

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting, Monday, July 27, 2020 at 6:00 p.m. in Council Chambers with the following members present: Mayor R. Mark Goughan, Deputy Mayor Tomas Ayer, Joan L. Theriault, Hugh A. Kirkpatrick, Douglas C. Morrell. Nicole L. Cote and Jody R. Smith were absent and excused.

Dennis L Marker, City Manager was present in Council Chambers along with Department Heads: Kenneth Murchison, Jayne Farrin, Gary Marquis, Chief Michael Gahagan, Chief Scott Susi, Penny Thompson

Due to the COVID-19 Pandemic, this meeting was closed to the public and was broadcasted via Spectrum, and Caribou's YouTube Channel.

Council Agenda Item #2: Invocation

Mayor Goughan read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Goughan led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

There were no comments.

Council Agenda Item #5: City Council Minutes

a. June 15, 2020 Regular Meeting

Motion made by T. Ayer, seconded by D. Morrell to accept the minutes from the June 15, 2020 Council meeting. (5 yes) So voted.

b. June 24, 2020 Special Council Meeting

Motion made by H. Kirkpatrick, seconded by T. Ayer to accept the minutes from the June 24, 2020 Special Council Meeting. (5 Yes) So voted.

Council Agenda Item #6: Bid Award, Recognitions & Appointments

a. Recognition of Retiring Public Employees

Clerk J. Farrin: Thanked our retiring election workers/ballot clerks

Claudia Hitchings- 10 Years

R. Claire Randolph- 12 Years

Carolyn Kelley- 24 Years

Roberta Walton- 32 Years

Manager Marker: Thanked Jayne for your 13 years of service, 10 as a clerk. Jayne's last day of work will be August 3, 2020. She is a mentor for many clerks in the state. There will be an open house on August 3, 2020 from 2:00 p.m. to 4:00 p.m.

Chief Gahagan: Thanked Dwight Wilcox for being a valued member of the force. Mr. Wilcox served our community for 16 years at the Caribou Police Department, and 41 years in law enforcement.

b. Appointment of a City Clerk

c. Appointment of the Caribou General Assistance Administrator

d. Appointment of Registrar of Voters

Manager Marker proposed that with Jayne's retirement we have to appoint a new City Clerk, General Assistance Administrator and Registrar of Voters. He presented Ms. Danielle Brissette who has been working in the Clerk's office as the Deputy Clerk for council approval.

Motion made by H. Kirkpatrick, seconded by T. Ayer to appoint Danielle Brissette as the new City Clerk, General Assistance Administrator and Registrar of Voters effective on August 2, 2020. (5 Yes) So voted.

Council Agenda Item #7: New Business

a. Liquor License Renewal for Caribou Bowladrome @ 97 Bennett Drive

Motion made by D. Morrell, seconded by J. Theriault to approve the renewal of the local liquor license for Caribou Bowladrome located at 97 Bennett Drive. (5 Yes) So voted.

Council Agenda Item #8: Old Business & Adoption of Ordinances and Resolutions

a. Discussion and Possible Action Regarding Fire Station Roof Repair Project

Janine Murchison from Sewall came to explain the report from the inspection at the Fire Department. Ms. Murchison explained that Sewell's work was to investigate structural needs at the station. This was not just a roof study. Their report indicates the trusses need shoring regardless of roof work. Council had a discussion regarding the roof repair that is needed at the Fire Department.

b. Resolution 07-01-2020, Amending the 2020 Expense Budget

Manager Marker explained the proposed Resolution 07-01-2020, Amending the 2020 Expense Budget Motion made by D. Morrell, seconded by H. Kirkpatrick to table the discussion about the proposed resolution until the next meeting. (5 Yes) So voted.

c. Discussion and Possible Action Regarding 2020 Budget Plan

Manager Marker provided information about Department head efforts to find savings, possible cuts, and new revenues to meet the Council's goals as indicated at the mil rate meeting. He explained that the Federal Government gave the state money to be given to Municipalities if they enforce the state's COVID-19 executive orders. Discussion regarding the grant process.

Council Agenda Item #9: Reports and Discussion by Mayor and Council Members

Mayor Goughan gave thanks for having received copies of the warrants with the council packet and suggested that they be put with the financial information in the future.

Deputy Mayor Ayer would like to see Teague Park completed by Labor Day.

Gary Marquis explained that the City has little control of the park project since it is under RSU control at this time. He also explained the grants and process for work on the splash pad.

Mayor Goughan thanked Penny Thompson for the Community Connection letter and commended her on how great and easy to understand it was.

Mayor Goughan thanked the planning board and Ken for doing a great job.

Motion made by T. Ayer, seconded by H. Kirkpatrick for Gary Marquis, Director of the Wellness Center to purchase splash pad equipment effective July 27, 2020. (4 Yes, 1 No Mayor Goughan) So Voted.

Council Agenda Item #10: City Manager's Report

Manager Marker reviewed the City Manager's Report dated July 10, 2020

Council Agenda Item #11: Reports by Staff and Appointed Officials

Deputy Clerk Danielle Brissette explained that Nomination papers are available for the November 3, 2020 Municipal Election. The deadline to return nomination papers is 5:00 p.m. on September 4, 2020.

The following seats are available:

- Three 3-year term seats- City Council
- Two 3-year term seats- Eastern Aroostook RSU #39 Board
- One 3-year term seat- Jefferson Cary Memorial Hospital Fund

Council Agenda Item #12: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1 §405(6))

a. Collective Bargaining Status Update §405(6)D

Motion made by T. Ayer, seconded by J. Theriault to enter executive session at 8:25 p.m. under §405(6)C for Real Estate and Economic Development activities (5 Yes) So voted.

Council exited executive session at 8:59 p.m.

No action taken.

Motion made by T. Ayer, seconded by J. Theriault to enter executive session at 8:59 p.m. to discuss a Collective Bargaining Status Update under §405(6)D (5 Yes) So voted.

Council exited executive session at 9:20 p.m.

Council directed the manager to send an appropriate letter to the Police Union based on previous discussions.

Motion made by H. Kirkpatrick, seconded by T. Ayer to enter an executive session at 9:20 p.m. to discuss economic development and real estate actions. (5 Yes) So voted.

Council exited executive session at 9:54 p.m.

No action taken.

Council Agenda Item # 13: Next Meeting(s)
August 10 & 24

Council Agenda Item #14: Adjournment

Motion made by T. Ayer, seconded by H. Kirkpatrick to adjourn the meeting at 9:54 p.m.

Danielle M Brissette, Secretary Pro-tem