

CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Tuesday, May 28, 2019** in the Council Chambers located at 25 High Street, **6:00 pm**.



- 1. Roll Call**
- 2. Pledge of Allegiance**
- 3. Public Forum**
- 4. Minutes**
 - a. Council Work Session held May 13, 2019 Pg 2
 - b. Regular Council Meeting held May 13, 2019 Pgs 3-7
- 5. Bid Openings, Awards, and Appointments**
 - a. Richard Schueller Memorial Award Pg 8
 - b. Appointment to the Citizen's Rural/Urban Renewal Committee Pg 9
 - c. Appointment of Election Warden(s) for June 11, 2019 election Pg 10
- 6. Public Hearings and Possible Action items**
- 7. New Business**
 - a. Discussion and Possible Action Regarding June 11, 2019 election warrant and notice. Pgs 10-12
 - b. Discussion regarding RSU 39 Budget for 2019-2020 Pg 13
 - c. Discussion and Possible Action Regarding Sale of Tax Acquired Properties Pg 14
- 8. Old Business & Adoption of Ordinances and Resolutions**
 - a. Discussion and Possible Action Regarding River Road Properties Disposal Pg 15
 - b. Resolution 05-02-2019 Recognizing June as Men's Health Month Pgs 16-18
- 9. City Manager's Report** Pgs 19-22
- 10. Reports and Discussion by Mayor and Council Members**
- 11. Reports of Officers, Staff, Boards and Committees**
- 12. Executive Session** (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)
 - a. §405.6.D Union contract negotiations
 - b. §405.6.E Pending Litigation
- 13. Next Meeting(s):** May 27, June 10
- 14. Adjournment**

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Jayne R. Farrin, City Clerk

May 13, 2019

19-11 Wksp.

Item #1: Roll Call

A Workshop meeting of the Caribou City Council was held 4:30 p.m. on Monday, May 13, 2019 at the Porvair Filtration, Inc. headquarters located at 15 Armco with the following members present: Mayor R. Mark Goughan, Deputy Mayor Jody R. Smith, David Martin, and Hugh A. Kirkpatrick. Joan L. Theriault, Nicole L. Cote, and Thomas Ayer were absent and excused.

Dennis L. Marker, City Manager was present.

Earlier in the day, Councilor Ayer toured the facilities.

Item #2: The purpose of the work session is to have an orientation tour of the Porvair Filtration operations in Caribou in order to better understand the company's request for 2019 Community Development Block Grant (CDBG) funding.

A tour and presentation was provided by General Manager David Mika.

- New section of the building is 7000 square feet and the original building is 6900 square feet.
- 48.5 employees and growing
- Large TVs were recently installed throughout the facility. They are used to keep workers informed of upcoming events, safety, & equipment
- The Porvair site has recently completed a two-day LEAN training 101 – all shifts and all employees
- The 2019 goal is to have \$7 million in sales. The Caribou site will produce 6.5 million pieces during 2019. 12,000 parts have been made at the Caribou site. Their goal is to have \$10 million in sales within three years
- Porvair wants steady fast growth
- Porvair Filtration Group (PFG) is publicly traded on the UK exchange. Porvair has two big competitors.
- In Caribou, the business was started in 1990 and was purchased by PFG in 2013.
- Mr. Mika explained what PFG would do if the CDBG was awarded. Items included equipment purchase, additional six employees, and renovations to the Caribou facilities.
- The making of filters was explained and shown
- Council questions were answered.

The workshop closed at 5:45 p.m.

Jayne R. Farrin, Secretary

Council Agenda Item #1: Roll Call

The Caribou City Council held a regular meeting Monday, May 13, 2019 at 6:00 p.m. in Council Chambers with the following members present: Mayor R. Mark Goughan, Deputy Mayor Jody R. Smith, David Martin, Joan Theriault, Nicole L. Cote, Hugh Kirkpatrick, and Thomas Ayer.

Dennis L. Marker, City Manager was present.

Department Managers and Staff: Penny Thompson (Tax Assessor), Kenneth G. Murchison (Zoning Administrator), Scott Susi (Fire Chief), Christina Kane-Gibson (Events and Marketing), and Gary Marquis (Supt. of Parks & Recreation).

Christopher Bouchard for the Aroostook Republican, Spectrum, and YouTube covered the meeting.

Council Agenda Item #2: Pledge of Allegiance

The Mayor led the Pledge of Allegiance.

Council Agenda Item #3: Public Forum

- a. Vaughn Keaton-spoke in favor of having the City plant three or four rows of trees to help prevent future whiteout conditions along South Main in the area of Chadwick-BaRoss.

Council Agenda Item #4: Minutes

- a. Minutes from Regular Council Meeting held April 22, 2019

Motion made by J. Smith, seconded by D. Martin, to approve the minutes from the April 22, 2019 Regular Council Meeting as presented. (7 yes) So voted.

- b. Council Workshop held April 29, 2019

Motion made by J. Theriault, seconded by J. Smith, to approve the minutes from the April 29, 2019 Council Workshop as presented. (7 yes) So voted.

Council Agenda Item #5: Financials for April 2019

Motion made by H. Kirkpatrick, seconded by N. Cote, to accept the financials for April 2019 as presented. (6 yes, 1 no, Mayor Goughan) So voted.

Councilor Cote will not be available to attend the June 24th or July 8th Council meetings.

Council Agenda Item #6: Bid Openings, Awards, and Appointments

- a. Caribou High School Swim Team Recognition

Team member Chris Parent addressed the Council. This past year the team was composed of athletics from Caribou and Fort Fairfield. This winter sport is being eliminated by RSU 39. The athletics want the swim team to continue and are working to raise the money necessary to pay for the pool, coaching, and busing. The swim team is the only Caribou team that participates at the Class A level.

- b. Christina Kane-Gibson – 2019 Governor’s Innovation and Creativity Award

Recently Christina was recognized by Governor Mills during the Governor’s 2019 Conference on Tourism.

c. Appointment of Nylander Museum Board member

Motion made by J. Smith, seconded by N. Cote, to appoint Kathryn Easter to the Nylander Museum with a term ending December 31, 2020.

d. Award of Bids for Asbestos Inspections on City Owned Structures

The City has plans to demolish buildings at:

25 Liberty Street	32 Fenderson Street	66 York Street
137 Washburn Road	32 Patten Street	29 Patten Street

Prior to this being done, the City is required by the Maine Department of Environmental Protection's Asbestos Management Regulations to have the buildings inspected for asbestos.

Bids were received from Environmental Safety Professionals, CES, Inc., and County Environmental Engineering, Inc.

Environmental Safety Professionals - Brewer	Total for the six buildings: \$2,000
CES, Inc. – Presque Isle	Total for the six buildings: \$8,125
County Environmental Engineering, Inc. - Caribou	Billable rates for a variety of services

Motion made by D. Martin, seconded by J. Smith, to accept the \$2,000 bid from Environmental Safety Professionals of Brewer. (6 yes, 1 no, T. Ayer)

Council Agenda Item #7: Public Hearings and Possible Action Items

a. CDBG Economic Development Grant Application – Porvair Filtration Inc.

6:37 p.m. Public Hearing opened.

The City Manager reviewed the CDBG Economic Development Grant application that has been prepared to submit to the State on behalf of Porvair Filtration, Inc. The project totals \$360,000 with \$180,000 coming from Porvair with the other \$180,000 to be CDBG funds. The funds would go towards new business equipment to help with efficiencies and facility upgrades and improvements. Six new jobs will be created over 1-1/2 years. The City would be required to pay back the \$180,000 to the State if Porvair is unable to complete the items listed in the grant application.

No one from the public spoke.

6:40 p.m. Public Hearing closed.

Generally speaking the City's responsibility to pay back the \$180,000 would end 12 months following the closing of the grant.

Porvair Filtrations, Inc. has proposed as collateral a piece of equipment that is valued at \$160,000.

Council moved to: Council Agenda Item #9: Old Business & Adoption of Ordinances and Resolutions

a. Resolution 05-01-2019 Approving CDBG Application on Behalf of Porvair Filtrations Inc.

Motion made by D. Martin, seconded by T. Ayer, to adopt Resolution 05-01-2019 Approving CDBG Application on Behalf of Porvair Filtration, Inc. as presented. (7 yes) So voted.

Council Agenda Item #8: New Business

- a. Discussion and Possible Action Regarding Sale of Tax Acquired Property at 6 Midland Street

Motion made by H. Kirkpatrick, seconded by J. Smith, to accept the tendered funds as full payment for past due taxes and fees and authorize execution of a quit claim deed returning the property to the previous owner. (7 yes) So voted.

- b. Discussion and Possible Action Regarding Tax Acquired Properties Bid List for 2016 Liens

Motion made by J. Smith, seconded by J. Theriault, to remove 6 Midland Street (line 25) from the proposed Bid List. (7 yes) So voted.

Discussion. Questions were answered by the administration.

Motion made by J. Smith, seconded by J. Theriault, to authorize the City Manager to proceed with the sale of the tax acquired properties on the amended Bid List and in accordance with the City's adopted procedures. (7 yes) So voted.

- c. Discussion Regarding Marketing and Branding Efforts

Christina Kane-Gibson provided a presentation on Branding & Marketing. She suggested that the Council hold a work session on: identify campaign goals, campaign name & imagery, and campaign budget.

The Council didn't set a date for a Branding & Marketing Work Session.

The Mayor stated that he is searching for a definition of economic development.

Ms. Kane-Gibson commented that the answer for Caribou doesn't necessarily come from outside Caribou. She noted that the City has some incredible entrepreneurs that are doing amazing things.

- d. Discussion and Possible Action Regarding Request from Limestone for EMS Services

Motion made by J. Smith, seconded by J. Theriault, to table discussion on 8.d Discussion and Possible Action Request from Limestone for EMS Services to the end of the meeting and in executive session. (6 yes, 1 no, H. Kirkpatrick) So voted.

Council Agenda Item #9: Old Business & Adoption of Ordinances and Resolutions

- b. Discussion and Possible Action Regarding Investment Grade Audit Report for Streetlight Purchase and Conversion to LED Fixtures

There are 596 lights to be replaced. The City would save approximately \$99,000 a year in energy costs if the lights are converted to LED. RealTerm estimates that the project cost with contingency to be \$294,887. If the City purchases the current streetlights, the project cost including this acquisition rises to \$305,724.

Councilor Martin expressed his concerns that the number 596 lights include streetlights that have been turned off by the City. Manager Marker stated that 596 is the number of streetlights that the City is being charged for.

Motion made by H. Kirkpatrick, seconded by T. Ayer, to accept the Investment Grade Audit for the City of Caribou, LED Streetlighting Conversion, February 6, 2019 as presented with a total project cost and acquisition cost of \$305,724. (6 yes, 1 no, D. Martin. So voted.

c. Discussion and Possible Action Regarding Financing of Streetlight Purchase

The 2019 capital plan includes \$20,000 for the initial purchase of the streetlights from Emera. The quoted prices from Emera for streetlight acquisition is \$13,552.

Manager Marker outlines the funding choices available to fund the streetlight project, these include using Municipal Leasing Consultants, local banks, and Maine Municipal bond bank. He suggested another option, which is to use some of the one-time funds received from Aroostook Waste Solutions (AWS). Manager Marker explained that the City could essentially loan itself \$300,000 from the AWS funds and pay itself back in three years with the savings derived from the projected estimated savings.

Motion made by H. Kirkpatrick, seconded by J. Theriault, to accept staff recommendation to use one time AWS funds to pay for the streetlight conversion project and amend the capital facility plan to reflect repayment of those funds to the AWS account over the next three years. (7 yes) So voted.

The GL LED Streetlight Account has a balance of \$35,558.00. The Streetlight Project will be completed this summer, so the City should realize some savings.

d. Discussion and Possible Action Regarding Properties Acquired for River Road Work

Motion made by D. Martin, seconded by J. Smith, to follow the Surplus policy regarding the former Theriault trailer with a selling price to be set by the City Manager. (6 yes, 1 no, Mayor Goughan) So voted.

e. Discussion and Possible Action Regarding Flora Dale Park

Manager Marker provided an update on the Flora Dale Park and stated that the sale of Flora Dale Park would require additional surveying and legal costs and no guarantee that the parcel could be conveyed when all this has been done. Currently the Manager doesn't recommend disposal of the Park.

Council Kirkpatrick wants to see a cost benefit analysis completed on this.

Council Agenda Item #10: City Manager's Report

- Sitel parking lots – There are 13 properties that need to have title work completed and it would cost be \$200 to \$400 for each property. Even if this is done, it doesn't mean that Sitel will complete the purchase of parking lots. Mayor Goughan wonders if the City could terminate the lease. The City Manager will review the Sitel lease agreement to see what there is about terminating the lease.
- High Street – Still waiting for the official awarding of the bid
- River Road – The engineers have been out there.
- Birdseye – Cleaning of the property is nearly completed.

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

- Councilor Ayer commented that the fence at the Airport is looking ratty. He will mention it at the next Airport Advisory Committee meeting, which is 6:00 p.m. this Thursday.
- Councilor Kirkpatrick expressed his appreciation to the Manager regarding an email that was sent to City employees concerning social media.
- Councilor Ayer commented that he requires additional notice time when a Council Workshop is scheduled.

Council Agenda Item #12: Reports of Officers, Staff, Boards and Committees

a. General Plan Update

Zoning Administrator Murchison stated that best practice is to look at the Comprehensive Plan in the fifth year of the Plan. The Council were given paper copies of the City's Comprehensive Plan to review.

Council Agenda Item #13: Executive Session (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405(6))

a. §405(6)(E) to discuss real estate and economic development items

8:27 p.m. Motion made by J. Smith, seconded by J. Theriault, to move into executive session under MRSA Title 1 §405(6)(E) with Fire Chief Susi to discuss real estate and economic development items. (7 yes) So voted.

9:44 p.m. Returned from Executive Session.

Motion made by J. Smith, seconded by T. Ayer, to not provide EMS service to Limestone at this time. (7 yes) So voted.

Motion made by D. Martin that meetings not be longer than three hours and more frequent meetings happen if necessary. Motion died for lack of a second.

Council Agenda Item #14: Next Meetings(s): May 27 (Tuesday) and June 10

Council Agenda Item #15: Adjournment

Motion made by H. Kirkpatrick, seconded by T. Ayer, to adjourn the meeting at 9:46 p.m. (7 yes) So voted.

Jayne R. Farrin, Secretary

The Caribou Public Library has received a Richard Schueller Memorial Telescope from Cornerstones of Science as part of its Library Telescope Program! We received this due to the work we've been doing with STEM programming. The first telescope was placed at the Freedom New Hampshire Public Library in 2018. We are the 2nd award recipient, and the 1st in Maine!

The instrument is a 4 1/2-inch table top reflecting (Newtonian) telescope with very good optics and a convenient high-quality zoom eyepiece. It is easy to carry, set up and use, and has a small pouch attached that contains most everything needed to get started in astronomy. Along with the telescope, Cornerstones of Science has created a "continuum" of programs, resources and experiences with NASA scientists and local astronomy clubs. This will allow library patrons to explore these fields in more depth, help communities appreciate the value of understanding space, and engage with local clubs.

Cornerstones of Science is the organization from which we receive our STEM trunks. Sarah Post, of Cornerstones of Science, said we were chosen for "our excitement, our overall programming for young to old, for our collaboration with others and for our enthusiastic recommendations of their trunks to libraries and other entities in Aroostook County". She said, "We have been watching you and love what we see!" Erin Albers, our Children's Librarian, has been willing to add more to her already full plate this year by facilitating these events for elementary students, and it has not gone unnoticed!



**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Mayor and Council Members
FROM: Dennis Marker, City Manager
RE: Appointment of Rural/Urban Renewal Committee Member
DATE: May 21, 2019

During the April 22, 2019 Council Meeting, Mayor Goughan formed the Rural/Urban Renewal Committee, which is tasked with evaluating redevelopment options for vacant or blighted properties around town.

Mayor Goughan is requesting the Council consent to adding Ms. Jessica Plourde to that Committee.



City of Caribou, Maine

*Municipal Building
25 High Street
Caribou, ME 04736
Telephone (207) 493-3324
Fax (207) 498-3954
www.cariboumaine.org*

To: Mayor and Council Members

From: Jayne R. Farrin, City Clerk

Date: May 20, 2019

Re: November Election

The Clerk's Office is preparing for the RSU 39 Budget Validation Referendum election and is requesting Council approval for the following:

1. Approval of an 8:00 Opening Time for the June 11, 2019 Election.
2. Appointment of Jayne R. Farrin as Election Warden and Danielle McLaughlin as Deputy Election Warden for the June 11, 2019 Election.
3. Countersign Warrant and Notice of Election – RSU 39 Budget Validation Referendum - which is on the following pages.



**WARRANT AND NOTICE OF ELECTION
CALLING REGIONAL SCHOOL UNIT NO. 39
BUDGET VALIDATION REFERENDUM
(20-A M.R.S.A. §1486)**

TO: Timothy L. Doak, Superintendent of Schools of Regional School Unit No. 39 (the "Regional School Unit") composed of the City of Caribou and Town Stockholm, State of Maine.

In the name of the State of Maine, you are hereby ordered to serve upon the municipal clerks of each of the municipalities within Regional School Unit No. 39, namely, the City of Caribou and the Town Stockholm an attested copy of this warrant and notice of election. Service shall be in hand within three (3) days of the date of this warrant and notice of election. The municipal clerks of the above municipalities shall immediately notify the respective municipal officers, who shall post the following warrant and notice of election:

**CITY OF CARIBOU
REGIONAL SCHOOL UNIT BUDGET VALIDATION REFERENDUM
WARRANT AND NOTICE OF ELECTION**

Aroostook ss.

State of Maine

TO: Jayne R. Farrin, Clerk of Caribou: You are hereby required in the name of the State of Maine to notify the voters of this municipality of the election described in this warrant and notice of election.

TO THE VOTERS OF THE CITY OF CARIBOU:

You are hereby notified that a Regional School Unit No. 39 budget validation referendum election will be held at the Caribou Wellness Center, 55 Bennett Drive in the City of Caribou on **June 11, 2019** for the purpose of determining the following referendum articles:

Article 1: Do you favor approving the Regional School Unit No. 39 budget for the upcoming school year that was adopted at the latest Regional School Unit budget meeting?

Article 2: Do you wish to continue the budget validation referendum process in the Regional School Unit 39 for an additional three (3) years?

The voting on Articles 1 and 2 shall be by secret ballot referendum. The polls will be opened at 8:00 a.m. and closed at 8:00 p.m.

The Registrar of Voters shall hold office hours while the polls are open to correct any error in or change a name or address on the voting list; to accept the registration of any person eligible to vote and to accept new enrollments.

A person who is not registered as a voter may not vote in any election.

Given under our hand this day, May 15, 2019 at Caribou, Maine.

Michelle Albert

Heather Mladek

Tanya Sleeper

Ronald Willey

Betheny Anderson

Clifford Rhome

Jan Tompkins

A majority of the Regional school Unit Board of Regional School Unit No. 39

A true copy of the Warrant and Notice of Election, attest:

Timothy L. Doak
Regional School Unit No. 39

Countersigned this _____ day of _____, 2019 at Caribou, Maine.

A majority of the municipal officers of the City of Caribou

A true copy of the Warrant and Notice of Election,

Jayne R. Farrin,
Clerk
City of Caribou

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Mayor and Council Members
FROM: Dennis Marker, City Manager
RE: RSU 39 2019-2020 Budget
DATE: May 21, 2019

RSU 39 Administrator Tim Doak will be present to discuss the District's budget for the upcoming school year. Potential points of discussion include:

- How the recession of Limestone from the RSU will affect Caribou citizens,
- Status of the new school project and the city's obligation for funds,
- Major capital projects being considered by the RSU, and
- Opportunities for cost sharing.

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: Mayor and Council Members
FROM: Dennis Marker, City Manager
RE: Sale of Tax Acquired Properties (Map 3 Lots 21 & 23)
DATE: May 9, 2019

The subject properties were tax acquired November 2017 for taxes unpaid since 2015. They were posted for bids to the public last year with no bids being received. The previous owner of the property has tendered funds for all overdue taxes and fees on the subject properties as well as taxes that would have been owed in 2018 and projected for 2019. The City Council must make a determination of whether to accept the funds as an acceptable bid for the properties and to convey the property back to the prior owner.

The requested minimum bid for the properties was \$5,850. Assessed value of the two properties is \$19,500. The tendered funds equal \$2,562.84.

Staff Recommendation

Accept the bid amount for the subject properties, which will cover past due taxes and fees, and authorize execution of a quit claim deed returning the properties to the previous owner.



CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736



MEMO

TO: Mayor and Council Members
FROM: Dennis Marker, City Manager
RE: River Road Structure Disposal
DATE: May 22, 2019

During the last Council meeting, the Council asked for a recommended process to salvage all or portions of the River Road properties now owned by the City.

After considering the intent, the following three process could be utilized:

Options	#1 Sell Buildings	#2 Bid for Salvage	#3 Retain Buildings
Process for Award	Prepare general property description and request bids, advertise. (3 weeks).		None
Time for work	2 months	1 month	N/A
Guarantees	Require demolition and asbestos abatement cash bond prior to moving on site (\$25k-\$35k)	No guarantees	
Liabilities	Owner would have to indemnify the city		Usual
City Costs (Red – Additional) (Green – Less) (Blue – Same)	<ul style="list-style-type: none"> • Bid package preparations / notice • Legal for contracts and liabilities waivers • Bond administration • Enforcement/Oversight • Foundation Demolition 	<ul style="list-style-type: none"> • Bid package preparations / notice • Legal for contracts and liability waivers • Enforcement/Oversight • Asbestos Abatement • Less Demolition 	<ul style="list-style-type: none"> • Asbestos Abatement • Full Demolition
Owner Costs per home	<ul style="list-style-type: none"> • Bid • Bond • Salvaging • Asbestos Abatement • Demolition 	<ul style="list-style-type: none"> • Bid • Salvaging 	N/A
City Revenue	• Much less than salvage value	• Less than salvage value	None
City Anticipated Net	Negative	Negative.	Neutral. Costs already anticipated with River Road

Staff Recommendation: Avoid potential liabilities and administrative time loss by using Option 3.



**City Council Resolution 05-02-2019
Proclaiming June 2019 as Men's Health Month**

Whereas, despite advances in medical technology and research, men continue to live an average of five years less than women with Native American and African-American men having the lowest life expectancy; and

Whereas, educating the public and health care providers about the importance of a healthy lifestyle and early detection of male health problems will result in reducing rates of mortality from disease; and

Whereas, men who are educated about the value that preventive health can play in prolonging their lifespan and their role as productive family members will be more likely to participate in health screenings; and

Whereas, fathers who maintain a healthy lifestyle are role models for their children and have happier, healthier children; and

Whereas, the Men's Health Network worked with Congress to develop a national men's health awareness period as a special campaign to help educate men, boys, and their families about the importance of positive health attitudes and preventative health practices; and

Whereas, the citizens of this city are encouraged to increase awareness of the importance of a healthy lifestyle, regular exercise, and medical check-ups.

Now, therefore, the City Council of Caribou, Maine, does hereby proclaim June as Men's Health Month in 2019, and encourage all our citizens to pursue preventative health practices and early detection efforts.

R. Mark Goughan, Mayor

Jody Smith, Deputy Mayor

Thomas Ayer, Councilor

Nicole Cote, Councilor

Hugh Kirkpatrick, Councilor

David Martin, Councilor

Joan Theriault, Councilor

Attest: Jayne Farrin, City Clerk

Mayor Goughan,

June is Men's Health Month, and Men's Health Week (a special awareness period recognized by Congress) is the week ending on Father's Day (June 10-16 in 2019). In recognition of Men's Health Month, the Men's Health Network (MHN) urges you to issue a proclamation naming this month as Men's Health Month in the city of Caribou and a press release encouraging men to become more aware of their health needs.

Men's Health Month began in 1994 with the Congressional passage of Men's Health Week, sponsored by Senator Bob Dole and Congressman Bill Richardson at the request of Men's Health Network. Men's Health Week was signed by President Clinton, and became Public Law 103-264 on May 31, 1994. As then-Congressman Bill Richardson noted at the time, increasing the awareness of men's health is an important issue not just for men, but also for women and families.

Heightening the awareness of preventable health problems and increasing early detection and treatment of disease would significantly improve our Nation's health, as well as save limited health care dollars. Recognizing and preventing men's health problems is not just a man's issue.

Because of its impact on wives, mothers, daughters, and sisters, men's health is truly a family issue.

Congressional Record, May 24, 1994, H3905

Men's Health Month is a time for the public to recognize the mental and physical health needs of men and boys while encouraging fathers to be role models for their children. To help your community celebrate Men's Health Month, MHN maintains the Wear Blue program planning website (www.WearBlueForMensHealth.com), coordinates Wear Blue Friday events across the country (www.WearBlueFriday.org), and offers the freeMHN HealthZone planning kit (www.MHNHealthZone.com) designed to help organizations conduct their own health events and awareness activities. Free logo, poster and brochure downloads are available at www.MensHealthMonth.org



[Home](#)

www.wearblueformenshealth.com

/

Thousands of organizations across the country and around the globe participate in Men's Health Month activities, promoting the health and wellness of men, boys, and their families.

MHN also sponsors health awareness activities on Capitol Hill which are attended by hundreds of lawmakers and Congressional staff.

Please take this opportunity to encourage men and boys in your community to engage in healthy behaviors and regular screening, and to seek help when it is needed, by issuing a proclamation declaring June as Men's Health Month in your community. Your proclamation will be displayed in Congress and, with your permission, a copy will be placed on the website, www.MensHealthMonth.org, for the citizens of your state to view.

For your convenience, I am including a sample proclamation with this letter, and can provide an electronic copy upon request. We can email you the template for Men's Health Week if you would prefer to recognize the original Congressional awareness period.

Please send your proclamation to:
Men's Health Month
P.O. Box 77476
Washington, DC 20013.

If you include additional copies of the proclamation, we will present them to the Congressional delegation for your area. Also consider participating in Wear Blue Friday (www.WearBlueFriday.org) and using this opportunity to post your photos to social media accounts and to the hashtag #ShowUsYourBlue

Thank you for your assistance in promoting health awareness in your community.

Sincerely,

Micaela Manley

Men's Health Month (June)
www.menshealthmonth.org

- and -

Men's Health Week (Ends on Father's Day)
www.menshealthweek.org



MEMO

TO: Caribou City Council Members
FROM: Dennis Marker, City Manager
RE: City Manager Report
DATE: April 18, 2019

Streetlight LED Conversion

Both EMERA and Realterm were notified of the Council's approval of the project. EMERA is finalizing contractual documents for the sale of the lights. They've indicated that the city's cost will actually be \$9,900 rather than previously quoted \$13,442.

High Street

DOT published official awarding of the High Street project. Equipment is on site and has started working on the storm drain system near Hannaford. Their deadline is still July 15, but is anticipated to move to a later date due to the start timing.

CDBG

The application for Porvair Filtration Group for \$180,000 in CDBG funding was submitted. Award notices will be in July.

Birdseye Cleanup

The EPA has indicated their grant awards will be sent out in June.

60 Access Highway

The appraiser has been to Caribou and met with Penny and Ken to discuss the property. The report should be completed June 21.

Mil Rate Calculation

The Council asked for a revised mil rate estimate. The City Assessor, Penny Thompson, has prepared some information for the Council to consider on this matter (see attached). Based on the most recent county and RSU information and using \$392,000 of 2016 lapsed appropriations, the mil rate would need to be .02497 or an increase of .00127. There has been talk of not instituting the Senior Homestead Tax Credit program (\$50,000) which would reduce the projected mil rate to .0248 or .0011 higher than the current .0237. This mil rate would result in an additional \$110 of tax per \$100,000 of property value. There are still many moving parts in the legislature as far as revenue sharing and ambulance reimbursements. Signs are positive that additional revenue will be provided to towns but nothing certain yet. If the Council adopts the increase and additional revenues come from the state, this could help offset the very tight budget year we had in 2018 as far as carryover is concerned.

Sincock Park Design

Gary Marquis, the Parks and Recreation Director has prepared a concept for the new Sincock Park (see attached). This concept will be shared with neighbors to help illustrate planned improvements.



Large Dog Area Dimensions: 120' x 150'

Small Dog Area Dimensions: 80' x 150'

Square blocks could be small picnic shelters over pads with grills and tables.

Note: Western border abuts property owned by Aroostook Mental Health. Trail systems connecting to City property further to the west will require negotiated terms.



TAX ASSESSMENT OFFICE

CARIBOU, MAINE

To: City Manager Dennis Marker & Caribou City Council
From: Penny Thompson, Tax Assessor
Date: May 22, 2019
Re: Update on the 2019 tax commitment process

The tax assessment department plans to finish establishing valuation numbers for the 2019 tax year prior to the second meeting in June. As of this memo, the work is not yet complete. Here are a few updates:

May 1 was the filing deadline for business personal property declaration returns. Tony Michaud, Deputy Tax Assessor, is busy entering the information into Trio. In 2018, there was a total of \$16,630,200 in taxable personal property value and \$8,008,100 in exempt business personal property value which yielded a BETE reimbursement of \$101,315.42.

The State of Maine will reimburse municipalities for the loss of revenue due to the \$20,000 homestead exemption at a rate of 62.5% again in 2019. There is proposed legislation to both increase the amount of the homestead exemption and the amount of reimbursement. If passed, changes would be implemented in 2020.

In 2018, the City of Caribou granted a total of 2,105 homestead exemptions for a total exempt value of \$41,331,400 and a reimbursement of \$612,221.36. This number includes 72 that were partial exemptions because the total property value was less than \$20,000.

Title 36, MRSA Section 576 requires that the State Tax Assessor establish 100% valuation per acre for each forest type, by economic region, for parcels classified under the Tree Growth Tax Law for the tax year 2019. The 2019 Tree Growth Tax Law Valuation Schedule was published on May 6, 2019. The rates for Aroostook County were reduced in all three categories: softwood, mixed wood and hard wood.

In 2018, the City of Caribou had 25 parcels in the Tree Growth Tax Law program with a total of 1,427.60 acres.

The maximum rate of interest that can be charged per Title 36, MRSA Section 505.4 has been set for the 2019 taxable year at 9.00%. From 2010 to 2017, the maximum rate was 7.00% and increased to 8.00% in 2018.

The 2019 County Tax Bill of \$504,288.00 is due on September 1, 2019. For reference, the 2018 County Tax Bill was \$486,816.00.

The RSU#39 District Budget meeting will be held on May 29, 2019. The warrant is posted outside the City Clerk's office.

On June 11, 2019 there will be a district wide referendum vote to validate the budget approved at the May 29, 2019 district budget meeting. The referendum will be a "Yes" or "No" question.

The amount to be raised during with the 2019 tax commitment will be half of last year's RSU#39 bill of \$3,187,421 and half of this year's bill. The number given to me by the RSU#39 is \$3,791,188. Therefore, the projected total 2019 appropriation for RSU#39 is expected to be \$3,489,305.

The 2018 appropriation for RSU#39 was \$3,417,666.

I am not including any projections for revenue sharing. Until the State of Maine accepts its biennial budget, municipalities will not know the level of funding.

The budgeted amount of revenue sharing in the adopted City of Caribou 2019 Revenue Budget is \$580,000. The total amount of revenue sharing received in 2018 was \$585,534.83.

As always, please let me know if you have any questions about real estate or business personal property valuation.