

**City Manager's Report
February 7, 2019**

Economic Development Projects

Skyway Plaza CEA	The amended Credit Enhancement Agreement has been signed by both parties and the renewed lease between DHHS and the proeprty owner is executed.
60 Access Highway	The beamery company has found another location in town for the same rate the city offered. They are now located in the old Agway building at 6 Carroll Street. No movement has occurred on sale of the building.
Caribou Shopping Center	Mr. Cassidy is available any Friday, Saturday or Sunday for a ribbon cutting with the Council at his new jumping gym.
Porvair CDBG program	Porvair is hiring additional employees at this time. Exterior building modifications are on hold until spring. Had a successful tour of the facility with state representatives two week ago.
Events and Marketing	Conducting Video interviews of local businesses to generate marketing materials
Blight Cleanup	On hold until snow is gone.
Regional Transportation Collaborative CDBG Program	The stakeholder group has met several times to determine next courses of action.
Hilltop Senior Living	Interior work is on-going
Birdseye Cleanup	On hold until snow is gone.
Title 13 ReWrite	On hold through EMS season

Capital Projects and Administrative Actions

Fire/EMS Contracts	<p>We've received word that Limestone and Caswell would like Caribou to provide services to them. Their contracts would provide over \$230K to help with department costs.</p> <p>Indications are that Westmanland, Stockholm, New Sweden will continue with services at the \$125 per person rate.</p> <p>Wade, Washburn and Perham have asked Presque Isle to provide their EMS services.</p> <p>Waiting for responses from Woodland and the County on behalf of Madawaska Lake and Connor UT.</p>
EMS Transfers Study	Spent multiple days preparing an analysis of the EMS transfer operations. This will be discussed in more depth during the February 10 meeting.

Blight Commission	The Blight Commission has meet three times. A lengthy list of tools available to the city or which could be adopted has been compiled. City staff have started a blight study of the town.
Public Safety Building	Artifex consultants visited the Sitel building and city hall to evalute possible retrofits. We are awaiting their study results. Mr. St. Peter has asked that his building be considered as well. He owns the space where Cary Administration offices are now. The Cary lease expires the end of February. This additional building study is not currently in the scope of the project and would require an amended contract.
Union Negotiations.	Still awaiting response from police officer union. The Public Works Union has indicated that mediation is likely necessary to resolve differences. Waiting for their action.
Wage and Classification Policy.	On hold
2020 Budget	The final expense budget spreadsheet was provided to the Council wth year-end numbers previously. Revenue projections cannot be made until after commitments are intended for EMS/Fire services.
Capital Facility Maintenance Plans	Bids have been solicted for developign facility maintenance plans for city owned buildings. These plans will look at grounds, buildings and major systems within the buildings for 5-10 year capital planning needs.
Fire/EMS Structural Study	Sewell Engineers have conducted their on-sight review of the premises and are now working on repair options for the city to consider.
General Plan Update	Ken is working through revisions and still working toward final draft for public comment before the end of the year. Planning Board wants to incorporate the Blight initiative into the revision.
Cable Franchise Renewal	Specturm indicates they will continue to provide the PEG channel if the city requests it. Costs for the service will be applied to customer bills and should not affect franchise fees. They've indicated that the services Caribou currently receives for free are equivalent to a 1% reduction in the franchise fee. This will be discussed more as negotiations continue.
LED Conversion	We are now working with Realterm to verify that all city lights have the new LED rate with EMERA.
Phone System Change out	The city's phone systems were changed from OTT to GWI this week. Estimates are that this will save the city a couple thousand dollars this year.
High Street	all work has stopped until spring 2020
River Road	Work on hold until spring 2020. Road is traversable through winter in similar fashion to last year.
Teague Park	Work on hold until spring 2020