

**Council Agenda Item #1:** Roll Call

The Caribou City Council held a regular meeting Monday, May 4, 2020 at 6:00 p.m. in Council Chambers with the following members present: Mayor R. Mark Goughan, Deputy Mayor Thomas Ayer, Joan L. Theriault, Nicole L. Cote, Hugh A Kirkpatrick and Douglas C. Morrell and Jody R. Smith.

Dennis L Marker, City Manager was present in Council Chambers.

Due to the COVID-19 Pandemic, this meeting was closed to the public and was broadcasted via Spectrum, and Caribou's YouTube Channel.

**Council Agenda Item #2:** Invocation/Inspirational Thought

Mayor Goughan read an invocation.

**Council Agenda Item#3:** Pledge of Allegiance

The Mayor led the Pledge of Allegiance.

**Council Agenda Item #4:** Public Forum

Comments were submitted to the City Clerk prior to 6:00 p.m. on the day of the meeting to be read at the meeting. Comments must include the individuals name and address.

- Gail Hagelstien: Caribou Resident-Gail wrote in regarding the economic stimulus, raises for city employees, economic development and thanking the city employees for their work. She is in opposition of the \$40,000 stimulus and stated that the money could be used for other things. Philip J. McDonough II: Caribou Resident - Email read by the City Clerk.
- Philip wrote regarding the economic stimulus and his opposition.

**Council Agenda Item #5:** Minutes

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Motion made by T. Ayer, seconded by J. Theriault to accept the April 21,2020 Council minutes as presented. (7 yes) So voted.

**Council Agenda Item #6:** Finances

Moved to 9 b. at the end of the meeting

**Council Agenda Item #7:** Bid Awards, Appointments & Recognitions

Country Asphalt Work:

Soderberg Construction: \$79.50 per ton

Trombley's Construction: \$83.75 per ton

In Town Asphalt Work:

Soderberg Construction: \$81.50 per ton

Trombley's Construction: \$84.25 per ton

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Moved by J. Theriault, Seconded by J. Smith to accept the two bids for Soderberg Construction. (7 yes)  
So voted.

Mayor Goughan suggested we have Public Works Director attend a meeting so that they can discuss the five-year paving plan. Discussion.

**Council Agenda Item #8:** New Business & Adoption of Ordinances and Resolutions

- a. Resolution 04-03-2020 Regarding Local Bids Preference  
No decisions have been made; this is being considered a first read. Discussion.
- b. Introduction of Ordinance 01, 2020 Series to Amend the City Charter, Adjusting Budget Process Timeframes  
First Read. An introduction was not made, Discussion.
- c. Introduction of Ordinance 02, 2020 Series to Amend the City Charter, Allowing the Council to increase the Annual Expense Budget Depending on Revenues  
Discussion about current Charter  
First Read. An introduction was not made, Discussion.
- d. Discussion and Possible Action Regarding Tax Acquired Properties Bid List  
Discussion about lowering the minimum bids to get the properties moving faster.  
A motion made by J. Smith, Seconded by J. Theriault was made to change the minimum bids to cover the cost of taxes, interest, fees, incurred cost to the city and monies owed to the CUD.  
(7 yes) So voted.  
Council would like to know about different programs or grants that may be available to help with the blight clean up. Council has asked to have dates added to the list of TA (Tax Acquired) properties. Current Date, current mil rate and a column showing how much it will cost the city to have the properties on the list.
- e. Discussion Regarding City Investments  
Council is requesting an Investment Committee meeting Monday, May 11, 2020 at 4:00 p.m. in the Council Chambers. Discussion

**Council Agenda Item #9:** Old Business

- a. Discussion and Possible Action Regarding 2020 Local Stimulus package  
Council commended the employees for being able to cut back on the budget as they were asked. A motion was made by N. Cote, Seconded by J. Smith to give current full-time employees \$500 and part-time employees \$250 in gift cards that can be spent at Caribou Businesses of their choice. Amendment was made by Mayor Goughan, Ms. Kalen Hill would have an honorary status from the mayor as being considered a Full-Time employee for 2019 and receive the \$500 benefit. Motion to accept the amendment made by N. Cote and Seconded by J. Smith to give current full-time employees \$500 and part-time employees in gift cards that can be spent at Caribou Businesses of their choice and to give Kalen Hill a full-time benefit as she was a full-time employee until her doctor made her leave work due to an illness. (7 Yes) So voted.  
Mayor Goughan read a press release regarding the stimulus package for the employees.
- b. Discussion Regarding Mil. Rate Reduction in 2020

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Council is discussing things that needs attention and how they would like to spend the monies and possibility of dropping the mil rate by 1. Discussion.

They discussed, roads, fire department roof, extra pay for fire/EMT personnel during the pandemic and many other ideas of how to use the monies.

**Council Agenda Item #10:** Reports and Discussion by Mayor and Council Members

Councilor Morrell: Would like to know where the Plowing RFQ process is at and more information about policies for purchase orders.

Deputy Mayor Ayer: Would like to know about the “Spit Screens” and when a possible opening date for City Office would be.

Manager Marker stated that we have a goal of opening May 18<sup>th</sup>, provided we have all precautions in place.

Would like to know an update on the Splash Pad.

Manager Marker stated that he has spoken with Gary at the Rec about the status and plans for the splash pad they are waiting on a design and hope to have it constructed this year.

**Council Agenda Item #11:** City Manager’s Report

Manager Marker reviewed his report dated May 1, 2020

Councilor Kirkpatrick has requested that the manager report be changed. He would like to see a column added to the Administrative side with the topic of CD Status, and PO Process. He suggested moving the Events & Marketing from the Economic side to the Administrative side, and lastly to split the Riverfront Development into three topics: 142 Lower Lyndon, MDOT Limestone Street Storage Facility, and Salmon for Maine/Hatchery.

**Council Agenda Item #12:** Reports by Staff and Appointed Officials

The city clerk, Jayne Farrin explained absentee balloting for the July 14<sup>th</sup> Primary and Special Referendum election. She also spoke about staffing preparations for the upcoming election.

She also spoke regarding motor vehicle registration and how it can be done online or even by mail and that we are still assisting people with the process even though we are not open to the public, and how preparations are going for opening day.

**Council Agenda Item #13:** Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)

8:55 p.m. Motion made by T. Ayer, seconded by H. Kirkpatrick to move to executive session to discuss Real Estate & Economic Development under M RSA §405(6)(C). (7 yes) So Voted.

10:20 p.m. Council returned from executive session.

No action was taken.

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**Council Agenda Item #14:** Next Meeting(s)

May 18<sup>th</sup> and June 1<sup>st</sup>

**Council Agenda Item #15:** Adjournment

Motion made by T. Ayer and seconded by J. Theriault to adjourn the meeting  
at 10:20 p.m. (7 yes) So voted.

Danielle M McLaughlin, Secretary Pro tem