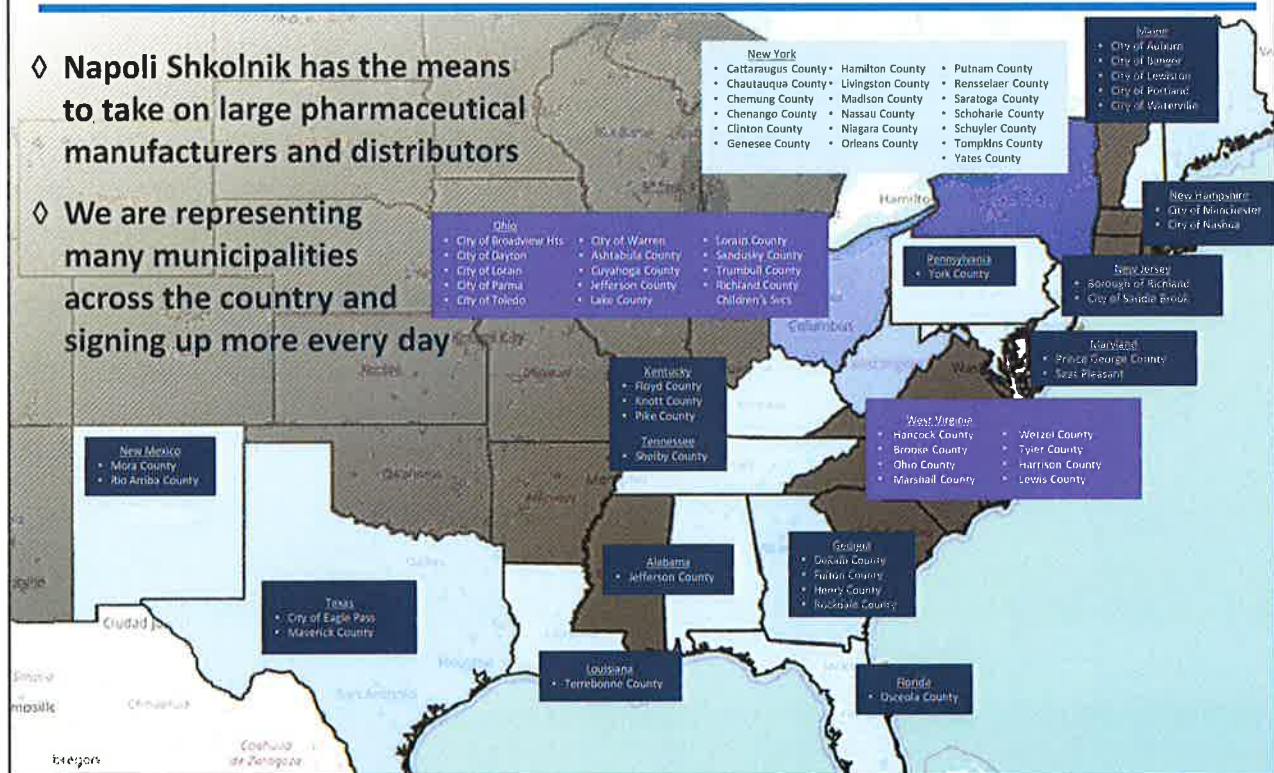
We're Representing Municipalities Across the Country



Government Opioid Costs Recovery Program

♦ Napoli Shkolnik has the means to take on large pharmaceutical manufacturers and distributors

♦ We are representing many municipalities across the country and signing up more every day



The Napoli Shkolnik Difference

Our Investment in the Government Opioid Costs Recovery Program



- The Napoli Shkolnik investment into the **Government Opioid Costs Recovery Program** is a risk we take because we care and believe that we can be successful
- Most firms cannot invest what is required to be successful in similar national litigation
- Many firms do not have the resources to properly calculate your damages, and that can be disastrous if your county does not get a full return on the damages rightfully owed
- Napoli Shkolnik is committed to utilizing every resource in order to achieve a win for Maine counties

The Napoli Shkolnik Difference

National Opioid Litigation Leadership



Hunter Shkolnik has been appointed to the Executive Committee of the National Opioid Multidistrict Litigation by Judge Polster of the Northern District of Ohio.



Paul J. Napoli was selected by Justice Jerry Garguilo to be **co-lead counsel** for all the New York State County opioid litigations, brought by many New York Counties. The lawsuits are all being coordinated in our home County of Suffolk.

Cause of Action

Defendants



- **Manufacturers and marketers of prescription opioids include:**
 - **Purdue Pharma;**
 - Purdue Pharma L.P.;
 - Purdue Pharma Inc.;
 - Purdue Frederick Company, Inc.;
 - **Teva Pharmaceuticals USA, Inc.;**
 - Cephalon, Inc.;
 - **Johnson & Johnson;**
 - Janssen Pharmaceuticals, Inc.;
 - Janssen Pharmaceutical, Inc. n/k/a Janssen Pharmaceuticals, Inc.;
 - Ortho-McNeil-Janssen Pharmaceuticals, Inc. n/k/a Janssen Pharmaceuticals, Inc.;
 - **Endo Health Solutions Inc.;**
 - Endo Pharmaceuticals, Inc.;
 - **Insys Therapeutics**
 - **Allergan plc f/k/a Actavis plc;**
 - Actavis, Inc. f/k/a Watson Pharmaceuticals, Inc.;
 - Watson Laboratories, Inc.; and
 - Actavis LLC; and Actavis Pharma, Inc. f/k/a Watson Pharma, Inc.
- **Distributors of prescription opioids include:**
 - McKesson Corporation;
 - Cardinal Health Inc.; and
 - Amerisource Drug Corporation

Claims



- Violations of the Maine Unfair Trade Practices Act (“MUPTA”)
- Violations of Consumer Protection Act/Fair Business Practices
- Violations of State Controlled Substances Act
- Public Nuisance
- Negligence
- Fraud
- Unjust Enrichment

Claims as to the Manufacturers



- Falsely and fraudulently marketing opioids pain medications as safe and non-addictive
- Failing to perform proper long term studies regarding the effects of their drugs
- Generally, creating a false perception of the safety and efficacy of opioids in the medical community

Claims as to the Distributors



- Defendants' conduct in failing to report suspicious orders as required by law
- Defendants' conduct in dispensing, supplying and/or selling prescription opioids without adequate safeguards to prevent diversion
- Conduct proximately caused injury to counties and their citizens

Relief Sought



- Civil Penalties
- Treble damages
- Compensatory damages
- Punitive damages
- Attorneys' fees and costs

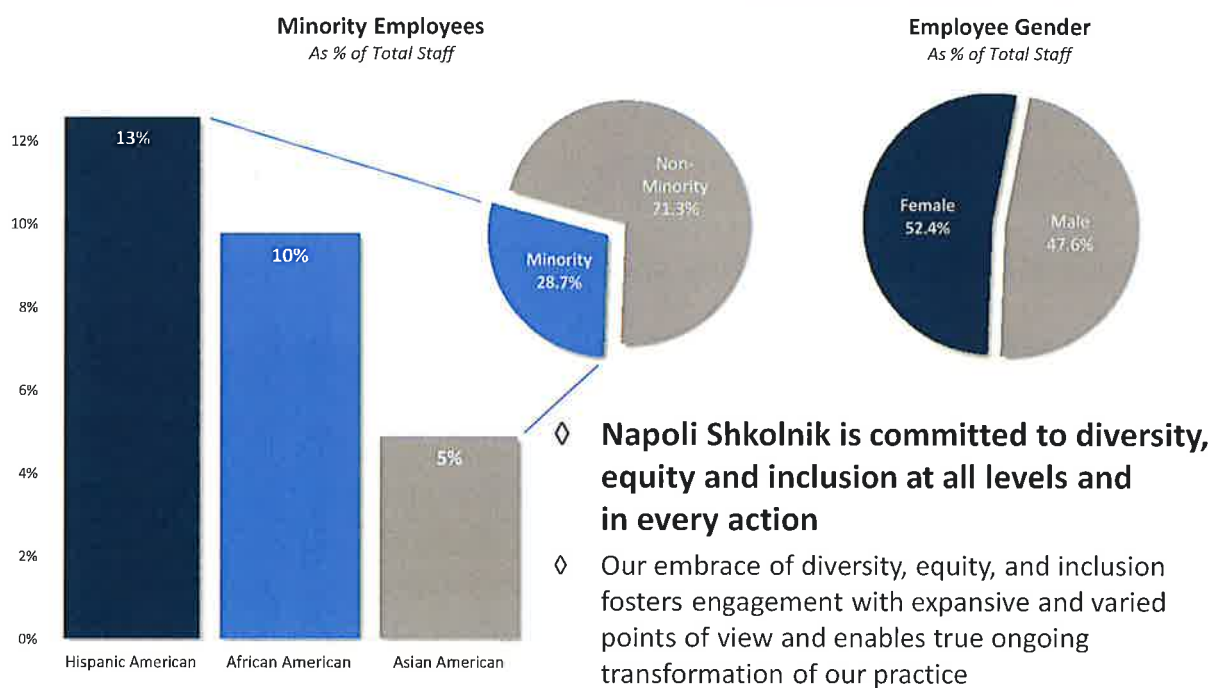
Working Together

To Fight the Opioid Epidemic



About Napoli Shkolnik

Commitment to Diversity and Inclusion



About Napoli Shkolnik

Opioid Related Media Appearances



Television



Partner Marie Napoli in an ABC 7 Eyewitness News Exclusive: *The Opioid Epidemic*.



Opioid Litigation Lead Attorney Salvatore Badala on Al Jazeera English.



Joseph Ciaccio, Lead Attorney in Opioid Lawsuits, speaks with Fios News 1.

Print

Community budgets are stretched to the breaking point by the surge in addictions, overdoses and crime, which can be traced back to opioid abuse. "All these unexpected costs are crashing down on cities and leaving them scrambling to shift money around to keep things going," [Hunter Shkolnik](#) told [Bloomberg News](#).

Lead attorney Salvatore Badala spoke with the [New York Daily News](#), the legal battle could take years but Badala said, "...these pharmaceutical companies are profiting hand over fist. We're talking about a billion-dollar industry." He added, "We're in this for the long haul, and so is the county. We're going to fight hard until the end."

As the [New Hampshire Union Leader](#) reported, the alderman voted unanimously to authorize the city solicitor to join the suit on behalf of the city.

About Napoli Shkolnik

Principal Office



**NAPOLI
SHKOLNIK PLLC**
ATTORNEYS AT LAW

Government Opioid Costs Recovery Program

Napoli Shkolnik PLLC

360 Lexington Avenue, 11th Floor

New York, New York 10017

(212) 397-1000

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Kennebec County to join nationwide lawsuit against opioids manufacturers

pressherald.com/2018/03/20/kennebec-county-to-join-nationwide-lawsuit-against-manufacturers-of-opioids/

By Jessica Lowell

March 21, 2018

AUGUSTA — The Kennebec county commissioners voted Tuesday to sign on to a nationwide lawsuit against pharmaceutical companies that make and distribute opioids, a decision already made by several municipal and county governments in Maine.

Roger Katz, an attorney with the Augusta law firm Lipman & Katz and a Republican state senator from Augusta, said in a presentation to the commissioners that the lawsuit alleges the companies withheld critical information about the drugs. The lawsuit also seeks to limit the availability of the drugs that often lead to addiction.



Roger Katz, an attorney and Republican state senator, says a lawsuit Kennebec County is joining contends opioid manufacturers failed to disclose the addictive nature of their products. Joe Phelan/
Kennebec Journal

"There's a pretty significant body of evidence that the manufacturers were aware of the addictive quality of the drugs," Katz said, "and they did not disclose it."

The Maine Attorney General's Office reported last month that 418 people died from drug overdoses in 2017, up from 376 overdose deaths in 2016.

Katz likened the suit to those filed against the four largest U.S. tobacco companies, which for years denied that nicotine was addictive and that smoking cigarettes caused cancer.

Two decades ago, those suits were settled in the Master Tobacco Settlement Agreement. As part of the settlements, the companies were required to pay states for the medical costs of residents with smoking-related illnesses.

In this case, Katz said, the allegations in the lawsuit – being brought by Napoli Shkolnik PLLC of New York City and by Trafton, Matzen, Belleau & Frenette LLP of Auburn – are that the companies suppressed data on the risks of the drugs, and public entities have suffered.

"As a result of the misrepresentations of the drug companies, many people have become addicted, many have turned to illicit drugs and many have become a burden to the county – i.e., jails – because of crimes committed to support their addictions," he said.

In his presentation to the commissioners, Katz said forensic experts would be brought in to assess the actual costs of opioid addiction to Kennebec County.

Katz said the lawsuit would be filed in state court.

"We hope the judge would find the companies liable and assess damages," Katz said.

In December, the Waterville City Council voted to authorize city officials to engage the services of Napoli Shkolnik, as well as Trafton, Matzen, Belleau & Frenette, for prosecuting legal claims against manufacturers and distributors of opioids.

Augusta City Manager William Bridgeo said Tuesday that Augusta elected officials also are considering joining the lawsuit.

Auburn, Bangor, Biddeford, Lewiston and Portland are among the Maine cities that have agreed to be part of the lawsuit so far. Katz said most other counties also have signed on.

Jessica Lowell can be contacted at 621-5632 or at:

Twitter: JLowellKJ

Share

Read or Post Comments

[Send questions/comments to the editors.](#)





CITY OF CARIBOU, MAINE

Office of the Chief of Police

Ph: (207) 493-4208
Fax: (207) 493-4201

Municipal Building
25 High Street, Suite 4
Caribou, Me 04736

Date: April 10, 2018

To: Dennis Marker, City Manager and City Council Members

From: Chief Michael Gahagan

Re: Law Enforcement Authority

I am requesting support and authorization from you to extend our officers law enforcement authority beyond the jurisdiction of Caribou. Our Police Officers are often times out of Caribou to attend training, meetings and assist other agencies with emergency calls for service. Currently, Caribou Police Officers do not have the authority to take law enforcement action outside of their jurisdiction unless requested by another police agency in need of mutual aid assistance or a few other statutorily authorized exceptions.

The possibility of an event, requiring law enforcement intervention, occurring in the presence of an Officer outside of their jurisdiction is substantial and happens around the state and country every day. State of Maine statute (see attachments) provides local municipal officers the power to grant certain Police Officers authority outside of the municipality's jurisdiction. This authority removes any ambiguity, from the Officer's perspective, if and when the need for their assistance outside of Caribou arises. It also provides the officers with statutory protection concerning issues of liability which they enjoy within the jurisdiction of the City of Caribou.

Resources being as limited as they are in northern Maine, we all have an interest in our Officers having the ability to take appropriate action when an incident occurs without the burden of jurisdiction complicating their response.

I have no intention of permitting officers to patrol outside of Caribou or respond to routine calls for service outside of Caribou where no mutual aid request has been made. This request is strictly to ensure that our Officers are adequately empowered and protected to act if an unexpected serious event does happen. Thank you for your consideration.

"THE MOST NORTHEASTERN CITY IN THE U.S."

Michael W. Gahagan, Chief

e-mail: policechief@cariboumaine.org

Maine Revised Statutes

Title 30-A: MUNICIPALITIES AND COUNTIES

Part 2: MUNICIPALITIES

Subpart 3: MUNICIPAL AFFAIRS

Chapter 123: MUNICIPAL OFFICIALS

Subchapter 4: LAW ENFORCEMENT OFFICERS

§2671. Police officers

1. **Appointment.** Except as provided by charter, ordinance or section 2636, subsection 6, the municipal officers may appoint police officers for a definite term, and control and fix their compensation. Police officers, including chiefs of police, may be removed for cause after notice and hearing.

A. Before appointing any law enforcement officer, the municipal officers shall investigate the qualifications and background of any person being considered for appointment. This includes investigating the applicant's abilities, reputation for truthfulness and respect for the law. [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. An appointed law enforcement officer is subject to the training requirements of Title 25, chapter 341. [1993, c. 349, §64 (AMD).]

C. Notwithstanding section 2526, residency in the State is not a condition of initial or continued appointment as a municipal police officer. [1989, c. 279, §1 (NEW).]

[1993, c. 349, §64 (AMD) .]

2. **Powers.** Police officers may serve criminal and traffic infraction processes and arrest and prosecute offenders of the law. A police officer has all the statutory powers of a constable, unless limited by charter or ordinance. No police officer has any authority in criminal or traffic infraction matters beyond the limits of the municipality in which the officer is appointed, except to:

A. Recapture a prisoner whom the officer has arrested and who has escaped; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

B. Take a person before the District Court; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

C. Execute a mittimus given to the officer by the District Court; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

D. Pursue a person who has gone into another municipality and for whose arrest the officer has a warrant; [1987, c. 737, Pt. A, §2 (NEW); 1987, c. 737, Pt. C, §106 (NEW); 1989, c. 6, (AMD); 1989, c. 9, §2 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

E. Arrest a person who travels beyond the limits of the municipality in which the officer is appointed when in fresh pursuit of that person. This paragraph applies to all crimes and traffic infractions. As used in this paragraph:

(1) With respect to Class A, Class B and Class C crimes, the term "fresh pursuit" is defined in Title 15, section 152; and

(2) With respect to Class D and Class E crimes and traffic infractions, "fresh pursuit" means instant pursuit of a person with intent to apprehend; or [1989, c. 104, Pt. C, §§8, 10 (AMD); 1989, c. 104, Pt. D, §6 (AMD).]

F. As provided for in section 2674. [1989, c. 104, Pt. A, §23 (AMD); 1989, c. 104, Pt. C, §§8, 10 (AMD).]

[1989, c. 104, Pt. C, §23, Pt (AMD); 1989, c. 104, Pt. D, §6 (AMD) .]

2-A. Optional powers. Notwithstanding subsection 2, municipal officers may authorize a municipality's police officers who have met the requirements of Title 25, section 2804-C to perform any of the acts described in Title 17-A, section 15 while the police officers are outside the jurisdiction in which they are appointed if, when possible, the law enforcement agency of a foreign municipality in which the arrest is to be made is notified in advance or, when not possible, the law enforcement agency of the foreign municipality in which the arrest has been made is notified immediately after the arrest.

A. [2003, c. 233, §4 (RP).]

B. [2003, c. 233, §4 (RP).]

[2003, c. 233, §4 (AMD) .]

2-B. Liability. When a municipal police officer makes an arrest, as authorized in subsection 2-A or subsection 4, outside of jurisdictional limits of the municipality in which the police officer is appointed, that police officer has the same immunity from tort liability and all of the pension, relief, disability, workers' compensation, insurance and any other benefits the police officer enjoys while performing duties within the police officer's appointing municipality.

[2005, c. 320, §1 (AMD) .]

3. Representation of the municipality in District Court. The municipal officers may authorize a law enforcement officer certified by the Maine Criminal Justice Academy, under Title 25, section 2803-A, subsection 1, to represent the municipality in District Court in the prosecution of alleged violations of ordinances which the officer may enforce. Under this subsection, the municipal officers may delegate their power to authorize law enforcement officers to represent the municipality to the municipality's full-time chief of police.

[RR 2007, c. 1, §16 (COR) .]

4. Multijurisdictional crimes. If there is probable cause to believe that more than one theft, forgery or negotiation of a worthless instrument committed pursuant to one scheme or course of conduct by the same or several persons has occurred in more than one municipal jurisdiction, a police officer in a municipality in which at least one of the thefts, forgeries or negotiations of worthless instruments was committed may investigate and assist in the prosecution of all the related thefts, forgeries or negotiations of worthless instruments, with the express authorization of the police officer's municipal officers.

[2005, c. 320, §2 (NEW) .]

SECTION HISTORY

1987, c. 737, §§A2,C106 (NEW). 1989, c. 6, (AMD). 1989, c. 9, §2 (AMD). 1989, c. 104, §§A23,C8,C10 D6 (AMD). 1989, c. 279, §1 (AMD). 1993, c. 349, §64 (AMD). 1993, c. 594, §2 (AMD). 2003, c. 233, §4 (AMD). 2005, c. 320, §§1,2 (AMD). RR 2007, c. 1, §16 (COR).

The Revisor's Office cannot provide legal advice or interpretation of Maine law to the public.

If you need legal advice, please consult a qualified attorney.

Office of the Revisor of Statutes (mailto:webmaster_ros@legislature.maine.gov) • 7 State House Station • State House Room 108 • Augusta, Maine 04333-0007

Page composed on 11/03/2017 01:34:04.



Thursday, April 26, 2018

Dear Mr. Marker,

My name is Spenser Ouellette, owner of Burger Boy in Caribou. Burger Boy has been a staple of the local community since 1968! We are celebrating our 50th Year in Business and we are working toward being around for the next 50 years.

Since taking ownership of Burger Boy in 2012, we have extended our opening season by 3 months, increased our days of operating to 7 days a week and have invested a significant amount of money into revitalizing the exterior of our building, paving our driveway and updating our equipment. We are proud to say that we worked with local companies in the area to complete our projects.

Burger Boy has also played a larger roll in the local community and surround areas by teaming up with different members of the County to help promote our business as well as local causes. We are active supporters of Thursday on Sweden street where local community members can visit our Burger Boy booth to retrieve a free treat that we provide that night.

In 2017, we brought back to life the iconic Car Hop. During the summer months of July, August & September we started Car Hop Mondays where customers pull up to Burger Boy, leave their lights on and are greeted by one of our employees on rollerblades who then takes their order and will bring their food out to them when it's ready. Once we became aware that Car Hop Mondays were going to be successful we started teaming up with local organizations such as the City of Caribou Fire Department, Aroostook Roller Derby and other non-profit organizations to help raise money for scholarships, team travels and class outings. We are proud to say that during our fundraiser events we were able to raise close to \$3,000.

In 2018, our goal is to double our fundraising and help support even more local organizations in the Caribou and surrounding areas. So far this year we teamed up with Puppy Rescue Mission Organization, a non-profit dog rescue organization that helps fund-raise and assist in pet rescue, fostering and re-homing pets of soldiers, especially those deployed overseas in war zones. This non-profit was started by a local woman name Anna Chiasson of Madawaska. We developed a special Doggie Sundae for our customer's fur babies and a portion of the sales goes to the Puppy Rescue Mission cause.

To discover what else Burger Boy could do to help the local community, we began considering what other cities have that the City of Caribou does not. One idea that we had that would benefit our customers is developing a nearby Dog Park. A park designated just for dogs that includes an obstacle course, place to run and a place for dog owners to socialize.



The perfect spot for this park would be located on a piece of land donated to the City known as "The Flora-Dale Park". The park was earmarked to the City of Caribou in the early 90s. The intention of the donated piece of land was to provide Caribou residents with a place to spend some quality time with family. The City has done a great job with maintaining the grounds over the years and installing benches and grills for Caribou residents to use. However, this piece of land is not known to many and rarely gets utilized, costing tax payers money every year for the City to maintain all summer long.

After speaking to City Management in the past and current members of the City Council, I have decided to ask the City Manager & City Council to consider selling Burger Boy the adjacent piece of land to be used as a future site for a Dog Park. In doing so, Burger Boy would be paying taxes on a piece of land that hasn't been taxed on for over 20 years. Burger Boy would assume the costs for ground maintenance and expenses, removing the burden on tax payers of Caribou.

The intention would be to use the back half section of the park furthest away from Burger Boy as a fenced in dog park with different obstacles for dogs of all sizes to use. The other half of the park nearest to Burger Boy would be used as a picnic area.

Our offer on the property would be \$1.00 and we believe this would be a great benefit for Caribou residents who have dogs in the area.

We would like to be included on the agenda at the next Council meeting. Please feel free to contact me at the number below if you have any questions or concerns regarding our proposal.

Thank you for your time and consideration.

Sincerely,



Card 1 Of 1 5/11/2018

CARIBOU ME 04736
B2171P160

Property Data			Assessment Record				
Neighborhood 25 25			Year	Land	Buildings	Exempt	Total
Tree Growth Year 0			2004	6,000	0	6,000	0
X Coordinate 0			2005	6,000	0	6,000	0
Y Coordinate 0			2006	6,000	0	6,000	0
Zone/Land Use 11 Residential			2007	6,000	0	6,000	0
Secondary Zone			2008	6,000	0	6,000	0
Topography 2 Rolling			2009	6,000	0	6,000	0
1.Level 4.Below St 7.LevelBog			2010	6,000	0	6,000	0
2.Rolling 5.Low 8,			2012	2,800	0	2,800	0
3.Above St 6.Swampy 9,			2013	2,800	0	2,800	0
Utilities			2014	2,800	0	2,800	0
1.Public 4.Dr Well 7.Septic			2015	2,800	0	2,800	0
2.Water 5.Dug Well 8.Holding Ta			2016	2,800	0	2,800	0
3.Sewer 6.Shared Wel 9.None			2017	2,800	0	2,800	0
Street 1 Paved							
1.Paved 4.Proposed 7,			Land Data				
2.Semi Imp 5.R/O/W 8,							
3.Gravel 6.							
9.None							
TG PLAN YEAR 0							
ACTION NEEDED 0							
Sale Data							
Sale Date							
Price							
Sale Type							
1.Land 4.Mobile 7.C/I L&B							
2.L & B 5.Other 8,							
3.Building 6.C/I Land 9.							
Financing							
1.Convent 4.Seller 7,							
2.FHA/VA 5.Private 8,							
3.Assumed 6.Cash 9.Unknown							
Validity							
1.Valid 4.Split 7.Renovate							
2.Related 5.Partial 8.Other							
3.Distress 6.Exempt 9.							
Verified							
1.Buyer 4.Agent 7.Family							
2.Seller 5.Pub Rec 8.Other							
3.Lender 6.MLS 9.							

No./Date	Description	Date Insp.

Caribou

Caribou

Map Lot 032-070

Account 3354

Location SPRING STREET

Card 1 Of 1 5/11/2018

Building Style 0			SF Bsmt Living 0			Layout 0		
1.Conv.	5.Colonial	9.Condo	Fin Bsmt Grade 0 0			1.Typical 4. 7.		
2.Ranch	6.Split	10.Log	OPEN 5 OPTIONAL 0			2.Inadeq 5. 8.		
3.R Ranch	7.Contemp	11.Other	Heat Type 100% 0			3. 6. 9.		
4.Cape	8.Cottage	12.Gambrel	1.HWBB 5.FWA 9.No Heat			Attic 0		
Dwelling Units 0			2.HWCI 6.GravWA 10.			1.1/4 Fin 4.Full Fin 7.		
Other Units 0			3.H Pump 7.Electric 11.			2.1/2 Fin 5.F/Stair 8.		
Stories 0			4.Radiant 8.F/Wall 12.			3.3/4 Fin 6. 9.None		
1.1	4.1.5	7.3.50	Cool Type 0% 9 None			Insulation 0		
2.2	5.1.75	8.4	1.Refrig 4.W&C Air 7.			1.Full 4.Minimal 7.		
3.3	6.2.5	9.	2.Evapor 5. 8.			2.Heavy 5.Partial 8.		
Exterior Walls 0			3.H Pump 6. 9.None			3.Capped 6. 9.None		
1.Wood	5.Shingles	9.Other	Kitchen Style 0			Unfinished % 0%		
2.Vinyl	6.Brick	10.Alum	1.Modern 4.Obsolete 7.			Grade & Factor 0 0%		
3.Compos.	7.Single	11.Log	2.Typical 5. 8.			1.E Grade 4.B Grade 7.AAA Grad		
4.Asbestos	8.Concrete	12.Stone	3.Old Type 6. 9.None			2.D Grade 5.A Grade 8.MS Grade		
Roof Surface 0			Bath(s) Style 0			3.C Grade 6.AA Grade 9.Same		
1.Asphalt	4.Composit	7.	1.Modern 4.Obsolete 7.			SQFT (Footprint) 0		
2.Slate	5.Wood	8.	2.Typical 5. 8.			Condition 0		
3.Metal	6.Rolled R	9.	3.Old Type 6. 9.None			1.Poor 4.Avg 7.V G		
SF Masonry Trim 0			# Rooms 0			2.Fair 5.Avg+ 8.Exc		
OPEN-3-CUSTOM 0			# Bedrooms 0			3.Avg- 6.Good 9.Same		
OPEN-4-CUSTOM 0			# Full Baths 0			Phys. % Good 0%		
Year Built 0			# Half Baths 0			Funct. % Good 100%		
Year Remodeled 0			# Addn Fixtures 0			Functional Code 9 None		
Foundation 0			# Fireplaces 0			1.Incomp 4.Plb/Heat 7.		
1.Concrete	4.Wood	7.ICF	2.O-Built 5. 8.Frac Sha					
2.C Block	5.Slab	8.	3.Style 6. 9.None					
3.Br/Stone	6.Piers	9.	Econ. % Good 100%					
Basement 0			Economic Code None					
1.1/4 Bmt	4.Full Bmt	7.	0.None 3.No Power 7.					
2.1/2 Bmt	5.Crawl Sp	8.	1.Location 4.Generate 8.					
3.3/4 Bmt	6.	9.None	2.Encroach 9.None 9.					
Bsmt Gar # Cars 0			Entrance Code 0					
Wet Basement 0			1.Interior 4.Vacant 7.					
1.Dry	4.Dirt	7.	2.Refusal 5.Estimate 8.Exsist R					
2.Damp	5.	8.	3.Informed 6.Hanger 9.					
3.Wet	6.	9.	Information Code 0					
			1.Owner 4.Agent 7.Vacant					
			2.Relative 5.Estimate 8.Exist R					
			3.Tenant 6.Other 9.For Sale					



Date Inspected

Additions, Outbuildings & Improvements								1.One Story Fram
Type	Year	Units	Grade	Cond	Phys.	Funct.	Sound Value	2.Two Story Fram
					%	%		3.Three Story Fr
					%	%		4.1 & 1/2 Story
					%	%		5.1 & 3/4 Story
					%	%		6.2 & 1/2 Story
					%	%		21.Open Frame Por
					%	%		22.Encl Frame Por
					%	%		23.Frame Garage
					%	%		24.Frame Shed
					%	%		25.Finished 1/2 S
					%	%		26.1SFr Overhang
					%	%		27.Unfin Basement
					%	%		28.Unfinished Att
					%	%		29.Finished Attic



WAGES AND SALARIES

The City of Caribou attempts to keep its wages and salaries comparable and competitive with other similar communities, agencies and firms. The City of Caribou maintains a salary schedule for all positions, if not covered by specific contract, in order to keep positional salaries at a comparable rate.

The City of Caribou's Wage and Compensation Program has been created to develop a clear understanding of each different position in the organization, to insure each position is measured on the same basis to determine its relative value, and to ensure that each individual is equitably and competitively compensated for the type of work performed and expertise provided to the organization.

1. Method of Comparison

- a. The Human Resource Director will utilize the most complete data readily available for determining the average salary and range of compensation for city positions. Within the municipal employment market, that data is currently the Maine Municipal Association's salary survey. If another, more accurate source becomes available, the city will use that other source.
- b. Cities to be used in a comparison analysis shall be within the state of Maine and have 65,000 to 101,000 population and should have a city valuation within 50% of Caribou's.- Presque Isle and Houlton should always be included in the comparison. The intent is that at least 8 cities, which most closely match Caribou's characteristics within the stated parameters, will be identified for comparison. Cities beyond the parameters may be used if necessary to find position duties and responsibilities appropriate for comparison.
- c. A comparison analysis shall consider position titles and duties.
 - i. If a city employee has multiple titles (e.g. Tax Collector and Finance Director), the basis of comparison for the position will be the higher paying of the titles being considered.
 - ii. Although a titled position in one city may have certain duties and minimum necessary expertise, those may not be the same duties and expertise for a similarly titled position in Caribou. When discrepancies between duties associated with a comparable title exist, the city will make appropriate adjustments to the wage comparisons, by considering the other communities' employee time in position, knowledge, managerial and supervisory responsibilities, complexity of operations, and competing market areas.
- d. The Human Resource Director will conduct a wage comparison analysis to determine average compensation by position for all employees' every two years but may conduct an interim comparison for individual positions based on significant amendments to a job description or variation in assigned duties. A comparison analysis shall be performed with any rehiring of a position, even if the position may be filled in-house. The two-year analysis shall be completed by August 1st of the year and provided to the City Personnel Committee for review and determination of budget recommendations for the ensuing budget year.

2. Application of Comparison Results

a. Full-Time Employees.

i. New full-time employees

1. Employees having the minimum qualifications necessary for a given position, will typically have a starting wage 6% below the average comparable wage for their position as determined through the most recent wage comparison analysis. The employee will receive a 2% increase for each year of work completed until they reach the comparable average wage for the position (See example table below).

Years of Service	Wage Adjustment from Average	Example Hourly Wage
First Year	-6%	\$11.00
After 1	-4%	\$11.22
After 2	-2%	\$11.45
After 3	Average	\$11.68

2. Employees which exceed the minimum qualifications for a position may have a starting wage higher than indicated in paragraph 1 upon recommendation of the Department Head and with permission of the City Manager.
- ii. Existing Full-Time Employees. It is the intent of the City that full-time employees, having more than 3 years of service, will be paid at least the average comparable wage for their position. In the event a comparable analysis returns an average wage, which is less than the current rate an employee is being paid, that employee's wages shall not be reduced to meet the new comparable wage but shall be considered frozen except for appropriate adjustments based on COLA or longevity as provided below.
- b. Regular Part-time Employees. Wages for regular part-time employees shall be predicated upon prevailing wages for the immediate Caribou area but shall be no less than state approved minimum wages. Regular part-time employees are eligible for COLA but not for longevity adjustments.
- c. Seasonal Part-time Employees. Wages for seasonal employees shall be predicated upon prevailing wages for the immediate Caribou area but shall be no less than state approved minimum wages. Seasonal employees are not eligible for COLA or longevity adjustments.
3. Notice to Employees. Upon review and acceptance of the wage comparison analysis by the city's personnel committee, all wage results shall be provided to the employees within five business days of personnel committee acceptance.
4. Appeal of Wage Designation. Employees wishing to dispute the results of a wage comparison analysis shall have 15 days from the date the analysis was accepted by the Personnel Committee, to submit a written appeal, along with documentation supporting the appeal argument, to the City

Manager. The City Manager shall coordinate a review of the appeal with the employee, City Manager, Human Resource Director, and Personnel Committee within 10 business days of the appeal filing. Determinations made by the Personnel Committee on any appeal shall be based on the above policy statements and shall be considered the final decision on the wage designation until the next comparable analysis is conducted.

5. Adjustments.

- a. Cost of Living Adjustment (COLA). A COLA may be provided to employees as determined by the City Council with the basis for consideration being the Consumer Price Index for All Urban Consumers in the Maine region as provided by the US Bureau of Labor Statistics. It is intended that COLAs only be considered in between standard wage comparison analysis years.
- b. Stipends. Due to changes in staffing, it may become necessary for an employee to perform additional responsibilities for a short period of time. If the additional responsibilities require additional skills, training and time on the job beyond their regularly assigned work duties as provided in their job description, the city may provide stipends depending on the additional work time required, level of importance of the duties, financial responsibility, budget constraints or other factors. For purposes of this section, a short period of time shall be 6 months or less. If the responsibilities will be required for longer than 6 months, then revision of the employee's job description should take place along with a corresponding review of comparable wages. Any stipends must be reviewed and approved by the Personnel Committee.
- c. Longevity. All Employees who are compensated at the comparable average wage level for their position are eligible for a 2% increase on their position anniversary of 2, 4, and 6 years after they started getting paid average wage. Thereafter, the longevity increases should be applied to any calculated averages. Any employee who falls below this longevity threshold at the time of adoption of this policy, shall receive a minimum 1% increase (i.e. catch up) each year until the appropriate longevity increase is met. Catch up increases may be higher with council budget approval. Longevity increases are in addition to any COLA.
- d. All approved adjustments to wages shall be made effective the first full pay period after the employee's position anniversary date, except COLAs shall be effective the first pay period of the calendar year.

Exhibit A: Pool Considerations – Weighted ranking of Cities with 5,000 to 11,000 population
Weight based on relative valuation, and relative population

	Weight Factor	50%			50%			
		Population			City Valuation			
City	County		Relative % to Caribou	weighted score		Relative % to Caribou	weighted score	Total Weighted Score
Caribou	Aroostook	7,856	0%	0.50	\$374,050,000	0.0%	0.50	1.00
Fairfield	Somerset	6,674	-15%	0.42	\$376,600,000	0.7%	0.50	0.92
Farmington	Franklin	7,654	-3%	0.49	\$448,350,000	19.9%	0.40	0.89
Old Town	Penobscot	7,716	-2%	0.49	\$486,700,000	30.1%	0.35	0.84
Gardiner	Kennebec	5717	-27%	0.36	\$324,000,000	-13.4%	0.43	0.80
Orono	Penobscot	10,129	29%	0.36	\$420,050,000	12.3%	0.44	0.79
Paris	Oxford	5070	-35%	0.32	\$338,400,000	-9.5%	0.45	0.78
Houlton	Aroostook	5948	-24%	0.38	\$288,800,000	-22.8%	0.39	0.76
Lebanon	York	6,153	-22%	0.39	\$476,350,000	27.3%	0.36	0.75
Turner	Androscoggin	5810	-26%	0.37	\$467,750,000	25.1%	0.37	0.74
Oakland	Kennebec	6,323	-20%	0.40	\$506,650,000	35.4%	0.32	0.73
Hermon	Penobscot	5525	-30%	0.35	\$472,800,000	26.4%	0.37	0.72
Lisbon	Androscoggin	9,007	15%	0.43	\$529,250,000	41.5%	0.29	0.72
New Gloucester	Cumberland	5689	-28%	0.36	\$485,300,000	29.7%	0.35	0.71
Lincoln	Penobscot	5095	-35%	0.32	\$290,900,000	-22.2%	0.39	0.71
Winslow	Kennebec	7,690	-2%	0.49	\$589,000,000	57.5%	0.21	0.70
Berwick	York	7,639	-3%	0.49	\$590,400,000	57.8%	0.21	0.70
Waldoboro	Lincoln	5058	-36%	0.32	\$476,150,000	27.3%	0.36	0.69
Presque Isle	Aroostook	9,432	20%	0.40	\$553,200,000	47.9%	0.26	0.66
Rumford	Oxford	5678	-28%	0.36	\$535,850,000	43.3%	0.28	0.65
Hampden	Penobscot	7,276	-7%	0.46	\$617,200,000	65.0%	0.17	0.64
South Berwick	York	7,347	-6%	0.47	\$666,300,000	78.1%	0.11	0.58
Waterboro	York	7,847	0%	0.50	\$697,300,000	86.4%	0.07	0.57
Winthrop	Kennebec	5974	-24%	0.38	\$611,100,000	63.4%	0.18	0.56
Buxton	York	8,138	4%	0.48	\$747,000,000	99.7%	0.00	0.48
Poland	Androscoggin	5419	-31%	0.34	\$658,300,000	76.0%	0.12	0.46
Rockland	Knox	7,225	-8%	0.46	\$765,100,000	104.5%	-0.02	0.44
Brewer	Penobscot	9,350	19%	0.40	\$760,345,494	103.3%	-0.02	0.39
Gray	Cumberland	7,928	1%	0.50	\$884,000,000	136.3%	-0.18	0.31
Belfast	Waldo	6,616	-16%	0.42	\$830,150,000	121.9%	-0.11	0.31
Topsham	Sagadahoc	8,697	11%	0.45	\$850,650,000	127.4%	-0.14	0.31
Bath	Sagadahoc	8,356	6%	0.47	\$897,900,000	140.0%	-0.20	0.27
Eliot	York	6,302	-20%	0.40	\$898,850,000	140.3%	-0.20	0.20
Ellsworth	Hancock	7,847	0%	0.50	\$1,039,750,000	178.0%	-0.39	0.11
Bridgton	Cumberland	5184	-34%	0.33	\$942,750,000	152.0%	-0.26	0.07
Skowhegan	Somerset	8,471	8%	0.46	\$1,047,500,000	180.0%	-0.40	0.06
Standish	Cumberland	10,090	28%	0.36	\$1,004,900,000	168.7%	-0.34	0.01
Cumberland	Cumberland	7,407	-6%	0.47	\$1,144,550,000	206.0%	-0.53	-0.06
Freeport	Cumberland	7,955	1%	0.49	\$1,462,950,000	291.1%	-0.96	-0.46
Bar Harbor	Hancock	5247	-33%	0.33	\$1,428,800,000	282.0%	-0.91	-0.58
Yarmouth	Cumberland	8,393	7%	0.47	\$1,532,200,000	309.6%	-1.05	-0.58
Old Orchard Beach	York	8,634	10%	0.45	\$1,554,450,000	315.6%	-1.08	-0.63
Kittery	York	9,644	23%	0.39	\$1,535,362,866	310.5%	-1.05	-0.67
Cape Elizabeth	Cumberland	9,041	15%	0.42	\$1,840,800,000	392.1%	-1.46	-1.04
Kennebunk	York	10,629	35%	0.32	\$2,245,800,000	500.4%	-2.00	-1.68
Wells	York	9,574	22%	0.39	\$3,034,200,000	711.2%	-3.06	-2.67

Ordinance Introduced by Councilor _____
on May 14, 2018

Ordinance No. 02, 2018 Series
City of Caribou
County of Aroostook
State of Maine

**An Ordinance Adopting Policies for Administrative Review of Customary Licenses and Permits,
Providing Severability and an Effective Date for the Ordinance.**

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, the City of Caribou has adopted Title 7, Licenses and Permit, rules and regulations pertaining to business operations which may also require approval by departments of the state; and

WHEREAS, the City Council has determined that review of most requests for licensure under Title 7 can be handled by the City staff, which will expedite license approvals and create a more business friendly policy and promotion of economic development activities within the City.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Section I. Title 7 Amendments

1. Title 7, Article I, Sec. 7-101 is amended as follows (underlined text is added, stricken text is deleted):

Every motor vehicle used or to be used for the conveyance of persons for hire from place to place within the City of Caribou shall be deemed a taxicab within the meaning of this Article, except a motor vehicle subject to regulation by the Public Utilities Commission of the State of Maine, and motor vehicles collecting fares by tickets or coupons sold for interstate transportation. All vehicles accepted shall be granted special license in such form and on such conditions as the ~~Council~~City Manager or designee may determine, and such license may be revoked ~~by the Council, after notice and hearing for failure to comply with all pertinent laws and regulations.~~

2. Title 7, Article I, Sec. 7-101 is amended as follows (underlined text is added, stricken text is deleted):

No person, firm or corporation shall operate or cause to be operated a taxicab unless licensed as herein provided. ~~No license shall be issued unless and until the Municipal Officers have issued a certificate that public convenience and necessity require the operation thereof.~~ Application for ~~such certificate~~licensure shall be made on forms provided by the City and shall set forth the name and address of the applicant, the trade name under which the applicant does or proposes to do business; where proposed offices and garages are to be located; the number of vehicles the applicant desires to operate, with a clear description of each vehicle, insurance coverage, and such other facts as the ~~Municipal Officers~~City may require for determining compliance with applicable laws and regulations.

3. Title 7, Article I, Sec. 7-103 is amended as follows (underlined text is added, stricken text is deleted):

~~Upon presentation of such certificate within thirty days from its date and satisfactory evidence that license fees herein required have been paid and that such insurance policy as the Council may require has been duly filed, the Municipal Officers may issue to the applicant a license for each car set out in the certificate. The~~ license fee shall be \$40.00 yearly for each taxicab. The ~~Council~~ City administration may designate a taxi stand or stands, upon request by the taxicab owner for each licensed taxicab, and after the designation, no vehicle shall park in that stand or stands except the taxicab for which that stand or stands is/are designated. No taxicab shall remain standing on any street on which parking meters are installed along side or next to any parking meter, except while serving passengers.

4. Title 7, Article I, Sec. 7-105 is amended as follows (underlined text is added, stricken text is deleted):

Application for a license to drive a taxicab shall be made on forms furnished by the City and shall set forth under oath such information as the ~~Municipal Officers~~City may require. Such licenses shall be signed by the City Clerk, shall be numbered in order granted and, unless sooner suspended or revoked, shall continue in force until the first day of May next after the date thereof. The fee for such license shall be \$10.00. No such license shall be granted to any person unless he/she shall present a valid license to operate motor vehicles issued to him/her by the State, nor unless he/she shall have attained the age of twenty one years.

5. Title 7, Article II, Sec. 7-201 is amended as follows (underlined text is added, stricken text is deleted):

All dealers in junk and second hand articles, and pawn brokers, before doing any business in the City of Caribou shall secure a license from the ~~Municipal Officers of the~~ City Manager or designee. They shall pay to the Treasurer of the City, the sum of \$25.00, for the use of the City and shall give the City a good and sufficient bond which shall be approved by the ~~Municipal Officers~~City, in the sum of \$300.00, conditioned to perform all duties pertaining to their business. Dealers shall keep records of all goods brought and the date of sale and the name of the seller. These records shall be open at all times for the inspection of any police officer, deputy sheriff, constable or ~~the Municipal Officers~~other properly designated city officials.

Cross Reference: Chapter 13, Zoning, Section 13-700 (38) Establishments dealing in the consignment or resale of used personal property

6. Title 7, Article III, Sec. 7-301 is amended as follows (underlined text is added, stricken text is deleted):

It shall be unlawful for any person in his own behalf or as agent or servant of any other person, firm or corporation, to engage in the business of hawking and peddling goods, wares and merchandise at retail, within the limits of the City of Caribou without first obtaining a license from the ~~Municipal Officers of the~~ City of Caribou, excepting in the following classes: commercial agents or other persons selling by lists, catalogues or otherwise, goods or wares or merchandise for future delivery, persons selling fish, persons selling farm, dairy or orchard products of their own production, persons selling bark, wood or forest products, and persons selling newspapers or religious literature. No vendor will be allowed to sell at curb side on any City street. Street vending shall be defined as the business of selling of goods ~~and/or~~ wares and/or services.

7. Title 7, Article I, Sec. 7-302 is amended as follows (underlined text is added, stricken text is deleted):

Licenses for hawkers and peddlers under this Article may be issued by the ~~Council of the City of Caribou~~ upon proper application in writing therefore, and upon payment of a license fee of \$25.00. Such license shall be valid for the thirty days next following the issuance thereof, unless sooner revoked, after notice and hearing, for good and sufficient cause in the interest of the public health, safety or welfare.

8. Title 7, Article V, ITINERANT PHOTOGRAPHERS is repealed.

9. Title 7, Article VI, LUNCH WAGONS, is amended as follows (underlined text is added, stricken text is deleted):

The ~~Municipal Officers~~City may issue a license to any reputable person to maintain a vehicle for the sale of food in the public way, pursuant to 30 MRSA §3101. The annual license fee shall be \$10.00. Any person who operates without a license required by this ordinance shall be subject to a fine of not more than \$100 for each offense. Each day a violation continues shall constitute a separate offense.

10. Title 7, Article VII, Sec. 7-701 is amended as follows (underlined text is added, stricken text is deleted):

No automobile junkyard shall be established, operated, or maintained, without first obtaining a nontransferable license to do so from the City ~~Council~~, which license shall be valid only until January 1 of the following year.

11. Title 7, Article VII, Sec. 7-702 is amended as follows (underlined text is added, stricken text is deleted):

A license for the establishment of an automobile junkyard shall not be issued by the City ~~Council~~ until the proposed location of such junkyard shall have been approved under this Article by the Planning Board and unless the application for such license is accompanied by a certificate from the Board stating it's approval of such location and setting forth such special requirements for fencing, screening, setback, etc. as the Board may deem necessary as a condition of its approval in order to adequately serve the public health and welfare, and to protect the appearance of the area.

12. Title 7, Article VII, Sec. 7-703 is amended as follows (underlined text is added, stricken text is deleted):

Any area to be occupied by junk automobiles or parts thereof shall be kept entirely screened to view from highways and streets, residences, and from any place of public assembly or recreation by natural objects or well constructed and properly maintained fences at least six feet high.

~~Either the Planning Board or the municipal officers or both may require the applicant to~~Applicants shall submit drawings or written specifications for the fencing or screening to be ~~used and approval~~approved by the Planning Board. Applicants shall provide appropriate bonds or other financial guarantees to the City for installation of any required fencing or Planning Board conditioned site improvements before~~or~~ issuance of a license by the City ~~Council may be made conditional upon the applicant's promise that he will provide fencing or screening as specified~~. Failure to ~~do so~~install required improvements within six months from the date of issuance of the license shall constitute a violation of this Article and shall be punishable by law and/or forfeiture of financial guarantees.

13. Title 7, Article VIII, Sec. 7-804 is amended as follows (underlined text is added, stricken text is deleted):

1. Music, dancing and entertainment. No licensee for the sale of liquor to be consumed on his licensed premises shall permit, on his licensed premises, any music, except radio or other mechanical device, any dancing or entertainment of any sort unless the licensee shall have first obtained from the ~~municipality in which the licensed premises are situated~~City a special amusement permit ~~signed by at least a majority of the municipal officers~~.
2. Application for permit. Applications for all special amusement permits shall be made in writing to the ~~Municipal Officers~~City and shall state: the name of the applicant; his residence address; the name of the business to be conducted; his business address; the nature of his business; the location to be used; whether the applicant has ever had a license to conduct the business therein described either denied or revoked and, if so, the applicant shall describe those circumstances specifically; whether the applicant, including all partners or corporate officers, has ever been convicted of a felony, and, if so, the applicant shall describe specifically those circumstances; and any additional information as may be needed by the ~~municipal officers~~City in the issuing of the permit, including but not limited to a copy of the applicant's current liquor license.
3. Compliance with all local laws. No permit shall be issued for any thing, or act, or premises, if the premises and building to be used for the licensed purposes do not fully comply with all ordinances, articles, bylaws, or rules and regulations of the municipality.
4. Fee. The fee for a special amusement permit shall be \$30.00, plus publication costs.
5. Public hearing. The ~~municipal officers~~City Council shall, prior to granting a an initial permit and after reasonable notice to the municipality and the applicant, hold a public hearing within 15 days of the date of the request was received, at which the testimony of the applicant and that of any interested members of the public shall be taken. Renewals of permits do not need a public hearing and may be authorized by the City Manager.
6. Factors in issuing permit. The municipal officers shall grant a permit unless they find that issuance of the permit will be detrimental to the public health, safety or welfare, or would violate municipal ordinances, or rules and regulations, articles, or bylaws.
7. Term of license. A permit shall be valid only for the license year of the applicant's existing liquor license.

14. Title 7, Article I, Sec. 7-805 is amended as follows (underlined text is added, stricken text is deleted):

The ~~municipal officers~~City ~~may, after a public hearing preceded by notice to interested parties,~~ suspend or revoke any special amusement permits which have been issued under this Article on the grounds that the music, dancing, or entertainment so permitted constitutes a detriment to the public health, safety, or welfare, or violates any municipal ordinances, articles, bylaws, or rules and regulations.

15. Title 7, Article I, Sec. 7-806 is amended as follows (underlined text is added, stricken text is deleted):

The ~~municipal officers~~City Manager or designees are hereby authorized, ~~after public notice and hearing,~~ to establish written rules and regulations governing the issuance, suspension and revocation of special amusement permits, ~~the classes of permits, the music, dancing or entertainment permitted under each class, and other limitations on these activities required to protect the public health, safety and welfare.~~ These rules and regulations may specifically determine the location and size of permitted premises, the facilities that may be required for the permitted activities on those premises, and the hours during which the permitted activities are permitted.

16. Title 7, Article I, Sec. 7-807 paragraph 1 is amended as follows (underlined text is added, stricken text is deleted):

1. Notice of decision. Any licensee requesting a special amusement permit from the ~~municipal officers~~City shall be notified in writing of ~~their~~the City's decision no later than fifteen (15) days from the date ~~his request was received~~of decision. In the event that a licensee is denied a permit, the licensee shall be provided with the reasons for the denial in writing. The licensee may not reapply for a permit on the same premises within 30 days after an application for a permit which has been denied.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance shall become effective 30 days after adoption by the Council and after publishing of this ordinance in accordance with the City of Caribou charter, Section 2.12(c), (d) and (e).

This Ordinance was duly passed and approved by a majority of the City Council of the City of Caribou this 9th day of April, 2018.

David Martin, Mayor

R. Mark Goughan, Councilor

Timothy Guerrette, Councilor

Nicole Cote, Councilor

Philip J. McDonough II, Councilor

Hugh Kirkpatrick, Councilor

Joan Theriault, Councilor

Attest:

Jayne R. Farrin, City Clerk

Ordinance Introduced by Councilor _____
on May 14, 2018

**Ordinance No. 03, 2018 Series
City of Caribou
County of Aroostook
State of Maine**

**An Ordinance Establishing A Caribou Municipal Airport Advisory Committee,
Providing Severability and an Effective Date for the Ordinance.**

WHEREAS, the City of Caribou currently owns and operates a municipal airport for general aviation purposes; and

WHEREAS, the City of Caribou recognizes that there are many opportunities to enhance the local economy if additional aeronautical businesses, activities, events, and facilities are brought and associated with the Caribou Municipal Airport; and

WHEREAS, the City Council has determined that it is in the best interest of the city to create and have organized a committee for the purpose of providing recommendations for the future vision, goals, direction and policies that can increase the viability of the airport.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Section I. Title 18 Airport

1. Chapter 18, Airport is created and shall read as follows:

Chapter 18 – Caribou Municipal Airport

ARTICLE I AIRPORT ADMINISTRATION

18-101 AIRPORT DEPARTMENT ESTABLISHED
18-102 AIRCRAFT REGULATIONS
18-103 PENALTY

ARTICLE II AIRPORT ADVISORY COMMITTEE

18-201 Purpose
18-202 Committee Membership
18-203 Committee Officers
18-204 Meetings

ARTICLE I AIRPORT ADMINISTRATION

Sec. 18-101 Airport Department Established

There is hereby established a department known as the Caribou Municipal Airport Department. The airport shall be operated by City Manager, acting as Airport Manager pursuant to rules and regulations promulgated by the Federal Aviation Agency (FAA). The Airport Manager, or his authorized agents, shall have responsibility to enforce all rules promulgated by the city council, the state of Maine and the FAA and shall, at their discretion, provide for an orderly use of the airport and its facilities.

Sec. 18-102 Aircraft Regulations

1. Definitions: The following words and phrases used in this section shall have the following meaning unless a different meaning clearly appears from the context:

ACROBATIC FLYING: Any intentional airplane maneuver or stunt not necessary to air navigation, or operation of aircraft in such manner as to endanger human life or safety by the performance of unusual or dangerous maneuvers.

AIRCRAFT: Any aeroplane, airplane, gas bag, flying machine, balloon, any contrivance now known or hereafter invented, used or designed for navigation of or flight in the air, except a parachute or other contrivance used primarily as safety equipment.

2. Exceptions To Applicability: The provisions of this section shall not apply to public aircraft of the federal government, or of a state or territory, or of a political subdivision of a state or territory, or to aircraft licensed by a foreign country with which the United States has a reciprocal agreement covering operation of such aircraft.
3. Minimum Height Limits For Aircraft: Except while taking off or landing at an established landing field or airport, no person shall fly or permit any aircraft to be flown within the city, except at a height sufficient to permit a reasonably safe emergency landing, which in no case shall be less than one thousand feet (1,000'); provided, that the provisions of this subsection may be deviated from when special circumstances render a departure necessary to avoid immediate danger or when such departure is required because of stress of weather conditions or other unavoidable cause.
4. Operators Of Aircraft To Be Licensed: No person shall operate any aircraft within or over the city unless such person has first been issued an airman certificate by the Federal Aviation Agency (FAA) and unless such aircraft shall have first received a certificate of airworthiness from the FAA.
5. Operation Subject To Federal Air Traffic Rules: No person shall operate any aircraft over or within the city in violation of any valid air traffic or other rule or regulation established by the FAA.
6. Acrobatic Flying Prohibited: Acrobatic flying by any person flying over any portion of the city is hereby prohibited.
7. Landing At Other Than Established Airport Prohibited: Except in case of emergency, no person shall land any aircraft within the city except upon a regularly established airport field or landing place.
8. Lights Or Night Operation Of Aircraft: All aircraft when flying within or over the corporate limits at night shall have lights and other equipment required for such flying by the rules, regulations or orders of the FAA.
9. Noise By Aircraft Operation: Unnecessary noise by operators of aircraft within or over the city is hereby prohibited.
10. Dropping Objects From Aircraft Prohibited: No person in any aircraft shall cause or permit to be thrown out, discharged or dropped within the corporate limits, any object or thing, except loose water or loose sand ballast when absolutely essential to the safety of the occupants of the aircraft and except as provided in subsection 11 of this section.
11. Permits Required For Exhibition Flights, Carrying Of Banners, Distribution Of Circulars, Loudspeaking Devices And Carrying Of Explosives. No person shall make exhibition flights

by carrying banners on, distributing circulars from, or operating a loud speaking device from any aircraft flying within or over the corporate limits without first obtaining a permit to do so from the Airport Manager, and payment of a permit fee in such amount as established by the city council for each flight. The Airport Manager shall issue such permit if the person who will operate the aircraft, in carrying out any of the objects named in this section, is duly licensed by the FAA, the aircraft to be used is licensed by the FAA, and the safety or lives or the inhabitants of the city will not be endangered by the proposed flight; provided, that the permits provided for in this section may be issued by the Airport Manager for up to six (6) months rather than for individual flights, if the safety or lives of the inhabitants of the city will not be endangered by such permit and a permit fee in such amount as established by the city council is paid. The six (6) month permit shall be revoked upon violation of any provision of this chapter.

Sec. 18-103 Penalty

It shall be a class B misdemeanor for any person to violate any rule or regulation promulgated by the city council, or any reasonable direction of the Airport Manager made to maintain the orderly use of the airport and its facilities.

ARTICLE II AIRPORT ADVISORY COMMITTEE

18-201 Purpose

The purpose of the Airport Advisory Committee is to advise the City Council and Airport Manager on issues related to the improvement and operation of the Caribou Municipal Airport. The Airport Advisory Committee derives all its authority from the City Council and as such shall only have those powers specifically granted by Council Order. The Advisory Committee's vision is to provide aviation, operational, development and business advice to City Management as well as foster a sustainable City Department that operates independently from the City tax base to the extent practicable. The Airport Committee shall:

1. Support and assist in the management and development of the airport;
2. Promote airport safety and operational efficiency;
3. Collaborate with the community and foster good public relations;

Cooperate with organizations working for the general benefit of the airport, its neighborhood and the City

18-202 Committee Membership

The Committee shall be composed of (7) seven voting members appointed by the Mayor subject to confirmation by the City Council. The membership shall be three-year terms and include four (4) Citizens of Caribou qualified to vote in City affairs who may or may not hold a pilot's certificate, one (1) incumbent City Councilor, two (2) persons who need not be residents of Caribou but own property at the airport or who base an aircraft at the Caribou Municipal Airport.

The Airport Manager shall attend all meetings of the Committee and may take part in all discussions but may not vote.

No person who serves as an FBO at Caribou Municipal Airport or who works as an employee for the FBO may serve on the Airport Advisory Committee.

18-203 Committee Officers

Annually the Committee shall elect a Chair, Vice Chair and Secretary. The Chair shall be responsible for the orderly conduct of the meetings and in his or her absence the Vice Chair shall assume this responsibility. The secretary shall keep a record of all meetings which shall be delivered to the Airport Manager within two weeks following each meeting.

The Chair shall regularly attend City Council meetings to advise/inform the City Council of business/actions at the airport.

18-204 Meetings

The Committee shall meet on a monthly basis at a time and place convenient for the majority of members. All meetings must be held in public session with proper notice to the public in accordance with M.R.S.A.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section III. Posting and Effective Date

This ordinance shall become effective 30 days after adoption by the Council and after publishing of this ordinance in accordance with the City of Caribou charter, Section 2.12(c), (d) and (e).

This Ordinance was duly passed and approved by a majority of the City Council of the City of Caribou this _____ day of _____, 2018.

David Martin, Mayor

R. Mark Goughan, Councilor

Timothy Guerrette, Councilor

Nicole Cote, Councilor

Philip J. McDonough II, Councilor

Hugh Kirkpatrick, Councilor

Joan Theriault, Councilor

Attest:

Jayne R. Farrin, City Clerk

Clerk and General Assistance Dashboard

April 2018

	Current Month	Year To Date	Prior Year Month	Prior Year Year to Date
Hunting & Combo Licenses	21	85	25	79
Fishing Licenses	27	71	16	54
Boat Registrations	23	24	15	22
ATV Registrations	-	3	1	1
Snowmobile Registrations	5	247	1	222
Vehicle Registrations-MVR	758	2,125	756	2,176
Rapid Renewal	38	117	38	115
Birth Records	48	207	66	262
Death Records & Permits	50	207	92	376
Marriage Records & Licenses	11	53	3	39
Dog Licenses	16	580	82	643
Business Lic, taxi driver & DBA	18	31		

	Current Month	Year To Date	Prior Year Month	Prior Year Year to Date
GA Applications - Caribou	9	39	10	39
GA Cases Paid - Caribou	11	39	10	41
People Assisted - Caribou	13	51	10	52
GA Dollars Spent - Caribou	2,597	\$ 9,732	\$ 1,438	\$ 11,649

	Current Month	Year To Date	Prior Year Month	Prior Year Year to Date
GA Applications - Connor	-	0	0	0
GA Cases Paid - Connor	-	0	0	0
People Assisted - Connor	-	0	0	0
GA Dollars Spent - Connor	-	\$ -	\$ -	\$ -

Year To Date is from January 2018 through December 2018

CFAD MONTHLY REPORT

April 2018

Total Fire/ Rescue Calls 13
 -Alarms for Fires (33) 1
 -Alarms for Rescues (66)
 -Silent Alarms 12
 -Haz-Mat
 -Grass Fires
 -Chimney Fires
 -False Alarms
 -10-55's 5
 -Aid to Police
 -Public Service 2

 Total Hours Pumped 5.5
 Gallons of Water Used 28,750
 Amt. of Hose used: 700'
 Ladders Used (in Feet):
 (75' Ariel) _____
 Thermal Imaging Camera Used:
 CO2 Meter Used: 1
 Rescue Sled & Snowmobile:
 Rescue Boat:
 Jaws Used:

MUTUAL AID TO:

P.I.F.D.
 F.F.F.D.
 L.F.D.
 W.F.D.
 Stockholm F.D.
 North Lakes FD
 Crown Amb
 Van Buren Amb. 1
 Life Flight 5

OUT OF CITY FIRES/RESCUES

LOCATION	# OF CALLS	MAN HRS.
Woodland		
New Sweden	3	90
Connor		

Smoke Detectors Installed 4

Total Amb Calls 172
 - ALS Calls 100
 - BLS Calls 68
 - Amb Calls cancelled: 4
 - No Transport 27
 - Long Distance Transfers 33
 - Calls Turned Over: 4 = \$4,896
 Total out of Town Amb. Calls 20

Total Out of Town Fire/Rescue Calls 3
 Est. Fire Loss, Caribou \$
 Est. Fire Loss, out of City \$205,000
 Total Est. Fire Loss \$205,000
 Total Maint. Hours 15 mhrs.
 Total Training Hours 156.25
 Miles Traveled by all Units 13,153
 Fire Permits Issued 31

***Color Guard Training**

Total Fire & Amb. Calls 185

MUTUAL AID FROM:

P.I.F.D. 1
 F.F.F.D.
 L.F.D.
 W.F.D.
 Stockholm F.D. 1
 North Lakes FD 1
 Crown Amb

Scott Susi, Chief
 Caribou Fire and Ambulance

BREAKDOWN OF FIRES
For April 2018

Situation Found	# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings inc. Mobile Homes	2		\$205,000
2. Apartments (3 or more)			
3. Hotels & Motels			
4. Dormitories & Boarding Homes			
5. Public Assembly (Church, Restaurant)			
6. Schools			
7. Institutions (Hospitals, Jails, Nursing Homes)			
8. Stores, Offices			
9. Industry, Utility, Defense			
10. Storage			
11. Vacant Buildings or being Built			
12. Fires outside structure w/value (crops, timber, etc.)			
13. Fires Highway Vehicles			
14. Other Vehicles (planes, trains, etc.)			
15. Fires in brush, grass w/no value			

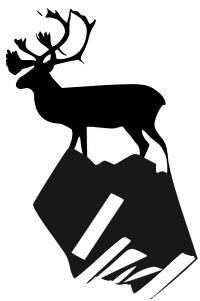
Other Incidents

16. Haz-Mat	
17. False Calls	
18. Mutual Aid Calls	
19. Aid to Ambulance (10-55's)	5
20. Aid to Police	
21. Investigation (Smoke, CO ₂ or Alarm)	4 (1-Smoke; 1-Propane; 2-Alarm)
22. Service Calls	2

Total Calls for the Month: ____13____

Police Department Update Report

<u>2018</u>	<u>JAN</u>	<u>FEB</u>	<u>MAR</u>	<u>APR</u>
COMPLAINTS	874		2820	2555
M/V ACCIDENTS	57		24	24
ESCORTS	12		3	2
THEFT COMPLAINTS	12		4	4
ANIMAL COMPLAINTS	13		6	8
DOMESTIC COMPLAINTS	5		15	11
BURGLARY COMPLAINTS	0		2	3
O.U.I.	3		4	4
M/V THEFTS	1		2	1
MISSING PERSONS	1		2	1
JUVENILE COMPLAINTS	1		1	1
CIVIL COMPLAINTS	6		5	5
PROWLER COMPLAINTS	6		0	0
ASSIST OTHER AGENCY	25		17	18
ASSAULT ARREST	2		1	1
THEFT ARRESTS	3		1	2
SPEEDING	12		25	26
STOPS/CHECKS M/V	2319		2365	2110
PARKING TICKETS	0		0	0
HANDLING PRISONERS	30		48	38
WARRANT ARRESTS	15		18	10
UNLAWFUL SEX. CONTACT	3		0	0
GROSS SEX. ASSAULT	3		0	0
BUSINESS ALARMS	19		14	30
BURGLARY ARRESTS	0		0	0



Caribou Public Library

LIBRARY DIRECTOR'S REPORT

To: *Mayor and City Councilors*
Dennis Marker, City Manager

From: *Anastasia S. Weigle, Library Director*

Date: *May 8, 2018*

Re: *Library Director's Report*

Dear Honorable Mayor and City Councilors,

This month has shown a jump in our circulation. Hope Rumpca, our much needed new employee, has hit the ground running from day one with creating displays featuring new titles, book discussions, advocating for groups to use our library such as the Central Aroostook Homeschool Educators group, the the **BREATHE** writers group, creating workshops in the archives, and new adult programming. Our Caribou room is being heavily used for children's programming and meetings as is our Piper Reading room for adult programming on the main floor of the library.

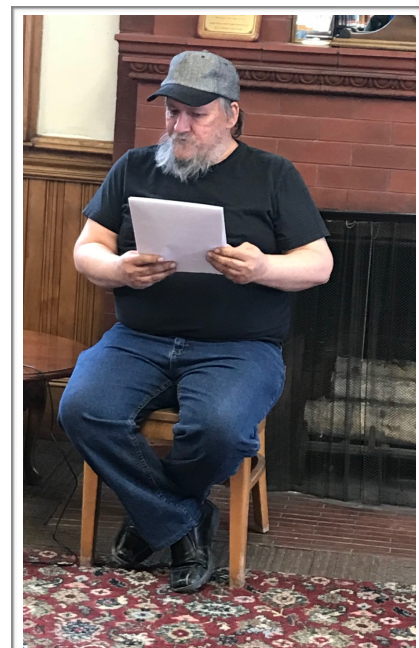
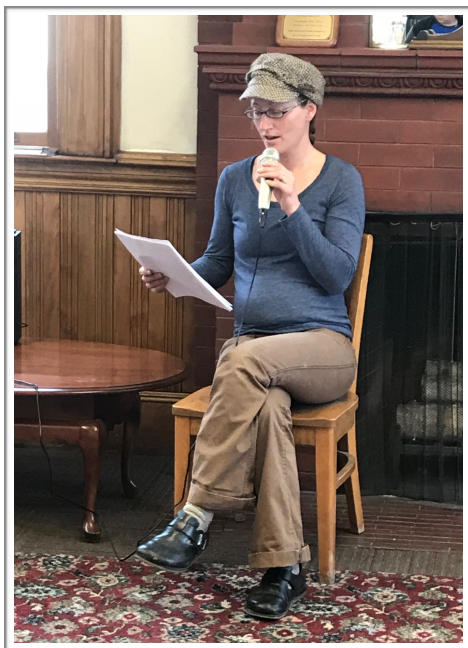
April 2018 Statistics and Comparisons

MONTHLY STATISTICAL COMPARISON				
TYPE	JAN 2018	FEB 2018	MARCH 2018	APRIL 2018
Circulation	1789	1755	2,396	2,758
Library Visit	4,670	5,141	5,851	6,479
Wi-Fi access	3,447	3,943	4,783	5,581
Books added	135	144	200	162
Books withdraw	210	398	141	114
Caribou Room	124	123	196	258
New registered patrons	24	16	45	30
Archives (# of users)	23	50	102	42
Interlibrary Loan	37	50	53	42

MONTHLY STATISTICAL COMPARISON FOR CIRCULATION				
MATERIAL TYPE	Jan 2018	Feb 2018	March 2018	April 2018
Adult books*	627	657	798	827
Juvenile books	430	445	731	1213
Teen/YA books	69	50	70	130
DVDs	394	404	508	390
eBooks/Audiobooks	147	90	159	94
Magazines	83	55	77	62
Interlibrary loans	39	50	53	42
TOTAL NUMBERS	1789	1755	2396	2758

MONTH	2017 CIRCULATION	2018 CIRCULATION
January	1429	1789
February	1647	1755
March	2165	2396
April	1671	2758
TOTAL NUMBERS	5483	6909

POETRY READING @ THE CARIBOU PUBLIC LIBRARY

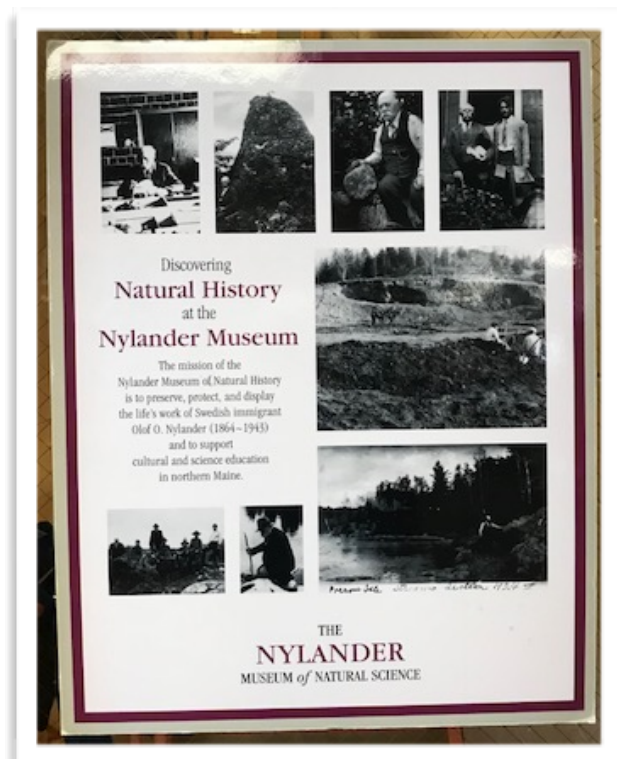


MODEL TRAIN DAY @ THE CARIBOU PUBLIC LIBRARY



PROMOTING CULTURE @ THE CARIBOU PUBLIC LIBRARY

The library features cultural materials from the Historical Society, the Nylander Museum, Aroostook County Genealogical Society, as well as the library's own cultural collections housed in our archives. We featured collections from the Caribou Historical Society in March and the Nylander Museum in April. We will continue to rotate the display so that each cultural institution (museum, library, historical society) is featured.



UPCOMING PROGRAMS & EVENTS

Fiction Writing Workshop with Maine Author, Wendy Koennig, Tuesday, May 15, 5-6:30 pm in the Piper Reading Room

This workshop will cover the most important aspect of writing—good storytelling. Good storytelling relies on the foundation of great characters. Wendy Koenig will discuss building characters for your stories and creating dialogue and action consistent with those characters.

Microfiction Storytelling Event, Tuesday, May 22, at 5 pm in the Piper Reading Room

The Caribou Public Library is putting on a Microfiction Storytelling Event on Tuesday, May 22, at 5 pm in the Piper Reading Room. We are challenging our participants to write a microfiction story in 200 words or less. Participants are invited to read their microfiction stories at the event. If you have a story but are unable to attend, please send your story to us via email (librarydirector@cariboumaine.org) or drop it off during library hours, and we will assign one of our staff to read your story.

Microfiction tells a story in much less words than in a standard short story and has the same elements as a standard storyline—a beginning, a middle, and an end. Microfiction, also known as flash fiction, has found its place in modern circles of literature.

Perennial Sale Library Fundraiser, Saturday, June 2 @ 10 am until all is sold!

The Caribou Public Library is gearing up for what was once a yearly tradition—the 2018 Perennial Sale Fundraiser! The fundraiser will be held in the Caribou Room at the library. A variety of perennials, annuals, and seedlings will be available to choose from. The library is seeking any persons interested in donating perennials, annuals, and/or seedlings for the fundraiser. For those interested in donating, please contact the library at 493-4214.

Monthly Permit Report

April 2018

	Current Month	Year To Date	Prior Year Month	Prior Year YTD
Building Permits	2	4	1	5
Permit Value	\$ 1,100	\$ 39,100	\$ 50,000	\$ 761,500
Homes	0	0	0	1
Mobile Homes	0	0	0	0
Multi Family	0	0	0	0
Commercial	0	0	0	2
Exempt	0	0	0	0
Plumbing Permits				
Internal	1	5	1	6
External	1	1	0	0
Demolition Permits	0	1	0	7
Sign Permits	0	0	0	4

YTD is January 2018 to April 2018