

## CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Wednesday, January 2, 2019** in the Council Chambers located at 25 High Street, **6:00 pm**.



- Pg 2
- Pg 2
- Pg 3
- Pg 4
- Pg 5
- Pg 6
- Pg 7
- Pg 8
- Pg 9
- 1. Roll Call**
  - 2. Pledge of Allegiance**
  - 3. Swearing in of Elected Officials**
  - 4. Election of Council Chairperson/Mayor for 2019**
  - 5. Election of Council Deputy Chairperson/Deputy Mayor for 2019**
  - 6. Bid Openings, Awards, and Appointments**
    - a. Appoint of City Administrative Officers
      - i. Treasurer and Deputy Treasurer
      - ii. Tax Collector
      - iii. Clerk and Deputy Clerk
      - iv. Registrar of Voters
      - v. Auditor
      - vi. Overseer of the General Assistance Program
      - vii. Public Health Officer
      - viii. Legal Officer(s)
    - b. Appointment of Members to Community and Advisory Boards
      - i. Library Board (1)
      - ii. Cary medical Center Board (4)
      - iii. Caribou Hospital District (1)
      - iv. Nylander Museum Board (3)
      - v. Planning Board (2)
      - vi. Recreation Board (2)
      - vii. Board of Assessors (1)
      - viii. Aroostook Waste Solutions (Formerly Tri-Community Landfill) Board (2)
      - ix. Housing Authority Board of Commissioners (1)
      - x. Registration Board of Appeals (2)
      - xi. Caribou Utility District (2)
  - 7. New Business & Adoption of Ordinances and Resolutions**
    - a. Discussion and Possible Action Regarding 2019 Council Meeting Calendar
    - b. Discussion and Possible Action Regarding Collection of Property Tax Prior to 2019 Commitment Date
    - c. Discussion and Possible Action Regarding City Manager Authorization to Approve Treasurer Warrants
    - d. Discussion and Possible Action Regarding Authorization to Provide a Tax Club for 2019
  - 8. Reports and Discussion by Mayor and Council Members**
  - 9. Reports of Officers, Staff, Boards and Committees**
    - a. Dog Licensing Raffle
  - 10. Next Meeting: TBD**
  - 11. Adjournment**

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

### Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: \_\_\_\_\_ Jayne R. Farrin, City Clerk

CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736



## MEMO

**TO:** Caribou City Council Members  
**FROM:** Dennis Marker, City Manager  
**RE:** Mayor Election by Council for 2019  
**DATE:** December 28, 2017

---

As required by Charter<sup>1</sup> the Council needs to elect from among the Council members a Chairperson/Mayor and a Deputy Mayor/Chairperson for 2019.

Ballots will be distributed for written submission for the two positions, votes counted immediately upon collection and certified by the City Clerk.

---

<sup>1</sup> Caribou Charter, Section 2.03

CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736



**MEMO**

**TO: Caribou City Council Members**  
**FROM: Dennis Marker, City Manager**  
**RE: Appointment of Administrative City Officers for 2019**  
**DATE: December 21, 2018**

---

It is recommended that the following individuals be appointed to the following administrative offices for 2019. These appointments need to be made by the Council<sup>2</sup>.

Carl Grant	City Treasurer
Jayne R. Farrin	City Clerk
Felch & Company LLC	City Auditor
Carl Grant	Tax Collector
Jayne R. Farrin	Overseer of General Assistance
Kalen Hill	Deputy City Clerk <sup>3</sup>
Rick Solman	City Legal Officer <sup>4</sup> (General)
Bernstein Shur	City Legal Officer (Personnel and Collective Bargaining)

Note: All other City Administrative Officers are appointed by the City Manager<sup>5</sup> or staff.

---

<sup>2</sup> Caribou City Charter, Section 2.19

<sup>3</sup> Ibid, Section 2.07

<sup>4</sup> Ibid, Section 4.03

<sup>5</sup> Ibid, Section 3.04

**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**TO: Caribou City Council Members**  
**FROM: Dennis Marker, City Manager**  
**RE: Appointments to Community and Advisory Boards**  
**DATE: December 28, 2017**

The following individuals have expressed interest in serving on the following community or advisory boards. Some of the individuals were recommended by the respective boards for Council appointment. The Council may make any appointments it feels appropriate. The individuals' applications for consideration are at the end of the Council packet.

<b>BOARD/COMMISSION</b>	<b># OF OPENINGS</b>	<b>INDIVIDUALS THAT HAVE SUBMITTED CITIZEN BOARD APPLICATIONS</b>	<b>TERM</b>
Aroostook Waste Solutions	2	R. Mark Goughan Kenneth G. Murchison, Jr. Christine Solman	1 YEAR
Board of Assessor	1	John Weeks	3 YEARS
Caribou Utilities District	2	W. Louis Greenier* Jay Kamm* Philip J. McDonough II	3 YEARS
Cary Board of Directors	4	Christopher Bell** Craig Dahlberg Neal Griffeth** Shawn Laferriere** Susan White**	3 YEARS
Caribou Hospital District	1	Paul Camping Norman Collins***	3 YEARS
Housing Authority Board of Commissioners	1	Mary Kate Barbosa Christine Solman	5 YEARS
Library Board	1	Gail Hagelstein Lynn R. McNeal	5 YEARS
Nylander Board	3	Travis Michaud Deborah Nichols Christine Solman Carol Wolfington	(1) 2 YEARS (2) 3 YEARS
Planning Board	2	Daniel Bagley Evan Graves	3 YEARS
Recreation Commission	2	Troy L. Barnes Kyle Corrigan Tracie Papsadora	3 YEARS
Regional Zoning Board of Appeals	1	Donald Cote	3 YEARS
Registration Board of Appeals	1 Dem 1 Rep	Gary M. Sanfacon John Shaw	3 YEARS

\*Recommended by the CUD Board

\*\*Recommended by the Board of Directors at Cary Medical Center

\*\*\*Recommended by the Caribou Hospital District

CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736



**MEMO**

**TO:** Caribou City Council Members  
**FROM:** Dennis Marker, City Manager  
**RE:** Council Meeting Schedule for 2019  
**DATE:** December 21, 2018

---

It is proposed that the following regular meeting schedule be utilized by the City Council for 2019. Additional special meetings, work sessions or emergency meetings may also be convened in accordance with Maine Open and Public Meeting laws and the City's Charter.

January 14	Monday	Regular Meeting
February 11	Monday	Regular Meeting
March 11	Monday	Regular Meeting
April 8	Monday	Regular Meeting
May 13	Monday	Regular Meeting
May 28	Tuesday	Special Meeting (Final 2019 Budget Adoption)
June 10	Monday	Regular Meeting
July 8	Monday	Regular Meeting
August 12	Monday	Regular Meeting
September 9	Monday	Regular Meeting
October 15	Tuesday	Regular Meeting
October 28	Monday	Public Forum on 2020 Budget
November 12	Tuesday	Regular Meeting (Public Hearing on 2020 Expense Budget)
December 9	Monday	Regular Meeting (2020 Expense Budget adoption)

All meetings will be held in the Council Chambers at 25 High Street unless otherwise noticed. The proposed meeting time is 6pm.

**Suggested Motion:**

Move to accept the proposed Council meeting schedule for 2019

CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736



## MEMO

**TO:** Caribou City Council Members  
**FROM:** Dennis Marker, City Manager  
**RE:** Collection of Property Tax Prior to 2019 Commitment  
**DATE:** December 21, 2018

---

It is proposed that the Council authorize the Tax Collector to accept payments of property tax prior to the 2019 commitment date. State statute, Title 36, Chapter 105, §506 provides that cities may authorize prepayment and pay interest on the payments, “at a rate not exceeding 8% per year; municipalities are not obligated to authorize the payment of interest on taxes prepaid...” We are however obligated to return any excess money paid over the final commitment amount.

**Suggested Motion:**

Move to authorize the Tax Collector to accept early payments of 2018 property taxes with a zero percent (0%) interest rate applied to any prepayment amounts.

CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736



**MEMO**

**TO:** Caribou City Council Members  
**FROM:** Dennis Marker, City Manager  
**RE:** City Manager Authorization to Sign Warrants  
**DATE:** December 21, 2018

---

It is proposed that the City Manager, Dennis Marker, be authorized to approve City Treasurer's Warrants for the 2019 calendar year. The city charter already authorizes the manager to be the purchasing agent for the City (See §3.04(11)). However, state code, Title 30-A §5603 requires an annual vote of the municipal officers to authorize warrant approvals pertaining to wages and benefits or disbursement of state fees. If authorization is not granted to the Manager or other designated municipal officer, then the full Council will need to approve all wage and benefit warrants. This would mean the council would need to approve each payroll.

**Suggested Motion:**

Move to authorize the City Manager to review and approve all Treasurer Warrants for 2019.

CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736



## MEMO

**TO:** Caribou City Council Members  
**FROM:** Dennis Marker, City Manager  
**RE:** Provision of a Tax Club for 2019  
**DATE:** December 21, 2018

---

The Tax Club allows for persons to participate in a program whereby their 2019 Tax Commitment will be divided into 12 equal monthly payments and the participant will pay this estimated tax accordingly. Once the 2019 Commitment has been made, the final payment on their actual 2019 commitment, the difference between their 2018 commitment versus their 2019 commitment, will be adjusted for their December payment. Participants will also not incur interest on their account for the months of October, November and December as part of the program. Many persons find this type of payment program beneficial, especially the ability to pay their last three payments absent interest on their account.

**Suggested Motion:**

Move to authorize a Tax Club for 2019 as previously established. Providing for 12 equal payments of an accounts tax liability with no applied interest in October, November, and December for club participants.

CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736



**MEMO**

**TO: Caribou City Council Members**  
**FROM: Dennis Marker, City Manager**  
**RE: Dog Licensing Raffle**  
**DATE: December 21, 2018**

---

The City Clerk's office incentivized dog owners to license their dogs before the first of the year by including all licensees in a prize drawing for \$50 of veterinary services. Licensees were told the Council would select the winner during their first meeting in January.

**Proposed Action:**

The newly elected Mayor will randomly select the \$50 prize winner during the Council meeting.

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Daniel Bagley  
Physical Address: 260 Madawaska Road Caribou ME  
Mailing Address: Same 04736  
Phone Number: 492-0878 Home 703-466-0488 Work  
Cell dan.bagley@latticech.net Email

Professional or Civic Activities (Include other committees you have served on):

20 yr Air Force active duty  
12 yr Owner/President Lattice Technology Group

Education: MS Electrical Engineering, 1991  
BS Electrical Engineering, 1986

Present Employer Name & Address:

Lattice Technology Group 154 Development Drive, Ste B  
Limestone ME 04750  
Job Title: Owner/President, Senior Systems Engineer

I am interested in serving on the following committee: Planning Board

Are you willing to serve on ANY committee if needed?

YES  NO

Daniel Bagley  
Signature of Applicant

CARIBOU BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE, 04736

Name: Mary Kate Barbosa  
Physical Address: 8 Lynn Drive, Caribou, Maine 04736  
Mailing address: same  
Phone Number: 498-0962 (home) 768-9613 (work)  
email: mary.barbosa@maine.edu

Professional or Civic Activities (include other committees on which you have served):  
Past Caribou City Councilor (including committees: Nylander Board, Airport, Budget, etc),  
Caribou Housing Authority Board  
Current President –Elect Maine Educational Opportunity Association  
Current Board Member Central Aroostook Chamber of Commerce

Education:  
MSEd University of New England  
BA Middlebury College

Present Employer Name and Address  
University of Maine at Presque Isle, 181 Main Street, Presque Isle, Maine 04769  
Job Title:  
Associate Dean of Students, Director of Student Support Services

I am interested in the following committee:  
Caribou Housing Authority Board

Are you willing to serve on ANY committee if needed? **NO**

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Troy L. Barnes

Physical Address: 70 Solar Drive

Mailing Address: PO Box 592

Phone Number: 498-3830 Home 493-4240 Work

551-6358 Cell tbarnes@rsu39.org Email

Professional or Civic Activities (Include other committees you have served on):

Athletic Coach - variety of sports, both school and volunteer  
Math Curriculum Leader

Education:

BS Elementary Education / Masters Educational Leadership

Present Employer Name & Address:

RSU 39

Job Title:

Middle School Math Teacher

I am Interested in serving on the following committee:

Caribou Recreation Commission

Are you willing to serve on ANY committee if needed?

YES  NO

  
Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Christopher Bell

Physical Address: 538 Stockholm, Maine 04783

Mailing Address: SAME

Phone Number: 207 896-5373 Home 207 768-9511 Work

207 551-6381 Cell CHRIS@Maine.edu Email

Professional or Civic Activities (Include other committees you have served on):

Caribou City Council

Caribou Chamber of Commerce and Industry

Caribou Economic Growth Council

Education:

BA Univ Maine Farmington

Present Employer Name & Address:

University of Maine at Presque Isle

Job Title:

Director of Student Financial Services

I am Interested in serving on the following committee:

Cary Medical Board of Directors

Are you willing to serve on ANY committee if needed?

YES  NO

Chris Bell

Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: PAUL R. CAMPING  
Physical Address: 710 GRIMES ROAD, CARIBOU, ME  
Mailing Address: SAME AS ABOVE  
Phone Number: \_\_\_\_\_ Home \_\_\_\_\_ Work \_\_\_\_\_  
Cell 207-498-6120 Email \_\_\_\_\_

Professional or Civic Activities (Include other committees you have served on):

AROOSTOOK COUNTY CONSERVATION ASSOCIATION  
BOARD OF DIRECTORS - 2009 to PRESENT

Education: ASSOCIATES DEGREE IN CRIMINAL JUSTICE

Present Employer Name & Address: RETIRED

Job Title: \_\_\_\_\_

I am interested in serving on the following committee:

CARIBOU HOSPITAL DISTRICT

Are you willing to serve on ANY committee if needed?

YES  NO

CARY BOARD OF DIRECTORS

Paul R. Camping

Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Norm Collins

Physical Address: 31 Dahlgreen St.

Mailing Address: Caribou, Me.

Phone Number: 493 3092 Home 610-772-5677 Work

Cell ncollins10@maine.rr.com Email

Professional or Civic Activities (Include other committees you have served on):

Pines-Health Board - CHAIR

Jefferson Cary Foundation Board

Cary Medical Center Board

Acrostok Savings Loan Board - CHAIR

Education:

Associates Degree Accounting

Present Employer Name & Address:

Retired

Job Title:

I am interested in serving on the following committee:

Cary Hospital District Board

Are you willing to serve on ANY committee if needed?  YES  NO

Norm Collins

Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Kyle Corrigan

Physical Address: 48 York St Caribou ME 04736

Mailing Address: 48 York St Caribou ME 04736

Phone Number: Same as cell Home 877-255-5605 Work

207-551-3262 Cell Kyle.corrigan4@gmail.com Email

Professional or Civic Activities (Include other committees you have served on):

Caribou Country Club board member (2yrs)

MMG Employee Functions Committee (3yrs)

AYBL Volunteer Coach (1yr)

Special Olympics Track/Soccer/Basketball (Multiple years)

Education: BA. Business Administration Concentration in  
Accounting, Minor in Management & Management Information Systems

Present Employer Name & Address: MMG Insurance

44 Mansville Rd Presque Isle ME 04769

Job Title: Assistant Accountant

I am interested in serving on the following committee:

Rec Commission

Are you willing to serve on ANY committee if needed?

YES  NO



Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK. 25 HIGH STREET, CARIBOU, MAINE 04736

Name: DONALD COTE

Physical Address: 1039 RISTAROAD

Mailing Address: NEW SWEDEN, ME

Phone Number: 896-5508 Home N/A Work  
Cell \_\_\_\_\_ Email \_\_\_\_\_

Professional or Civic Activities (Include other committees you have served on):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Education:

\_\_\_\_\_  
\_\_\_\_\_

Present Employer Name & Address: TOWN OF NEW SWEDEN

\_\_\_\_\_

Job Title: CODE ENFORCEMENT OFFICER

\_\_\_\_\_

I am interested in serving on the following committee:

ZONING BOARD OF APPEALS (REGIONAL)

Are you willing to serve on ANY committee if needed? YES NO

Donald Cote

Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Craig Dahlberg

Physical Address: 422 Houlton Rd Presque Isle ME 04769

Mailing Address: 427 Houlton Rd. Presque Isle ME 04769

Phone Number: \_\_\_\_\_ Home 207-493-5134 Work

207-832-1716 Cell Csdahlberg@Roadrunner.com Email

Professional or Civic Activities (Include other committees you have served on):

Town of Friendship Investment Committee  
Town of Friendship Board of Appeals

Education: BA University of Pittsburgh  
Political Science / Public Administration

Present Employer Name & Address:

The County FCU 82 Bennett Dr. Caribou ME 04736

Job Title:

Business Development Officer

I am interested in serving on the following committee:

Carry Board of Directors

Are you willing to serve on ANY committee if needed?

YES NO

ARROSTOCK WASTE SOLUTIONS  
PLANNING BOARD

C. J. Dyer

Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: R. MARK COUGHER

Physical Address: 872 FORT FAIRVIEW RD

Mailing Address: \_\_\_\_\_

Phone Number: 496-1731 Home \_\_\_\_\_ Work \_\_\_\_\_

Cell 551-5931 Email \_\_\_\_\_

Professional or Civic Activities (Include other committees you have served on):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Education: \_\_\_\_\_

\_\_\_\_\_

Present Employer Name & Address: \_\_\_\_\_

\_\_\_\_\_

Job Title: \_\_\_\_\_

\_\_\_\_\_

I am interested in serving on the following committee:

AROOSTOOK WASTE SOLUTIONS

Are you willing to serve on ANY committee if needed?  YES  NO

R. Mark Cougher

Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Evan Graves

Physical Address: 245 Grimes Rd.

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Home \_\_\_\_\_ Work

\_\_\_\_\_ Cell 266-0711 \_\_\_\_\_ Email

Professional or Civic Activities (Include other committees you have served on):

Would like to continue on the planning board

Education:

Present Employer Name & Address:

Job Title:

I am Interested in serving on the following committee:

Are you willing to serve on ANY committee if needed?

YES NO

[Handwritten Signature]

Signature of Applicant

**CITY OF CARIBOU  
APPLICATION FOR STANDING COMMITTEES**

Return to City Clerk, 25 High Street, Caribou, ME 04736 by \_\_\_\_\_

Committee (s) applying for: Caribou Utilities District Trustee

Greenier      W. Louis II  
LAST NAME      FIRST NAME      MIDDLE NAME

Physical address 49 Herschel Street

Mailing Address 49 Herschel Street

Telephone Number (s):

207. 834-5825 Home      Work 207 768.0081 Cell

wlgreenier@fairpoint.net Email

Have you ever filed an application with the city before? Yes X No \_\_\_\_\_  
1991-96      1999-2004

If yes, date (s): 2007-2018

Have you served on a committee with the city before: Yes X No \_\_\_\_\_

If yes, Committee and Date: Trustee for Caribou Utilities District

**Special skills and qualifications for service to Committee:**  
Summarize special skills and qualifications acquired from work or other experiences

Former Business Owner, Current LANDLORD

Retired  
Current place of employment and Address

Hours of employment  
12/21/2018  
Date

Hours available  
W. Louis Greenier II  
Signature of Applicant  
By Sue T Sands

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Neal Griffeth

Physical Address: 38 Superior Drive Caribou

Mailing Address: PoBox 958 //

Phone Number: 207 498 3829 Home 207 496 3111 Work  
207 551 8312 Cell ngriffeth@griffethad.com Email

Professional or Civic Activities (Include other committees you have served on):  
Caribou Chamber  
Past Rotarian  
NADA

Education: Bachelor

Present Employer Name & Address: GriffethAd

Job Title: owner

I am interested in serving on the following committee: Carry board

Are you willing to serve on ANY committee if needed? YES NO

Neal Griffeth  
Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Gail Hagelstein 22 Oct 2018

Physical Address: 34 Coolidge Ave

Mailing Address: same

Phone Number: 498.3316 Home \_\_\_\_\_ Work \_\_\_\_\_

Cell Mainiacs2@gmail.com Email \_\_\_\_\_

Professional or Civic Activities (Include other committees you have served on):

CPL Library Bd, Church <sup>MT, OR</sup> sessions, Nylander Museum, ME state library committee, MI state library committee, OR state library committee, ID state library committee, Education committees, state & local committees - OR, MI, ME

Education: BS - chem ed, minor - biological sciences  
M.T.S. - Library & Info Sciences, Masters plus

Present Employer Name & Address:

retired

Job Title: retired

I am interested in serving on the following committee:

CPL Board of Trustees

Are you willing to serve on ANY committee if needed? YES NO Depends

Gail Hagelstein

Signature of Applicant

CUD

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Jay Kamm

Physical Address: 59 Main Siding Road, Caribou, ME

Mailing Address: Same as above

Phone Number: 492-8520 Home 493-5757 Work

551-5807 Cell jkamm@maine.rr.com Email

Professional or Civic Activities (Include other committees you have served on):

Aroostook Regional Transportation System Board of Directors

Aroostook Code Enforcement Organization

Maine Association of Planners Board of Directors

Education: University of Maine at Fort Kent, 1988

Bachelor of Science in Environmental Studies

Present Employer Name & Address: Northern Maine Development Commission

11 West Presque Isle Road, Caribou, ME 04736

Job Title: Senior Planner

I am Interested in serving on the following committee: Caribou Utilities Board of Trustees

Are you willing to serve on ANY committee if needed?

YES

NO

Signature of Applicant

*Jay Kamm*

*2/22/18*

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Shawn Laferriere

Physical Address: 15 Alpha Street Caribou

Mailing Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Home 498-1206 Work  
2075512402 Cell radshawn@mac.com Email

Professional or Civic Activities (Include other committees you have served on):  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Education: University of New England BS95, DO99

Present Employer Name & Address: Cary Medical Center

Job Title: Radiologist, Medical Director

I am Interested in serving on the following committee:  
\_\_\_\_\_  
\_\_\_\_\_

Are you willing to serve on ANY committee if needed?  YES  NO



Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Philip J. McDonough II

Physical Address: 8 Pioneer Ave

Mailing Address: SAMB

Phone Number: 496 8441 Home \_\_\_\_\_ Work \_\_\_\_\_  
Cell \_\_\_\_\_ Email \_\_\_\_\_

Professional or Civic Activities (Include other committees you have served on):

15 yrs various boards city of Caribou

Education: Bachelor Husson

Present Employer Name & Address: RETIRED

Job Title: CARIBOU UTILITIES

I am interested in serving on the following committee:

Are you willing to serve on ANY committee if needed?  YES  NO

Philip J. McDonough II  
Signature of Applicant



CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Trevin's Michaud  
Physical Address: 40 Westwind Dr., Caribou, ME 04736

Mailing Address: same

Phone Number: 207-493-1065 Home \_\_\_\_\_ Work  
207-318-8080 Cell +bmichaud@maine.rr.com Email

Professional or Civic Activities (Include other committees you have served on):

Various in-house committees at current & previous  
employers (all education based) to include: College Access Team,  
Freshman Class Adviser, Press Code Committee

Education: M.S.Ed., B.A.

Present Employer Name & Address: MSAD #24  
169 Main St., Van Buren, ME 04785

Job Title: Title I Teacher

I am interested in serving on the following committee: Nylander Museum  
Board

Are you willing to serve on ANY committee if needed? YES NO



Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Kenneth Murchison, Jr.

Physical Address: 10 Park St.

Mailing Address: 10 Park St.

Phone Number: 492-1062 Home 493-5967 Work  
498-0639 Cell kmurchiso@cariboumaine.org Email

Professional or Civic Activities (Include other committees you have served on):

Caribou Bread of Life Kitchen

Business Investment Group

Glass is Half Full Group

Caribou Downtown Team

Education: Associates Degree

Present Employer Name & Address:

City of Caribou

Job Title:

Zoning Administration

I am interested in serving on the following committee:

Aroostook Waste Solutions

Are you willing to serve on ANY committee if needed?  YES  NO

Kenneth Murchison, Jr.

Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Deborah Nichols

Physical Address: 19 Pleasant St. Caribou ME

Mailing Address: same

Phone Number: 496-7713 Home 834-3292 Work

Cell theniche too @ yahoo. Email

Professional or Civic Activities (Include other committees you have served on):

President of ~~the~~ UMW - CUMU

Food Pantry

Nylander Board

Battered Women (Hope + Justice)

Education: 4 yrs. college

Present Employer Name & Address: Retired

Job Title:

I am interested in serving on the following committee: Nylander Board

Are you willing to serve on ANY committee if needed? YES  NO

Deborah Nichols

Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Trace Papadora  
Physical Address: 47 Lynn Drive Caribou ME 04736  
Mailing Address: 47 Lynn Drive Caribou ME 04736  
Phone Number: (207)316-3535 Home (207)498-1618 Work  
Cell tracepaps@gmail.com Email

Professional or Civic Activities (Include other committees you have served on):

University of Maine at Presque Isle - Physical Therapy Assistant  
Advisory Committee, Husson University - organization of  
Physical Therapy Students executive board. Cary Physical  
Therapy - Rehabilitation Services Lead.

Education: B.S Kinesiology, Doctorate in Physical Therapy with  
a minor in psychology

Present Employer Name & Address: Cary Medical Center  
163 Van Buren Rd. Caribou ME 04736

Job Title: Rehabilitation Services Lead, Physical Therapist

I am interested in serving on the following committee:

Parks and Recreation Commission

Are you willing to serve on ANY committee if needed?

YES  NO

Trace Papadora

Signature of Applicant

+CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

**Name:** Gary M. Sanfacon

**Physical Address:** 24 Patten Street, Caribou, Maine 04736

**Mailing Address:** 24 Patten Street, Caribou, Maine 04736

**Phone Number:** 496-6051 Home 764-2042 Work 999-1825 Cell  
592-5266 W. Cell gmsanfacon@gmail.com e-mail

**Professional or Civic Activities (Include other committees you have served on):**

- Currently on the Board of Directors and Executive Board of the Aroostook County Action Program (ACAP) 11 years. (Finance and EEOC Committees)
- Chairperson of the Aroostook Community Collaborative, 7 years, member for 24 years during periods when it was known by other names.
- President of Catholic Golden Age for 11 years.
- Member of Caribou Kiwanis.
- Recently, the Caribou Public Safety Building Committee.

**Education:** B.A. Behavioral Science, A.A. Criminal Justice, numerous related education programs and certifications during the last 43 years.

**Present Employer Name & Address:**

State of Maine Department of Corrections. Regional Administrative Office  
10 Franklin Street, Bangor, Maine 04401

**Job Title:**

Juvenile Probation Officer

**I am Interested in serving on the following committee:**

Registration Board of Appeals

Are you willing to serve on ANY committee if needed? YES NO

Gary M. Sanfacon

**Signature of Applicant**

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Christine Solman  
Physical Address: 36 Lower Lyndon St., Caribou, ME 04736  
Mailing Address: 40 Box 995, Caribou, ME 04736  
Phone Number: 207) 768-1290 Home 2nd day cell 207) 227-2782 Work stinesd5894@yahoo.com Email

Professional or Civic Activities (Include other committees you have served on):

~~MLT (ASCP)~~ Member of American Society of Clinical Pathologists (ASCP)  
(Medical Technology Org.)  
Planning Board Member 2010-2012 (Caribou)  
Yoga Instructor, Property Manager/President of Solman Holdings, LLC  
Education: B.S. Molecular Cellular Developmental Biology  
A.S. Medical Technology

Present Employer Name & Address: Self-Employed - Property Mgmt. / Real Estate Development

Job Title: President / Property Manager, Solman Holdings, LLC

I am interested in serving on the following committee: ① Housing Commission,  
② Arrostook Waste Solutions, ③ Nylander Board.

Are you willing to serve on ANY committee if needed? YES  NO

Christine Solman 12.19.18  
Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: SUSAN WHITE

Physical Address: 59 SUPERIOR DR. CARIBOU, ME 04736

Mailing Address: SAME AS ABOVE

Phone Number: X Home 325-4700 Work  
227-1983 Cell SWhite22@maine.vv.com Email

Professional or Civic Activities (Include other committees you have served on):

MAINE PRINCIPALS ASSOCIATION; NATIONAL ASSOCIATION OF ELEMENTARY SCHOOL PRINCIPALS; RSU 39 BUILDING COMMITTEE;  
DEPARTMENT OF EDUCATION TRANSFORMATIONAL LEADERS NETWORK; CHAIRPERSON CARIBOU PARKS AND REC. COMMISSION;  
CHAIRPERSON STAFF PARISH RELATIONS COMMITTEE - GRAY MEMORIAL UNITED METHODIST CHURCH

Education: BACHELOR OF SCIENCE IN EDUCATION - UNIV. OF SOUTHERN ME 1992

MASTER OF EDUCATION (EDUCATIONAL LEADERSHIP) - UNIV. OF ME ORONO 2003

CERTIFICATE OF ADVANCED STUDY (EDUCATIONAL LEADERSHIP) - UNIV. OF ME ORONO 2014

Present Employer Name & Address:

EASTERN AROOSTOOK RSU 39 75 GLENN ST. CARIBOU, ME

Job Title: PRINCIPAL LIMESTONE COMMUNITY SCHOOL

I am interested in serving on the following committee:

CARY MEDICAL CENTER BOARD OF DIRECTORS

Are you willing to serve on ANY committee if needed?

YES

NO

CURRENTLY SERVING ON REC COMMISSION

Susan R. White

Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: John Weeks

Physical Address: 11 Harvest Rd. Caribou, ME

Mailing Address: Same

Phone Number: 768-0141 Home Same Work

Cell Same Email

Professional or Civic Activities (Include other committees you have served on):

Board of Assessors Caribou  
Past President Caribou Rotary  
Treasurer Caribou Rotary  
Past President Caribou Chamber

Education: High School

Present Employer Name & Address:

Job Title: Retired

I am interested in serving on the following committee:

Board of Assessors

Are you willing to serve on ANY committee if needed? YES NO

[Signature]  
Signature of Applicant

CITIZEN BOARD APPLICATION FORM

RETURN TO CITY CLERK, 25 HIGH STREET, CARIBOU, MAINE 04736

Name: Carol Wolfington

Physical Address: 1077 Van Buren Rd Caribou

Mailing Address: Same

Phone Number: \_\_\_\_\_ Home \_\_\_\_\_ Work

916-205-3229 (Cell) c.wolf@sarewest.net Email

Professional or Civic Activities (Include other committees you have served on):

Have served on Nylander Board since  
Fall 2017

Education: MA in Speech Pathology

Present Employer Name & Address: Retired

Job Title: \_\_\_\_\_

I am interested in serving on the following committee:

Nylander Board

Are you willing to serve on ANY committee if needed? YES  NO

Carol Wolfington  
Signature of Applicant

## Jayne Farrin

---

**From:** Dennis Marker  
**Sent:** Monday, November 26, 2018 9:00 AM  
**To:** Jayne Farrin  
**Subject:** CUD Board Appointment Recommendations

FYI.

The CUD board has recommended that Louis Greenier be reappointed to the CUD board for a new 3 year term.  
The CUD board has recommended that Jay Kamm be appointed to the CUD board for a 3 year term. He would replace Scott Willey.

**Dennis L. Marker**, AICP, MPA  
Caribou City Manager  
25 High Street  
Caribou, ME 04736  
O 207-493-3324  
D 207-493-5962  
C 207-496-8750



163 Van Buren Road · Ste. 1 · Caribou, ME 04736-2509 · Ph: (207) 498-3111

December 11, 2018

Dennis Marker  
City Manager  
25 High Street  
Caribou, ME 04736

Dear Dennis,

At the November 5 and December 3, 2018 meetings of the Board of Directors at Cary Medical Center, we received reports from the Nominating Committee recommending that the following candidate be recommended to the City Council for appointment to the Cary Medical Center Board of Directors and three members be recommended for reappointment. As you are aware, we have three reappointments and one new appointment.

The Board of Directors would like to recommend that Neil Griffeth be appointed to a 3-year term on the Board of Directors with expiration December 31, 2021. Neil is a resident of Caribou and a local businessman that owns and operates Griffeth Ford in Caribou and Griffeth Ford and Honda in Presque Isle. The Board of Directors feel Neil would be a great addition to the Board.

The Board of Directors would like to recommend that Sue White, Chris Bell and Dr. Shawn Laferriere each be reappointed to a 3-year term on the Board of Directors that expires December 31, 2021.

Again, we would like to thank you and the City Council for your ongoing support and assistance.

Sincerely,

Kris A. Doody, RN, FACHE  
Chief Executive Officer

KD/pm

[www.carymedicalcenter.org](http://www.carymedicalcenter.org)

Accredited by The Joint Commission

Cary Medical Center is an Equal Opportunity Employer and Provider





163 Van Buren Road · Ste. 1 · Caribou, ME 04736-2508 · Ph: (207) 498-3111

December 18, 2018

Dennis Marker  
City Manager  
25 High Street  
Caribou, ME 04736

Dear Dennis,

This is to inform you that Norm Collins' three-year term will expire December 31, 2018. At the meeting on November 8<sup>th</sup>, the District voted to reappoint Norm and would like to recommend to the City Council that he be appointed for another three-year term to the Caribou Hospital District through December 31, 2021.

Once again, we would like to thank you and the City Council for your ongoing support and assistance.

Sincerely,

Kris Doody, RN  
Chief Executive Officer

KD/pm

