



City of Caribou, Maine

Municipal Building
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Caribou Planning Board Meeting Minutes Thursday, August 9, 2018 @ 5:30 pm City Council Chambers

Members Present: Robert White, Phil Cyr, Philip McDonough III, Thomas Ayer and Todd Pelletier

Members Absent: Evan Graves and Mathew Hunter

Others Present: Ken Murchison –CEO & Zoning Administrator

- I. Call Meeting to Order** –The meeting was called to order at 5:30 pm.
- II. Approval of minutes from the July 12, 2018 Planning Board meeting** – Todd Pelletier moved to accept the minutes; seconded by Phil Cyr. Motion carried with all in favor.
- III. New Business** –
 - a.** Public hearing to receive comment on a Day Care Application by Deavin Robertson for Miss Deavin’s Day Care at 17 Violette Street, Caribou, Maine, Tax Map 41 Lott 25. Public hearing opened at 5:55 pm. No public input was offered, city staff suggested that this was an appropriate and complete application and that upon ending of the Public Hearing would recommend approval. Public hearing closed at 6:00 pm. Tom Ayer moved to approve the Day Care Application by Deavin Robertson for Miss Deavin’s Day Care, Todd Pelletier seconded the motion. Motion carried with all in favor.
- IV. Staff Report** -
 - a.** **Updates from Code Enforcement Officer/Zoning Administrator** – Ken Murchison gave the Board updates regarding Notices of Violations follow up, 25 Liberty Street condemnation, abatement and demolition at the former Birdseye facility (effluent issue), 6 new building permits (three houses), Jordyn Rossignol’s Day Care, Permit and progress. Zoning Administrator’s Training, Blood Bourne Pathogens, Managing a multigenerational workforce.
- V. Other Business** -
 - a.** **Continue work on Chapter 13, Zoning of Caribou Code – Land Use Table** – The Board continued their work on the land use table. Ken had completed the revisions and developed definitions as requested by the Board. They discussed moving forward with having a meeting with the agricultural zone with Manager Marker and expressed their desire to work with the manager at the September Planning Board Meeting, discussed manufactured homes (Mobile Homes and Modular Homes), Phil Cyr will seek out proper Nursing Home definitions, staff will reach out to Presque Isle and review their manufactured homes code and temporary and seasonal homes definitions.

IX. Adjournment – Philip McDonough III moved to adjourn the meeting; seconded by Todd Pelletier. Motion carried with all in favor. Meeting adjourned at 6:45 pm.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read 'P. McDonough III', with a long horizontal line extending to the right.

Philip McDonough III
Planning Board Secretary

PM/km