

SPECIAL CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a Special City Council Meeting on **Monday, November 26, 2018** in the Council Chambers located at 25 High Street, **6:00 pm**.



1. **Roll Call**
2. **Pledge of Allegiance**
3. **Public Input**
4. **Declaration of Potential Conflicts of Interest**
5. **Consent Agenda**
6. **Bid Openings, Awards, and Appointments**
 - a. Recognition of Christina Kane-Gibson, MaineBiz Next 2018
7. **Formal Public Hearings, Discussion and Possible Action Items**
8. **New Business & Adoption of Ordinances and Resolutions**
 - a. Discussion and Possible Action Regarding River Road Reconstruction options
 - b. Discussion and Possible Action Regarding An Agreement with Wade for Provision of Ambulance Services
9. **Reports and Discussion by Mayor and Council Members**
10. **Reports of Officers, Staff, Boards and Committees**
11. **Executive Session** (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)
12. **Next Meeting:** December 10
13. **Adjournment**

Pg 2

Pgs 3-11

Pgs 12-15

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: Jayne R. Farrin Jayne R. Farrin, City Clerk

Mainebiz

MAINE'S BUSINESS NEWS SOURCE

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IN THE OCTOBER 1, 2018 EDITION



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OCTOBER 1, 2018

FROM THE EDITOR

2018 Next List: Meet the entrepreneur next door

BY PETER VAN ALLEN

In this issue we honor 11 business people who are changing the Maine economy for the better.

Their companies or organizations are not doing anything radical. Most offer practical solutions to everyday needs. But as with so many everyday products we've grown dependent on — say the iPhone or Amazon Prime — they're taking it farther, pushing the marketplace or challenging old assumptions.

Some are in fast-growing sectors: food, health care and technology. Others are helping with the effort to bring more people to Maine. In our view, all are helping develop Maine's economic future.

Some of the Next honorees profiled in this issue have been featured on the pages of Mainebiz or elsewhere. Others you may be reading about for the first time.

There's a geographic mix, with people in Caribou, Augusta, Farmington, Portland. There are native Mainers, but also some transplants.

We received a large number of nominations, with some great candidates. As always at Mainebiz, we are on the lookout for entrepreneurs and fast-growing companies of all kinds.

In the pages that follow, you'll find Q&As with this year's class of the Mainebiz Next honorees:

- **Alain J. Nahimana**, executive director, Greater Portland Immigrant Welcome Center
- **Owen McCarthy** and **Brian Harris**, co-founders of MedRhythm
- **Christina Kane-Gibson**, events and marketing director for the city of Caribou
- **Ben Davis** and **Emily Davis**, founders of True Course Yachting, Portland Container Co., OpBox, True Course Management
- **Pete Roberts**, founder, Origin USA
- **Dan and Ashley Rice**, founders of New England Vascular Access
- **Maddie Purcell**, founder of Fyood Kitchen
- **Tobias Parkhurst**, president of O&P Glass and an Augusta developer and business leader.

We offer our congratulations to this year's class of Next honorees.

[Read more](#)



For these reasons, Alternative 2, realigning the road, approximately 30 feet to the east, is the most economical, constructible, and practicable solution for this failure and is D&K’s suggested preferred alternative for this project. It is clear that this project is an unforeseen financial burden to the community, specifically funding with taxpayer money alone as the major concern. From a constructability standpoint, this alternative utilizes standard construction equipment and materials to construct this option. Not having to be concerned with the utilities is another plus for this project as that adds another organisation and coordination into the fold. In addition, with the acquisition of properties, this alternative lends to less negative impacts to the abutting properties. The table below summarizes the major components for this recommendation. Lastly, it is our opinion that the preferred alternative will require less time to construct, therefore providing vehicle access sooner than other options.

Table 1 – Alternative Analysis

<u>Alternative</u>	<u>Cost</u>	<u>Utility Impact</u>	<u>Permitting Requirements</u>	<u>Impact to Property Owners</u>
1	\$1,400,000	No	Minor	Minimal
2	\$1,200,000	No	Minor	3 Properties
3	\$2,600,000	Yes	Major	Minimal
4	\$1,350,000	Yes	Minor	3 Properties

6.2 Additional Considerations

As this project progresses, the City should consider a few key points for success. First, drainage, both stormwater and groundwater, should be incorporated into final design documents. It is clear that the Aroostook River is not as high of an impact as maybe originally thought. The free movement of groundwater and stormwater runoff is key in the prevention of soil erosion and movement, both causes of the existing failure. Drainage improvements are typically inexpensive insurance policies for mitigation of future failures of these type. Second, it is recommended that the City look to survey the remaining sections of river embankment as it was apparent during our site reconnaissance that other sections, on both sides, up and downriver, are exhibiting signs of impending failure. Sometimes simple rerouting of drainage structures or placement of scour protection will buy time for the implementation of permanent solutions. Finally, a short term solution for winter access needs to be determined. Ideally, lowering the road would assist with this and maintain a relatively stable road base until funding this fall can be secured. We are of the understanding that the Public Works Department is monitoring the road on at least a weekly basis which we recommend continues. There are three solutions in our opinion to provide temporary access, all of which have pros and cons. First, barricades could be installed along with timed traffic lights to allow the existing northbound lane to be open for traffic. Clearly, there are snow maintenance issues with this option as well as keeping the traffic signals working. The second solution is to lower the entire road to the failed elevation, which assumes this section will not continue to move. This would require the northbound lane to be relocated to the southbound side and graveled over. Lastly, if property acquisitions are in place, the area east of the utilities could be excavated and a temporary gravel road be constructed. Unfortunately, it is our understanding that not all of the properties affected by this option have been

acquired, making this option awkward. Snow removal activities would be impeded in this section in all cases and certainly the existing condition exhibits a liability of vehicles sliding off the road and down the steep slope.

DuBois & King appreciates the opportunity to assist the City with this project and is willing and able to continue the support and finalization of a permanent solution.

APPENDIX A - DRAWINGS
Existing Site Plan
Typical Roadway Section
Alternative Plans & Profiles

NOT FOR CONSTRUCTION

NO.	DATE	DESCRIPTION

CITY OF CARIBOU
CARIBOU MUNICIPAL
BUILDING
25 HIGH ST
CARIBOU, MAINE
04736

CARIBOU RIVER
ROAD
REHABILITATION

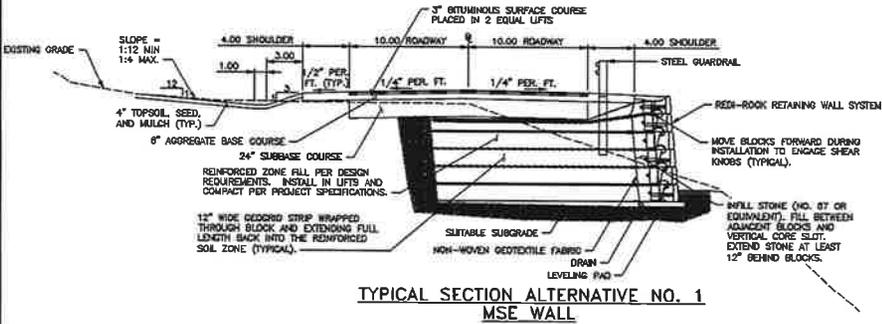
SHEET TITLE
TYPICAL SECTIONS

DRAWN BY	DATE
EBS	SEPT. 2018
CHECKED BY	DATE
SM	3/24/2017
FULL NAME	DEPARTMENT
SM	

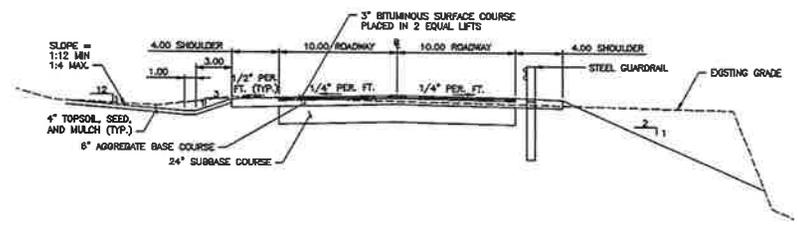
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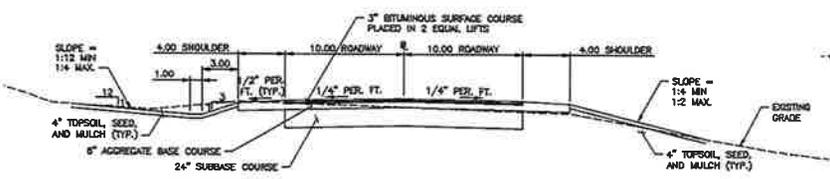
SHEET 2 OF 6



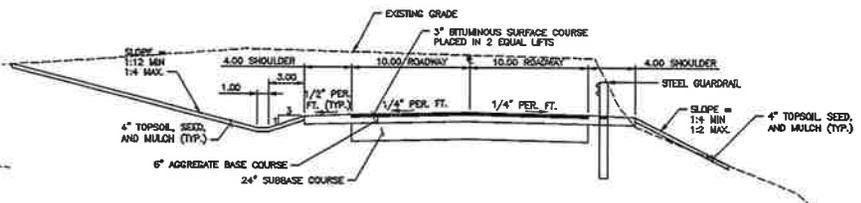
**TYPICAL SECTION ALTERNATIVE NO. 1
MSE WALL**



**TYPICAL SECTION ALTERNATIVE NO. 2
ROAD REALIGNMENT**



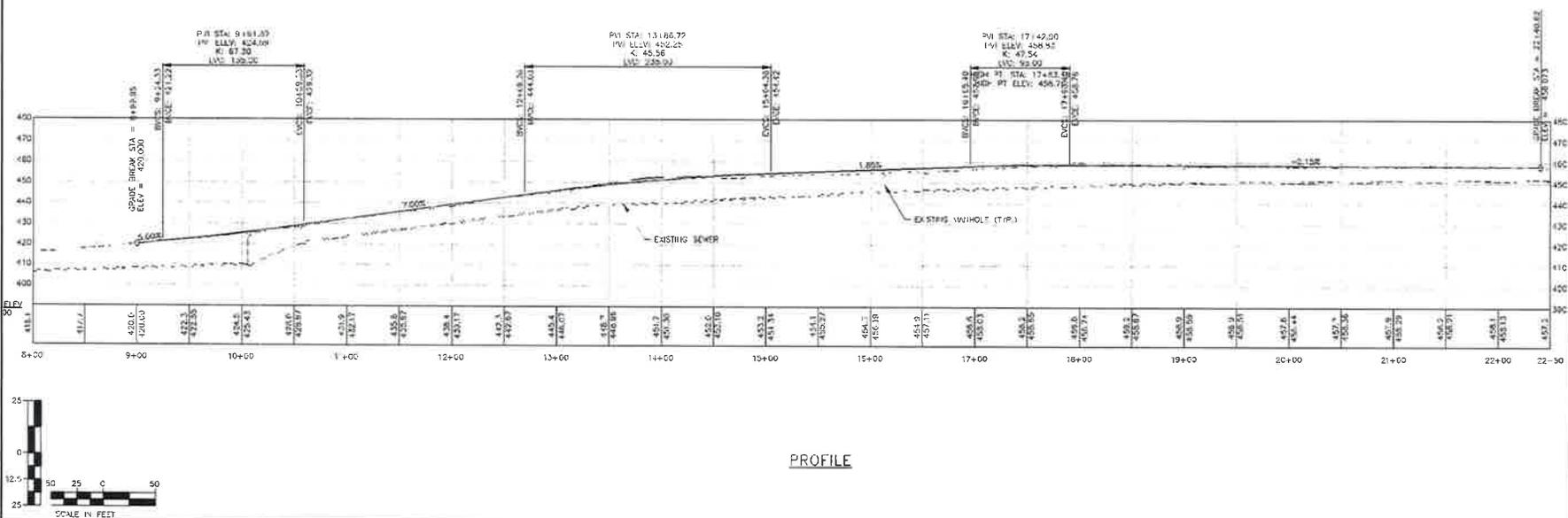
**TYPICAL SECTION ALTERNATIVE NO. 3
ROAD RELOCATION**



**TYPICAL SECTION ALTERNATIVE NO. 4
LOWER EXISTING PROFILE**

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 100 SOUTH ST. STE. 2, ALLEN & HAY INC.
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 04736

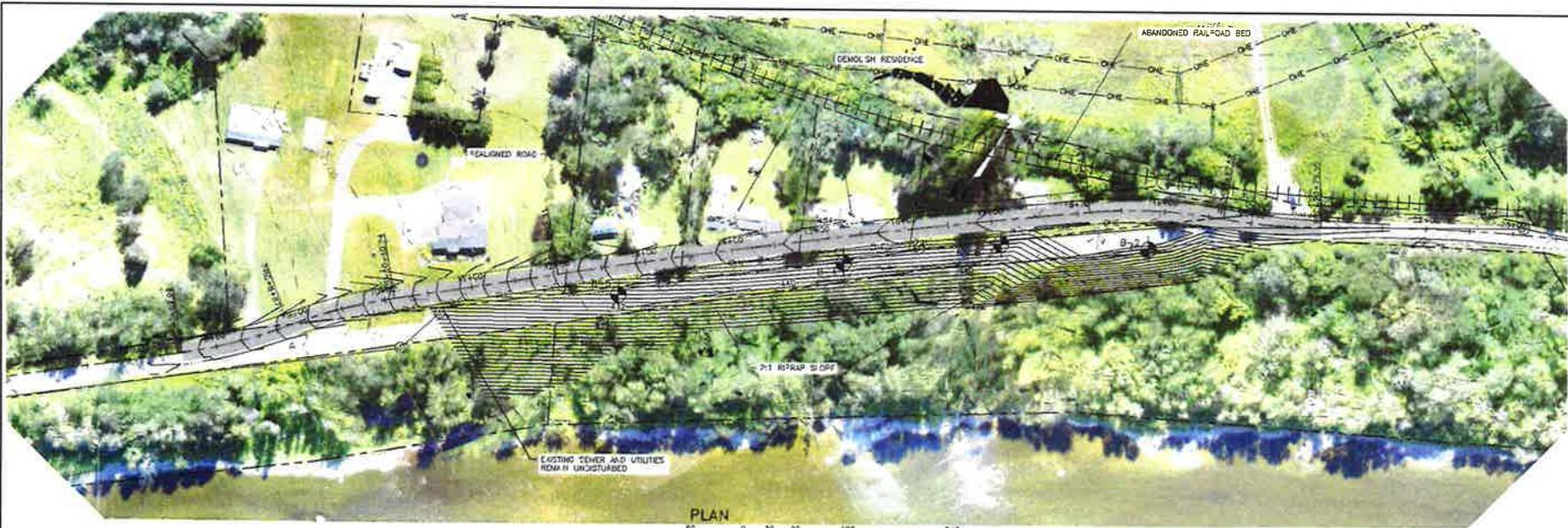
CARIBOU RIVER
 ROAD
 REHABILITATION

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 MSE WALL

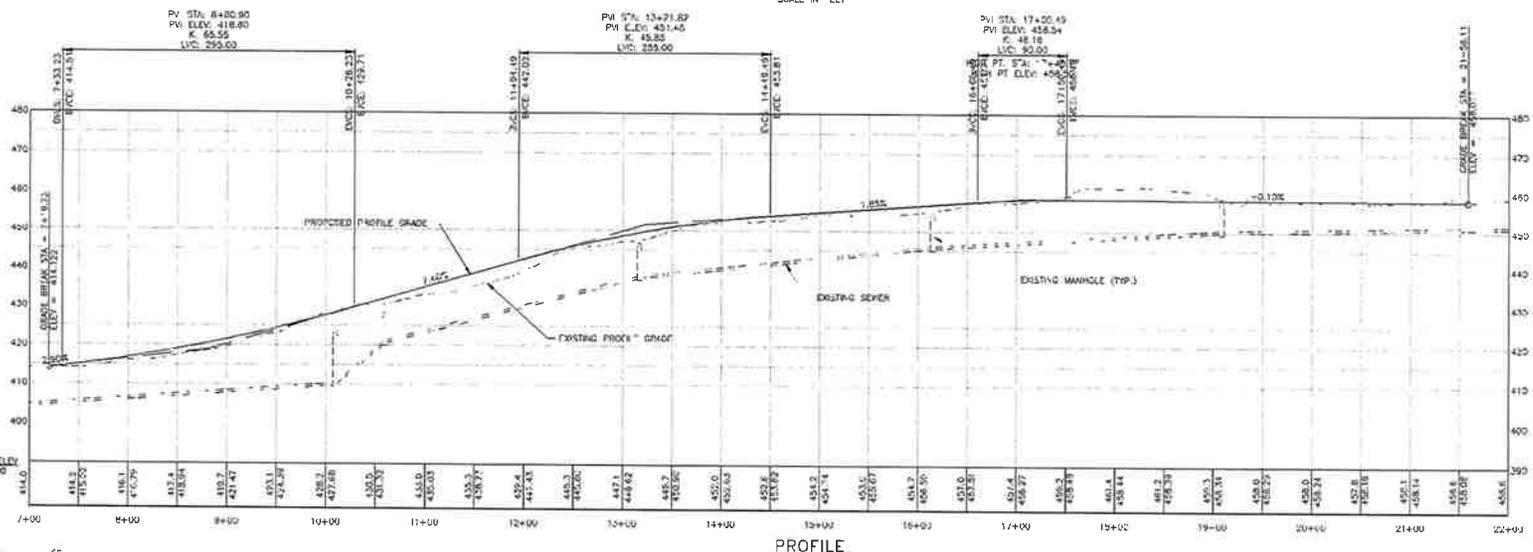
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APPROVED BY	SM

SHEET NUMBER
3
 SHEET 3 OF 6

8



PLAN
SCALE IN FEET



PROFILE

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CARRIBOU RIVER
 ROAD
 REHABILITATION

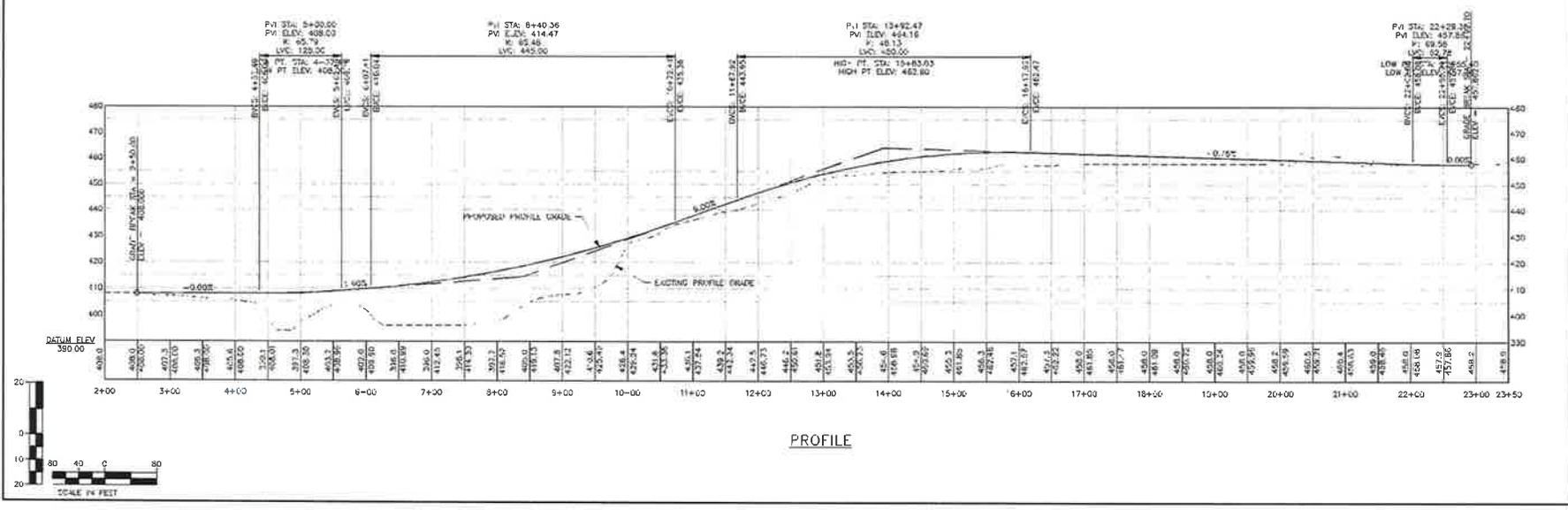
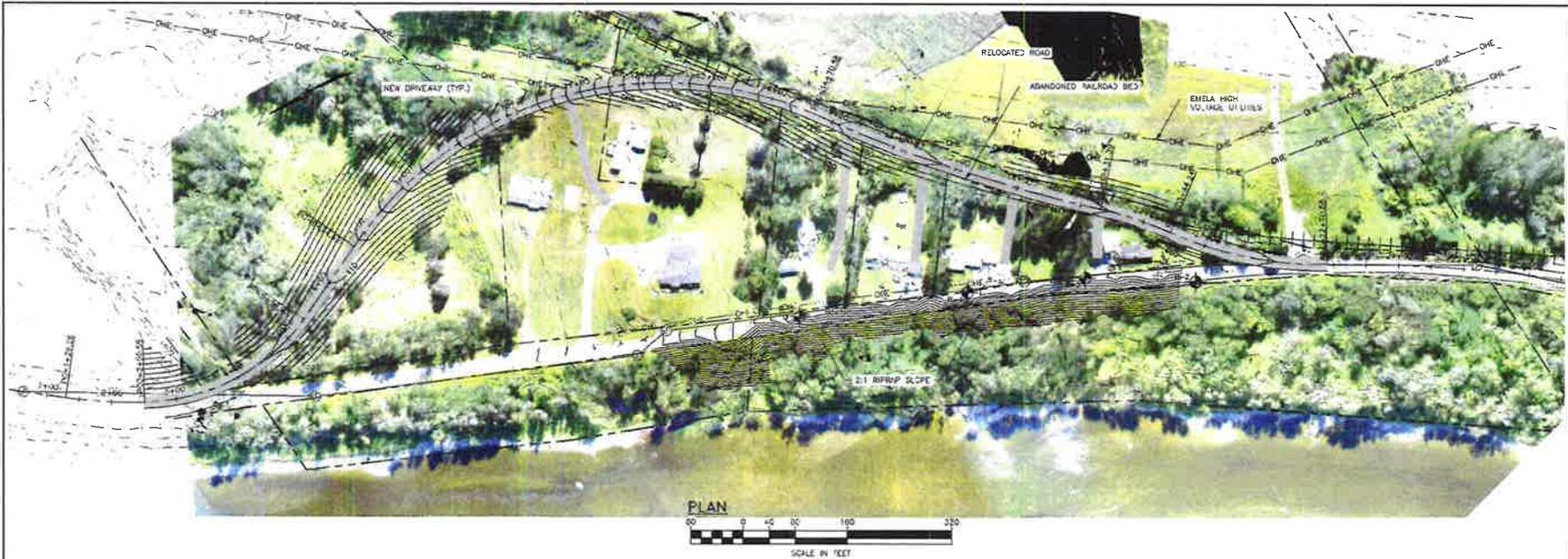
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 ALT NO. 2
 ROAD
 REALIGNMENT

DRAWN BY	DATE
ESS	SEPT, 2018
CHECKED BY	SK/MS/ST/ST
SM	324607
PROJECT NO.	2018000000000000
SM	

SHEET NUMBER
4
 SHEET 4 OF 8

6

10



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 LIC# 0084 181-
 SUP. PAID 10/15
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NOT FOR CONSTRUCTION

NO.	DESCRIPTION	DATE

CITY OF CARIBOU
 CARIBOU MUNICIPAL BUILDING
 25 HIGH ST
 CARIBOU, MAINE 04736

CARIBOU RIVER ROAD REHABILITATION

SHEET TITLE
 ALT NO. 3 ROAD RELOCATION

DATE: EBS SEPT. 2018
 DESIGNER: SM 324607
 PROJECT: SM 324607

SHEET NUMBER
5
 SHEET 5 OF 8

AMBULANCE COVERAGE INTERLOCAL COOPERATION

The Caribou City Councilors, acting in their capacity as Municipal Officers for the City of Caribou, hereinafter referred to as the "City", in accordance with the vote of said councilors at a regular meeting held on _____ 2018 enter into contract with the Municipality of **Wade, Maine** in accordance with the vote of said Municipal Officials, hereinafter referred to as the "Municipality", at a regular meeting held on _____ 2018, for Ambulance Coverage.

1. The City agrees to provide 24-hour Ambulance Coverage to the above named Municipality to the Intermediate level permitted to Paramedic level of patient care according to the Rules of Maine Emergency Medical Services. All personnel will be trained to the standards of Maine EMS and be so licensed.
2. When a call for the Ambulance is received at the Caribou Fire and Ambulance Department from any person in the Municipality, the following procedure shall be followed:
 - a. When a call for the Ambulance is classed as an Emergency Call (meaning not a routine transfer), the dispatcher shall immediately notify his / her Superior who shall dispatch, as soon as possible, such force needed in response to the call which the Superior or Officer-in-Charge shall deem necessary and proper under the circumstances, if so warranted to include 1st Responders if available.
 - b. When a call for the Ambulance is classed as Routine Transfer (meaning moving a patient from Point A to Point B non-emergency for, as example, a Doctor's appointment or other non-emergency situation), the dispatcher shall immediately notify his / her Superior who shall dispatch the Ambulance as soon as possible in response to the call. **In no event will the City of Caribou leave the Ambulance Coverage areas unprotected to handle a Routine Transfer.** All such transfers should be scheduled in advance.
3. The ambulance crew or 1st Responders sent to aid and assist, shall at all times be directly under the order and control of the City Fire Chief and / or the Officer-in-Charge of the call however, while within the limits of the Municipality, the force is acting in behalf of, and as agent for the Municipality to call for special equipment or personnel to help with the situation, should the need arise.
4. When in the opinion of the Officer-in-Charge, the services of the City are no longer needed; he / she shall order the ambulance crew to return to the City Fire Station.

5. While in the area of the Municipality, the Municipality agrees to provide Police Protection, if possible and support for the ambulance crews, should the need arise.
6. The area of service by the City's ambulances shall be the northern portions of the Municipality with the North/South dividing point being the Municipality's town offices. Areas generally south of this point will be covered by a separate ambulance service provider to be determined solely by the Municipality and which may include the Caribou Fire and Ambulance Department. It is intended that the above dividing point will not create an east-west line of demarcation for service but will serve as a landmark by which service providers will gauge best response times to provide the best level of service to citizens of the Municipality.
7. The City shall be compensated for standing by and responding to calls for the ambulance by the Municipality in the amount of **\$1,541.00** annually, based on half of the 2010 census. This compensation is based on primary coverage to half of the Municipality. The compensation will be due, even if there are no responses during the year.
8. Invoices will be submitted by the City to the Municipality on a yearly basis. Failure to pay such invoices within Sixty (60) days from date of invoice shall be deemed sufficient cause for the cancellation of this agreement at the discretion of the City.
9. This agreement shall be in effect from January 1st, 2019 to December 31st, 2019. The City and Municipality shall review this agreement at the end of each year and either the City or the Municipality, at any time, by vote of their respective officials, can terminate this contract upon Ninety (90) days written notice to the other party.

IN WITNESS WHEREOF, the parties to those present have executed this Contract, each of which shall be deemed on original on the _____ 2018.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____

Witness to all

Officials of Wade

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____

Witness to all

Caribou City Councilors

Filed with Fiscal Administrator _____ 2018.