

Council Agenda Item #1: Roll Call

The Caribou City Council held a regular meeting Monday, September 10, 2018 at 6:00 p.m. in Council Chambers with the following members present: Mayor David Martin, Deputy Mayor Nicole L. Cote, Philip McDonough II, Joan L. Theriault, Timothy C. Guerrette, R. Mark Goughan and Hugh A. Kirkpatrick.

Dennis L. Marker, City Manager was present.

Department Managers and Staff: Michael Gahagan, Police Chief; Gary Marquis, Supt. of Parks & Recreation; and Hope Rumpca, Library Director.

Council Candidate: Christine Lister.

Christopher Bouchard of Aroostook Republican and Spectrum covered the meeting.

Council Agenda Item #2: Pledge of Allegiance

The Mayor led the Pledge of Allegiance.

Council Agenda Item #3: Public Input

- Christopher Bouchard – Aroostook Republican – asked questions about the River Road and whether the two property sales to the City, approved at the last meeting, were accepted; additionally, what has been decided concerning the future of the River Road.

The questions were answered by the City Manager and he indicated that the sales were accepted. The Manager stated that the City has engaged with four of the five property owners in the area of the road failure about land acquisition.

The engineering firm looking at the road problem will probably be getting back to the City this week. This report will include concept, design, and cost estimates for the repair of the road. The Council will need to review and discuss the options.

Council Agenda Item #4: Declaration of Potential Conflicts of Interest

None of the Councilors declared any Conflicts of Interest.

Council Agenda Item #5: Consent Agenda

- a. Minutes from City Council Meeting held August 13, 2018
- b. Minutes from City Council Special Meeting held August 20, 2018
- c. August 2018 Financials
- d. Liquor License for Caribou Bowladrome & Sports Inn at Bennett Drive

Motion made by P. McDonough, seconded by T. Guerrette, to approve Consent Agenda A-D as presented. (7 yes) So voted.

The Mayor requested the future financial reports include the Summary page that has been in the most recent Financials report.

Council Agenda Item #6: Bid Openings, Awards, and Appointments

There weren't any bid openings, awards, and appointments.

Council Agenda Item #7: Formal Public Hearings

There weren't any Formal Public Hearings.

Council Agenda Item #8: New Business & Adoption of Ordinances and Resolutions

Councilor McDonough asked about moving Item #8d. to Item #11d. The Mayor agreed.

- a. Discussion and Possible Action Regarding an Economic Development Agreement between Caribou City and Porvair Filtration Group, Inc., Caribou Division

The Manager reported that since the Council memo was written, he has received an email from Porvair requesting two changes to the proposed agreement between the City and Porvair regarding a generator owned by the City. It has been determined that the generator is surplus, and this proposed agreement has the City selling it to Porvair for a dollar and assisting them with the installation costs. The proposed agreement has the City assisting with the installation costs through tax increment financing (TIF) as long as Porvair meets set conditions.

Under Section 1, Porvair is requesting that language be added that Porvair will own the generator and will be responsible for all calibration, maintenance, repair, tooling, fuel, parts replacement after the initial purchase from the City.

Under Section 4, as it is currently written has Provair agreeing to add:

- Three employees each year above the baseline with annual salaries at or above the Aroostook County median income of \$38,000 per year.
- Employee gains are cumulative – 3 additional employees by the end of year one, 6 additional employees by year two, etc.

Provair is requesting that the language be changed to:

- That employees would need to be making the average income for a resident or individual for the County, which is closer to \$22,000 per year.

The Mayor commented that \$22,000 a year is minimum wage.

Discussion.

Motion made by P. McDonough, seconded by J. Theriault, to table until all facts have been gathered. (7 yes) So voted.

- b. Introduction of Ordinance 05, 2018 Series, Authorizing the Sale of 0.11 acres of Property Located at the Intersection of York Street and Sincock Street

Councilor McDonough introduced Ordinance No. 05, 2018 Series, An Ordinance Approving the Sale of 0.11 acres near York Street and Sincock Street.

- c. Discussion and Possible Action Regarding Public hearing for November Ballot Question on Senior Tax Credit Program

A Public Hearing will be held at the October 9th Council Meeting.

- d. Discussion and Possible Action Regarding City Manager Annual Performance Review

This item will be held in Executive Session.

Council Agenda Item #9: Reports of Officers, Staff, Boards and Committees

- The City Clerk reported that 620 voters cast ballots in the September 6th RSU Referendum Election. 90 of the 620 were casts as absentee ballots, 545 voted yes, 74 no, and one blank. There were not as many cast ballots in this election

compared to the February 2017 RSU Referendum, but overall she was pleased with the more than 10% turnout.

Clerk Farrin promoted absentee ballots for November 6th election.

- First fly-in was held yesterday, September 9th with more than 100 attended. The City Manager praised the Airport Citizens' Advisory Committee for organizing the event.
- Supt. Marquis spoke about the BikeMaine event that brought 450 riders to Caribou on the 9th. He praised the BikeMaine organizers.

Council Agenda Item #10: Reports and Discussion by Mayor and Councilors

- Councilor McDonough expressed his thanks to Supt. Marquis and his workers, including Christina Kane-Gibson, for all their efforts with the BikeMaine event. Further he extended his thanks to the crew for Thursday on Sweden Street and all their work throughout the summer.
- The 3rd Annual Marathon will be held next Sunday the 17th with over 400 entries.
- The Mayor thanked Supt. Marquis for his hard work.

Council Agenda Item #11: Executive Session (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405(6)

b. §405(6)(C) Real Estate & Economic Development

6:21 p.m. time in: Motion made by P. McDonough, seconded by T. Guerrette, to enter executive session under 1 MSRA §405(6)(C) Real Estate & Economic Development. (7 yes) So voted.

6:48 p.m. time out.

No action taken.

Council took a short recess.

Council reconvened at 6:52 p.m.

c. §405(6)(D) Labor Contracts and Proposals

6:52 p.m. time in: Motion made by P. McDonough, seconded by T. Guerrette, to enter executive session under 1 MSRA §405(6)(D) Labor Contracts and Proposals. (7 yes) So voted.

7:42 p.m. time out.

No action taken.

Chief Gahagan informed the Council that the School Resource Officer was being sent to ALICE training by the RSU. ALICE provides active shooter incident training focused on schools.

a. §405(6)(A) Consideration of Employment, Duties, and Compensation of an Individual(s)

7:43 p.m. time in: Motion made by P. McDonough, seconded by T. Guerrette, to enter executive session under 1 MSRA §405(6)(A) to discuss employment, duties, and compensation of individuals. (7 yes) So voted.

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9:37 p.m. time out.

Motion made by Mayor Martin, seconded by P. McDonough, to postpone final action on the City Manager's evaluation until the next Council Meeting, noting that the evaluation process was incomplete. (7 yes) So voted.

Council Agenda Item #12: Next Regularly Scheduled Council Meeting – October 9th, Special Council Meeting October 22nd with a Budget Retreat on October 17th at NMDC.

Council Agenda Item #13: Adjournment

Motion made by T. Guerrette, seconded by N. Cote to adjourn at 9:37 p.m. (7 yes) So voted.

Jayne R. Farrin, Secretary