

CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, April 22, 2019** in the Council Chambers located at 25 High Street, **6:00 pm**.



1. **Roll Call**
2. **Pledge of Allegiance**
3. **Public Forum**
4. **Minutes from Regular Council Meeting held April 8, 2019**
5. **Bid Openings, Awards, and Appointments**
 - a. Jayne R Farrin – Certified Fundamentals of GA Assistance Pg 10
 - b. Volunteer Recognition – Madeline Guerrette Pgs 11-12
 - c. Appointments to a Citizens Advisory Board for Residential Rural/Urban Renewal Pg 13-14
 - d. Award of Bid for 60 Access Highway Appraisal Services Pg 15
6. **City Financials**
 - a. Statements for March 2019 Pgs 16-31
 - b. Report on Unfunded Liabilities of the City Pg 32
7. **New Business**
 - a. Discussion and Possible Action Regarding Renewal of Rubbish Hauler Permits for Pgs 33-37
 - i. Caldwell's Sanitation.
 - ii. Rick Chapman
 - iii. Pine Tree Waste
 - iv. Nathan Haney DBA Crown of Maine
8. **Old Business & Adoption of Ordinances and Resolutions**
 - a. Discussion and Possible Action Regarding Lease Agreement with the Caribou Ecumenical Food Pantry Pgs 38-44
9. **City Manager's Report** Pgs 45-46
10. **Reports and Discussion by Mayor and Council Members**
11. **Reports of Officers, Staff, Boards and Committees**
12. **Executive Session** (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)
13. **Executive Session** (May be called to discuss matters identified under Maine Revised Statutes, Title 36, §841.2 Abatement of Taxes Due to Hardship or Poverty)
14. **Next Meeting(s):** May 13, May 27
15. **Adjournment**

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Jayne R. Farrin, City Clerk

19-08

Council Agenda Item #1: Roll Call

The Caribou City Council held a regular meeting Monday, April 8, 2019 at 6:00 p.m. in Council Chambers with the following members present: Mayor R. Mark Goughan, Deputy Mayor Jody R. Smith, David Martin, Joan Theriault, Nicole L. Cote, and Thomas Ayer. Hugh Kirkpatrick was absent and excused.

Dennis L. Marker, City Manager was present.

Department Managers and Staff: Penny Thompson (Tax Assessor), Hope Shafer (Library Director), Kenneth G. Murchison (Zoning Administrator), David Ouellette (Public Works Director), Michael Gahagan (Police Chief), Scott Susi (Fire Chief), Kalen Hill (Deputy City Clerk), Constance J. Michaud (Assistant City Clerk), Denise Lausier (Executive Assistant to the City Manager), and Gary Marquis (Supt. of Parks & Recreation).

Melissa Lizotte for The Star Herald, Spectrum, and YouTube covered the meeting.

Council Agenda Item #2: Pledge of Allegiance

The Mayor led the Pledge of Allegiance.

Council Agenda Item #3: Public Forum

- Barbara Aiken – read a statement from the Caribou Ecumenical Food Pantry, which has been in operation for 20 years and relies on the support five churches, volunteers, and donors. Their current facility sustained major water damage requiring them to move. They had hoped to move into the former Mecon Building which is owned by the City, but there is a problem with the plumbing. It has been estimated to cost \$7,000 to correct. The proposed lease with the City includes language that would require the Food Pantry to pay to fix this plumbing issue. On behalf of the Food Pantry, Ms. Aiken requested that the City reconsider rewriting a rental agreement excluding the plumbing repair and require the Food Pantry to be held responsible for only those damages to the property that are under their control.

Discussion about the plumbing and bathroom issues. The Mayor believes the City plans to take care of the bathroom issues and is going through the process of obtaining quotes to repair the bathroom. He asked for patience.

Council Agenda Item #4: Minutes from Regular Council Meeting held March 25, 2019

Motion made by J. Smith, seconded by N. Cote, to approve the minutes from the March 25, 2019 Regular Council Meeting as presented. (6 yes) So voted.

Council Agenda Item #5: Bid Openings, Awards, and Appointments

- a. Resolution 04-01-2019 – Spirit of America Recognitions
 - Barbara Aiken – Her volunteering includes Ecumenical Food Pantry, Cary Medical Center's Ladies Auxiliary, and Parks & Rec's gingerbread house tradition
 - Bill Flagg – Director of Community Relations and Development for Caribou Medical Center
 - Rotary Club – Support local soup kitchen, Caribou Performing Arts Center, Caribou High School Ski programs, SHARPS Program, and bike helmets for kids.

- Channel X Radio – Founded 33 years ago by Dennis Curley with a vision of being community driven by focusing on and promoting local people and business.
- Christina Kane-Gibson – Caribou Marketing and Events Coordinator
- Connie Michaud – Retiring after 33 years as Assistant City Clerk
- Dr. Valerie Waldermarson – She is a civic leader and a true mentor to her students
- Roger Felix – Business and Community Liaison at Loring Job Corps
- Shawn Pelletier – Founder of Brian's Ride

b. Caribou High School Choir Honors

At the All State Vocal Jazz and Show Choir festival, the show choir earned a silver award and 3rd place overall with Austin LaPlante earning an Outstanding Musicianship award. The jazz choir and ensemble received a bronze award in the jazz category. Vicki King and Vaughan McLaughlin work with the students

c. 2019 Limerick Contest Winners

The 2nd Annual Limerick Contest was held March 19th at the Caribou Public Library. The winners were Roy Cyr (elementary), Connor Albers (6th -12th grade) and Larry Bubar (adult). Both Connor Albers and Larry Bubar read their winning limericks.

d. Award of Bid for City High Street Repaving Project

SUMMARY HIGH STREET MILL / FILL

	Milling	HMA 9.5	HMA 12.5	Curbing	Side Walks
Trombley Industries	\$16,650.00	\$23,055.00	\$74,350.00	\$7,312.50	\$15,180.00
\$136,547.50					
Soderberg Company	\$9,990.00	\$25,500.00	\$79,600.00	\$7,800.00	\$16,500.00
\$139,390.00					
Northeast Paving	\$20,250.00	\$50,400.00	\$156,000.00	\$14,300.00	\$29,700.00
\$270,650.00					

The Manager noted that the low bidder Trombley Industries is also the same company that was the low bidder for the Maine Department of Transportation (MDOT) High Street project. At this time, MDOT hasn't signed contracts for the High Street work as they are working through the process verifying bonding information and insurances. It is expected that this process will be complete within the next couple of weeks. It is the Manager's recommendation that the Council award the bid contingent upon the State awarding their portion of the project and to award the City's bid to Trombley Industries for \$136,547.50.

Motion made by J. Smith, seconded by T. Ayer, to award the High Street Mill / Fill project to Trombley Industries for \$136,547.50 contingent on MDOT awarding the State's portion of the project. (6 yes) So voted.

Council Agenda Item #6: Public Hearings and Possible Action Items

There weren't any public hearings held.

Council Agenda Item #7: New Business

- a. Discussion and Possible Action Regarding Renewal of Rubbish Hauler Permit for McNeal's Trucking Inc.

Motion made by J. Theriault, seconded by D. Martin, to approve the renewal of a rubbish hauler permit for McNeal's Trucking Inc. (6 yes) So voted.

- b. Discussion and Possible Action Regarding Renewal of Liquor License for Northern Maine Brewing Company

Motion made by J. Theriault, seconded by D. Martin, to approve the renewal of Liquor License for Northern Maine Brewing Company. (6 yes) So voted.

- c. Discussion and Possible Action Regarding Acceptance of Library Memorial Fund Donation

On March 22, 2019, a gift of \$9,771.62 was received from the estate of Philip Turner to establish the Philip Turner Library Memorial Fund. The funds are to be used at the discretion of the Library Director for books, materials, and programming and cannot be used for furniture.

Motion made by D. Martin, seconded by T. Ayer, to accept the donation of \$9,771.62 from the estate of Philip Turner to establish the Philip Turner Library Memorial Fund with the funds to be used at the discretion of the Library Director for books, materials, and programming and cannot be used for furniture and that a letter of appreciation be sent within 10 business days. (6 yes) So voted.

- d. Discussion Regarding Fire/EMS Department Budget

The Mayor stated that this agenda item will not be discussed tonight, but rather a workshop meeting will be scheduled for this topic. The Mayor requested a copy of the detailed expense budget report. He has questions about the pellet boiler and fire truck leases and how lease expenses get into the different departments and the line items used.

- e. Discussion and Possible Action Regarding Nylander Museum Reserve Accounts

Account	Balance (04/03/2019)	Origination & Purpose
G-1-352	\$12,185.99	Unknown origin
G-1-448	\$2,000	Donation from a law firm in 2011. No identified limitations on the use

Motion made by D. Martin, seconded by J. Theriault, to authorize the consolidation of G-1-352 and G-1-448 into one fund to be reserved for general museum maintenance and capital projects but not for operations or programing. (6 yes) So voted.

Council Agenda Item #8: Old Business & Adoption of Ordinances and Resolutions

- a. Discussion and Possible Action Regarding DOT Construction Overlimit Permit Agreement

For 2019, MDOT has two projects in Caribou, with one running north towards Connor TWP and second running from Presque Isle to Caribou.

Motion made by J. Smith, seconded by N. Cote to approve the agreement with MDOT for a construction overlimit permit allowing the use of overweight equipment and loads on municipal ways for the Route 1 projects. (6 yes) So voted.

b. Discussion and Possible Action Regarding Seasonal Weight on Local Roads

The Manager shared information on the State rules concerning seasonal load restrictions.

The Council voted March 25th to approve a 34,000 seasonal weight limit on the following roads: Albair, Maysville Siding, Sawyer, Plante, Thompson, Railroad, Westgate and Dow Siding.

c. Discussion and Possible Action Regarding Ordinance No. 02, 2019 Series, Amending City Flood Hazard Area Regulations

At the last meeting, the Council voted to table any action regarding Ordinance No. 02, 2019 Series, amending flood hazard area regulation.

- Community participation in the National Flood Insurance Program (NFIP) is voluntary and by accepting this ordinance the City is a voluntary participant in this program.
- If a community chooses not to participate in the NFIP then home owners are unable to purchase federal flood insurance, in addition federal grants, loans, and disaster programs.
- There are 665 lots that touch the floodplain, which is approximately 15% of the City's total number of lots.

The Zoning Administrator and Manager answered several Council questions. Discussion. The proposed ordinance is an update to the City's current ordinance.

Motion made by T. Ayer, seconded by D. Martin, to adopt Ordinance No. 02, 2019 Series, An Ordinance Amending Chapter 13, Section 13-600, Flood Hazard Area Regulations, Short Title: An Ordinance amending Flood Hazard Area Regulations as presented. (6 yes) So voted.

d. 2019 Council Goals & Priorities

The Manager and Council reviewed the results for 2019 City Council priorities and goals surveys that were completed and submitted by the Council. (Exhibit A).

Chief Susi was selected by his peers to testify in front of the Legislature concerning ambulance reimbursement rates. The bill is LD 915 An Act To Provide Adequate Reimbursement under MaineCare for Ambulance and Neonatal Transport Services.

Two test LED streetlights, a 3000 and 4000 kelvin, have been installed by the Caribou Library.

Councilor Ayer praised Gary Marquis and others that did the snowmobile trail grooming.

Discussion with topics including: increased participation at Library programs, the completion of Teague Park, demolition of Sincok School and the site being developed into a park.

Councilor Martin noted that the Charter lists the duties of the City Manager and that it is quite a list and that the Council should not over burden the Manager. Several of the apparent Council priorities are already items that the City is working on. Manager Marker suggested that he will add them to his City Manager's Report.

Council Agenda Item #9: City Manager's Report

The Manager provided an update on a variety of topics including:

- LED Streetlight Conversion – test lights next to the Library.
- River Road – DuBois is finalizing the design and it is anticipated that it will go out to bid in a couple of weeks. Financing needs to be finalized.
- Birdseye Cleanup – waiting for the snow to melt
- Flora Dale Park – Penny Thompson had some success in her research at the Registry of Deeds.
- Hilltop Senior Living Update – demolition work continues
- Dunkin Donuts – waiting for additional information
- Senior Homestead Tax Credit Program – There are several bills in the Legislature to raise the Homestead Exemption amount. He suggested a workshop later in the year.
- Pellet Boiler System – still waiting for information on the circuit boards.

Council Agenda Item #10: Reports and Discussion by Mayor and Council Members

- a. Fuel sales - Councilor Theriault spoke in opposition to lowering the cost of fuel at the airport during a proposed event to be held August 24th. The Manager commented that the City's markup throughout the year will cover the cost of fuel that is sold below cost during the proposed event.
- b. Food pantry – 60 Access Highway - Discussion

Even if the bathroom situation is taken care of, because a food pantry is open to the public, it is necessary to have the State Fire Marshall complete a review of the plans. Chief Susi commented that it could take four to six weeks to get that done. Since the last Council meeting, the City has obtained additional information about repairing the bathrooms at 60 Access Highway. The price to repair the men's bathroom is approximately \$1,500. The Bread of Life Soup Kitchen is willing to help the food pantry with their distribution. The Mayor commented that is his belief that a majority of the Council wants to help the food pantry. He suggested that until a bathroom is up and running possibly the food pantry could store the food at 60 Access Highway and distribute through the soup kitchen. Currently the food pantry's food items are being stored at Catholic Charities. Discussion.

Motion made by J. Smith, seconded by N. Cote, to authorize the City Manager to have the bathrooms repaired at 60 Access Highway. (6 yes) So voted.

The Mayor requested the City Manager prepare a new contract, to be used for 60 Access Highway, to include those items discussed this evening and to have it ready for the next Council meeting.

Councilor Ayer would like to see a workshop on preventative maintenance for City owned buildings.

Council Agenda Item #11: Reports of Officers, Staff, Boards and Committees

Today was the last work day for Assistant City Clerk Constance J. Michaud, after serving the City for 33 years plus one day. A luncheon and open house was held in her honor.

Council Agenda Item #12: Executive Session (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)

a. §405(6)(C) to discuss real estate and economic development items

7:53 p.m. Time in. Motion made by D. Martin, seconded by J. Theriault, to enter into executive session under MRSA Title 1, §405(6)(C) to discuss real estate and economic development items. (6 yes) So voted.

8:18 p.m. Time out.

Motion made by D. Martin, seconded by T. Ayer, to authorize the City Manager to begin negotiating with Scott Gove for property needed with the River Road reconstruction. (6 yes) So voted.

Councilor Theriault noted the Mr. Gove is her nephew and she felt that it was okay to vote on the motion because there was no dollar value discussed.

Motion made by D. Martin, seconded by J. Smith, to authorize the City Manager to extend a formal offer to Dr. Carla Chomka for her property located next to the River Road reconstruction project. The offer would be for appraised value, which includes all surface and mineral rights, including water. (6 yes) So voted.

8:20 p.m. Time in. Motion made by D. Martin, seconded by J. Theriault, to enter into executive session under MRSA Title 1, §405(6)(C) to discuss real estate and economic development items. (6 yes) So voted.

8:26 p.m. Time out.

Motion made by J. Smith, seconded by T. Ayer, to send a letter to Sleeper and Sons notifying them of the City's desire to terminate the current lease at 60 Access Highway. (6 yes) So voted.

8:27 p.m. Time in. Motion made by Mayor Goughan, seconded by J. Smith, to enter into executive session under MRSA Title 1, §405(6)(C) to discuss real estate and economic development items. (6 yes) So voted.

8:37 p.m. Time out.

No action taken.

Mayor Goughan asked that the Manager prepare a five-minute presentation on current unfunded liabilities of the City for the next meeting.

Mayor Goughan outlined his desire to have a non-political citizens committee formed to evaluate options of cleaning up the town and better utilizing city owned properties for new uses. The committee would meet 4-5 times over the year and bring back some suggestions to the Council. He asked that the Council send him the names of individuals they think would be good to serve on such a committee.

Councilor Martin asked that the Council revisit the policy of foreclosing on homes with occupants. There was discussion about past practice of letting occupants live in homes for a small payment each month. Councilors' sentiment was that the City should not be engaged in such risky tenant situations.

No action taken.

April 8, 2019

19-08 Pg. 7

Council Agenda Item #13: Next Meetings(s): April 22 & May 13

Council Agenda Item #14: Adjournment

Motion made by J. Smith, seconded by D. Martin, to adjourn the meeting at 8:43 p.m. (6 yes) So voted.

Jayne R. Farrin, Secretary

2019 City Council Priorities and Goals

PUBLIC SAFETY PRIORITIES (pick 3)		JT	DM	JS	RG	NC	HK	TA
Opioid and Drug Enforcement	5	1	1			1	1	1
Public Safety Building	5	1	1	1		1		1
Health Care Reimbursement Changes	4		1	1			1	1
Hospital Services	2	1		1				
Marijuana Regulation	1					1		
Other: Police Station Requirements	1				1			
Expansion of Ambulatory Services	0							

Infrastructure (pick 5)		JT	DM	JS	RG	NC	HK	TA
Sidewalks and Pedestrian Safety	6	1	1		1	1	1	1
Street Lights to LEDs	6	1	1	1	1	1		1
High Street Reconstruction	5	1	1	1	1	1		
Facility Maintenance Audits/Plans	4				1	1	1	1
River Road Reconstruction	4	1	1	1		1		
Capital Equipment Plan	3			1	1		1	
60 Access Highway Reuse	2		1	1				
Airport Development	1						1	
City Hall Hose Tower	1						1	
Fire/EMS Roof System	1	1						
Overlay of Hwys in Urban Compact Zone	1							1
Public Parking Lot Resurfacing	1							1
City Hall Accessibility	0							
Storm Drain System Inventory	0							

LEISURE SERVICE PRIORITIES (pick 5)		JT	DM	JS	RG	NC	HK	TA
Collins Pond Dam & Trail System	4	1	1				1	1
Library Business Resource Center	4	1				1	1	1
Library Programs	4	1		1	1			1
NBRC Trail Funding	4		1	1	1		1	
Teague Park Construction	4	1	1	1			1	
Gateway Enhancements	3	1	1				1	
Sincock Park Construction	3		1	1				1
Nylander Inventory & Operations	2			1				1
Other: TOS	2				1	1		
Other: After School Programs	1				1			
Other: Marathon	1					1		
Story Telling Festival	1							1

ADMINISTRATION PRIORITIES (pick 4)		JT	DM	JS	RG	NC	HK	TA
Meeting Packets Available Earlier	✓							
Union Contract Negotiations	6	1	1	1	1	1		1
Budget Preparation Process Changes	5	1			1	1	1	1
Non-Union Compensation Policy	5	1	1	1	1	1		
FBO Services at Airport	3		1				1	1
Procurement Policy	3				1	1	1	
Creation of a Fee Schedule	2		1	1				
SHAPE Audit	2			1				1
Other: Employee Evaluations	1						1	
Property Insurance Bids	1				1			

ECONOMIC DEVELOPMENT PRIORITIES (pick 5)		JT	DM	JS	RG	NC	HK	TA
Monthly Visits	6	1	1	1	1	1		1
New Branding & Marketing Campaign	5	1	1		1	1	1	
Downtown Revitalization	4	1	1			1	1	
Sure Site Program	4	1			1		1	1
Façade Improvement Grants	3		1			1	1	
Gap Financing Programs	3	1		1				1
"How to" Trainings for Businesses	2		1			1		
Business Newsletter	2			1				1
Waterfront Redevelopment	2				1		1	
Business Directory	1				1			
Other: CEGC	1			1				
Ribbon Cutting Ceremonies	1							1

COMMUNITY DEVELOPMENT PRIORITIES (pick 4)		JT	DM	JS	RG	NC	HK	TA
Blight Removal (Birds Eye, Vacant Homes)	6	1	1	1	1	1	1	
General Plan Update	5	1		1	1	1		1
Age Friendly Community Plan	4		1		1	1	1	
Zoning Regulations Rewrite	4	1	1		1			1
CDBG Applications	3	1	1	1				
Beautification Committee	2		1				1	
Family Self Sufficiency Program	2					1		1
General Assistance	1							1
Housing Inspections	1						1	



MAINE WELFARE DIRECTORS ASSOCIATION

Local Government Center
60 Community Drive, Augusta, ME 04330
1-800-452-8786

April 2, 2019

Mr. Dennis Marker
City Manager
City of Caribou
25 High St
Caribou, ME 04736-2710

Dear Dennis:

Congratulations are in order for the City of Caribou. The Maine Welfare Directors Association has approved Jayne R. Farrin in the Fundamentals of GA Assistance. This certification process has required many hours of dedication to achieve. The certification process requires that applicants receive training in a number of courses that relate to their field of expertise.

Jayne will be recognized for receiving this certification at the MWDA Spring Conference being held April 22nd and 23rd, 2019 at the Hollywood Hotel & Conference Center, in Bangor.

The MWDA understands the investment of time and resources it takes to achieve this status by both the recipient and the Municipality.

Congratulations once again to Jayne!

Sincerely,

Kristen Barth
Professional Development Chair
Maine Welfare Directors Association

cc: Jayne R. Farrin



Resolution 04-02-2019

A Resolution Recognizing Exceptional Community Spirit

WHEREAS, There are many individuals and groups who selflessly volunteer their time, talents and means to lift up the hands which hang down, succor the weak, strengthen the feeble knees, comfort the grieving, instill hope for a brighter tomorrow, and even lend extra muscle to the labors necessary to maintain civility, culture and community, and

WHEREAS, the City Council desires to honor one of its citizens who faithfully volunteers within the community, more especially helping with the local Funeral Ministry, the Maine Veterans Home, the VFW, the American Legion, the Daughters of Isabella and the Ladies of St. Annes.

NOW THEREFORE BE IT RESOLVED, in sincere gratitude and appreciation, that the following individual is hereby recognized for their exemplary citizenship and outstanding achievements and honors brought upon this community through their efforts and example.

MADELINE GUERRETTE

This resolution was duly passed and approved by a majority of the City Council of the City of Caribou this 22nd day of April, 2019.

R. Mark Goughan, Mayor

Jody Smith, Deputy Mayor

Thomas Ayer, Councilor

Nicole Cote, Councilor

Hugh Kirkpatrick, Councilor

David Martin, Councilor

Joan Theriault, Councilor

Attest: Jayne Farrin, City Clerk



Sodalities of the Ladies of Saint Anne Parish of the Precious Blood

April 1, 2019

Dear Caribou County Commission,


I am the new president of the Ladies of Ste. Anne Sodality and while reviewing some old records I saw that in the late 1970s, our group honored a Lady of the Year. We have not done this since, so as the new President, I proposed to our Executive Board the Madeline Gurette be nominated. It was a complete positive reaction and so on May 18, 2019 at the 4pm Mass At the Holy Rosary Church, she will be honored.

I have contacted the Knights of Columbus, and they also want to be involved. Madeline volunteers her time with the Funeral Ministry, the Maine Veterans Home, the VFW, the American Legend, the Daughters of Isabella, and the Ladies of Ste. Annes. She serves as a Communion minister at Church and the Nursing homes, while facilitating the saying of the Holy Rosary. She also has set up Bingo dates at the Nursing Homes. Madeline is very supportive of our new Priest and their needs. She is tireless in all she does.

I was hoping that it would possible to name May 18, 2019-- Madeline Gurette Day in Caribou and perhaps a recognition proclamation to be presented to her at Mass.

You can reach me at 493-1083 - Thursdays, Fridays and weekends, or leave a message and I will call you back.

Hoping to hear from you,
May Ste. Anne bless your family,


Elizabeth Care Long
President

493-1083

Caribou City Council

Directive from the Office of the Mayor R. Mark Goughan

In the interest of protecting both rural and urban neighborhoods from blight emanating from uninhabitable and rundown housing, I hereby create and empanel a Citizens Advisory Board for Residential Rural/Urban Renewal. This board will consist of volunteers who will:

Study the problem to determine the causes of vacant and sub-standard housing.

Make recommendations to the council intended to reverse the conditions which will make our neighborhoods stronger and safer.

Make recommendations that will ultimately increase Caribou's Valuation.

Recommendations made on or before December 1st, 2019 to the Caribou City Council.

**Caribou City Council Mayor,
R. Mark Goughan**

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Mayor and Council Members
FROM: Dennis Marker, City Manager
RE: Appraisal Bids for 60 Access Highway
DATE: April 17, 2019

Bid requests were sent out for General Appraiser services to determine an “as-is” value of the 60 Access Highway building. The scope of the work was dictated by USDA Rural Development.

The following are the bids received:

Company/Individual	Price	Timeframe
Jamie Helmstetter	\$6,500	120 Days
Michael J Soucy	\$3,700	April 30
James D Park	\$4,250	June 10
Angus Morrison	\$3,800	45 days

It is recommended that the Council award appraisal services for 60 Access Highway to Michael Soucy and that the City Manager be authorized to execute the necessary contract documents for completion of the work.

Funding for these services will be drawn from the 60 Access Highway reserve fund. The costs can be deducted from the amount of money owed to USDA-RD and recaptured with sale of the building.

General Ledger Summary Report

Fund(s): ALL

March

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	-15,077.27	467,660.00	0.00	18,048,940.13	18,516,600.13	0.00
Assets	9,131,539.53	9,222,236.09	-653,628.26	4,013,586.96	5,652,767.68	7,583,055.37
101-00 CASH (BANK OF MAINE)	3,858,325.90	3,761,391.25	-450,922.16	2,554,525.77	3,801,760.09	2,514,156.93
102-00 RECREATION ACCOUNTS	29,977.19	34,080.26	0.00	0.00	0.00	34,080.26
110-00 SECTION 125 CHECKING FSA	9,580.11	9,652.30	555.30	20,363.15	4,703.15	25,312.30
110-04 2018 SECTION 125 CHECKING HRA	50,795.28	41,168.58	-955.08	0.00	3,472.49	37,696.09
110-05 2019 SECTION 125 CHECKING HRA	0.00	0.00	-2,102.89	72,775.00	7,511.59	65,263.41
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
117-00 RLF #10 INVESTMENT	232,933.54	233,196.31	502.11	765.54	0.00	233,961.85
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	24,453.11	3,019.77	13,388.91	111,974.00	104,145.69	10,848.08
124-00 GAS INVENTORY	13,365.78	6,548.32	5,189.79	22,930.00	20,486.34	8,991.98
125-00 ACCOUNTS RECEIVABLE	14,467.20	186,689.25	-1,583.51	122,611.49	131,982.85	177,317.89
126-00 SWEETSOFT RECEIVABLES	533,407.36	564,626.28	29,359.05	471,605.21	425,747.75	610,483.74
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	66,161.16	66,161.16	0.00	0.00	0.00	66,161.16
180-00 DR. CARY CEMETERY INVESTMENT	1,159.90	1,160.79	0.87	0.87	0.00	1,161.66
181-00 HAMILTON LIBRARY TR. INVEST	1,736.78	1,748.17	11.18	11.18	0.00	1,759.35
182-00 KNOX LIBRARY INVESTMENT	9,783.86	9,828.91	44.27	44.27	0.00	9,873.18
183-00 CLARA PIPER MEM INV	668.63	669.17	0.50	0.50	0.00	669.67
184-00 JACK ROTH LIBRARY INVEST	27,126.73	27,299.68	150.56	150.56	0.00	27,450.24
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,377.01	7,385.56	8.01	8.01	0.00	7,393.57
187-00 DOROTHY COOPER MEM INV	58,988.30	59,248.87	256.03	256.03	0.00	59,504.90
189-00 MARGARET SHAW LIBRARY INV	12,876.89	12,894.19	23.35	23.35	0.00	12,917.54
190-00 GORDON ROBERTSON MEM INV	11,431.40	11,444.68	12.42	12.42	0.00	11,457.10
191-00 MEMORIAL INVESTMENT	6,089.25	6,101.18	12.98	12.98	0.00	6,114.16
192-00 G. HARMON MEM INV	6,735.66	6,743.77	7.32	7.32	0.00	6,751.09
193-00 BARBARA BREWER FUND	5,321.93	5,332.25	9.65	9.65	0.00	5,341.90
194-00 RODERICK LIVING TRUST	16,351.82	16,370.64	18.42	18.42	0.00	16,389.06
198-00 TAX ACQUIRED PROPERTY	118,383.08	96,383.08	-6,153.81	0.00	14,051.75	82,331.33
198-15 TAX ACQUIRED PROPERTY 2015	-22,000.00	0.00	0.00	197.65	197.65	0.00
198-16 TAX ACQUIRED PROPERTY 2016	0.00	0.00	0.00	3,524.02	3,524.02	0.00
198-17 TAX ACQUIRED PROPERTY 2017	0.00	0.00	0.00	5,291.46	5,291.46	0.00
198-18 TAX ACQUIRED PROPERTY 2018	0.00	0.00	0.00	5,038.62	5,038.62	0.00
198-19 TAX ACQUIRED PROPERTY 2019	0.00	0.00	-13.38	0.00	13.40	-13.40
200-18 2018 TAX RECEIVABLE	822,221.88	822,221.88	-155,484.03	0.00	283,733.46	538,488.42
200-19 2019 TAX RECEIVABLE	-18,203.03	-18,203.03	-40,753.08	0.00	149,709.30	-167,912.33
205-16 2016 LIENS RECEIVABLE	214.01	214.01	0.00	0.00	0.00	214.01
205-17 2017 LIENS RECEIVABLE	182,378.24	182,378.24	-11,997.32	87.72	20,025.28	162,440.68
210-10 2010 PP TAX RECEIVABLE	621.78	621.78	0.00	0.00	0.00	621.78
210-11 2011 PP TAX RECEIVABLE	869.22	869.22	0.00	0.00	0.00	869.22
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	0.00	5,166.61
210-13 2013 PP TAX RECEIVABLE	9,712.02	9,712.02	0.00	0.00	0.00	9,712.02
210-14 2014 PP TAX RECEIVABLE	15,362.47	15,362.47	0.00	0.00	0.00	15,362.47
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	0.00	12,713.48
210-16 2016 PP TAX RECEIVABLE	11,609.81	11,609.81	-98.63	0.00	292.77	11,317.04
210-17 2017 PP TAX RECEIVABLE	14,175.97	14,175.97	-194.29	0.00	387.45	13,788.52
210-18 2018 PP TAX RECEIVABLE	38,030.96	38,030.96	-4,808.55	0.00	12,252.28	25,778.68
210-19 2019 PP TAX RECEIVABLE	-10,761.17	-10,761.17	-175.00	0.00	435.00	-11,196.17
302-00 COURT ORDER	0.00	0.00	0.00	982.17	982.17	0.00
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	108,846.26	108,846.26	0.00
304-00 FICA W/H	0.00	0.00	0.00	140,742.32	140,742.32	0.00

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
305-00 MEDICARE WITHHOLDING	0.00	0.00	0.00	32,916.28	32,916.28	0.00
306-00 STATE WITHHOLDING	0.00	0.00	0.00	43,943.69	43,943.69	0.00
307-00 M.S.R.S. W/H	0.00	0.00	-13,699.22	36,149.09	49,848.31	-13,699.22
307-01 MSRS EMPLOYER	0.00	0.00	-9,799.44	25,906.76	35,706.20	-9,799.44
308-00 AFLAC INSURANCE	-1.51	0.00	-0.16	2,160.96	2,161.44	-0.48
309-00 DHS WITHHOLDING	0.00	0.00	0.00	167.55	167.55	0.00
312-00 HEALTH INS. W/H	-23,946.38	-23,946.38	-1,000.11	66,599.64	68,945.11	-26,291.85
314-00 UNITED WAY W/H	0.00	0.00	0.00	39.00	39.00	0.00
315-00 TEAMSTERS W/H	0.00	0.00	0.00	171.00	171.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	1,980.00	1,980.00	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	1,029.60	1,029.60	0.00
317-00 PW UNION INS	0.00	0.00	0.00	428.74	428.74	0.00
318-00 MMA INCOME PROTECTION	-6,223.43	-6,223.43	-781.28	9,415.93	9,883.14	-6,690.64
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	8,147.00	8,147.00	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	49,826.52	49,826.52	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	11,439.32	11,439.32	0.00
321-00 EDWARD JONES ANNUITY	0.00	0.00	0.00	102.86	0.00	102.86
321-01 PRIMERICA SHAREHOLDER SERVICE	0.00	0.00	0.00	275.00	275.00	0.00
322-00 RETIRED HEALTH INS PROGRAM	0.00	0.00	0.00	2,185.43	2,185.43	0.00
323-00 MMA SUPP. LIFE INSURANCE	-1,041.65	-1,041.65	-338.11	2,724.30	3,024.85	-1,342.20
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	390.00	390.00	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	10,371.12	10,371.12	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	3,139.48	3,139.48	0.00
329-00 SALES TAX COLLECTED	-123.00	-123.00	0.00	124.74	0.00	1.74
330-00 VEHICLE REG FEE (ST. OF ME)	-4,503.00	0.00	-3,349.50	36,843.00	42,690.00	-5,847.00
331-00 BOAT REG FEE INLAND FISHERIES	-86.00	0.00	64.00	94.00	124.00	-30.00
332-00 SNOWMOBILE REG (F&W)	-7,615.00	0.00	1,297.82	12,461.75	14,884.75	-2,423.00
333-00 ATV REGISTRATION (F&W)	0.00	0.00	0.00	4.00	4.00	0.00
335-00 PLUMBING PERMITS (ST. OF ME)	-898.75	-56.25	-515.00	0.00	1,377.50	-1,433.75
336-00 CONCEALED WEAPON PERMIT	80.00	80.00	0.00	245.00	245.00	80.00
338-00 CONNOR EXCISE TAX	0.00	0.00	0.00	5,677.26	5,677.26	0.00
340-00 DOG LICENSES (ST. OF ME)	-1,543.00	0.00	102.00	1,725.00	1,810.00	-85.00
341-00 FISHING LICENSES (ST. OF ME)	-425.00	0.00	125.00	650.00	725.00	-75.00
342-00 HUNTING LICENSES (ST. OF ME)	-2,034.00	0.00	-43.25	1,097.00	1,538.25	-441.25
347-00 NEPBA UNION PD	0.00	0.00	0.00	2,340.00	2,340.00	0.00
Liabilities	6,985,954.93	6,852,151.09	-218,691.28	1,327,131.00	960,936.33	6,485,956.42
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	6,985,954.93	6,852,151.09	-218,691.28	1,327,131.00	960,936.33	6,485,956.42
352-00 NYLANDER MUSEUM RESERVE	12,185.99	12,185.99	0.00	0.00	0.00	12,185.99
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
362-00 RLF #10 RESERVE	232,933.54	233,196.31	502.11	0.00	765.54	233,961.85
365-01 COMMUNITY POOL IMPROVEMENT	126,655.52	126,655.52	0.00	0.00	0.00	126,655.52
365-02 REC CENTER IMPROVEMENTS	10,703.62	10,703.62	-1,570.62	1,570.62	9,674.48	18,807.48
365-03 LAND ACQUISTIONS/EASEMENTS	33,340.00	33,340.00	0.00	0.00	0.00	33,340.00
365-04 RAILS TO TRAILS PROGRAM	17,351.58	17,351.58	0.00	0.00	0.00	17,351.58
365-05 PARK IMPROVEMENT RESERVE	53,471.03	47,621.03	0.00	0.00	0.00	47,621.03
365-08 REC NONAPPROPRIATED SPEC PROJ	2,490.17	2,490.17	0.00	0.00	0.00	2,490.17
365-09 RECREATION EQUIPMENT RESERVE	-4,827.10	-4,827.10	0.00	0.00	0.00	-4,827.10
365-10 REC LAWN MOWER RESERVE	22,595.44	22,595.44	0.00	0.00	0.00	22,595.44
365-11 TRAIL MAINTENANCE RESERVE	0.00	0.00	0.00	80.90	0.00	-80.90
365-12 CRX/TOS RESERVE	3,474.46	3,306.53	0.00	0.00	2,000.00	5,306.53

General Ledger Summary Report

Fund(s): ALL

March

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
365-13 RECREATION - COLLINS POND	22,190.40	22,190.40	0.00	0.00	0.00	22,190.40
365-16 CARIBOU COMMUNITY BAND	1,551.08	1,551.08	0.00	0.00	0.00	1,551.08
365-18 REC SCHOLARSHIPS	2,051.22	2,051.22	0.00	0.00	0.00	2,051.22
365-19 CIVIC BEAUTIFICATION RESERVE	0.14	0.14	0.00	0.00	0.00	0.14
365-20 SKI TRAIL PROGRAM	1,236.29	1,236.29	24.00	0.00	74.00	1,310.29
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.00	0.00	0.47
365-22 NON APPROP SKI RENTAL PROGRAM	4,679.11	4,679.11	11.00	587.61	821.00	4,912.50
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
366-01 LIBRARY BUILDING RESERVE	36,277.14	36,277.14	0.00	0.00	0.00	36,277.14
366-02 LIBRARY MEMORIAL FUND	24,791.97	24,715.26	379.43	249.57	629.00	25,094.69
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
366-13 RUDMAN LIBRARY FUND	11.22	11.22	1,000.00	0.00	1,000.00	1,011.22
367-01 POLICE DONATED FUNDS	29,180.67	28,700.67	0.00	196.00	0.00	28,504.67
367-02 POLICE DEPT EQUIPMENT	33,727.26	33,727.26	964.66	37.90	2,144.68	35,834.04
367-03 POLICE CAR RESERVE	-5,481.56	-5,481.56	0.00	0.00	0.00	-5,481.56
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	16,421.50	16,233.50	200.00	560.00	560.00	16,233.50
367-06 PD COMPUTER RESERVE	11,444.20	11,444.20	-119.64	119.64	0.00	11,324.56
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
367-08 MAJOR SYSTEMS REPLACEMENT	43,372.49	43,372.49	0.00	0.00	0.00	43,372.49
368-01 FIRE EQUIPMENT RESERVE	1,969.31	1,969.31	0.00	0.00	0.00	1,969.31
368-02 FIRE HOSE RESERVE	1,706.25	1,706.25	0.00	0.00	0.00	1,706.25
368-03 FIRE DEPT FOAM RESERVE	2,922.50	2,922.50	0.00	0.00	0.00	2,922.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	6,414.90	6,414.90	0.00	0.00	0.00	6,414.90
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	10,400.00	10,400.00	0.00	0.00	0.00	10,400.00
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	17,900.00	17,900.00	0.00	0.00	0.00	17,900.00
369-01 AMBULANCE SMALL EQUIP RESERVE	19,001.30	19,001.30	0.00	0.00	0.00	19,001.30
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
369-03 AMBULANCE RESERVE	-1,405.56	-1,405.56	0.00	0.00	0.00	-1,405.56
370-03 PW EQUIPMENT RESERVE	209,279.72	209,279.72	0.00	13,350.00	0.00	195,929.72
370-04 STREETS/ROADS RECONSTRUCTION	79,536.30	64,536.60	0.00	0.00	0.00	64,536.60
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30
370-06 FUEL TANK RESERVE	-93,389.66	-92,153.77	1,391.16	0.00	5,527.65	-86,626.12
370-07 PW BUILDING RESERVE	28,712.00	28,712.00	1,500.00	0.00	1,500.00	30,212.00
370-09 RIVER ROAD	-60,338.59	-60,521.08	-24,784.47	25,207.07	0.00	-85,728.15
371-01 ASSESSMENT REVALUATION RESER	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91
371-02 ASSESSING COMPUTER RESERVE	1,200.50	1,200.50	0.00	0.00	0.00	1,200.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
372-01 AIRPORT RESERVE	-26,572.33	-26,572.33	58,262.30	0.00	81,306.70	54,734.37
372-04 AIRPORT HANGER SECURITY DEPOS	1,010.00	1,010.00	0.00	0.00	0.00	1,010.00
372-05 AIRPORT FAA LEASE PAYMENT HAN	10,885.00	10,885.00	660.00	0.00	2,195.00	13,080.00
373-01 GEN GOVT COMPUTER RESERVE	6,098.97	6,098.97	0.00	625.00	0.00	5,473.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	62,761.67	67,761.67	0.00	0.00	0.00	67,761.67
373-04 VITAL RECORDS RESTORATION	457.50	457.50	0.00	0.00	0.00	457.50
373-05 BIO-MASS BOILERS	-49,301.49	-49,301.49	0.00	0.00	0.00	-49,301.49

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	36,593.75	36,593.75	0.00	0.00	0.00	36,593.75
373-10 FLEET VEHICLES	-4,778.80	-4,778.80	0.00	0.00	0.00	-4,778.80
373-11 NASIFF CLEAN UP	4,684.95	4,684.95	0.00	0.00	0.00	4,684.95
373-12 NBRC BIRDS EYE	-43,764.22	-43,764.22	88,647.90	112,869.96	88,986.90	-67,647.28
373-16 2018 HRA RESERVE	50,795.28	41,168.58	-955.08	3,472.49	0.00	37,696.09
373-17 LADDER ENGINE TRUCK 2016	-99.60	-99.60	0.00	116,999.60	0.00	-117,099.20
373-18 2019 HRA RESERVE	0.00	0.00	-2,102.89	7,511.59	72,775.00	65,263.41
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-02 60 ACCESS HIGHWAY	92,120.37	93,045.24	-99.99	2,601.03	1,630.84	92,075.05
374-03 DOWNTOWN INFRASTRUSTURE	10,415.42	10,415.42	0.00	0.00	0.00	10,415.42
385-00 COMMUNITY DEVELOPMENT MATCH	31,830.52	31,830.52	0.00	0.00	0.00	31,830.52
387-00 BOUCHARD TIF	5,209.84	5,209.84	-3,780.75	3,780.75	0.00	1,429.09
388-00 HILLTOP TIF	-155.25	-155.25	0.00	0.00	0.00	-155.25
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	29,977.19	34,080.26	0.00	0.00	0.00	34,080.26
399-00 PARKING LOT MAINTENANCE RES	94,466.90	94,466.90	0.00	0.00	0.00	94,466.90
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	350,339.47	356,259.58	0.00	0.00	0.00	356,259.58
406-00 TRAILER PARK RESERVE	45,277.93	51,064.87	0.00	0.00	0.00	51,064.87
407-00 COUNTY TAX	2.13	2.13	0.00	0.00	0.00	2.13
415-00 LIONS COMMUNITY CENTER RESER\	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	173,757.17	173,757.17	0.00	3,519.60	0.00	170,237.57
419-00 DUE FROM CDC (1280)	66,161.16	66,161.16	0.00	0.00	0.00	66,161.16
421-00 DEFERRED TAX REVENUE	1,166,440.20	1,113,076.45	0.00	0.00	0.00	1,113,076.45
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,377.01	7,385.56	8.01	0.00	8.01	7,393.57
423-00 DR. CARY CEMETERY TRUST FUND	1,159.90	1,160.79	0.87	0.00	0.87	1,161.66
424-00 HAMILTON LIBRARY TRUST FUND	1,736.78	1,748.17	11.18	0.00	11.18	1,759.35
425-00 KNOX LIBRARY MEMORIAL FUND	9,783.86	9,828.91	44.27	0.00	44.27	9,873.18
426-00 CLARA PIPER MEM FUND	668.63	669.17	0.50	0.00	0.50	669.67
427-00 JACK ROTH LIBRARY MEM FUND	27,126.73	27,299.68	-48.55	671.13	150.56	26,779.11
429-00 BARBARA BREWER FUND	5,321.93	5,332.25	9.65	0.00	9.65	5,341.90
430-00 D. COOPER MEM FUND	58,988.30	59,248.87	256.03	4,000.00	256.03	55,504.90
432-00 MARGARET SHAW LIBRARY MEMORI	12,876.89	12,894.19	23.35	0.00	23.35	12,917.54
433-00 GORDON ROBERTSON MEM FUND	11,431.40	11,444.68	12.42	0.00	12.42	11,457.10
434-00 MEMORIAL INVESTMENT	6,089.25	6,101.18	12.98	0.00	12.98	6,114.16
435-00 RODERICK LIVING TRUST	16,351.82	16,370.64	18.42	0.00	18.42	16,389.06
436-00 AMBULANCE REIMBURSEMENT	10,858.66	11,239.52	-4,760.32	5,689.18	5,308.32	10,858.66
437-00 DEFERRED AMBULANCE REVENUE	621,584.90	564,626.28	0.00	0.00	0.00	564,626.28
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
448-00 NYLANDER DONATIONS	2,000.00	2,000.00	0.00	0.00	0.00	2,000.00
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-905.52	-905.52	0.00	0.00	0.00	-905.52
461-00 CRAFT FAIR	15,167.73	14,096.45	-58.00	58.00	0.00	14,038.45
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	0.00	3,879.87
463-00 MISC EVENTS	-1,090.86	-1,090.86	0.00	0.00	0.00	-1,090.86
465-00 THURSDAYS ON SWEDEN	2,133.91	2,133.91	-113.94	113.94	0.00	2,019.97
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-26,187.94	-26,194.94	4,798.24	351.76	5,000.00	-21,546.70
469-00 DENTAL INSURANCE	1,339.99	1,339.99	-217.66	3,798.53	4,474.66	2,016.12
470-00 EYE INUSRANCE	540.18	540.18	50.55	689.69	786.63	637.12

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
471-00 RC2 TIF	27,498.34	17,545.04	0.00	0.00	0.00	17,545.04
472-00 ANIMAL WELFARE	4,357.00	4,407.00	230.00	50.00	1,452.00	5,809.00
477-00 LED STREET LIGHTS	35,558.00	35,558.00	0.00	0.00	0.00	35,558.00
478-00 G. HARMON MEM FUND	6,735.66	6,743.77	7.32	0.00	7.32	6,751.09
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	385,470.39	385,470.39	1,725.00	0.00	5,414.63	390,885.02
483-03 DUE TO FUND 3	491,541.76	491,541.76	6,723.73	0.00	16,667.35	508,209.11
483-04 DUE TO FUND 4	240,462.42	240,462.42	0.00	0.00	0.00	240,462.42
483-05 DUE TO FUND 5	2,354,245.13	2,354,245.13	0.00	0.00	0.00	2,354,245.13
484-02 DUE FROM FUND 2	-349,286.23	-352,898.09	-22,306.60	49,165.50	0.00	-402,063.59
484-03 DUE FROM FUND 3	-401,040.09	-401,219.55	-7,027.67	17,770.52	0.00	-418,990.07
484-04 DUE FROM FUND 4	-232,570.46	-232,853.98	-4,374.89	11,184.06	0.00	-244,038.04
484-05 DUE FROM FUND 5	-1,745,229.93	-1,746,032.86	-14,474.00	37,840.50	0.00	-1,783,873.36
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	3,037.31	3,037.31	0.00	1,127.22	0.00	1,910.09
490-00 T/A PROPERTY REMEDIATION RES	0.00	0.00	808.99	0.00	808.99	808.99
493-00 RSU 39 COMMITMENT	-1,082,828.22	-1,082,828.22	-300,283.08	900,849.24	0.00	-1,983,677.46
494-00 TRI COMMUNITY	0.00	0.00	0.00	0.00	648,163.00	648,163.00
496-00 BIRTH RECORDS STATE FEE	70.80	0.00	38.40	157.20	266.40	109.20
497-00 DEATH RECORDS STATE FEE	160.00	0.00	66.40	222.80	375.60	152.80
498-00 MARRIAGE RECORDS STATE FEE	14.00	0.00	-2.00	52.40	72.40	20.00
Fund Balance	2,160,661.87	1,902,425.00	-434,936.98	12,708,222.17	11,902,896.12	1,097,098.95
500-00 EXPENDITURE CONTROL	0.00	0.00	-791,243.36	2,344,863.62	10,063,464.97	7,718,601.35
510-00 REVENUE CONTROL	0.00	0.00	356,306.38	10,363,358.55	1,639,293.15	-8,724,065.40
600-00 FUND BALANCE	2,160,661.87	1,902,425.00	0.00	0.00	200,138.00	2,102,563.00
2 - Snowmoible Trail Maintenance						
Assets	0.00	0.00	0.00	107,604.13	107,604.13	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	2,456.10	5,456.02	21,559.75	11,833.70	53,545.20	47,167.52
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	2,456.10	5,456.02	21,559.75	11,833.70	53,545.20	47,167.52
365-11 TRAIL MAINTENANCE RESERVE	38,640.26	38,028.32	978.15	6,419.07	4,379.70	35,988.95
483-01 DUE TO FUND 1	349,286.23	352,898.09	22,306.60	0.00	49,165.50	402,063.59
484-01 DUE FROM FUND 1	-385,470.39	-385,470.39	-1,725.00	5,414.63	0.00	-390,885.02
Fund Balance	-2,456.10	-5,456.02	-21,559.75	95,770.43	54,058.93	-47,167.52
500-00 Expense Control	0.00	0.00	-21,784.75	42,746.43	53,024.00	10,277.57
510-00 Revenue Control	0.00	0.00	225.00	43,750.00	1,034.93	-42,715.07
600-00 Fund Balance	-2,456.10	-5,456.02	0.00	9,274.00	0.00	-14,730.02
3 - Housing Department						
Assets	0.00	0.00	0.00	126,789.87	126,789.87	0.00
Assets	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-44,546.85	-44,367.39	303.94	16,667.35	21,709.23	-39,325.51
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-44,546.85	-44,367.39	303.94	16,667.35	21,709.23	-39,325.51

General Ledger Summary Report

Fund(s): ALL

March

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
Debits					Credits	
3 - Housing Department CONT'D						
409-00 HOUSING RESERVE	45,954.82	45,954.82	0.00	0.00	3,938.71	49,893.53
483-01 DUE TO FUND 1	401,040.09	401,219.55	7,027.67	0.00	17,770.52	418,990.07
484-01 DUE TO FUND 1	-491,541.76	-491,541.76	-6,723.73	16,667.35	0.00	-508,209.11
Fund Balance	44,546.85	44,367.39	-303.94	110,122.52	105,080.64	39,325.51
500-00 Expense Control	0.00	0.00	-7,027.67	17,770.52	92,352.00	74,581.48
510-00 Revenue Control	0.00	0.00	6,723.73	90,000.00	12,728.64	-77,271.36
600-00 Fund Balance	44,546.85	44,367.39	0.00	2,352.00	0.00	42,015.39
4 - FSS						
Assets	0.00	0.00	0.00	61,971.06	61,971.06	0.00
Liabilities	-7,891.96	-7,608.44	4,374.89	0.00	11,184.06	3,575.62
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-7,891.96	-7,608.44	4,374.89	0.00	11,184.06	3,575.62
483-01 DUE TO FUND 1	232,570.46	232,853.98	4,374.89	0.00	11,184.06	244,038.04
484-01 DUE FROM FUND 1	-240,462.42	-240,462.42	0.00	0.00	0.00	-240,462.42
Fund Balance	7,891.96	7,608.44	-4,374.89	61,971.06	50,787.00	-3,575.62
500-00 Expense Control	0.00	0.00	-4,374.89	11,184.06	46,509.00	35,324.94
510-00 Revenue Control	0.00	0.00	0.00	50,787.00	0.00	-50,787.00
600-00 Fund Balance	7,891.96	7,608.44	0.00	0.00	4,278.00	11,886.44
5 - ECONOMIC DEV						
Assets	0.00	0.00	0.00	430,513.50	430,513.50	0.00
Liabilities	-174,645.36	-173,842.43	14,474.00	0.00	37,840.50	-136,001.93
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-174,645.36	-173,842.43	14,474.00	0.00	37,840.50	-136,001.93
473-00 DOWNTOWN TIF	166,303.40	166,303.40	0.00	0.00	0.00	166,303.40
474-00 TRAIL GROOMER RESERVE	17,914.48	17,914.48	0.00	0.00	0.00	17,914.48
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	1,745,229.93	1,746,032.86	14,474.00	0.00	37,840.50	1,783,873.36
484-01 DUE FROM FUND 1	-2,354,245.13	-2,354,245.13	0.00	0.00	0.00	-2,354,245.13
Fund Balance	174,645.36	173,842.43	-14,474.00	430,513.50	392,673.00	136,001.93
500-00 Expense Control	0.00	0.00	-14,474.00	37,840.50	367,329.00	329,488.50
510-00 Revenue Control	0.00	0.00	0.00	392,673.00	0.00	-392,673.00
600-00 Fund Balance	174,645.36	173,842.43	0.00	0.00	25,344.00	199,186.43
Final Totals	-15,077.27	467,660.00	0.00	18,775,818.69	19,243,478.69	0.00

Expense Summary Report

March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	775,227.00	69,505.98	201,096.81	574,130.19	25.94
17 - HEALTH & SANITATION	250,196.00	20,805.00	41,610.00	208,586.00	16.63
18 - MUNICIPAL BUILDING	58,504.00	7,520.55	17,880.75	40,623.25	30.56
20 - GENERAL ASSISTANCE	65,497.00	6,148.55	14,642.03	50,854.97	22.36
22 - TAX ASSESSMENT	277,807.00	16,236.36	44,053.63	233,753.37	15.86
25 - LIBRARY	214,984.00	21,991.72	57,168.46	157,815.54	26.59
31 - FIRE/AMBULANCE DEPARTMENT	2,270,481.00	210,535.66	623,605.30	1,646,875.70	27.47
35 - POLICE DEPARTMENT	1,701,710.00	144,734.49	426,640.38	1,275,069.62	25.07
38 - PROTECTION	414,020.00	47,409.90	120,388.26	293,631.74	29.08
39 - CARIBOU EMERGENCY MANAGEMENT	16,074.00	2,217.12	4,693.88	11,380.12	29.20
40 - PUBLIC WORKS	2,302,657.00	177,860.84	572,925.36	1,729,731.64	24.88
50 - RECREATION DEPARTMENT	510,280.00	43,467.93	126,990.81	383,289.19	24.89
51 - PARKS	154,445.00	6,047.78	28,680.48	125,764.52	18.57
60 - AIRPORT	39,928.00	7,013.93	23,645.48	16,282.52	59.22
61 - CARIBOU TRAILER PARK	15,433.00	1,486.59	2,862.01	12,570.99	18.54
65 - CEMETERIES	6,850.00	0.00	0.00	6,850.00	0.00
70 - INS & RETIREMENT	95,050.00	8,000.15	14,796.90	80,253.10	15.57
75 - CONTRIBUTIONS	4,600.00	0.00	0.00	4,600.00	0.00
80 - UNCLASSIFIED	39,250.00	260.81	2,517.11	36,732.89	6.41
85 - CAPITAL IMPROVEMENTS	829,806.00	0.00	0.00	829,806.00	0.00
Final Totals	10,042,799.00	791,243.36	2,324,197.65	7,718,601.35	23.14

Expense Summary Report

Fund: 2
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	53,024.00	21,784.75	42,746.43	10,277.57	80.62
Final Totals	53,024.00	21,784.75	42,746.43	10,277.57	80.62

Expense Summary Report

Fund: 3
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	92,352.00	7,027.67	17,770.52	74,581.48	19.24
Final Totals	92,352.00	7,027.67	17,770.52	74,581.48	19.24

Expense Summary Report

Fund: 4

March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	46,509.00	4,374.89	11,184.06	35,324.94	24.05
Final Totals	46,509.00	4,374.89	11,184.06	35,324.94	24.05

Expense Summary Report

Fund: 5
March

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	357,316.00	13,122.19	34,408.12	322,907.88	9.63
12 - NYLANDER MUSEUM	10,013.00	1,351.81	3,432.38	6,580.62	34.28
Final Totals	367,329.00	14,474.00	37,840.50	329,488.50	10.30

Revenue Summary Report

Fund: 1
March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,998,781.00	188,336.17	506,184.12	6,492,596.88	7.23
17 - HEALTH & SANITATION	170,000.00	0.00	0.00	170,000.00	0.00
18 - MUNICIPAL BUILDING	4,900.00	483.33	1,299.99	3,600.01	26.53
20 - GENERAL ASSISTANCE	25,300.00	3,253.63	6,706.34	18,593.66	26.51
22 - TAX ASSESSMENT	776,908.00	0.00	12.00	776,896.00	0.00
23 - CODE ENFORCEMENT	6,000.00	1,685.00	4,662.50	1,337.50	77.71
25 - LIBRARY	6,650.00	484.15	1,392.76	5,257.24	20.94
31 - FIRE/AMBULANCE DEPARTMENT	1,409,503.00	128,983.84	448,057.18	961,445.82	31.79
35 - POLICE DEPARTMENT	111,970.00	17,286.02	38,508.94	73,461.06	34.39
39 - CARIBOU EMERGENCY MANAGEMENT	2,600.00	0.00	800.00	1,800.00	30.77
40 - PUBLIC WORKS	199,415.00	10,118.50	30,355.50	169,059.50	15.22
50 - RECREATION DEPARTMENT	24,000.00	485.00	2,857.50	21,142.50	11.91
51 - PARKS	2,250.00	0.00	0.00	2,250.00	0.00
60 - AIRPORT	19,000.00	4,060.74	6,564.77	12,435.23	34.55
61 - CARIBOU TRAILER PARK	18,000.00	1,130.00	3,810.00	14,190.00	21.17
Final Totals	9,775,277.00	356,306.38	1,051,211.60	8,724,065.40	10.75

Revenue Summary Report

Fund: 2
March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOBILE TRAIL MAINTENANCE	43,750.00	225.00	1,034.93	42,715.07	2.37
Final Totals	43,750.00	225.00	1,034.93	42,715.07	2.37

Revenue Summary Report

Fund: 3
March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	90,000.00	6,723.73	12,728.64	77,271.36	14.14
Final Totals	90,000.00	6,723.73	12,728.64	77,271.36	14.14

Revenue Summary Report

Fund: 4
March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	50,787.00	0.00	0.00	50,787.00	0.00
Final Totals	50,787.00	0.00	0.00	50,787.00	0.00

Revenue Summary Report

Fund: 5
March

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	392,673.00	0.00	0.00	392,673.00	0.00
Final Totals	392,673.00	0.00	0.00	392,673.00	0.00

City of Caribou
Investment Report
March 2019

Financial Institution	Investment & Type	Purchase/Reinvest Date	Maturity Date	Length (Days)	Purchase Price	Interest Rate	Estimated Earnings	Amount Int Rec During Period	Market Value
Machias Savings Bank	General Checking Acct					0.30%		11,086.07	2,514,156.93
Machias Savings Bank	Section 125 Checking Acct					0.30%		360.15	128,271.80
ACFS & Loans	Certificate of Deposit	8/9/2015	8/9/2020	1825	3,000,000.00	3.00%	450,000.00	21,857.73	3,000,000.00 *
Machias Savings Bank	RLF #10 Checking Acct (Loan fund Adm By CDCG) (Originated from State of Maine Grant)					0.30%		765.64	233,961.85
Trust Funds									
ACFS & Loans	Dr. Cary Cemetery (Savings acct)					0.15%		0.87	1,161.66
ACFS & Loans	Clara Piper Mem Fund (Savings Acct)					0.15%		0.50	669.67
ACFS & Loans	The Roderick Living Trust (Money Market)	5/4/2017			21,810.76	0.25%		18.42	16,389.06
ACFS & Loans	Hamilton Library Trust (CD)	9/25/2018	9/25/2021	1095	1,744.65	2.55%	133.47	11.18	1,759.35
ACFS & Loans	Knox Library Trust (CD)	4/13/2018	4/13/2023	1825	3,195.30	2.20%	351.48	17.85	3,255.21
ACFS & Loans	Knox Library Trust (CD)	4/9/2018	4/9/2019	365	6,529.15	1.60%	104.47	26.42	6,617.97
ACFS & Loans	Jack Roth Library Trust(CD)	4/13/2018	4/13/2023	1825	30,926.67	2.20%	3,401.93	150.56	27,450.24
County Federal Credit Union	Dorothy Cooper Scholarship (CD)	7/19/2018	7/19/2019	365	58,779.52	1.75%	1,028.64	260.57	59,504.90
Machias Savings Bank	Margaret Shaw Library Mem(CD)	12/24/2018	12/24/2020	730	12,892.07	0.75%	193.38	23.35	12,917.54
Machias Savings Bank	Gordon Robertson Mem(CD)	9/12/2018	9/12/2019	365	11,452.38	0.45%	51.54	12.42	11,457.10
ACFS & Loans	Memorial Investment(CD)	3/18/2019	6/17/2019	91	6,114.16	0.850%	12.96	12.98	6,114.16
Machias Savings Bank	G. Harmon Memorial(CD)	5/11/2018	5/11/2019	365	7,016.02	0.45%	31.57	7.32	6,751.09
Machias Savings Bank	Ken Matthews Scholarship(CD)	5/11/2018	5/11/2019	365	7,366.10	0.45%	33.15	8.01	7,393.57
Machias Savings Bank	Barbara Brewer Fund(CD)	8/12/2017	8/12/2020	1095	5,457.43	0.75%	122.79	9.65	5,341.90

*Market Value does not reflect interest received due to the fact that interest will be received quarterly and recorded as a revenue

City of Caribou

Current Unfunded Liabilities

Is future debt that does not have savings set aside for it.

G 1-417-00	Compensated Absences	as of 12-31-18
Reserve has	\$170,238	
Compensated absences balance	<u>\$575,438</u>	
Balance of unfunded liability	<u><u>\$405,201</u></u>	1.2 mil

The liabilities below are funded for the current year, but have future unfunded liabilities attached to them

Biomass Boiler	\$679,511	
Fire Engine	\$233,800	
River Road	\$970,000	
Street Lights	<u>\$306,000</u>	
	\$2,189,311	6.5 mil

The projected capital liabilities through 2023

Ambulance Monitors	\$100,000	
Fire station roof	\$58,100	
Ladder Truck	\$200,000	
Ambulance	\$76,000	
Ambulance #2	\$150,000	
Gen Gov Vehicle	\$34,000	
Vital Records	\$12,500	
Senior Tax Credit	\$200,000	
Computers	\$15,600	
Gen Gov Vehicle #2	\$24,000	
City Hall upgrades/parking	\$180,000	
60 access highway roof	\$170,000	
Rec improvements/teague park	\$85,000	
Police equipment/guns	\$27,000	
police cruiser	\$33,000	
police Cad	\$100,000	
police cruiser #2	\$33,000	
PW roof	\$75,000	
pw loader	\$210,000	
main street improvements	\$160,000	
salt shed roof	\$50,000	
pw truck	\$25,000	
pw plow truck	\$145,000	
pw small equip	\$25,000	
sidewalk blower	\$83,000	
blanchette blower	\$225,000	
T-6 plow	\$155,000	
revaluation	<u>\$160,000</u>	
	\$2,811,200	8.3 mil



City of Caribou, Maine

*Municipal Building
25 High Street
Caribou, ME 04736
Telephone (207) 493-3324
Fax (207) 498-3954
www.cariboumaine.org*

MEMO

To: Caribou City Council
From: Jayne R. Farrin, City Clerk
Re: Renewal of Rubbish Hauler Permits
Date: April 16, 2019

Four completed Rubbish Hauler Permits applications have been received by the City Clerk's Office.

Rick Chapman d/b/a City Sanitation – 78 River Road

Robbie Caldwell d/b/a Caldwell's Sanitation LLC – PO Box 361 Limestone, Maine 04750 – 465 Van Buren Road Limestone, Maine 04750

Pine Tree Waste - PO Box 528, Houlton, Maine 04730

Nathan Haney d/b/a/ Crown of Maine Sanitation – 913 Madawaska Road

Both the Police Chief and Code Enforcement Officer have reviewed the applications and have no issues.

Required fees have been paid.



CITY OF CARIBOU

RUBBISH HAULER'S LICENSE APPLICATION

Date 4/10/19

Name of Applicant Robbie Caldwell DOB 1/5/70

Business Name Caldwell's Sanitation LLC

Business Address PO Box 361, Limestone, ME 04750

Residence Address 405 Van Buren Rd, Limestone, ME 04750

Telephone Number:

207-325-3553 Home 207-325-8802 Business 207-551-9604 Cell

Email robbie.caldwell70@gmail.com

Number of Vehicles 2 Name (s) of Driver (s) Michael Coventry
Thomas Albert

Do you carry Liability Insurance? yes If so, How Much? see attached

Do you carry Property Insurance? yes If so, How Much? see attached

Provide proof of insurance

Name & Address of Insurance Company United Insurance-Fort Fairfield
263 Main St, Suite 1
Fort Fairfield, ME 04742

I hereby agree to operate the above in accordance with the Laws of the State of Maine and the Ordinances of the City of Caribou.

Signed : [Signature]
Owner of Caldwell's Sanitation LLC

FOR OFFICE USE:

Approved _____

Rejected _____

Reason _____

By _____

CITY OF CARIBOU

RUBBISH HAULER'S LICENSE APPLICATION

Date 4-10-19

Name of Applicant Rick Chapman DOB 11-11-63

Business Name City Sanitation

Business Address 78 River Rd

Residence Address Same

Telephone Number:

207-498-3973 Home 498-3973 Business Same Cell 551-0526

Email N/A

Number of Vehicles 2 Name (s) of Driver (s) Rick Chapman

Nichols Diamond

Ryan Cousins

Do you carry Liability Insurance? yes If so, How Much? 1,000,000

Do you carry Property Insurance? yes If so, How Much? 1,000,000

Provide proof of insurance

Name & Address of Insurance Company Krefftus Ins

101 High St

I hereby agree to operate the above in accordance with the Laws of the State of Maine and the Ordinances of the City of Caribou.

Signed: [Signature]

Owner of City Sanitation

FOR OFFICE USE:

Approved _____

Rejected _____

Reason _____

By _____

Rec'd 4-10-19
KJ4

CITY OF CARIBOU

RUBBISH HAULER'S LICENSE APPLICATION

Date 4-15-19

Name of Applicant Pine tree waste DOB _____

Business Name Pine tree waste

Business Address PO Box 528 Houlton ME 04730

Residence Address _____

Telephone Number:

Home 207-532-6804 Business _____ Cell _____

Email _____

Number of Vehicles 1 Name (s) of Driver (s) David Ingraham

Do you carry Liability Insurance? yes If so, How Much? million Dollars

Do you carry Property Insurance? yes If so, How Much? million Dollars

Provide proof of insurance

Name & Address of Insurance Company Noyle W. Johnson Ins Agency Inc
119 River St
PO Box 279 Mont Pelier VT 05601-0279

I hereby agree to operate the above in accordance with the Laws of the State of Maine and the Ordinances of the City of Caribou.

Signed : [Signature]
Owner of Pine tree waste - Site Manager

FOR OFFICE USE:

Approved _____

Rejected _____

Reason _____

By _____

CITY OF CARIBOU

RUBBISH HAULER'S LICENSE APPLICATION

Date 4/1/2019

Name of Applicant Nathan Haney DOB 8/15/1968

Business Name Crown of Maine Sanitation

Business Address 172 Haney Rd Connor Twp Me 04736

Residence Address 913 Madawaska Rd Caribou Me 04736

Telephone Number:

Home 498-2586 Business 498-2586 Cell

Email _____

Number of Vehicles 1 Name (s) of Driver (s) Nathan Haney
David McGraw

Do you carry Liability Insurance? 500,000 If so, How Much? _____

Do you carry Property Insurance? 500,000 If so, How Much? _____

Provide proof of insurance

Name & Address of Insurance Company Progressive through Gallagher's

I hereby agree to operate the above in accordance with the Laws of the State of Maine and the Ordinances of the City of Caribou.

Signed : Nathan Haney
Owner of Crown of Maine Sanitation

FOR OFFICE USE:

Approved _____

Rejected _____

Reason _____

By _____

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Caribou City Council Members
FROM: Dennis Marker, City Manager
RE: Revised Lease Agreement with Caribou Ecumenical Food Pantry
DATE: April 18, 2019

DISCUSSION AND POSSIBLE ACTION ITEM

Background

The attached lease agreement outlines terms for the lease, which must be approved by the City Council. The Council approved a lease agreement during their May 25, 2019 meeting and requested that it be put back on the agenda for reconsideration of specific terms.

Agreement Changes

This new agreement does not require the tenant to repair bathrooms or external features on the building. Tenant would be responsible for those costs associated with their operations and any damages related or caused thereby. All other parts of the agreement remain the same as adopted in May.

LEASE AGREEMENT

LEASE made this 25, day of August 2018, by and between **City of Caribou**, a body corporate and politic with a mailing address of 25 High Street, Caribou, ME 04736 (hereafter “Lessor”), and **the Caribou Ecumenical Food Pantry**, with a mailing address of _____, **Caribou, ME 04736**. (hereafter “Lessee”).

IN CONSIDERATION of the mutual covenants contained herein, the parties agree as follows:

1.0 Description of the Premises

Lessor leases to Lessee and Lessee hires and takes from Lessor approximately 1,300 square feet of the 35,000 square foot building, along with the associated parking lot areas located at 60 Access Highway, Caribou, Maine (hereafter “Premises”). The Premises is further illustrated as Exhibit A, attached hereto.

2.0 Security Deposit

No security deposit is due under this Lease.

3.0 Rent

The rent for the Premises during the initial term of the Lease is \$1.00 per square foot (approximately \$1,300) per year payable in equal monthly installments on or before the first of each month. Rent shall also include monthly payment of utility costs outlined in section 8.0 below. The rent during any renewal term shall be subject to adjustment as provided herein.

4.0 Term

The initial term of this Lease shall be for a period of one (1) years, beginning on **April 1, 2019** and terminating on **April 1, 2020**. The term of the lease may be extended on a month-to-month basis with pre-payment of rents and upon the written mutual agreement of both parties.

5.0 Use of Premises

The premises are to be used only for an office, storage, packaging and disbursing of food products and other philanthropic services and Lessee shall restrict its use to such purposes without the prior written consent of Lessor.

6.0 Restrictions on Use

Lessee shall not use the premises in any manner that will increase risks covered by insurance on the premises and result in an increase in the rate of insurance or a cancellation of any insurance policy. Lessee shall not keep, use, or sell anything prohibited by any policy of fire insurance covering the premises, and shall comply with all requirements of the insurers applicable to the premises necessary to keep in force the fire and liability insurance.

7.0 Waste, Nuisance or Unlawful Activity

Lessee shall not allow any waste or nuisance on the premises, or use or allow the premises to be used for any unlawful purpose.

8.0 Utilities

Lessee shall be responsible for and shall pay for all utilities for the Premises, including telephone service, heat, water, sewer and garbage removal.

Where there may not be a dedicated utility service for the Premises, Lessee will pay a proportionate amount of the total utility costs for the entire building based on monthly increases over historic use. In such cases, Lessor will bill Lessee under separate invoice for amounts owed.

9.0 Repairs and Maintenance

Lessee shall be responsible for all maintenance and repairs necessary within the Premises and desired for Lessee's use of the space. Lessee shall also be responsible for any damages caused by employees, volunteers or patrons associated with the Lessee's use of the Premises.

10.0 Delivery, Accept and Surrender of Premises

Lessor represents that the premises are in fit condition for use by Lessee. Lessee shall surrender the premises at the end of the Lease term, or any renewal thereof, in the same condition as when Lessee took possession, allowing for reasonable use and wear, and damage by acts of God, including fires and storms. Lessee shall be obligated to clean the premises upon vacating the premises at the expiration of the term of this Lease and adhere to all applicable Federal, State and Local standards.

11.0 Partial/Total Destruction

If the premises shall be partially damaged by fire or other casualty which is insured, but not rendered untenable, the same shall be repaired with due diligence by the Lessor, at its expense. If the damage shall be so extensive as to render the premises unfit for use by Lessee, the rent shall be proportionately paid up to the time of such damage, and shall, from thenceforth, cease until such time as the premises shall be put in good order. If the Lessor shall not elect within thirty (30) days after such damage to rebuild or restore the same premises, then this Lease shall forthwith terminate. In the event of the total destruction of the premises by fire or other casualty, this Lease shall cease and come to an end and the Lessee shall be liable for rent only up to the time of such destruction. The Lessee shall be entitled to receive a pro-rata refund of any advance rent paid by it for the rent period during which the leased premises were wholly or partially destroyed.

12.0 Entry on Premises by Lessor

Lessor reserves the right to enter on the premises at reasonable times to inspect the property or make additions, alterations, or modifications to any part of the building in which the Premises are located, and Lessee shall permit Lessor to do so. Lessor may erect scaffolding, fences, and similar structures, post relevant notices, and place moveable equipment in connection with making alterations, additions, or repairs, all without incurring liability to Lessee for disturbance of quiet enjoyment of the premises, or loss of occupation thereof. Lessor shall give Lessee reasonable notice of Lessor's intention to enter the premises.

13.0 Alterations

Lessee shall make no alterations to the building or grounds without the prior written consent of the Lessor. No locks shall be installed or changed except with the written permission of the Lessor.

14.0 Taxes

Lessee shall be responsible for all real and personal property taxes, if any, relevant to the Premises during the term of this Lease.

15.0 Indemnification of Lessor

Lessee agrees to indemnify and save Lessor harmless from and against all claims of whatever nature arising from any act, omission or negligence of Lessee, or Lessee's contractors, licensees, agents, or employees, or arising from any accident, injury, or damage whatsoever caused to any person or to the property of any person occurring during the term hereof in and about the Premises. This indemnity and hold harmless agreement shall include indemnity against all costs, expenses, and liabilities of any kind whatsoever incurred in or in connection with any such claim or proceeding brought thereon, and the defense thereof.

16.0 Insurance

Lessee shall maintain and keep in full force and effect at all times during the term of this Agreement a policy of commercial general liability (including fire legal liability) insurance with an insurance company licensed to do business in the State of Maine covering Lessor and Lessee against claims for loss or injury to persons or property occurring on the Premises. Such insurance coverage will be in at least the amount of \$400,000 for general liability insurance and in at least the amount of \$250,000 for fire liability, and which amounts will be increased from time to time, but only if required to meet the provisions of the Maine Tort Claims Act, as it may be amended. Lessee shall provide Lessor with a copy of the certificate evidencing such insurance and naming Lessor as an additional named insured upon execution of this Agreement and upon the annual anniversary of the commencement date of this Agreement thereafter.

Lessee shall maintain Lessee's own insurance against loss or damage to Lessee's property (including, without limitations, the contents of the building) at the Premises. Lessee shall provide Lessor with written evidence of such property damage/casualty insurance upon execution of this Agreement and upon the annual anniversary of the commencement date of this Agreement thereafter.

Lessor will not be liable for any damage or loss to any person or property occurring on the Premises, and Lessee will defend, indemnify and hold harmless Lessor, its agents, officers and employees, against any and all claims arising from any claims of such liability, unless resulting from the negligence or intentional acts of Lessor or Lessor's agents, officers and employees. All obligations of indemnification contained in this Agreement shall survive any termination of this Agreement.

17.0 Assignment, Sublease or License

Lessee shall not assign or sublease the premises, or any right or privilege connected therewith, or allow any other person except agents and employees of Lessee to occupy the

premises or any part thereof without first obtaining the written consent of Lessor. A consent by Lessor shall not be a consent to a subsequent assignment, sublease, or occupation by other persons. An unauthorized assignment, sublease, or license to occupy by Lessee shall be void and shall terminate the Lease at the option of Lessor. The interest of Lessee in this Lease is not assignable by operation of law without the written consent of Lessor.

18.0 Default or Breach

Each of the following events shall constitute a default or breach of this Lease by Lessee:

- (1) If Lessee, or any successor or assignee of Lessee while in possession, shall file a petition in bankruptcy or insolvency or for reorganization under any bankruptcy act, or shall voluntarily take advantage of any such act by answer or otherwise, or shall make an assignment for the benefit of creditors.
- (2) If involuntary proceedings under any bankruptcy law or insolvency act shall be instituted against Lessee, or if a receiver or trustee shall be appointed of all or substantially all of the property of Lessee, and such proceedings shall not be dismissed or the receivership or trusteeship vacated within thirty (30) days after the institution or appointment.
- (3) If Lessee shall fail to pay the rent, or any part thereof when the rent is due.
- (4) If Lessee shall fail to perform or comply with any of the terms and/or conditions of this Lease.
- (5) If Lessee shall vacate or abandon the Premises.
- (6) If this Lease or the estate of Lessee hereunder shall be transferred to or shall pass to or devolve on any other person or party, except in the manner herein permitted.

19.0 Effect of Default

In the event of any default by Lessee hereunder, as set forth in Section 18, Lessor shall provide Lessee with written notice of the breach of the Lease terms or conditions and Lessee shall have thirty (30) days to correct the default. If the default is not cured within thirty (30) days, this Lease and the term hereby granted shall terminate and be forfeited, at the option of the Lessor, Lessor's successors or assigns. Lessor shall also have the right and option to enforce the terms and conditions of the Lease by any method available under Maine law and including the right of Lessor to expel Lessee and relet the property to a third party.

In the event this Lease is terminated by Lessor because of a breach by Lessee, Lessor may recover from Lessee all damages proximately resulting from the breach, including the cost of recovery of the premises, attorney's fees, and the rent due under this Lease for the remainder of the Lease term as if not earlier terminated by Lessor in accordance with Maine law. Lessee shall be entitled to a credit in the next amount of rent received by Lessor if the property is re-let after deduction of all expenses incurred in re-letting the Premises.

In the event of litigation between the Lessor or Lessee in enforcing the provisions of this Lease, the prevailing party shall be entitled to an award of reasonable attorney fees incurred in the prosecution of the litigation.

20.0 Renewal

This Lease shall not automatically be renewed but may be extended on a month-to-month basis after the initial term unless either party provides written notice of termination to the other

party at least 60 days prior to the expiration of this lease agreement or any renewal term. The rent during any renewal term shall be subject to negotiation and agreement of the Lessor and Lessee.

21.0 Termination

The Lessor shall have the option to terminate this lease at their discretion with a forty-five (45) day notice to the Lessee. If the Lessor terminates the lease the Lessor agrees to refund Lessee for rent paid which covers time beyond the 45-day notice.

The Lessee may terminate this lease after providing a 30-day notice to Lessor. Lessee agrees to pay for all utilities, as listed under section 8.0, which may be utilized until the Premises is surrendered to the Lessor.

21.0 Surrender of Possession

Lessee shall, on the last day of the term of this Lease, or on earlier termination and forfeiture of the Lease, peaceably and quietly surrender and deliver the Premises free of sub tenancies, and in as good a condition as they are now, normal wear and tear excepted. Any trade fixtures or personal property of Lessee that is left behind and not removed at the termination or default, and if Lessor shall so elect, shall be deemed abandoned and become the property of the Lessor without any payment or offset therefore. Lessor may remove such fixtures or property from the Premises and store them at the risk and expense of Lessee if Lessee shall not so elect.

22.0 Agreement Binding

This Agreement shall inure to the benefit of and be binding upon the parties hereto and their heirs, assigns and successors.

IN WITNESS WHEREOF, the parties have set their hands and seals the day and year first above written.

City of Caribou- Lessor

By _____
Dennis Marker, City Manager

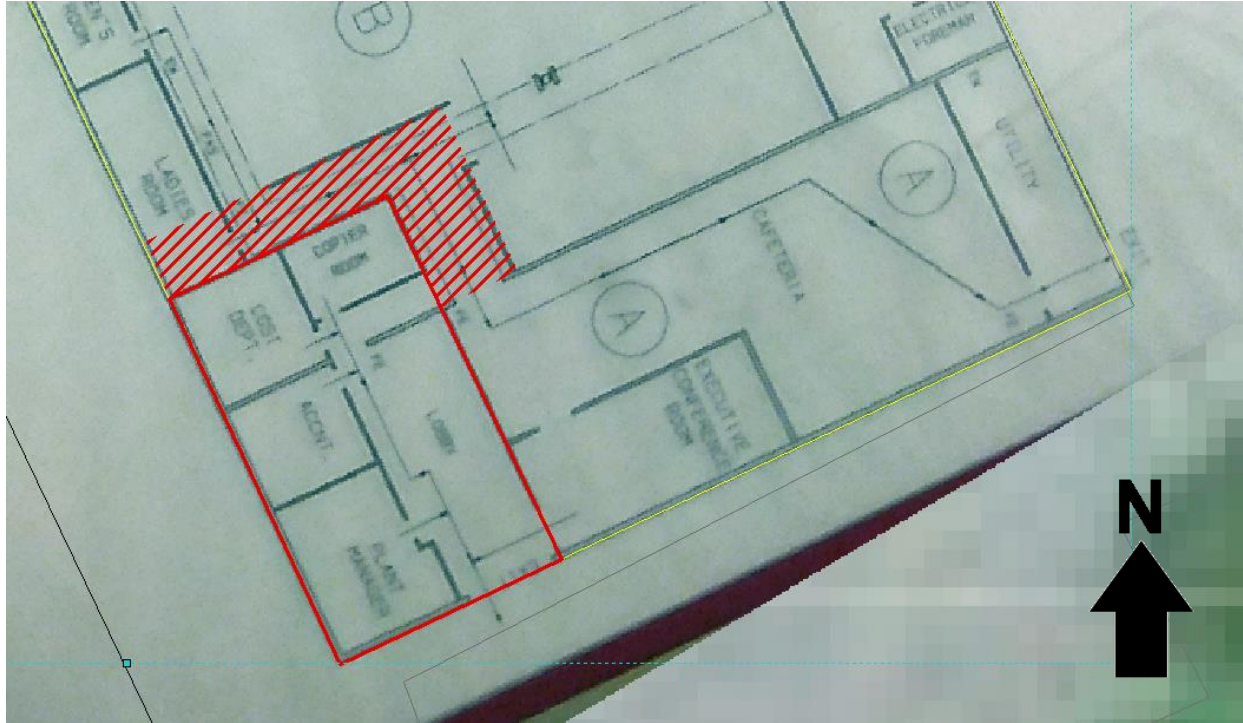
Attest By: Jayne Farrin, City Clerk

Lessee

By _____
A duly authorized representative of
The Caribou Ecumenical Food Pantry

Witness

EXHIBIT A: MAP OF THE PREMISES



 Dedicated Premises Area for Lessee

 Common Area for Use by Lessee



MEMO

TO: Caribou City Council Members
FROM: Dennis Marker, City Manager
RE: City Manager Report
DATE: April 18, 2019

LED Streetlight Conversion.

There are about 70 lights we are waiting for EMERA to confirm whether they are the city's responsibility or not. Once that information is available, the IGA will be updated for consideration. Next Steps:

- 1) Review and approve the IGA,
- 2) Determine which light sensor will be used with the lights. Some options include the capability of adjusting the lights or providing wi-fi expansion potential,
- 3) Determine if new lights will be installed with this project,
- 4) Determine if the city will pay for the conversion with available funds or finance the work.

River Road

Waiting upon legal descriptions to finish property conveyance documents needed for the project. Anticipate having bids for Council review during the May 13 council meeting. Funding for the project requires that a bond resolution and ordinance be passed, after public hearing, which can take place on May 27 meeting. Would like direction from Council to get this scheduled.

Current Conditions: As of Wednesday, April 17, additional cracking was observed on the River Road. Some of the places have dropped 6 inches where additional materials were placed last fall. Dave Ouellette indicates that the additional cracking is at the edge of asphalt. The road will continue to be monitored over the weekend and may need to be closed.

Blight Cleanup

No additional work has occurred to date on the Birdseye property.

Code enforcement staff has identified several structures with collapsed roofs this spring and others that the city owns which are not habitable. We are considering bringing a list of Dangerous Buildings to the council for formal action.

Flora Dale Park

Spoke with Dale Blackstone who has done work on this property in the past. He indicated that there appear to be "paper roads" over the property, but he cannot find a subdivision plat. If the city desires to convey this property, they should go through a right-of-way vacation process first, just to be safe. Mr. Blackstone volunteered to provide his documentation.

Dunkin Donuts

The Planning Board granted conditional approval to Dunkin Brands for their new restaurant to be built at 43 Bennett Drive. Some of the conditions included final sign offs from city departments, additional screening along Angle St, ADA compliance for sidewalks.

Public Safety Building

We are looking at two financing scenarios

- 1) We get the funding and build it ourselves with whatever grants/bonds we can get.
- 2) We privatize the project and enter into a long-term lease of privately funded facilities that are built to suit.

With regards to the first option, we've identified some potential funding sources through USDA-RD for grants/loans. The state is considering a budget measure that would allocate \$10M+ toward fire station remodels so we're watching this one closely. The state is also considering a modification to the TIF regulations that would allow us to use TIF dollars for police stations as well as fire stations (recall we have \$1M in TIF program funds that we couldn't put toward a police station, but this would change that funding scenario). Much of this funding is predicated on having a firm estimate of cost prepared by an architectural firm. We haven't started the architectural selection process nor the funding applications yet.

For the second option, we've been contacted by a group that is very interested in our project and would do the full design, needs analysis, cost estimating and construction on their own dime if the city is willing to enter into a long-term lease of the facilities. There is probably more than one group out there to bite on this option if we put it out to bid, but this particular group is willing to present their proposal to the Council if the Council will entertain it. A presentation can be set up with the Council if a couple dates can be selected.

Teague Park and Sincok Parks (RSU School Project)

The old school administration building on Main Street is down and materials are being hauled off. It was anticipated that this could be finished as a green park with limited improvements to comply with the NPS provisions. Recent indications are that this area must be "improved" beyond a grass lot. Mr. Marquis is preparing a plan to get community input for what they would prefer in this park.

The learning center is also down and materials are being hauled away. The new Teague Park must be "open to the public" by September 19. The splashpad element will not likely be ready this year, but that was also beyond the scope of the school project.

60 Access Highway Renovations

The State Fire Marshall's (SFM) office has confirmed that there is a 6-8 week turnaround time for review of any plans submitted to them. Based on the proposed use of the facility, there may be additional fire protection requirements. Worst case scenario would be a requirement to install fire sprinkler systems. There are also no fire extinguishers in the building, which will be needed. We will have to wait until the SFM responds to our application for space renovation.

CFAD MONTHLY REPORT

March 2019

Total Calls – 226

See attached Breakdown

-Alarms for Fires (33)		- ALS Calls	117
-Alarms for Rescues (66)		- BLS Calls	90
-Silent Alarms	15	- Amb Calls cancelled:	4
Total Hours Pumped	.75	- No Transport	23
Gallons of Water Used	300	- Long Distance Transfers	27
Amt. of Hose used:	100'	- Calls Turned Over:	6 = \$9,792
Ladders Used (in Feet):			
(75'Ariel)_____1____		Total Out of Town Calls	38
Thermal Imaging Camera Used:	6	Est. Fire Loss, Caribou	\$
Gas Meter Used:	3	Est. Fire Loss, out of City	\$15,000
Rescue Sled & Snowmobile:		Total Est. Fire Loss	\$15,000
Rescue Boat:			
Jaws Used:			
Fire Permits Issued	13	Total Maint. Hours	9.25 mhhrs.
Miles Traveled by all Units	11,733	Total Training Hours	156 mhhrs.
		*Color Guard Trng./Ceremonies	

MUTUAL AID TO:

P.I.F.D. – Amb.	2
F.F.F.D.	
L.F.D.	
W.F.D.	
Stockholm F.D.	
North Lakes FD	
Crown Amb	1
Van Buren Amb.	1
Life Flight	2

MUTUAL AID FROM:

P.I.F.D.
F.F.F.D.
L.F.D.
W.F.D.
Stockholm F.D.
North Lakes FD
Crown Amb

Out of City Fire and/or Ambulance Responses

LOCATION	# Of Fires Responses	Man Hrs.	#of Amb. Responses
Woodland	1	3.75	0
New Sweden	1	4	14
Connor			3
Perham			3
Stockholm			3
Westmanland			0
Washburn			8
Wade			2

Scott Susi, Chief
Caribou Fire and Ambulance

BREAKDOWN OF FIRES
For March 2019

Situation Found	# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings (111) Mobile Homes (121)	3		
2. Apartments (3 or more) (111)			
3. Hotels & Motels (111)			
4. Dormitories & Boarding Homes (111)			
5. Public Assembly (Church, Restaurant) (111)	1		
6. Schools (111)			
7. Institutions (Hospitals, Jails, Nursing Homes) (111)			
8. Stores, Offices (111)			
9. Industry, Utility, Defense (111)			
10. Storage (111)			
11. Vacant Buildings or being Built (111)			
12. Fires outside structure w/value (crops, timber, etc.) (171)			
13. Fires Highway Vehicles (131)	2		\$15,000
14. Other Vehicles (planes, trains, etc.) (132)			
15. Fires in brush, grass w/no value (140)			

Other Incidents

16. Haz-Mat (400)	
17. False Calls (740)	
18. Mutual Aid Calls (571)	
19. Aid to Ambulance (10-55's) (322)	
20. Aid to Police (551)	
21. Investigation (Smoke, CO ₂ or Alarm) (730)	9 (3 – Smoke; 2 – CO; 4 – Alarms)
22. Service Calls (500)	
23. Ambulance Calls (300)	207

Cancelled Calls

4

Total Calls for the Month: 226

Caribou Airport Public Advisory Committee

Meeting Minutes
March 21, 2019
6:00 PM
Caribou Municipal Airport

Attendance: Shane McDougall, Mark Jones, Danny Deprey, Darrell Bouchard, David Barbosa, Thomas Ayer, Huge Kirkpatrick, Jason Lister, Christine Lister, Chandler Tracy, Philip Arbeau, and Steven Farina.

Meeting Started: 0600

1. "Fly by the Pound"
 - a. Event date scheduled" June 15, 2019, rain date June 16, 2019. Chair: Shane McDougall
 - b. Weather will be the deciding factor: <10kts and visibility >5miles.
 - c. The event will provide introduction to flight; anyone in the community is welcomed to attend.
 - d. Cost: Donation 10 cents/lb or \$20 (first come first serve). Revenue generated will provide offset for aircraft fuel cost. Remaining funds will be donated to an aviation related activity (TBD).
 - e. Pilots are volunteering their time and plane. Each plane will be fueled prior to and after event.
 - f. Shane: 4 seat Bonanza; Danny: 4 seat Cherokee; Steve Farina: 4 seat Cherokee; Darrell/Mark, 4 seat Warrior; Dave Barbosa, 2 seat Maule; Cody Anderson, 2 seat Cessna & 4 seater.
 - g. Advertisement: Paper, Facebook, WAGM. City: website/facebook. Christine made posters for advertisement.
 - h. Food: Vendors. County Kettle Corn.
2. "Wings and Wheels" event August 24th.
 - a. Loring celebrating 25th anniversary of closure; b-52 and KC130s flying over/RV planes on August 24th.
 - b. Plan to reach out to RV planes to stop in, follow up at next meeting.
 - c. Dennis (City Manager) to lower cost of fuel for the day.
 - d. Burger Boy has been contacted to cook at the event: agreed.
 - e. Antique car show at event.
3. Static Display and hot dog roast- around May 15th.
 - a. Suggested and managed by David Barbosa.
 - b. David to speak with Christina about advertisement for this event. Flyers to local schools.
 - c. This event also to be used as advertisement for future events.
4. CAP Program.
 - a. John Lister discussed utilizing Caribou location for CAP program.
 - b. Dennis (City of Caribou), considered compensation for leasing, CAP program-no funds available. John reported willingness to assist with grounds and maintenance. Dennis to

discuss at next City Council meeting.

Next Meeting Scheduled: April 18th.

The meeting adjourned at approximately 6:45 pm. The foregoing is considered to be a true and accurate record of all items discussed.

Sincerely,

Danny Deprey
Secretary

Police Department Monthly Report

	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
2018													
Complaints	874	591	2820	2555	2589	2390	2390	3113	2392	2068	2133	2151	26066
M/V ACCIDENTS	57		24	24	12	22	22	28	15	28	31	37	294
ESCORTS	12		3	2	3	7	7	2	5	2	1	1	44
THEFT COMPLAINTS	12		4	4	6	14	14	7	8	9	9	9	91
ANIMAL COMPLAINTS	13		6	8	15	22	22	3	2	5	9	8	99
DOMESTIC COMPLAINTS	5	3	15	11	8	5	5	11	0	20	8	5	96
BURGLARY COMPLAINTS	0	3	2	3	1	1	1	2	2	3	1	1	20
O.U.J	3		4	4	1	4	4	3	4	6	2	2	35
M/V THEFTS	1	2	2	1	2	0	0	2	3	1	0	0	14
MISSING PERSONS	1	2	2	1	1	1	1	1	2	1	1	1	15
JUVENILE COMPLAINTS	1	1	1	1	5	2	2	8	6	2	5	2	36
CIVIL COMPLAINTS	6	0	5	5	8	0	0	0	0	138	123	0	285
PROWLER COMPLAINTS	6	0	0	0	0	0	0	0	0	0	0	0	6
ASSIST OTHER AGENCY	25	1	17	18	22	16	16	19	16	19	20	19	208
ASSULT ARREST	2	1	1	1	0	0	0	0	0	2	0	2	9
THEFT ARRESTS	3		1	2	4	3	3	2	4	8	2	1	31
SPEEDING	12	33	25	26	24	25	25	26	25	31	15	10	277
STOPS/CHECKS M/V	2319	589	2365	2110	2051	1918	1918	2625	1948	1573	1736	1743	22895
PARKING TICKETS	0	0	0	0	0	0	0	0	0	0	0	0	0
HANDLING PERISONERS	30		48	38	46	45	45	27	45	41	36	46	437
WARRANT ARRESTS	15	0	18	10	21	9	9	14	8	17	7	20	148
UNLAWFUL SEX. CONTACT	3	0	0	0	0	1	1	1	2	2	0	2	12
GROSS SEX. ASSAULT	3	0	0	0	0	0	0	0	0	0	1	0	4
BUSINESS ALARMS	19	0	14	30	26	20	20	18	17	17	21	17	219
BURGLARY ARRESTS	0	0	0	0	1	0	0	0	1	0	0	0	2

2019													
COMPLAINTS	1852	1531	2448										5831
M/V ACCIDENTS	46	44	19										109
ESCORTS	1	1	0										2
THEFT COMPLAINTS	14	9	6										29
ANIMAL COMPLAINTS	4	2	9										15
DOMESTIC COMPLAINTS	12	5	12										29
BURGLARY COMPLAINTS	3	1	1										5
O.U.I.	1	0	7										8
M/V THEFTS	2	0	0										2
MISSING PERSONS	1	1	0										2
JUVENILE COMPLAINTS	1	6	0										7
CIVIL COMPLAINTS	3	2	3										8
PROWLER COMPLAINTS	0	0	0										0
ASSIST OTHER AGENCY	18	30	21										69
ASSAULT ARREST	2	1	0										3
THEFT ARRESTS	6	5	0										11
SPEEDING	15	14	23										52
STOPS/CHECKS M/V	1484	1197	2008										4689
PARKING TICKETS	0	0	0										0
HANDLING PRISONERS	39	26	44										109
WARRANT ARRESTS	7	6	5										18
UNLAWFUL SEX. CONTACT	0	0	1										1
GROSS SEX. ASSAULT	0	1	1										2
BUSINESS ALARMS	23	10	9										42
BURGLARY ARRESTS	1	2	0										3