

Council Agenda Item #1: Roll Call

The Caribou City Council held an organizational meeting Tuesday, January 2, 2019 at 6:00 p.m. in Council Chambers with the following members present: David Martin, Nicole L. Cote, Joan L. Theriault, R. Mark Goughan, Hugh A. Kirkpatrick, Thomas Ayer, and Jody R. Smith.

Dennis L. Marker, City Manager was present.

Department Managers and Staff: Penny Thompson, Tax Assessor; Gary Marquis, Supt. of Parks & Recreation; and Denise Lausier, City Manager's Office.

Christopher Bouchard of the Aroostook Republican, Spectrum, and YouTube covered the meeting.

Council Agenda Item #2: Pledge of Allegiance

The Council led the Pledge of Allegiance.

Council Agenda Item #3: Swearing in of Elected Officials

The City Clerk administered the oath of office to Jody R. Smith and Thomas Ayer for three years.

Council Agenda Item #4: Election of Council Chairperson/Mayor for 2019.

Motion made by J Theriault, seconded by N. Cote, to nominate David Martin for Council Chairperson/Mayor for 2019.

Motion made by H. Kirkpatrick, seconded by J. Smith, to nominate R. Mark Goughan for Council Chairperson/Mayor for 2019.

R. Mark Goughan was elected Council Chairperson/Mayor for 2019 by secret ballot. (4 R. Mark Goughan, 3 David Martin). So voted.

Council Agenda Item #5: Election of Council Deputy Chairperson/Deputy Mayor for 2019

Motion made by J. Theriault, seconded by D Martin, to nominate Nicole L. Cote for Council Deputy Chairperson/Deputy Mayor for 2019.

Motion made by H. Kirkpatrick, seconded by T. Ayer, to nominate Jody R. Smith for Council Deputy Chairperson/Deputy Mayor for 2019.

Jody R. Smith was elected Council Deputy Chairperson/Deputy Mayor for 2019 by secret ballot. (4 Jody R. Smith, 3 Nicole Cote) So voted.

Council Agenda Item #6: Bid Openings, Awards, and Appointments

a. Appointment of the City Administrative Officers

i. Treasurer and Deputy Treasurer

Motion made by H. Kirkpatrick, seconded by N. Cote, to appoint Carl Grant City Treasurer for 2019. (7 yes) So voted.

ii. Tax Collector

Motion made by H. Kirkpatrick, seconded by T. Ayer, to appoint Carl Grant Tax Collector for 2019. (7 yes) So voted.

iii. Clerk and Deputy Clerk

Motion made by H. Kirkpatrick, seconded by T. Ayer, to appoint Jayne R. Farrin City Clerk for 2019. (7 yes) So voted.

Motion made by T. Ayer, seconded by N. Cote, to approve the City Clerk's appointment of Kalen Hill Deputy City Clerk for 2019. (7 yes) So voted.

iv. Registrar of Voters

Motion made by J. Smith, seconded by T. Ayer, to appoint Jayne R. Farrin Registrar of Voters for the next two years. (7 yes) So voted.

v. Auditor

Motion made by D. Martin, seconded by J. Theriault, to appoint Felch & Company LLC Auditor for 2019. (7 yes) So voted.

vi. Overseer of the General Assistance Program

Motion made by T. Ayer, seconded by N. Cote, to appoint Jayne R. Farrin Overseer of the General Assistance Program for 2019. (7 yes) So voted.

vii. Public Health Officer

Motion made by J. Smith, seconded by J. Theriault, to appoint Scott Susi Public Health Officer for 2019. (7 yes) So voted.

viii. Legal Officer(s)

Motion made by N. Cote, seconded by J. Smith, to confirm the City Manager's appointment of Rick Solman City Legal Officer (General) for 2019. (7 yes) So voted.

Motion made by N. Cote, seconded by H. Kirkpatrick, to confirm the City Manager's appointment of Bernstein Shur City Legal Officer (Personnel and Collective Bargaining) for 2019. (7 yes) So voted.

b. Appointment of Members to Community and Advisory Boards

The Mayor stated that he wanted to table appointments to boards where the City has received more applications than there are openings, to the end of the meeting. Following an executive session, appointments will be made to those boards.

i. Library Board (1)

Motion made by H. Kirkpatrick, seconded by T. Ayer, to table 6.b.i. (7 yes) So voted.

ii. Cary Medical Center Board (4)

Motion made by H. Kirkpatrick, seconded by N. Cote, to table 6.b.ii. (7 yes) So voted.

iv. Nylander Museum Board (3)

Motion made by T. Ayer, seconded by N. Cote, to table 6.b.iv. (7 yes) So voted.

iii. Caribou Hospital District (1)

Motion made by N. Cote, seconded by H. Kirkpatrick, to table 6.b.iii. (7 yes) So voted.

v. Planning Board (2)

Motion made by D. Martin, seconded by N. Cote, to appoint Daniel Bagley and Evan Graves to the Planning Board for three years. (7 yes) So voted.

vi. Recreation Board (2)

Motion made by H. Kirkpatrick, seconded by N. Cote, to table 6.b.vi. (7 yes) So voted.

vii. Board of Assessors (1)

Motion made by H. Kirkpatrick, seconded by N. Cote, to appoint John Weeks to the Board of Assessors for three years. (7 yes) So voted.

viii. Aroostook Waste Solutions (Formerly Tri-Community Landfill) Board (2)

Motion made by N. Cote, seconded by T. Ayer, to table 6.b.viii. (7 yes) So voted.

ix. Housing Authority Board of Commissioners (1)

Motion made by N. Cote, seconded by H. Kirkpatrick, to table 6.b.ix. (7 yes) So voted.

x. Registration Board of Appeals (2)

Motion made by J. Smith, seconded by N. Cote, to appoint Gary M. Sanfacon and John Shaw to the Registration Board of Appeals for three years. (7 yes) So voted.

xi. Caribou Utilities District (1)

Motion made by D. Martin, seconded by N. Cote, to table 6.b.xi. (7 yes) So voted.

Council Agenda Item #7: New Business & Adoption of Ordinances and Resolutions

a. Discussion and Possible Action Regarding 2019 Council Meeting Calendar

Motion made by H. Kirkpatrick, seconded by T. Ayer, to meet twice a month for the full year on the second and fourth Monday of each month and to meet on Tuesday if Monday is a holiday. (7 yes) So voted.

b. Discussion and Possible Action Regarding Collection of Property Tax Prior to 2019 Commitment Date

Motion made by J. Smith, seconded by N. Cote, to authorize the Tax Collector to accept early payments of 2019 property taxes with a zero percent (0%) interest rate applied to any prepayment amounts. (7 yes) So voted.

c. Discussion and Possible Action Regarding City Manager Authorization to Approve Treasurer Warrants

Motion made by J. Theriault, seconded by T. Ayer, to authorize City Manager Dennis Marker to review and approved all Treasurer Warrants for 2019. (7 yes) So voted.

d. Discussion and Possible Action Regarding Authorization to Provide a Tax Club for 2019

Motion made by J. Smith, seconded by N. Cote, to authorize a Tax Club for 2019 as previously established providing for 12 equal payments of an accounts tax liability with no applied interest in October, November, and December for club participants. (7 yes) So voted.

Council Agenda Item #8: Reports and Discussion by Mayor and Council Members

- Councilor Kirkpatrick commented that he has received a couple of texts that the audio isn't working. Before the January 14<sup>th</sup> meeting, he suggested that Bob Sowers come in and see that the issue is fixed. The Manager stated that Bob Sowers had been in at 4:30 p.m. today and it was working then. There is an issue with YouTube that hasn't been resolved where the setting goes from public to private and that continues to be addressed.

Councilor Kirkpatrick noted that last fall Council completed 90% of the Manager's review. He inquired about scheduling, within the next two meetings, its completion. The Manager's contract comes up in July and Manager Marker offered that there had been discussion by Council of changing that to a calendar basis. The Councilor asked that this be added to the agenda for the next meeting.

Mayor Goughan recalls Council wanted to set the goals at the beginning of the year and then review the accomplishments of those goals at the end of the year before any change of Council members. The Mayor asked to have "goal setting" added to the next meeting's agenda.

- Councilor Ayer asked to have the packet out to the Council the Wednesday before the meeting. Anything after that can be emailed out as an amendment. Manager Marker plans to change the submission due date to Tuesday before Council meetings.
- The Mayor wants those that are watching at home to be able to see what is projected on the screen in Council Chambers.
- Council Committees appointments will be made at the next meeting.

Council Agenda Item #9: Reports of Officers, Staff, Boards and Committees

a. Dog Licensing Raffle

Mayor Goughan picked the winning tag number from a tote containing the tag numbers of 608 dogs that were licensed by December 31, 2018. The lucky owner is Peter and Wynne Freeman and the lucky dog is Thor. A \$50.00 gift certificate for veterinary services will be sent to their local veterinarian.

Council Agenda Item #10: Next Meeting: January 14, 2019

The Mayor extended Council's appreciation to all that applied for the City's board and commissions.

6:46 p.m. Time in: Motion made J. Smith, seconded by H. Kirkpatrick, to enter into executive session under MRSA Title 1, §405(6)(A) to discuss boards and commissions appointments. (7 yes) So voted.

8:00 p.m. Time out.

6.b.i Library Board

Motion made by T. Ayer, seconded by H. Kirkpatrick, to appoint Gail Hagelstein to the Library Board for five years. (7 yes) So voted.

6.b.ii Cary Medical Center Board

Motion made by H. Kirkpatrick, seconded by N. Cote, to appoint Christopher Bell, Neal Griffeth, Shawn Laferriere, and Susan White to the Cary Medical Center Board for three years. (7 yes) So voted.

6.b.iii Caribou Hospital District

Motion made by N. Cote, seconded by T. Ayer, to appoint Paul Camping to the Caribou Hospital District for three years. (4 yes, RM Goughan, N. Cote, H. Kirkpatrick, T. Ayer, 3 no, J. Theriault, D. Martin, J. Smith) So voted.

6.b.iv Nylander Museum Board

Motion made by J. Smith, seconded by T. Ayer, to appoint Travis Michaud and Carol Wolfington to the Nylander Museum Board for three years and Christine Solman to the Nylander Museum Board for two years. (7 yes) So voted.

6.b.vi Recreation Board

Motion made by D. Martin, seconded by T. Ayer, to appoint Troy L. Barnes and Kyle Corrigan to the Recreation Board for three years. (7 yes) So voted.

6.b.viii Aroostook Waste Solutions

Motion made by J. Theriault, seconded by D. Martin, to appoint RM Goughan and Kenneth G. Murchison, Jr. to Aroostook Waste Solutions for one year. (6 yes, 1 abstention, RM Goughan) So voted.

6.b.iv Housing Authority Board of Commissioners

Motion made by T. Ayer, seconded by D. Martin, to appoint Mary Kate Barbosa to the Housing Authority Board of Commissioners for five years. (7 yes) So voted.

6.b.xi Caribou Utilities District

Councilor Kirkpatrick recused himself to avoid a conflict of interest.

Motion made by N. Cote, seconded J. Theriault, to appoint Jay Kamm and Philip J. McDonough II to the Caribou Utilities District for three years. (6 yes) So voted.

Motion made by H. Kirkpatrick, seconded by N. Cote, to table appointing to the Regional Zoning Board of Appeals until the next meeting. (7 yes) So voted.

6.a.i. Deputy Treasurer

Motion made by D. Martin, seconded by J. Smith, to approve the City Treasurer's appointment of Holli Doody Deputy City Treasurer for 2019. (7 yes) So voted.

Council Agenda Item #11: Adjournment

Motion made by D. Martin, seconded by T. Ayer, to adjourn the meeting at 8:00 p.m. (7 yes) So voted.

Jayne R. Farrin, Secretary