



## *City of Caribou, Maine*

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### **Caribou Planning Board Meeting Minutes Thursday, September 12, 2019 @ 5:30 pm City Council Chambers**

**Members Present:** Robert White, Phil Cyr, Christine Solman, Todd Pelletier and Dan Bagley

**Members Absent:** Philip McDonough III

**Others Present:** Ken Murchison –CEO & Zoning Administrator, Denise Lausier –Executive Assistant to the City Manager

- I. Call Meeting to Order** –The meeting was called to order at 5:30 pm.
- II. Approval of minutes from:**
  - a. August 8, 2019 Planning Board Meeting** – Todd Pelletier moved to approve the minutes as presented; seconded by Christine Solman. Motion carried with all in favor.
- III. Public Hearing** – None.
- IV. Old Business** –
  - a. Caribou Utilities Solar Array Site Design Review Approved and Signed** – CEO Ken Murchison told the Board this was signed and approved with conditions.
  - b. Caribou Senior Housing Solar Array Site Design Review Approved and Signed** – CEO Ken Murchison told the Board this was signed and approved with conditions.
- V. Staff Report** – CEO Ken Murchison
  - a. Notice of Violation (Building w/no permit, follow-up)** – Second and third violations, focusing on houses that need to be torn down. Phil Duplessie is putting up a fence this weekend on the tree line, right on the property line.
  - b. Birdseye Demolition Update** – Waiting on contractors, there is effluent that has been there twenty-six years, it needs to be caked up and removed. Cut out rebar, next step is to get rid of concrete and slabs to have a nice developmental site.
  - c. Small Communities Grants Update** – Three awarded out of six applications. Hoping to get done before winter.
  - d. Public Services CDBG Award and Update** – Phase two of CDBG grant – dispatch for ride shares to go out to socialize, doctor’s appointments, etc. One hired position for dispatch and to publicize the service.

**VI. New Business –**

**a. Comprehensive Plan Update**

- i. Progress** – Waiting on the Library and Parks & Rec. Will have extensive updates. Also will have input from Cary Medical Center, Landfill and Utilities District. September 25<sup>th</sup> will be a community Visioning Session. December is the goal to complete the update. CEO Ken Murchison and the Board reviewed and discussed the Comprehensive Plan.

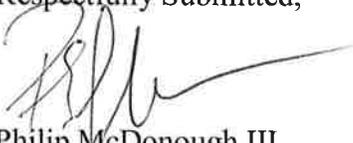
**VII. New Communications – None.**

**VIII. City Manager's Review of Chapter 13 – No updates.**

**IX. Other Business – None.**

**X. Adjournment** – The meeting was adjourned at 6:50 pm.

Respectfully Submitted,



Philip McDonough III  
Planning Board Secretary

PM/dl