

CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Tuesday, September 8, 2020** in the Council Chambers located at 25 High Street, at **6:00 pm**.



THIS MEETING IS OPEN TO THE PUBLIC DURING PUBLIC FORUM. COMMENTORS MAY BE ASKED TO LEAVE AFTER SPEAKING TO MAINTAIN SOCIAL DISTANCING PROTOCOLS IN THE CHAMBER. THE MEETING WILL BE BROADCAST ON CABLE CHANNEL 1301 AND THE CITY'S YOUTUBE CHANNEL.

1. **Roll Call**
2. **Invocation / Inspirational Thought**
3. **Pledge of Allegiance**
4. **Public Forum** - Comments can be submitted to the Clerk's Office (dbrissette@cariboumaine.org) prior to 5:30 pm on the day of the meeting to be read at the meeting. Comments must include the individuals name and address for the record.
5. **City Council Minutes**
 - a. July 15 Special Meeting Minutes Amendment
 - b. July 27 Regular Council Meeting
 - c. August 10 Regular Council Meeting
6. **Bid Award, Recognitions & Appointments**
 - a. Tax Acquired Property Bid Award for 32 Fenderson Street
7. **Financials – July Financial Report**
8. **Public Hearing**
 - a. Ordinance No. 4, 2020 Series - Amending Liquor License Review Procedures
9. **New Business**
 - a. Community Improvement Program
 - b. Sale of City owned property at 398 West Presque Isle Road
10. **Old Business & Adoption of Ordinances and Resolutions**
 - a. Discussion and Possible Action Regarding Ordinance No. 4, 2020 Series, Amending Liquor License Review Procedures
11. **Reports and Discussion by Mayor and Council Members**
12. **City Manager's Report**
13. **Reports by Staff and Appointed Officials**
14. **Executive Session(s)** (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)
 - a. Collective Bargaining §405.6.D
 - b. Real Estate and Economic Development Activities under §405.6.C
15. **Next Meeting(s):** September 15 & 21
16. **Adjournment**

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If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: _____ Danielle Brissette, City Clerk

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: City Council
FROM: Dennis Marker, City Manager
RE: July 15 Special Meeting Minutes Amendment
DATE: September 4, 2020

The adopted July 15 minutes reflect a value of \$8,089,097.66 in property taxes to be collected by the City. That value is the total value to be collected for the City, County, RSU and TIF funds combined. The amount that should have been shown for the record is just the City's portion of \$3,355,672.32. The change would be on page 3 of the minutes.

Action needed:

Amend the July 15 minutes to correct the property tax amount to be collected by the City as \$3,355,672.32 rather than the previously indicated \$8,089,097.66.

Council Agenda Item #1: Roll Call

The Caribou City Council held a Special Council meeting Wednesday, July 15, 2020 at 6:00 p.m. in Council Chambers with the following members present: Mayor R. Mark Goughan, Deputy Mayor Thomas Ayer, Joan L. Theriault, Hugh A. Kirkpatrick, Douglas C. Morrell, Nicole L. Cote, Jody R. Smith.

Dennis L. Marker, City Manager was present in council Chambers.

Due to the COVID-19 Pandemic, this meeting was closed to the public and was broadcasted via Spectrum, and Caribou's YouTube Channel.

Council Agenda Item #2: Invocation/Inspirational Thought

Mayor Goughan read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Goughan led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

Gary Nadeau, Caribou Resident

Mr. Nadeau came to discuss the issues that have been happening with his neighbors vehicle repair business and why the planning board agreement has not been upheld with the requirements for his neighbor and their business. He expressed his concerns and thoughts on what may help the situation in his neighborhood.

Diana, Caribou Resident

She presented information regarding a property that is adjacent to hers that is currently city owned (tax acquired) and stated that she is concerned that the structure should be condemned and that her fear is of rodents, fire and many other things.

Gloria Kidney, Caribou Resident

Diana read a letter from Ms. Kidney and her concerns about the property at 110 Washburn Street has been condemned and that it is unfit for human habitation. She is concerned with the property and says that it has a potential for drugs, theft and child endangerment.

Galen West, Caribou Resident

Mr. West spoke regarding his concerns about the property at 110 Washburn street, he stated that the property is unfit, and something needs to be done.

Priscilla Glass, Caribou Resident

Ms. Glass would like to purchase back the property that she formerly owned to pass it down to her grandson. She stated that they have been working on the residence and making improvements so that it would be ready for her grandson.

Michelle Grant, Caribou Resident

Ms. Grant spoke about why they want to keep the house and the property and how it has been in their family and that they would like to purchase it back.

Council Agenda Item #5: Financials - June 2020

Manager Marker discussed the current budget and where it falls at the end of the first six months.

Motion made by H. Kirkpatrick, seconded by T. Ayer to accept the current budget report from June 2020. (7 yes) So voted.

Council Agenda Item #6: New Business

- a. Sale of Tax Acquired Property at 110 Washburn St (Map 32, Lot 42)

Discussion regarding the property and possible steps that need to be taken before considering the sale of the property.

Motion made by T. Ayer, Seconded by H. Kirkpatrick to table the sale until July 27th with amendment that nobody can enter the property. (6 yes, 1 no J. Theriault) So Voted.

- b. Sale of Tax Acquired Property at 44 Hardison Ave (Map 25, Lot 18)

Motion made by J. Smith, seconded by T. Ayer to sell the property to Edward G Soucie for the bid amount. (6 yes, 1 absent from room H. Kirkpatrick) So Voted.

- c. Sale of Tax Acquired Property at 227 Limestone Street (Map 34, Lot 183)

Motion made by J. Smith, seconded by D. Morrell to sell the property located at 227 Limestone street to Kevin O’Bar for the bid amount. (7 yes) So voted.

- d. Notice of Subsurface Wastewater Disposal Violation to 569 Van Buren Road

Discussion regarding the violation occurring on the Van Buren Road.

Motion made by J. Smith, seconded by H. Kirkpatrick to sign the legal notice of violation. (7 yes) So voted.

- e. Review of Façade Improvement Grant Applications

Discussion regarding applications received for Façade Improvements. Manager D. Marker gave a description of what the program entails and how someone would be eligible to receive the grant.

Motion made by J. Smith, seconded by D. Morrell to award the Façade Grant for 63 Sweden Street, in the amount of \$3,874.45 to Dana Cassidy for the new Cassidy Compound sign. (6 Yes, 1 No T. Ayer) So voted.

Discussion regarding changing the rules about the Façade program and how the grants work.

Council Agenda Item #7: Old Business & Adoption of Ordinances and Resolutions

- a. Discussion and Possible Action Regarding the 2020 Mil Rate and Tax Commitment

- 1. Establish a tax rate for the commitment of 2020 property taxes.

Motion made by D. Morrell, seconded by J. Smith for a 1 mil reduction for 2020.

Discussion regarding the possibly reducing the mil rate.

Motion amended by D. Morrell, seconded by J. Smith to reduce the mil rate by one (to 23.55) and to only use the rainy-day fund as a last resort. (5 Yes, 2 No J. Theriault, N. Cote) So voted.

- 2. Establish a date of commitment for the 2020 property taxes to be committed to the Tax Collector as pursuant to MRSA Title 36, §505 (1). Staff recommendation: Monday July 20, 2020.

Motion made by J. Smith, seconded by H. Kirkpatrick to set the commitment date as July 20,2020. (7 Yes) So voted.

3. Establish a date that the 2020 property taxes will be due and payable, pursuant to MRSA Title 36, §505 (2). Staff recommendation: Monday August 3, 2020.

Motion made by J. Smith, seconded by H. Kirkpatrick to set the due date for taxes as August 3, 2020. (7 Yes) So voted.

4. Establish a date for interest to begin accruing on any delinquent 2020 property taxes, pursuant to MRSA Title 36, §505 (4). Staff recommendation: Thursday October 1, 2020 (NOTE: last day to pay before interest begins would be Wednesday September 30, 2020).

Motion Made by J. Smith, seconded by J. Theriault to set the last day to pay before interest begins to September 30, 2020. (7 Yes) So Voted.

5. Establish a rate of interest to be charged on delinquent 2020 property taxes, pursuant to MRSA Title 36, §505(4). (NOTE: the 2020 state maximum is 8.00%). Staff recommendation: 8.00%

Motion made by J. Smith, seconded by J. Theriault to set the interest rate to be charged on delinquent 2020 taxes to 8.00%. (7 Yes) So voted

6. Establish a rate of interest for the overpayment and or abatement of property taxes for 2020, pursuant to MRSA Title 36 § 506-A. (NOTE: typically, this is set at 0%). Staff recommendation: 0.00%

Motion made by J. Smith, seconded by N. Cote to set the rate of interest for the overpayment and or abatement of property taxes for 2020 at 0.00%. (7 Yes) So Voted.

7. Changes to the revenue lines would need to be made based on the annual tax rate:

Line Number	Description	Original Budget	Amended Budget
R10-01-32	Property Taxes	\$ 4,051,590	\$3,355,672.32
R10-01-34	Overlay	\$ 0	\$0
R11-01-01	Economic Development (TIF)	\$ 372,653	\$414,261.34
R22-01-04	Homestead Exemption	\$ 651,500	\$858,400.33
R22-01-05	BETE Reimbursement	\$ 125,000	\$167,759.21

Motion made by J. Smith, seconded by Mayor Goughan that the budget be amended by the mil rate that has been set and to use rainy-day monies (\$238,749) as a plug in to set the budget.(5 Yes, 2 No H. Kirkpatrick, T. Ayer) So voted.

Council Agenda Item #8: Reports and Discussion by Mayor and Council Members

J. Smith: Investment Committee Meeting set for Monday July 20,2020 4:00 p.m.

T. Ayer: Benefit Supper for Emily Dyer that has suffered from heart trouble held at the Woodland Consolidated School.

Mayor Goughan discussed Business Investment Group, and the letter that council received from Mr. Swanberg regarding creation of a Caribou land bank.

Council Agenda Item #9: City Manager's Report

- a. Perham EMS Services

July 15, 2020

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Manager Marker discussed services being suspended/not provided until bill is paid. A notice was published that Caribou would terminate services on August 14, 2020. Council affirmed the managers direction.

b. 565 Washburn Road – Duplessie Automotive Repair Business

Not discussed. Topic was already discussed earlier.

Manager Marker reviewed the Managers report dated July 10, 2020

Council Agenda Item #10: Reports by Staff and Appointed Officials

Deputy Clerk D. McLaughlin provided a copy of the results from the July 14, 2020 election to the members of the council.

Council Agenda Item #11: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405(6))

Motion made by J. Smith, seconded by T. Ayer to enter executive session at 10:22 p.m. to discuss Collective bargaining Status Update §405(6)D Council exited executive session at 10:52 p.m.

No Action was taken

Motion made by T. Ayer, seconded by H. Kirkpatrick to enter executive session to discuss a personnel issue at 10:52 p.m.

Council exited executive session at 10:55 p.m.

No Action was taken.

Council Agenda Item #12: Next Meeting(s)

July 27, 2020

Council Agenda Item #13: Adjournment

Motion made by T. Ayer, seconded by J. Smith to adjourn the meeting at 10:55 p.m.

Danielle M McLaughlin, Secretary Pro-tem

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting, Monday, July 27, 2020 at 6:00 p.m. in Council Chambers with the following members present: Mayor R. Mark Goughan, Deputy Mayor Tomas Ayer, Joan L. Theriault, Hugh A. Kirkpatrick, Douglas C. Morrell. Nicole L. Cote and Jody R. Smith were absent and excused.

Dennis L Marker, City Manager was present in Council Chambers along with Department Heads: Kenneth Murchison, Jayne Farrin, Gary Marquis, Chief Michael Gahagan, Chief Scott Susi, Penny Thompson

Due to the COVID-19 Pandemic, this meeting was closed to the public and was broadcasted via Spectrum, and Caribou's YouTube Channel.

Council Agenda Item #2: Invocation

Mayor Goughan read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Goughan led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

There were no comments.

Council Agenda Item #5: City Council Minutes

a. June 15, 2020 Regular Meeting

Motion made by T. Ayer, seconded by D. Morrell to accept the minutes from the June 15, 2020 Council meeting. (5 yes) So voted.

b. June 24, 2020 Special Council Meeting

Motion made by H. Kirkpatrick, seconded by T. Ayer to accept the minutes from the June 24, 2020 Special Council Meeting. (5 Yes) So voted.

Council Agenda Item #6: Bid Award, Recognitions & Appointments

a. Recognition of Retiring Public Employees

Clerk J. Farrin: Thanked our retiring election workers/ballot clerks

Claudia Hitchings- 10 Years

R. Claire Randolph- 12 Years

Carolyn Kelley- 24 Years

Roberta Walton- 32 Years

Manager Marker: Thanked Jayne for your 13 years of service, 10 as a clerk. Jayne's last day of work will be August 3, 2020. She is a mentor for many clerks in the state. There will be an open house on August 3, 2020 from 2:00 p.m. to 4:00 p.m.

Chief Gahagan: Thanked Dwight Wilcox for being a valued member of the force. Mr. Wilcox served our community for 16 years at the Caribou Police Department, and 41 years in law enforcement.

b. Appointment of a City Clerk

c. Appointment of the Caribou General Assistance Administrator

d. Appointment of Registrar of Voters

Manager Marker proposed that with Jayne's retirement we have to appoint a new City Clerk, General Assistance Administrator and Registrar of Voters. He presented Ms. Danielle Brissette who has been working in the Clerk's office as the Deputy Clerk for council approval.

Motion made by H. Kirkpatrick, seconded by T. Ayer to appoint Danielle Brissette as the new City Clerk, General Assistance Administrator and Registrar of Voters effective on August 2, 2020. (5 Yes) So voted.

Council Agenda Item #7: New Business

a. Liquor License Renewal for Caribou Bowladrome @ 97 Bennett Drive

Motion made by D. Morrell, seconded by J. Theriault to approve the renewal of the local liquor license for Caribou Bowladrome located at 97 Bennett Drive. (5 Yes) So voted.

Council Agenda Item #8: Old Business & Adoption of Ordinances and Resolutions

a. Discussion and Possible Action Regarding Fire Station Roof Repair Project

Janine Murchison from Sewall came to explain the report from the inspection at the Fire Department. Ms. Murchison explained that Sewell's work was to investigate structural needs at the station. This was not just a roof study. Their report indicates the trusses need shoring regardless of roof work. Council had a discussion regarding the roof repair that is needed at the Fire Department.

b. Resolution 07-01-2020, Amending the 2020 Expense Budget

Manager Marker explained the proposed Resolution 07-01-2020, Amending the 2020 Expense Budget Motion made by D. Morrell, seconded by H. Kirkpatrick to table the discussion about the proposed resolution until the next meeting. (5 Yes) So voted.

c. Discussion and Possible Action Regarding 2020 Budget Plan

Manager Marker provided information about Department head efforts to find savings, possible cuts, and new revenues to meet the Council's goals as indicated at the mil rate meeting. He explained that the Federal Government gave the state money to be given to Municipalities if they enforce the state's COVID-19 executive orders. Discussion regarding the grant process.

Council Agenda Item #9: Reports and Discussion by Mayor and Council Members

Mayor Goughan gave thanks for having received copies of the warrants with the council packet and suggested that they be put with the financial information in the future.

Deputy Mayor Ayer would like to see Teague Park completed by Labor Day.

Gary Marquis explained that the City has little control of the park project since it is under RSU control at this time. He also explained the grants and process for work on the splash pad.

Mayor Goughan thanked Penny Thompson for the Community Connection letter and commended her on how great and easy to understand it was.

Mayor Goughan thanked the planning board and Ken for doing a great job.

Motion made by T. Ayer, seconded by H. Kirkpatrick for Gary Marquis, Director of the Wellness Center to purchase splash pad equipment effective July 27, 2020. (4 Yes, 1 No Mayor Goughan) So Voted.

Council Agenda Item #10: City Manager's Report

Manager Marker reviewed the City Manager's Report dated July 10, 2020

Council Agenda Item #11: Reports by Staff and Appointed Officials

Deputy Clerk Danielle Brissette explained that Nomination papers are available for the November 3, 2020 Municipal Election. The deadline to return nomination papers is 5:00 p.m. on September 4, 2020.

The following seats are available:

- Three 3-year term seats- City Council
- Two 3-year term seats- Eastern Aroostook RSU #39 Board
- One 3-year term seat- Jefferson Cary Memorial Hospital Fund

Council Agenda Item #12: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1 §405(6))

a. Collective Bargaining Status Update §405(6)D

Motion made by T. Ayer, seconded by J. Theriault to enter executive session at 8:25 p.m. under §405(6)C for Real Estate and Economic Development activities (5 Yes) So voted.

Council exited executive session at 8:59 p.m.

No action taken.

Motion made by T. Ayer, seconded by J. Theriault to enter executive session at 8:59 p.m. to discuss a Collective Bargaining Status Update under §405(6)D (5 Yes) So voted.

Council exited executive session at 9:20 p.m.

Council directed the manager to send an appropriate letter to the Police Union based on previous discussions.

Motion made by H. Kirkpatrick, seconded by T. Ayer to enter an executive session at 9:20 p.m. to discuss economic development and real estate actions. (5 Yes) So voted.

Council exited executive session at 9:54 p.m.

No action taken.

Council Agenda Item # 13: Next Meeting(s)
August 10 & 24

Council Agenda Item #14: Adjournment

Motion made by T. Ayer, seconded by H. Kirkpatrick to adjourn the meeting at 9:54 p.m.

Danielle M Brissette, Secretary Pro-tem

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting, Monday, August 10, 2020 at 6:00 p.m. in Council Chambers with the following members present H. Kirkpatrick, J. Smith, T. Ayer, N. Cote, J. Theriault. R. Mark Goughan and D. Morrell were absent and excused.

Dennis L Marker, City Manager was present in Council Chambers along with Department Heads: K. Murchison, Chief Scott Susi, Chief Michael Gahagan. Carl Grant and Dave Ouellette were present through Zoom.

Due to the COVID-19 Pandemic, this meeting was closed to the public and was broadcasted via Spectrum, and Caribou's YouTube Channel.

Council Agenda Item #2: Invocation

Manager Marker led us with an invocation.

Council Agenda Item #3: Pledge of Allegiance

Deputy Mayor T. Ayer led the Pledge of Allegiance.

Council Agenda Item #5: City Council Minutes

a. June 29, 2020 Regular Meeting

Motion made by J. Smith, seconded by J. Theriault to accept the minutes from the June 29, 2020 Council meeting. (5 yes) So voted.

Council Agenda Item #6: Bid Award, Recognitions & Appointments

a. Appointment of Deputy Clerk

D. Brissette, City Clerk presented Susan R. Skidgell to be appointed as deputy clerk.

Motion made by J. Smith, seconded by J. Theriault to appoint Susan R. Skidgell as Deputy Clerk. (5 Yes) So voted.

Council Agenda Item #4: Public Forum

Manager Marker read an email from Amber Moutinho representing the town of Woodland and their questions regarding the Fire/EMS Service Fees.

Deputy Mayor T. Ayer read an email from Bruce Hagelstein regarding the privatizing of snow removal and the bid process.

Galen West, Caribou Resident: He would like to know what is going on with 110 Washburn Road.

Rose Shaffer, Caribou Resident: She is here to state her opinion about 110 Washburn Street. Her opinion is that the property should not go back to the previous owner.

Council Agenda Item #6: Bid Award, Recognitions & Appointments

c. Bids for Snow Plowing Services

Manager Marker reviewed the bid process for the Snow Plowing Services and the cost involved. T. Ayer would like to move this to the next meeting under Bid Award, Recognitions & Appointments.

Motion made by H. Kirkpatrick, seconded by J. Smith to table the discussion until the next council meeting. (3 Yes, 2 No J. Theriault, N, Cote) Motion failed due to lack of quorum.

Motion made by J. Theriault, seconded by N. Cote to not award the contract, accept the figures and leave the public works department with the plowing and keep it the way that it is. (2 Yes, 3 No H. Kirkpatrick, J. Smith, T. Ayer) Motion failed. No additional motions were presented for consideration.

b. VFW Presentation of Appreciation to Fire/EMS and Police Departments

Roger Felix and Dan Bruno of the Caribou VFW presented Chief Susi of Caribou Fire/Ambulance and Chief Gahagan of the Caribou Police Department each with framed artwork to display in their departments in appreciation of the departments for their commitment and dedication to our veterans, community and city.

Council Agenda Item #7: Financials

a. Presentation of the 2019 Audit Report

Gisele MacDonald from Felch & Company gave a brief description of the 2019 Audit Report and highlighted some key points. It was a clean audit. The city is in good standing.

Council Agenda Item #8: New Business

a. Liquor License Renewal for Jade Palace Restaurant at 30 Skyway Drive

Motion made by J. Theriault, seconded by H. Kirkpatrick to approve the renewal of the local liquor license for Jade Palace Restaurant located at 30 Skyway Drive. (5 Yes) So voted.

b. Liquor License Extension for Mascoto's Italian Restaurant at 6 Center Street

Motion made by H. Kirkpatrick, seconded by J. Theriault to approve the License Extension for Mascoto's Italian Restaurant at 6 Center Street. (5 Yes) So voted.

c. Façade Improvement Grant Program Guidelines

Manager Marker explained the possible changes to the Façade Improvement Grant Program Guidelines. He explained having a committee for the Façade Improvement Grant Program and the criteria that will be needed to get the grant.

d. Discussion about Possible Action Regarding Sale of City Owned Property at 32 Fenderson

Manager Marker suggested that this item be moved to executive session.

e. Liquor License Extension Renewal for Northern Maine Brewing Company at 22 Main Street

Motion made by J. Theriault, seconded by N. Cote to approve the Liquor License Extension Renewal for Northern Maine Brewing Company located at 22 Main Street. (5 Yes) So voted.

Manager Marker noted that an ordinance could be drafted so Administration can approve Liquor License renewals. The council consensus was that such an ordinance should be prepared.

Council Agenda Item #9: Old Business & Adoption of Ordinances and Resolutions

a. Resolution 07-01-2020 A Resolution Amending the 2020 Expense & Capital Budget

Motion made by H. Kirkpatrick, seconded by J. Smith to accept the resolution amending the 2020 Expense & Capital Budget. (3 Yes, 2 No J. Theriault, N. Cote) Motion failed due to lack of quorum.

b. Fire/EMS Station Roof Repair Project

Councilor H. Kirkpatrick, representing the Council sub-committee on building maintenance stated that it is suggested the the city go ahead with the repairs to the roof.

Manager Marker would coordinate a meeting time to get the process moving.

c. Sale of Tax Acquired Property at 110 Washburn Road

Manager Marker explained that a consent agreement was prepared that outlines the process of having the home inspected, estimates for the repairs, and a bond that would help to cover a portion of the work then it could be quit claimed back to the previous owner. If the work was not completed in the timeframe then

the City would be able to take the property back and call the bond to help with the disposal of the property.

Motion made by J. Theriault, seconded by H. Kirkpatrick to not sell the property back to the previous owner and instead demolish the buildings on the property.

Amended motion, made by J. Theriault, seconded by H. Kirkpatrick to close the book on this property, refund the money tendered to Priscilla Austin-Glass and add the property to the city's demolition list. (5 Yes) So voted.

Council Agenda Item #10: Reports and Discussion by Mayor and Council Members

J. Theriault would like to have a workshop session to change the policy about Tax Acquired Properties. Possible dates for a workshop August 18,19 or 20th.

Council Agenda Item #11: City Manager's Report

a. Fire/EMS Related Rates Report

Manager Marker reviewed the Caribou Fire/EMS Services to Outside Community report dated July 31, 2020.

Manager Marker reviewed the City Manager's Report dated August 6, 2020.

Council Agenda Item #12: Reports by staff and Appointed Officials

Manager Marker discussed the memo from the finance Director, Carl Grant dated August 6, 2020 regarding Investment Options. The \$3,000,000 CDs has matured but due to current market rates was not yet reinvested.

Council Agenda Item #13: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405(6))

a. Collective Bargaining Status Update §405(6)D

Motion made by H. Kirkpatrick, seconded by N. Cote to enter executive session under §405(6)D (5 Yes) So Voted.

Council exited executive session at 7:57p.m.

No action taken.

b. Real Estate and Economic Development Activities under §405(6)C

Motion made by H. Kirkpatrick, seconded by J. Theriault to enter executive session to discuss real estate matters under §405(6)C. (5 Yes) So voted

Council exited executive session at 8:10p.m.

Motion made by H. Kirkpatrick, seconded by J. Theriault to place the property at 32 Fenderson out to public bid. The minimum bid amount should be \$4,000. (5 Voted) So Yes.

Motion made by J. Smith, seconded by H. Kirkpatrick to authorize Manager Marker to prepare a consent agreement, similar to that for the 110 Washburn Road, for the 83 Washburn property and work with the current bidder to convey the property for the money's offered. (5 Yes) So voted.

Council Agenda Item #14: Next Meeting(s) August 24, September 8

Council Agenda Item #15: Adjournment

Motion made by N. Cote, seconded by H. Kirkpatrick to adjourn the meeting at 8:12p.m. (5 Yes) So voted.

Danielle M Brissette, City Clerk

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: City Council
FROM: Dennis Marker, City Manager
RE: Bid for 32 Fenderson Street
DATE: September 4, 2020

The City received one bid for the tax acquired property at 32 Fenderson Street. The bid was from the Gehrings, the adjacent landowners, for \$4,500. The minimum bid amount was \$4,000.

It is proposed the Council accept the bid and authorize the manager to execute appropriate documents to convey the property to the bidder.

General Ledger Summary Report

Fund(s): ALL

July

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	-500.00	280,499.99	170,000.01	42,994,209.20	43,274,709.19	0.00
Assets	9,691,968.55	9,842,342.30	7,516,454.15	17,858,787.05	14,068,915.15	13,632,214.20
101-00 CASH (BANK OF MAINE)	4,324,340.92	4,168,345.82	181,776.92	6,324,495.78	8,854,133.85	1,638,707.75
102-00 RECREATION ACCOUNTS	34,080.26	37,575.67	0.00	0.00	0.00	37,575.67
103-00 NYLANDER CHECKING	918.25	918.33	-0.96	0.42	1.00	917.75
110-00 SECTION 125 CHECKING FSA	11,520.34	11,592.16	-1,193.30	15,511.32	7,967.69	19,135.79
110-05 2019 SECTION 125 CHECKING HRA	40,997.95	33,709.93	0.00	0.00	33,709.93	0.00
110-06 2020 SECTION 125 CHECKING HRA	0.00	0.00	-4,107.02	127,284.98	31,954.07	95,330.91
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
117-00 RLF #10 INVESTMENT	236,050.71	236,316.64	0.00	1,567.53	0.00	237,884.17
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	23,423.16	8,095.48	8,687.68	96,009.50	97,915.01	6,189.97
124-00 GAS INVENTORY	12,096.46	18,924.37	-5,035.72	18,715.00	38,839.03	-1,199.66
125-00 ACCOUNTS RECEIVABLE	11,542.86	312,687.74	-256,948.48	429,500.02	606,987.29	135,200.47
126-00 SWEETSOFT RECEIVABLES	572,816.11	572,816.11	14,194.13	859,054.61	946,011.81	485,858.91
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	60,115.83	60,115.83	0.00	0.00	0.00	60,115.83
180-00 DR. CARY CEMETERY INVESTMENT	1,133.48	1,134.37	0.00	1.57	0.00	1,135.94
181-00 HAMILTON LIBRARY TR. INVEST	1,782.30	1,793.95	0.00	23.28	0.00	1,817.23
182-00 KNOX LIBRARY INVESTMENT	9,981.69	10,037.11	0.00	92.31	0.00	10,129.42
183-00 CLARA PIPER MEM INV	670.69	671.20	0.00	0.92	0.00	672.12
184-00 JACK ROTH LIBRARY INVEST	23,378.83	23,531.85	0.00	263.18	0.00	23,795.03
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,435.80	7,465.44	0.00	50.46	0.00	7,515.90
187-00 DOROTHY COOPER MEM INV	56,071.50	56,386.81	0.00	593.03	0.00	56,979.84
189-00 MARGARET SHAW LIBRARY INV	12,966.75	12,991.28	0.00	48.68	0.00	13,039.96
190-00 GORDON ROBERTSON MEM INV	11,483.26	11,496.29	0.00	25.82	0.00	11,522.11
191-00 MEMORIAL INVESTMENT	6,140.63	6,153.71	0.00	20.08	0.00	6,173.79
192-00 G. HARMON MEM INV	6,766.50	6,774.18	0.00	13.80	0.00	6,787.98
193-00 BARBARA BREWER FUND	5,508.63	5,519.14	0.00	20.68	0.00	5,539.82
194-00 RODERICK LIVING TRUST	16,426.59	16,445.49	0.00	32.64	0.00	16,478.13
196-00 PHILIP TURNER LIBRARY INV	8,937.76	8,981.97	0.00	92.21	0.00	9,074.18
198-00 TAX ACQUIRED PROPERTY	190,534.26	178,908.40	-9,361.33	0.00	49,704.80	129,203.60
198-15 TAX ACQUIRED PROPERTY 2015	0.00	0.00	0.00	53.90	53.90	0.00
198-16 TAX ACQUIRED PROPERTY 2016	-1,614.45	0.00	0.00	1,522.14	1,522.14	0.00
198-17 TAX ACQUIRED PROPERTY 2017	-3,197.11	0.00	0.00	17,285.89	17,285.89	0.00
198-18 TAX ACQUIRED PROPERTY 2018	-4,197.27	0.00	0.00	16,338.78	16,338.78	0.00
198-19 TAX ACQUIRED PROPERTY 2019	-2,617.03	0.00	0.00	28,038.60	28,038.60	0.00
198-20 TAX ACQUIRED PROPERTY 2020	0.00	0.00	0.00	852.51	852.51	0.00
200-18 2018 TAX RECEIVABLE	528.51	528.51	0.00	0.00	0.00	528.51
200-19 2019 TAX RECEIVABLE	829,395.74	829,395.74	0.00	1,770.65	831,166.39	0.00
200-20 2020 TAX RECEIVABLE	-31,838.04	-31,838.04	7,345,520.00	7,779,959.00	740,915.85	7,007,205.11
200-21 2021 TAX RECEIVABLE	0.00	0.00	-1,768.06	1,300.00	3,068.06	-1,768.06
205-16 2016 LIENS RECEIVABLE	214.01	214.01	0.00	0.00	0.00	214.01
205-17 2017 LIENS RECEIVABLE	1,304.94	1,304.94	0.00	0.00	0.00	1,304.94
205-18 2018 LIENS RECEIVABLE	155,458.65	155,458.65	-5,996.06	3,009.48	94,293.36	64,174.77
205-19 2019 LIENS RECEIVABLE	0.00	0.00	-57,966.79	338,742.69	137,878.61	200,864.08
210-10 2010 PP TAX RECEIVABLE	621.78	621.78	0.00	0.00	0.00	621.78
210-11 2011 PP TAX RECEIVABLE	869.22	869.22	0.00	0.00	0.00	869.22
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	0.00	5,166.61
210-13 2013 PP TAX RECEIVABLE	5,467.93	5,467.93	0.00	0.00	0.00	5,467.93
210-14 2014 PP TAX RECEIVABLE	13,691.27	13,691.27	0.00	0.00	0.00	13,691.27
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	0.00	12,713.48

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				Debits	Credits	
1 - Gen Fund CONT'D						
210-16 2016 PP TAX RECEIVABLE	10,836.28	10,836.28	0.00	0.00	114.50	10,721.78
210-17 2017 PP TAX RECEIVABLE	11,852.12	11,852.12	0.00	0.00	478.89	11,373.23
210-18 2018 PP TAX RECEIVABLE	17,932.81	17,932.81	-2,830.13	0.00	5,025.18	12,907.63
210-19 2019 PP TAX RECEIVABLE	35,335.69	35,335.69	-931.12	0.00	12,906.87	22,428.82
210-20 2020 PP TAX RECEIVABLE	-5.50	-5.50	307,891.67	313,402.01	7,332.96	306,063.55
302-00 COURT ORDER	0.00	0.00	0.00	422.88	422.88	0.00
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	226,842.11	226,842.11	0.00
304-00 FICA W/H	0.00	0.00	0.00	313,822.34	313,804.08	18.26
305-00 MEDICARE WITHHOLDING	0.00	0.00	0.00	73,395.03	73,390.76	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	98,514.52	98,514.52	0.00
307-00 M.S.R.S. W/H	88.95	88.95	0.00	87,317.33	87,317.33	88.95
307-01 MSRS EMPLOYER	-152.35	-152.35	0.00	71,681.25	71,681.26	-152.36
308-00 AFLAC INSURANCE	-1.92	0.00	-0.14	4,665.08	4,666.06	-0.98
309-00 DHS WITHHOLDING	0.00	0.00	0.00	2,166.00	2,166.00	0.00
312-00 HEALTH INS. W/H	-26,826.38	-26,388.41	-1,758.85	161,160.78	160,729.98	-25,957.61
314-00 UNITED WAY W/H	0.00	0.00	0.00	93.00	93.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	6,138.00	6,138.00	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	2,030.00	2,030.00	0.00
317-00 PW UNION INS	0.00	0.00	0.00	189.94	189.94	0.00
318-00 MMA INCOME PROTECTION	-7,060.68	-7,008.66	-601.88	22,533.78	22,972.66	-7,447.54
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	18,261.00	18,261.00	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	102,062.60	102,062.60	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	22,574.59	22,574.59	0.00
321-01 PRIMERICA SHAREHOLDER SERVICE	0.00	0.00	0.00	600.00	600.00	0.00
322-00 RETIRED HEALTH INS PROGRAM	0.00	0.00	0.00	6,354.83	6,354.83	0.00
323-00 MMA SUPP. LIFE INSURANCE	-1,534.63	-1,500.55	-251.80	5,640.81	6,173.14	-2,032.88
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	930.00	930.00	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	27,023.94	27,023.94	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	5,991.33	5,991.33	0.00
329-00 SALES TAX COLLECTED	-3.73	-3.73	0.00	5.47	1.74	0.00
330-00 VEHICLE REG FEE (ST. OF ME)	-4,009.00	-1,849.00	2,933.75	141,353.25	146,343.00	-6,838.75
331-00 BOAT REG FEE INLAND FISHERIES	-49.00	0.00	2,433.54	10,561.60	14,159.35	-3,597.75
332-00 SNOWMOBILE REG (F&W)	-7,343.00	0.00	0.00	15,784.92	15,784.92	0.00
333-00 ATV REGISTRATION (F&W)	0.00	0.00	1,383.00	19,136.78	29,932.84	-10,796.06
335-00 PLUMBING PERMITS (ST. OF ME)	-2,461.25	-123.85	-57.50	37.50	415.00	-501.35
336-00 CONCEALED WEAPON PERMIT	-125.00	55.00	0.00	510.00	710.00	-145.00
338-00 CONNOR EXCISE TAX	0.00	0.00	0.00	23,844.07	23,844.07	0.00
339-00 CONNOR BOAT EXCISE	0.00	0.00	-4.40	60.60	82.00	-21.40
340-00 DOG LICENSES (ST. OF ME)	-1,381.00	0.00	-2.00	2,040.00	2,078.00	-38.00
341-00 FISHING LICENSES (ST. OF ME)	-589.00	0.00	200.00	2,378.00	2,942.00	-564.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,914.75	0.00	249.00	2,755.25	2,980.25	-225.00
347-00 NEPBA UNION PD	0.00	0.00	0.00	4,215.00	4,215.00	0.00
Liabilities	7,311,519.07	7,537,228.64	4,012,776.60	4,481,113.72	6,448,969.04	9,505,083.96
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	7,311,519.07	7,537,228.64	4,012,776.60	4,481,113.72	6,448,969.04	9,505,083.96
352-00 NYLANDER MUSEUM RESERVE	14,185.99	14,185.99	0.00	0.00	0.00	14,185.99
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
362-00 RLF #10 RESERVE	236,050.71	236,316.64	0.00	0.00	1,567.53	237,884.17
365-01 COMMUNITY POOL IMPROVEMENT	126,655.52	126,655.52	0.00	0.00	0.00	126,655.52
365-02 REC CENTER IMPROVEMENTS	18,857.48	18,857.48	0.00	16,291.44	0.00	2,566.04
365-03 LAND ACQUISITIONS/EASEMENTS	33,340.00	33,340.00	0.00	0.00	0.00	33,340.00

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				Debits	Credits	
1 - Gen Fund CONT'D						
365-04 RAILS TO TRAILS PROGRAM	20,693.11	20,570.30	-1,818.72	2,403.82	0.00	18,166.48
365-05 PARK IMPROVEMENT RESERVE	42,430.39	42,430.39	0.00	3,960.00	469.00	38,939.39
365-08 REC NONAPPROPRIATED SPEC PROJ	2,490.17	2,490.17	0.00	0.00	0.00	2,490.17
365-09 RECREATION EQUIPMENT RESERVE	-9,458.33	-9,458.33	0.00	0.00	0.00	-9,458.33
365-10 REC LAWN MOWER RESERVE	22,595.44	22,595.44	0.00	0.00	0.00	22,595.44
365-11 TRAIL MAINTENANCE RESERVE	3,066.11	3,066.11	0.00	2,907.00	2,907.00	3,066.11
365-12 CRX/TOS RESERVE	1,156.62	156.62	-49.95	589.95	5,157.30	4,723.97
365-13 RECREATION - COLLINS POND	20,921.50	20,921.50	0.00	0.00	0.00	20,921.50
365-16 CARIBOU COMMUNITY BAND	1,551.08	1,551.08	0.00	0.00	0.00	1,551.08
365-18 REC SCHOLARSHIPS	2,051.22	2,051.22	0.00	0.00	0.00	2,051.22
365-19 CIVIC BEAUTIFICATION RESERVE	0.14	0.14	0.00	0.00	0.00	0.14
365-20 SKI TRAIL PROGRAM	1,320.29	1,320.29	0.00	0.00	84.00	1,404.29
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.00	0.00	0.47
365-22 NON APPROP SKI RENTAL PROGRAM	9,649.50	9,649.50	0.00	1,219.65	925.00	9,354.85
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
366-00 ASSESSMENT RESERVE	-205.00	-205.00	0.00	0.00	0.00	-205.00
366-01 LIBRARY BUILDING RESERVE	32,995.14	32,995.14	0.00	0.00	0.00	32,995.14
366-02 LIBRARY MEMORIAL FUND	27,114.58	27,114.58	2,767.29	617.27	3,420.00	29,917.31
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
367-00 FIRE EQUIPMENT RESERVE	0.00	0.00	0.00	145.00	145.00	0.00
367-01 POLICE DONATED FUNDS	26,592.67	26,094.07	6,971.23	2,660.63	8,050.00	31,483.44
367-02 POLICE DEPT EQUIPMENT	42,484.72	42,484.72	3,010.12	2,464.75	8,532.74	48,552.71
367-03 POLICE CAR RESERVE	19,153.56	23,578.56	-2,200.00	9,958.49	10,760.05	24,380.12
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	16,112.63	16,112.63	-954.29	1,554.29	1,239.40	15,797.74
367-06 PD COMPUTER RESERVE	17,039.56	17,039.56	0.00	1,232.34	0.00	15,807.22
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
367-08 MAJOR SYSTEMS REPLACEMENT	43,372.49	43,372.49	0.00	0.00	0.00	43,372.49
367-09 NEW POLICE STATION	-653.80	-653.80	0.00	18,277.52	0.00	-18,931.32
367-10 POLICE OFFICER RECRUITMENT RES	0.00	0.00	0.00	0.00	54,000.00	54,000.00
368-01 FIRE EQUIPMENT RESERVE	1,969.31	1,969.31	0.00	116,999.60	0.00	-115,030.29
368-02 FIRE HOSE RESERVE	5,006.25	5,006.25	0.00	0.00	0.00	5,006.25
368-03 FIRE DEPT FOAM RESERVE	2,922.50	2,922.50	-870.00	1,479.00	0.00	1,443.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	4,164.90	4,164.90	0.00	0.00	0.00	4,164.90
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	6,499.00	6,499.00	0.00	3,342.95	0.00	3,156.05
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	73,015.00	73,015.00	0.00	26,734.00	0.00	46,281.00
369-01 AMBULANCE SMALL EQUIP RESERVE	14,150.32	14,150.32	0.00	0.00	0.00	14,150.32
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
369-03 AMBULANCE RESERVE	73,594.44	73,594.44	0.00	7,712.77	0.00	65,881.67
370-03 PW EQUIPMENT RESERVE	97,063.37	84,263.37	118,952.07	118,952.07	118,952.07	84,263.37
370-04 STREETS/ROADS RECONSTRUCTION	85,143.61	200,143.61	-318,200.52	323,447.26	0.00	-123,303.65
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30
370-06 FUEL TANK RESERVE	-80,191.69	-77,173.67	515.11	1,992.48	8,322.96	-70,843.19
370-07 PW BUILDING RESERVE	73,566.72	73,566.72	0.00	0.00	1,600.00	75,166.72
370-09 RIVER ROAD RESERVE	-56,075.75	-56,075.75	0.00	0.00	0.00	-56,075.75
370-10 AIRPORT FUEL TANK RESERVE	0.00	0.00	0.00	0.00	1,992.48	1,992.48
371-01 ASSESSMENT REVALUATION RESERV	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91

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				Debits	Credits	
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371-02 ASSESSING COMPUTER RESERVE	1,200.50	1,200.50	0.00	0.00	0.00	1,200.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
371-05 ASSESSING TRAVEL & TRAINING	-216.91	-216.91	0.00	0.00	0.00	-216.91
372-01 AIRPORT RESERVE	78,503.24	78,503.24	0.00	0.00	0.00	78,503.24
372-04 AIRPORT HANGER SECURITY DEPOS	1,010.00	1,010.00	0.00	0.00	0.00	1,010.00
372-05 AIRPORT FAA LEASE PAYMENT HAN	10,885.00	0.00	0.00	350.00	350.00	0.00
373-01 GEN GOVT COMPUTER RESERVE	5,473.97	5,473.97	-1,256.00	1,256.00	0.00	4,217.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	0.00	0.00	0.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	48,460.46	48,460.46	-8,000.00	13,000.00	0.00	35,460.46
373-04 VITAL RECORDS RESTORATION	776.50	776.50	0.00	0.00	0.00	776.50
373-05 BIO-MASS BOILERS	1,037.51	1,037.51	0.00	105,843.00	0.00	-104,805.49
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	36,313.12	36,313.12	0.00	0.00	2,123.11	38,436.23
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-11 NASIFF CLEAN UP	2,767.55	-8,951.75	-990.00	990.00	12,230.30	2,288.55
373-12 NBRC BIRDS EYE	20,451.12	-37,298.88	-10,000.00	10,000.00	0.00	-47,298.88
373-17 LADDER ENGINE TRUCK 2016	-199.20	-199.20	0.00	0.00	0.00	-199.20
373-18 2019 HRA RESERVE	40,997.95	33,709.93	0.00	33,709.93	0.00	0.00
373-19 2020 HRA RESERVE	0.00	0.00	-4,107.02	31,954.07	127,284.98	95,330.91
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	0.00	0.00	0.00	0.00	75,000.00	75,000.00
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-02 60 ACCESS HIGHWAY	12,801.32	13,257.71	-445.88	3,936.41	1,235.88	10,557.18
374-03 DOWNTOWN INFRASTRUSTURE	10,415.42	10,415.42	0.00	0.00	0.00	10,415.42
380-01 CAPTS CDBG	0.00	0.00	0.00	4,211.00	0.00	-4,211.00
380-02 CDBG PORVAIR	0.00	0.00	73,400.00	170,435.32	170,436.00	0.68
385-00 COMMUNITY DEVELOPMENT MATCH	31,830.52	31,830.52	0.00	0.00	0.00	31,830.52
387-00 BOUCHARD TIF	8,385.33	8,385.33	8,897.19	4,709.92	8,897.19	12,572.60
388-00 HILLTOP TIF	10,327.60	10,327.60	21,383.40	9,958.71	21,383.40	21,752.29
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	34,080.26	37,575.67	0.00	0.00	0.00	37,575.67
399-00 PARKING LOT MAINTENANCE RES	109,466.90	109,466.90	-22,195.00	22,195.00	0.00	87,271.90
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	354,916.21	360,961.54	0.00	0.00	0.00	360,961.54
406-00 TRAILER PARK RESERVE	51,064.87	49,354.77	0.00	0.00	0.00	49,354.77
407-00 COUNTY TAX	2.13	2.13	527,974.50	0.00	527,974.50	527,976.63
415-00 LIONS COMMUNITY CENTER RESERV	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	132,560.19	132,560.19	-14,212.56	48,761.85	19,296.22	103,094.56
419-00 DUE FROM CDC (1280)	60,115.83	60,115.83	0.00	0.00	0.00	60,115.83
421-00 DEFERRED TAX REVENUE	1,113,076.45	1,100,860.53	0.00	0.00	0.00	1,100,860.53
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,435.80	7,465.44	0.00	0.00	50.46	7,515.90
423-00 DR. CARY CEMETERY TRUST FUND	1,133.48	1,134.37	-29.95	29.95	1.57	1,105.99
424-00 HAMILTON LIBRARY TRUST FUND	1,782.30	1,793.95	0.00	0.00	23.28	1,817.23
425-00 KNOX LIBRARY MEMORIAL FUND	9,981.69	10,037.11	0.00	0.00	92.31	10,129.42
426-00 CLARA PIPER MEM FUND	670.69	671.20	0.00	0.00	0.92	672.12
427-00 JACK ROTH LIBRARY MEM FUND	23,378.83	23,531.85	-78.61	1,797.99	282.37	22,016.23
429-00 BARBARA BREWER FUND	5,508.63	5,519.14	0.00	0.00	20.68	5,539.82
430-00 D. COOPER MEM FUND	56,071.50	56,386.81	0.00	4,000.00	593.03	52,979.84
432-00 MARGARET SHAW LIBRARY MEMORI	12,966.75	12,991.28	0.00	0.00	48.68	13,039.96
433-00 GORDON ROBERTSON MEM FUND	11,483.26	11,496.29	0.00	0.00	25.82	11,522.11
434-00 MEMORIAL INVESTMENT	6,140.63	6,153.71	0.00	0.00	20.08	6,173.79
435-00 RODERICK LIVING TRUST	16,426.59	16,445.49	0.00	0.00	32.64	16,478.13

General Ledger Summary Report

Fund(s): ALL

July

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
436-00 AMBULANCE REIMBURSEMENT	13,501.15	13,245.42	1,023.86	6,357.26	7,103.95	13,992.11
437-00 DEFERRED AMBULANCE REVENUE	564,626.28	572,816.11	0.00	0.00	0.00	572,816.11
438-00 PHILIP TURNER LIBRARY MEMORIAL	8,937.76	8,981.97	0.00	0.00	92.21	9,074.18
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
450-00 RESOURCE RESERVE ACCOUNT	0.00	181,505.76	-238,749.00	278,270.66	537,245.00	440,480.10
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-988.84	-988.84	0.00	0.00	0.00	-988.84
461-00 CRAFT FAIR	11,121.72	10,798.87	-262.00	1,264.92	126.00	9,659.95
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	0.00	3,879.87
463-00 MISC EVENTS	-1,090.86	-1,090.86	0.00	0.00	0.00	-1,090.86
465-00 THURSDAYS ON SWEDEN	-241.36	-241.36	0.00	0.00	0.00	-241.36
465-01 STORY OF CARIBOU	0.00	0.00	0.00	0.00	7,500.00	7,500.00
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-39,297.79	-39,437.73	0.00	250.00	1,000.00	-38,687.73
469-00 DENTAL INSURANCE	2,250.76	2,250.76	503.50	10,433.52	10,769.86	2,587.10
470-00 EYE INSURANCE	627.23	627.23	36.26	1,917.47	1,925.53	635.29
471-00 RC2 TIF	33,526.63	26,651.63	46,561.06	0.00	46,561.06	73,212.69
472-00 ANIMAL WELFARE	7,870.21	7,924.21	62.00	100.00	3,031.00	10,855.21
477-00 LED STREET LIGHTS	63,719.17	63,719.17	0.00	3,333.33	0.00	60,385.84
478-00 G. HARMON MEM FUND	6,766.50	6,774.18	0.00	0.00	13.80	6,787.98
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	482,928.15	482,928.15	17,167.58	0.00	86,826.45	569,754.60
483-03 DUE TO FUND 3	591,640.01	591,640.01	17,741.94	0.00	59,538.90	651,178.91
483-04 DUE TO FUND 4	291,398.10	291,398.10	4,787.17	0.00	23,935.85	315,333.95
483-05 DUE TO FUND 5	2,735,039.19	2,783,039.27	337,419.75	0.00	345,375.88	3,128,415.15
484-02 DUE FROM FUND 2	-446,202.22	-452,077.05	-50.29	71,784.07	0.00	-523,861.12
484-03 DUE FROM FUND 3	-490,523.64	-490,861.84	-8,700.59	59,946.37	0.00	-550,808.21
484-04 DUE FROM FUND 4	-279,172.26	-279,287.01	-4,256.41	26,582.25	0.00	-305,869.26
484-05 DUE FROM FUND 5	-2,184,236.60	-2,199,492.91	-15,585.44	137,613.18	0.00	-2,337,106.09
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	1,910.09	1,910.09	0.00	1,084.22	0.00	825.87
490-00 T/A PROPERTY REMEDIATION RES	10,645.33	10,645.33	1,305.52	0.00	5,502.50	16,147.83
493-00 RSU 39 COMMITMENT	-1,082,827.92	-1,082,827.92	3,475,256.88	2,211,526.84	3,791,189.50	496,834.74
494-00 TRI COMMUNITY/AWS	213,163.00	213,163.00	0.00	537,245.00	324,082.00	0.00
496-00 BIRTH RECORDS STATE FEE	64.80	0.00	29.60	347.20	442.00	94.80
497-00 DEATH RECORDS STATE FEE	175.20	0.00	1.20	788.80	933.20	144.40
498-00 MARRIAGE RECORDS STATE FEE	37.20	0.00	21.60	187.20	246.40	59.20

Fund Balance **2,380,949.48** **2,024,613.67** **3,333,677.54** **20,654,308.43** **22,756,825.00** **4,127,130.24**

500-00 EXPENDITURE CONTROL	0.00	0.00	-884,748.48	5,175,069.43	10,113,915.70	4,938,846.27
510-00 REVENUE CONTROL	0.00	0.00	3,979,677.02	15,479,239.00	11,911,735.30	-3,567,503.70
600-00 FUND BALANCE	2,380,949.48	2,024,613.67	238,749.00	0.00	731,174.00	2,755,787.67

2 - Snowmoible Trail Maintenance **0.00** **0.00** **0.00** **211,042.52** **211,042.52** **0.00**

Assets **0.00** **0.00** **0.00** **0.00** **0.00** **0.00**

Liabilities **19,661.60** **25,536.43** **50.29** **104,821.45** **157,060.87** **77,775.85**

and Fund **0.00** **0.00** **0.00** **0.00** **0.00** **0.00**

Balances **19,661.60** **25,536.43** **50.29** **104,821.45** **157,060.87** **77,775.85**

365-11 TRAIL MAINTENANCE RESERVE **56,387.53** **56,387.53** **17,167.58** **17,995.00** **85,276.80** **123,669.33**

General Ledger Summary Report

Fund(s): ALL
July

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
2 - Snowmoible Trail Maintenance CONT'D						
483-01 DUE TO FUND 1	446,202.22	452,077.05	50.29	0.00	71,784.07	523,861.12
484-01 DUE FROM FUND 1	-482,928.15	-482,928.15	-17,167.58	86,826.45	0.00	-569,754.60
Fund Balance	-19,661.60	-25,536.43	-50.29	106,221.07	53,981.65	-77,775.85
500-00 Expense Control	0.00	0.00	-50.29	53,789.07	52,432.00	-1,357.07
510-00 Revenue Control	0.00	0.00	0.00	44,100.00	1,549.65	-42,550.35
600-00 Fund Balance	-19,661.60	-25,536.43	0.00	8,332.00	0.00	-33,868.43
3 - Housing Department						
Assets	0.00	0.00	0.00	212,185.27	212,185.27	0.00
Liabilities	-51,222.84	-50,884.64	-9,041.35	59,538.90	64,449.02	-45,974.52
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-51,222.84	-50,884.64	-9,041.35	59,538.90	64,449.02	-45,974.52
409-00 HOUSING RESERVE	49,893.53	49,893.53	0.00	0.00	4,502.65	54,396.18
483-01 DUE TO FUND 1	490,523.64	490,861.84	8,700.59	0.00	59,946.37	550,808.21
484-01 DUE TO FUND 1	-591,640.01	-591,640.01	-17,741.94	59,538.90	0.00	-651,178.91
Fund Balance	51,222.84	50,884.64	9,041.35	152,646.37	147,736.25	45,974.52
500-00 Expense Control	0.00	0.00	-8,615.59	59,946.37	93,087.04	33,140.67
510-00 Revenue Control	0.00	0.00	17,656.94	90,000.00	54,649.21	-35,350.79
600-00 Fund Balance	51,222.84	50,884.64	0.00	2,700.00	0.00	48,184.64
4 - FSS						
Assets	0.00	0.00	0.00	107,964.10	107,964.10	0.00
Liabilities	-12,225.84	-12,111.09	-530.76	23,935.85	26,582.25	-9,464.69
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-12,225.84	-12,111.09	-530.76	23,935.85	26,582.25	-9,464.69
483-01 DUE TO FUND 1	279,172.26	279,287.01	4,256.41	0.00	26,582.25	305,869.26
484-01 DUE FROM FUND 1	-291,398.10	-291,398.10	-4,787.17	23,935.85	0.00	-315,333.95
Fund Balance	12,225.84	12,111.09	530.76	84,028.25	81,381.85	9,464.69
500-00 Expense Control	0.00	0.00	-4,256.41	26,582.25	46,730.00	20,147.75
510-00 Revenue Control	0.00	0.00	4,787.17	57,446.00	23,935.85	-33,510.15
600-00 Fund Balance	12,225.84	12,111.09	0.00	0.00	10,716.00	22,827.09
5 - ECONOMIC DEV						
Assets	0.00	0.00	0.00	873,737.06	873,737.06	0.00
Liabilities	-195,990.83	-228,734.60	-284,611.17	345,375.88	179,836.32	-394,274.16
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-195,990.83	-228,734.60	-284,611.17	345,375.88	179,836.32	-394,274.16
473-00 DOWNTOWN TIF	76,745.32	76,745.32	37,223.14	0.00	42,223.14	118,968.46
474-00 TRAIL GROOMER RESERVE	27,914.48	27,914.48	0.00	0.00	0.00	27,914.48
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00

General Ledger Summary Report

Fund(s): ALL

July

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
5 - ECONOMIC DEV CONT'D						
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	2,184,236.60	2,199,492.91	15,585.44	0.00	137,613.18	2,337,106.09
484-01 DUE FROM FUND 1	-2,735,039.19	-2,783,039.27	-337,419.75	345,375.88	0.00	-3,128,415.15
Fund Balance	195,990.83	228,734.60	284,611.17	528,361.18	693,900.74	394,274.16
500-00 Expense Control	0.00	0.00	-15,585.44	137,613.18	393,703.75	256,090.57
510-00 Revenue Control	0.00	0.00	300,196.61	374,153.00	300,196.99	-73,956.01
600-00 Fund Balance	195,990.83	228,734.60	0.00	16,595.00	0.00	212,139.60
Final Totals	-500.00	280,499.99	170,000.01	44,399,138.15	44,679,638.14	0.00

Expense Summary Report

Fund: 1
July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	775,640.00	80,521.52	431,739.58	343,900.42	55.66
17 - HEALTH & SANITATION	251,938.00	20,850.00	146,052.75	105,885.25	57.97
18 - MUNICIPAL BUILDING	65,100.00	3,585.77	31,503.65	33,596.35	48.39
20 - GENERAL ASSISTANCE	56,903.00	4,401.38	31,420.94	25,482.06	55.22
22 - TAX ASSESSMENT	276,222.00	22,944.69	150,286.54	125,935.46	54.41
25 - LIBRARY	224,592.00	15,222.88	114,642.69	109,949.31	51.04
31 - FIRE/AMBULANCE DEPARTMENT	2,330,246.00	180,080.27	1,350,061.61	980,184.39	57.94
35 - POLICE DEPARTMENT	1,691,552.00	157,501.65	960,843.60	730,708.40	56.80
38 - PROTECTION	414,219.00	30,417.91	202,530.10	211,688.90	48.89
39 - CARIBOU EMERGENCY MANAGEMENT	14,452.00	263.84	5,586.75	8,865.25	38.66
40 - PUBLIC WORKS	2,291,515.00	116,923.40	1,006,140.57	1,285,374.43	43.91
50 - RECREATION DEPARTMENT	520,624.00	52,225.30	283,055.51	237,568.49	54.37
51 - PARKS	174,032.00	19,325.97	88,099.83	85,932.17	50.62
60 - AIRPORT	59,645.00	2,109.28	32,891.46	26,753.54	55.15
61 - CARIBOU TRAILER PARK	12,990.00	-931.98	6,828.52	6,161.48	52.57
65 - CEMETERIES	6,850.00	500.00	4,750.00	2,100.00	69.34
70 - INS & RETIREMENT	98,200.00	2,871.90	38,474.25	59,725.75	39.18
75 - CONTRIBUTIONS	4,600.00	0.00	0.00	4,600.00	0.00
80 - UNCLASSIFIED	33,250.00	5,934.69	29,933.37	3,316.63	90.03
85 - CAPITAL IMPROVEMENTS	551,117.99	0.00	0.00	551,117.99	0.00
Final Totals	9,853,687.99	714,748.47	4,914,841.72	4,938,846.27	49.88

Expense Summary Report

Fund: 2
July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	52,432.00	50.29	53,789.07	-1,357.07	102.59
Final Totals	52,432.00	50.29	53,789.07	-1,357.07	102.59

Expense Summary Report

Fund: 3

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	92,700.00	8,615.59	59,559.33	33,140.67	64.25
Final Totals	92,700.00	8,615.59	59,559.33	33,140.67	64.25

Expense Summary Report

Fund: 4

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	46,730.00	4,256.41	26,582.25	20,147.75	56.88
Final Totals	46,730.00	4,256.41	26,582.25	20,147.75	56.88

Expense Summary Report

Fund: 5

July

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	370,421.00	14,349.99	129,253.75	241,167.25	34.89
12 - NYLANDER MUSEUM	20,327.00	1,235.45	5,403.68	14,923.32	26.58
Final Totals	390,748.00	15,585.44	134,657.43	256,090.57	34.46

Revenue Summary Report

Fund: 1
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,849,345.00	3,712,592.15	5,200,443.74	1,648,901.26	75.93
18 - MUNICIPAL BUILDING	4,000.00	333.33	2,333.31	1,666.69	58.33
20 - GENERAL ASSISTANCE	20,300.00	2,667.53	13,853.03	6,446.97	68.24
22 - TAX ASSESSMENT	792,500.00	13,846.42	14,024.42	778,475.58	1.77
23 - CODE ENFORCEMENT	6,150.00	322.50	2,830.00	3,320.00	46.02
25 - LIBRARY	6,100.00	241.60	1,752.20	4,347.80	28.72
31 - FIRE/AMBULANCE DEPARTMENT	1,958,293.00	232,957.29	1,114,520.37	843,772.63	56.91
35 - POLICE DEPARTMENT	144,410.00	763.88	58,006.28	86,403.72	40.17
39 - CARIBOU EMERGENCY MANAGEMENT	2,600.00	0.00	600.00	2,000.00	23.08
40 - PUBLIC WORKS	203,415.00	0.00	41,486.00	161,929.00	20.39
50 - RECREATION DEPARTMENT	22,000.00	150.00	5,037.00	16,963.00	22.90
51 - PARKS	1,000.00	0.00	16.50	983.50	1.65
60 - AIRPORT	41,000.00	3,982.32	24,398.45	16,601.55	59.51
61 - CARIBOU TRAILER PARK	14,500.00	1,390.00	8,378.00	6,122.00	57.78
70 - INS & RETIREMENT	0.00	10,430.00	10,430.00	-10,430.00	----
Final Totals	10,065,613.00	3,979,677.02	6,498,109.30	3,567,503.70	64.56

Revenue Summary Report

Fund: 2
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	44,100.00	0.00	1,549.65	42,550.35	3.51
Final Totals	44,100.00	0.00	1,549.65	42,550.35	3.51

Revenue Summary Report

Fund: 3
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	90,000.00	17,656.94	54,649.21	35,350.79	60.72
Final Totals	90,000.00	17,656.94	54,649.21	35,350.79	60.72

Revenue Summary Report

Fund: 4
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	57,446.00	4,787.17	23,935.85	33,510.15	41.67
Final Totals	57,446.00	4,787.17	23,935.85	33,510.15	41.67

Revenue Summary Report

Fund: 5
July

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	372,653.00	300,196.57	300,196.57	72,456.43	80.56
12 - NYLANDER MUSEUM	1,500.00	0.04	0.42	1,499.58	0.03
Final Totals	374,153.00	300,196.61	300,196.99	73,956.01	80.23

Vendor	Amount	Account
10 GEN GOVT		
10-01 GEN GOVT / Gen Govt		
03401 - MAINE MUNICIPAL ASSOCIATION	116.04	E 10-01-036-01 GEN GOVT / Gen Govt - VEHICLE INS / VEHICLE INS
03401 - MAINE MUNICIPAL ASSOCIATION	1.86	E 10-01-012-01 GEN GOVT / Gen Govt - ELECTIONS / ELECTIONS
00941 - RESERVE ACCOUNT	1,000.00	E 10-01-003-01 GEN GOVT / Gen Govt - OFFICE SUPP / POSTAGE
00116 - AROOSTOOK MUNICIPAL ASSOCIATI	30.00	E 10-01-009-04 GEN GOVT / Gen Govt - PROF DUES / PROF DUES
02111 - OFFICE DEPOT	7.48	E 10-01-003-08 GEN GOVT / Gen Govt - OFFICE SUPP / OFFICE SUPP
00921 - U.S. CELLULAR	16.41	E 10-01-015-01 GEN GOVT / Gen Govt - TELEPHONE / CELL PHONE
Division Total-	1,171.79	
Department Total-	1,171.79	
11 ECONO DEV		
11-01 ECONO DEV / ECONO DEV CONT'D		
01479 - LARRY'S CONSTRUCTION	8,900.00	E 11-01-405-01 ECONO DEV / ECONO DEV - SLUM/BLIGHT / SLUM/B
Division Total-	8,900.00	
Department Total-	8,900.00	
12 NYLANDER MUS		
12-01 NYLANDER MUS / NYLANDER MUS CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	34.96	E 12-01-032-01 NYLANDER MUS / NYLANDER MUS - PROP INS / PRO
02092 - S.W. COLLINS CO.	0.94	E 12-01-031-01 NYLANDER MUS / NYLANDER MUS - BLDG MAINT / E
02092 - S.W. COLLINS CO.	11.99	E 12-01-031-01 NYLANDER MUS / NYLANDER MUS - BLDG MAINT / E
00914 - NORTHEAST PROPANE	40.00	E 12-01-031-01 NYLANDER MUS / NYLANDER MUS - BLDG MAINT / E
02111 - OFFICE DEPOT	67.94	E 12-01-003-08 NYLANDER MUS / NYLANDER MUS - OFFICE SUPP / (
Division Total-	155.83	
Department Total-	155.83	
MUN BUILDING		
18-01 MUN BUILDING / MUN BUILDING CONT'D		
00003 - UNIFIRST CORPORATION	24.40	E 18-01-031-01 MUN BUILDING / MUN BUILDING - BLDG MAINT / BL
03401 - MAINE MUNICIPAL ASSOCIATION	74.53	E 18-01-032-01 MUN BUILDING / MUN BUILDING - PROP INS / PROF
01099 - GOLDEN CREST SPRINGS, INC.	6.00	E 18-01-030-01 MUN BUILDING / MUN BUILDING - BLDG SUPPLY / B
01099 - GOLDEN CREST SPRINGS, INC.	21.00	E 18-01-030-01 MUN BUILDING / MUN BUILDING - BLDG SUPPLY / B
01099 - GOLDEN CREST SPRINGS, INC.	6.00	E 18-01-030-01 MUN BUILDING / MUN BUILDING - BLDG SUPPLY / B
Division Total-	131.93	
Department Total-	131.93	
22 TAX ASSESS		
22-01 TAX ASSESS / TAX ASSESS CONT'D		
02319 - JIM'S AUTO CARE & RENTALS	40.00	E 22-01-075-01 TAX ASSESS / TAX ASSESS - GAS/OIL/FILT / GAS/OI
00921 - U.S. CELLULAR	40.54	E 22-01-015-01 TAX ASSESS / TAX ASSESS - TELEPHONE / CELL PHC
Division Total-	80.54	
Department Total-	80.54	
24 HOUSING		
24-01 HOUSING / HOUSING CONT'D		
02111 - OFFICE DEPOT	205.05	E 24-01-003-08 HOUSING / HOUSING - OFFICE SUPP / OFFICE SUPP
03345 - OTIS ATWELL, LLC	400.00	E 24-01-412-01 HOUSING / HOUSING - FEE ACCOUN / FEE ACCOUN
Division Total-	605.05	
Department Total-	605.05	
25 LIBRARY		
25-01 LIBRARY / LIBRARY CONT'D		
00791 - THE STAR-HERALD	57.20	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
04113 - BALDWIN, PETER JR.	12.40	E 25-01-271-01 LIBRARY / LIBRARY - CONTR SERVIC / JAN & SUPP
03941 - AMAZON CAPITAL SERVICES, INC	105.86	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
03941 - AMAZON CAPITAL SERVICES, INC	45.56	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
03941 - AMAZON CAPITAL SERVICES, INC	-27.74	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER

Vendor	Amount	Account
25 LIBRARY CONT'D		
25-01 LIBRARY / LIBRARY CONT'D		
01272 - BAKER & TAYLOR	53.06	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
03401 - MAINE MUNICIPAL ASSOCIATION	125.69	E 25-01-032-01 LIBRARY / LIBRARY - PROP INS / PROP INS
Division Total-	372.03	
Department Total-	372.03	
31 FIRE/AMB		
31-01 FIRE/AMB / AMBULANCE CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	858.29	E 31-01-036-01 FIRE/AMB / AMBULANCE - VEHICLE INS / VEHICLE II
03401 - MAINE MUNICIPAL ASSOCIATION	240.65	E 31-01-036-01 FIRE/AMB / AMBULANCE - VEHICLE INS / VEHICLE II
03401 - MAINE MUNICIPAL ASSOCIATION	232.43	E 31-01-037-01 FIRE/AMB / AMBULANCE - LIABILITY IN / LIABILIT II
03815 - BERGERON PROTECTIVE CLOTHING,	78.43	E 31-01-070-02 FIRE/AMB / AMBULANCE - CLOTHS ALLOW / T.O. GE
00122 - CARY MEDICAL CENTER-BILLING DEF	396.61	E 31-01-087-03 FIRE/AMB / AMBULANCE - MED SUPPLIES / MED SUF
01505 - DEAD RIVER COMPANY	710.96	E 31-01-026-03 FIRE/AMB / AMBULANCE - HEATING FUEL / HEATING
01522 - EMERA MAINE	12.88	E 31-01-027-11 FIRE/AMB / AMBULANCE - ELECTRICITY / ELECTRICI
00415 - GAGNON'S AUTO & RV SALES INC.	273.91	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
00415 - GAGNON'S AUTO & RV SALES INC.	289.96	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
00415 - GAGNON'S AUTO & RV SALES INC.	157.34	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
00415 - GAGNON'S AUTO & RV SALES INC.	29.97	E 31-01-073-01 FIRE/AMB / AMBULANCE - VEHICLE REP / VEHICLE R
00085 - ADAMS HEATING	271.95	E 31-01-031-01 FIRE/AMB / AMBULANCE - BLDG MAINT / BLDG MAI
03401 - MAINE MUNICIPAL ASSOCIATION	81.75	E 31-01-032-01 FIRE/AMB / AMBULANCE - PROP INS / PROP INS
03056 - ZOLL MEDICAL CORPORATION GPO	214.44	E 31-01-087-03 FIRE/AMB / AMBULANCE - MED SUPPLIES / MED SUF
00921 - U.S. CELLULAR	382.80	E 31-01-015-01 FIRE/AMB / AMBULANCE - TELEPHONE / CELL PHON
Division Total-	4,232.37	
Department Total-	4,232.37	
POLICE DEPT		
35-01 POLICE DEPT / POLICE DEPT CONT'D		
00921 - U.S. CELLULAR	201.50	E 35-01-015-01 POLICE DEPT / POLICE DEPT - TELEPHONE / CELL PI
03965 - WEX BANK	326.52	E 35-01-075-01 POLICE DEPT / POLICE DEPT - GAS/OIL/FILT / GAS/O
03401 - MAINE MUNICIPAL ASSOCIATION	43.47	E 35-01-032-01 POLICE DEPT / POLICE DEPT - PROP INS / PROP INS
00122 - CARY MEDICAL CENTER-BILLING DEF	8.84	E 35-01-098-02 POLICE DEPT / POLICE DEPT - MEDICAL SUPP / LAU
01099 - GOLDEN CREST SPRINGS, INC.	24.00	E 35-01-028-05 POLICE DEPT / POLICE DEPT - WATER / WATER
01099 - GOLDEN CREST SPRINGS, INC.	12.00	E 35-01-028-05 POLICE DEPT / POLICE DEPT - WATER / WATER
01907 - GRIFFETH FORD	510.66	E 35-01-073-01 POLICE DEPT / POLICE DEPT - VEHICLE REP / VEHIC
01842 - LAW ENFORCEMENT OFFICERS STRE	149.60	E 35-01-009-01 POLICE DEPT / POLICE DEPT - PROF DUES / SUBSCF
01522 - EMERA MAINE	12.88	E 35-01-027-13 POLICE DEPT / POLICE DEPT - ELECTRICITY / RADIC
00897 - GAHAGAN, MICHAEL	80.00	E 35-01-015-01 POLICE DEPT / POLICE DEPT - TELEPHONE / CELL PI
00101 - NOYES' FLOWER SHOPPE	35.00	E 35-01-019-01 POLICE DEPT / POLICE DEPT - MISC EXPENSE / MISI
03182 - RADIO COMMUNICATIONS MGMT, IN	150.00	E 35-01-071-03 POLICE DEPT / POLICE DEPT - RADIO MAINT / RADI
03401 - MAINE MUNICIPAL ASSOCIATION	26.31	E 35-01-036-01 POLICE DEPT / POLICE DEPT - VEHICLE INS / VEHIC
03401 - MAINE MUNICIPAL ASSOCIATION	737.82	E 35-01-037-01 POLICE DEPT / POLICE DEPT - LIABILITY IN / LIABIL
03401 - MAINE MUNICIPAL ASSOCIATION	549.86	E 35-01-036-01 POLICE DEPT / POLICE DEPT - VEHICLE INS / VEHIC
Division Total-	2,868.46	
Department Total-	2,868.46	
38 PROTECTION		
38-01 PROTECTION / PROTECTION CONT'D		
01522 - EMERA MAINE	1,840.11	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
01522 - EMERA MAINE	39.14	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
01522 - EMERA MAINE	15.72	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
01522 - EMERA MAINE	15.72	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
Division Total-	1,910.69	
Department Total-	1,910.69	

Vendor	Amount	Account
39 CEM		
39-01 CEM / CEM CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	25.38	E 39-01-032-01 CEM / CEM - PROP INS / PROP INS
01522 - EMERA MAINE	25.78	E 39-01-027-11 CEM / CEM - ELECTRICITY / ELECTRICITY
03401 - MAINE MUNICIPAL ASSOCIATION	172.23	E 39-01-036-01 CEM / CEM - VEHICLE INS / VEHICLE INS
Division Total-	223.39	
Department Total-	223.39	
40 PUBLIC WORKS		
40-01 PUBLIC WORKS / PUBLIC WORKS CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	192.03	E 40-01-032-01 PUBLIC WORKS / PUBLIC WORKS - PROP INS / PROF
03401 - MAINE MUNICIPAL ASSOCIATION	1,879.16	E 40-01-036-01 PUBLIC WORKS / PUBLIC WORKS - VEHICLE INS / VI
03401 - MAINE MUNICIPAL ASSOCIATION	21.38	E 40-01-036-01 PUBLIC WORKS / PUBLIC WORKS - VEHICLE INS / VI
01522 - EMERA MAINE	12.88	E 40-01-027-11 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / E
01522 - EMERA MAINE	764.60	E 40-01-027-01 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P
00257 - FASTENAL COMPANY	179.54	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00096 - SODERBERG COMPANY, INC.	13,248.97	E 40-01-118-01 PUBLIC WORKS / PUBLIC WORKS - CRUSHED STON ,
00096 - SODERBERG COMPANY, INC.	373,983.20	E 40-01-120-01 PUBLIC WORKS / PUBLIC WORKS - SHIM & PATCH /
00096 - SODERBERG COMPANY, INC.	12,751.03	E 40-01-118-01 PUBLIC WORKS / PUBLIC WORKS - CRUSHED STON ,
Division Total-	403,032.79	
Department Total-	403,032.79	
50 REC DEPT		
50-01 REC DEPT / REC DEPT CONT'D		
03455 - HANNAFORD	14.97	E 50-01-030-01 REC DEPT / REC DEPT - BLDG SUPPLY / BLDG SUPPL
02092 - S.W. COLLINS CO.	8.40	E 50-01-031-01 REC DEPT / REC DEPT - BLDG MAINT / BLDG MAINT
01027 - TIME WARNER CABLE	89.99	E 50-01-017-03 REC DEPT / REC DEPT - COMMUNICATE / INTERNET
01522 - EMERA MAINE	1,601.30	E 50-01-027-05 REC DEPT / REC DEPT - ELECTRICITY / REC CENTER
01311 - CARIBOU SAVE-A-LOT	38.79	E 50-01-138-06 REC DEPT / REC DEPT - PROG EQUIP / PROG EQUIP
01311 - CARIBOU SAVE-A-LOT	37.14	E 50-01-138-06 REC DEPT / REC DEPT - PROG EQUIP / PROG EQUIP
01400 - COUNTY QWIK PRINT, INC.	31.20	E 50-01-141-01 REC DEPT / REC DEPT - TROPH/AWARDS / TROPH/A
02681 - HONEYWELL INTERNATIONAL INC	4,020.50	E 50-01-031-01 REC DEPT / REC DEPT - BLDG MAINT / BLDG MAINT
03401 - MAINE MUNICIPAL ASSOCIATION	404.59	E 50-01-032-01 REC DEPT / REC DEPT - PROP INS / PROP INS
Division Total-	6,246.88	
Department Total-	6,246.88	
51 PARKS		
51-01 PARKS / PARKS CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	194.97	E 51-01-036-01 PARKS / PARKS - VEHICLE INS / VEHICLE INS
03401 - MAINE MUNICIPAL ASSOCIATION	123.83	E 51-01-036-01 PARKS / PARKS - VEHICLE INS / VEHICLE INS
02092 - S.W. COLLINS CO.	15.96	E 51-01-147-01 PARKS / PARKS - PARK MAINT / PARK MAINT
02092 - S.W. COLLINS CO.	6.98	E 51-01-147-01 PARKS / PARKS - PARK MAINT / PARK MAINT
00239 - GARY'S YAMAHA/GARY'S SALE & SER	27.99	E 51-01-111-01 PARKS / PARKS - TOOLS - SHOP / TOOLS - SHOP
00239 - GARY'S YAMAHA/GARY'S SALE & SER	13.99	E 51-01-075-01 PARKS / PARKS - GAS/OIL/FILT / GAS/OIL/FILT
00239 - GARY'S YAMAHA/GARY'S SALE & SER	20.00	E 51-01-051-05 PARKS / PARKS - EQUIP MAINT / EQUIP MAINT
00239 - GARY'S YAMAHA/GARY'S SALE & SER	4.13	E 51-01-075-01 PARKS / PARKS - GAS/OIL/FILT / GAS/OIL/FILT
00186 - HANEY'S	2,282.85	E 51-01-147-01 PARKS / PARKS - PARK MAINT / PARK MAINT
00186 - HANEY'S	-1,141.43	E 51-01-147-01 PARKS / PARKS - PARK MAINT / PARK MAINT
01033 - BEAUREGARD EQUIPMENT, INC.	10.50	E 51-01-051-05 PARKS / PARKS - EQUIP MAINT / EQUIP MAINT
02092 - S.W. COLLINS CO.	6.49	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
00154 - HOGAN TIRE INC	106.08	E 51-01-074-01 PARKS / PARKS - TIRES / TIRES
03049 - MATHESON TRI-GAS INC	24.34	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
03590 - NAPA AUTO PARTS	61.75	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
00262 - SPORTS FIELDS, INC.	1,579.20	E 51-01-147-01 PARKS / PARKS - PARK MAINT / PARK MAINT
Division Total-	3,337.63	

Vendor	Amount	Account
Department Total-	3,337.63	
SNOW TRAIL		
52-01 SNOW TRAIL / SNOW TRAIL CONT'D		
00921 - U.S. CELLULAR	43.28	E 52-01-015-01 SNOW TRAIL / SNOW TRAIL - TELEPHONE / CELL PH
01033 - BEAUREGARD EQUIPMENT, INC.	11.66	E 52-01-051-05 SNOW TRAIL / SNOW TRAIL - EQUIP MAINT / EQUIP
Division Total-	54.94	
Department Total-	54.94	
60 AIRPORT		
60-01 AIRPORT / AIRPORT CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	137.13	E 60-01-032-01 AIRPORT / AIRPORT - PROP INS / PROP INS
Division Total-	137.13	
Department Total-	137.13	
61 TRAILER PARK		
61-01 TRAILER PARK / TRAILER PARK CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	3.07	E 61-01-032-01 TRAILER PARK / TRAILER PARK - PROP INS / PROP I
Division Total-	3.07	
Department Total-	3.07	
70 INS & RETIRE		
70-01 INS & RETIRE / INS & RETIRE CONT'D		
03401 - MAINE MUNICIPAL ASSOCIATION	666.90	E 70-01-037-01 INS & RETIRE / INS & RETIRE - LIABILITY IN / LIAB
03401 - MAINE MUNICIPAL ASSOCIATION	1,177.33	E 70-01-037-01 INS & RETIRE / INS & RETIRE - LIABILITY IN / LIAB
03401 - MAINE MUNICIPAL ASSOCIATION	101.89	E 70-01-037-01 INS & RETIRE / INS & RETIRE - LIABILITY IN / LIAB
03401 - MAINE MUNICIPAL ASSOCIATION	18.87	E 70-01-037-01 INS & RETIRE / INS & RETIRE - LIABILITY IN / LIAB
03401 - MAINE MUNICIPAL ASSOCIATION	9.37	E 70-01-037-01 INS & RETIRE / INS & RETIRE - LIABILITY IN / LIAB
Division Total-	1,974.36	
Department Total-	1,974.36	
80 UNCLASSIFIED		
80-01 UNCLASSIFIED / UNCLASSIFIED CONT'D		
04112 - AUSTIN-GLASS, PRISCILLA	2,550.81	E 80-01-045-01 UNCLASSIFIED / UNCLASSIFIED - REFUND/REIMB / I
Division Total-	2,550.81	
G/L Account Total	2,550.81	
G/L Accounts		
G/L Accounts-01 / CONT'D		
00379 - DAIGLE OIL COMPANY	10,465.00	G 1-124-00 Gen Fund / GAS
00385 - BRSA, INC.	23,800.00	G 1-365-01 Gen Fund / COM POOL IMP
00524 - OAK LEAF SYSTEMS, INC	1,616.00	G 1-365-02 Gen Fund / REC CEN IMPR
00154 - HOGAN TIRE INC	53.25	G 1-365-04 Gen Fund / RAIL TRAIL P
02092 - S.W. COLLINS CO.	46.34	G 1-365-04 Gen Fund / RAIL TRAIL P
00676 - CARIBOU PARKS & RECREATION	485.00	G 1-365-12 Gen Fund / CRX/TOS
03941 - AMAZON CAPITAL SERVICES, INC	12.77	G 1-366-02 Gen Fund / LIB MEM FUND
00096 - SODERBERG COMPANY, INC.	20,000.00	G 1-370-04 Gen Fund / STREET RECON
04111 - NORTHERN MAINE SITE EVALUATION	450.00	G 1-373-11 Gen Fund / NASIFF CLEAN
00675 - CENTER POINT LARGE PRINT	139.02	G 1-427-00 Gen Fund / J. ROTH LIB
02076 - GALE/CENGAGE LEARNING INC.	50.03	G 1-427-00 Gen Fund / J. ROTH LIB
Division Total-	57,117.41	
G/L Account Total	57,117.41	
Final Total-	495,107.10	

Vendor	Amount	Account
10 GEN GOVT		
10-01 GEN GOVT / Gen Govt		
00101 - NOYES' FLOWER SHOPPE	40.00	E 10-01-019-01 GEN GOVT / Gen Govt - MISC EXPENSE / MISC EXPEI
00594 - SOLMAN & HUNTER, P.A.	150.00	E 10-01-005-04 GEN GOVT / Gen Govt - LEGAL FEES / LEGAL FEES
02153 - PIONEER BROADBAND	104.95	E 10-01-017-03 GEN GOVT / Gen Govt - COMMUNICATE / INTERNET
02858 - BANGOR DAILY NEWS	255.60	E 10-01-012-01 GEN GOVT / Gen Govt - ELECTIONS / ELECTIONS
02858 - BANGOR DAILY NEWS	85.50	E 10-01-003-02 GEN GOVT / Gen Govt - OFFICE SUPP / ADVERTISING
Division Total-	636.05	
Department Total-	636.05	
12 NYLANDER MUS		
12-01 NYLANDER MUS / NYLANDER MUS CONT'D		
01027 - TIME WARNER CABLE	84.99	E 12-01-017-03 NYLANDER MUS / NYLANDER MUS - COMMUNICATE
01499 - CARIBOU UTILITIES DISTRICT	20.85	E 12-01-028-05 NYLANDER MUS / NYLANDER MUS - WATER / WATER
01499 - CARIBOU UTILITIES DISTRICT	20.83	E 12-01-029-01 NYLANDER MUS / NYLANDER MUS - SEWER / SEWER
01499 - CARIBOU UTILITIES DISTRICT	76.84	E 12-01-028-05 NYLANDER MUS / NYLANDER MUS - WATER / WATER
Division Total-	203.51	
Department Total-	203.51	
17 HEALTH & SAN		
17-01 HEALTH & SAN / HEALTH & SAN CONT'D		
00932 - AROOSTOOK WASTE SOLUTIONS	20,850.00	E 17-01-023-01 HEALTH & SAN / HEALTH & SAN - TRI COMM / TRI C
Division Total-	20,850.00	
Department Total-	20,850.00	
18 MUN BUILDING		
18-01 MUN BUILDING / MUN BUILDING CONT'D		
01499 - CARIBOU UTILITIES DISTRICT	58.78	E 18-01-028-05 MUN BUILDING / MUN BUILDING - WATER / WATER
01499 - CARIBOU UTILITIES DISTRICT	45.63	E 18-01-029-01 MUN BUILDING / MUN BUILDING - SEWER / SEWER
00003 - UNIFIRST CORPORATION	24.40	E 18-01-031-01 MUN BUILDING / MUN BUILDING - BLDG MAINT / BL
01499 - CARIBOU UTILITIES DISTRICT	48.19	E 18-01-024-02 MUN BUILDING / MUN BUILDING - MAINT COMM / I
Division Total-	177.00	
Department Total-	177.00	
22 TAX ASSESS		
22-01 TAX ASSESS / TAX ASSESS CONT'D		
00416 - PARENT, ROMEO	500.00	E 22-01-001-07 TAX ASSESS / TAX ASSESS - SALARIES / SALARIES
02415 - WEEKS, JOHN	500.00	E 22-01-001-07 TAX ASSESS / TAX ASSESS - SALARIES / SALARIES
03409 - QUINLAN, MICHAEL	500.00	E 22-01-001-07 TAX ASSESS / TAX ASSESS - SALARIES / SALARIES
Division Total-	1,500.00	
Department Total-	1,500.00	
25 LIBRARY		
25-01 LIBRARY / LIBRARY CONT'D		
01499 - CARIBOU UTILITIES DISTRICT	20.85	E 25-01-028-05 LIBRARY / LIBRARY - WATER / WATER
01499 - CARIBOU UTILITIES DISTRICT	20.83	E 25-01-029-01 LIBRARY / LIBRARY - SEWER / SEWER
03941 - AMAZON CAPITAL SERVICES, INC	36.99	E 25-01-003-07 LIBRARY / LIBRARY - OFFICE SUPP / PAPER
03941 - AMAZON CAPITAL SERVICES, INC	36.99	E 25-01-003-08 LIBRARY / LIBRARY - OFFICE SUPP / OFFICE SUPP
01272 - BAKER & TAYLOR	25.73	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
01272 - BAKER & TAYLOR	138.60	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
01272 - BAKER & TAYLOR	70.13	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
Division Total-	350.12	
Department Total-	350.12	
FIRE/AMB		
31-01 FIRE/AMB / AMBULANCE CONT'D		
01499 - CARIBOU UTILITIES DISTRICT	56.99	E 31-01-028-05 FIRE/AMB / AMBULANCE - WATER / WATER
01499 - CARIBOU UTILITIES DISTRICT	44.46	E 31-01-029-01 FIRE/AMB / AMBULANCE - SEWER / SEWER

Vendor	Amount	Account
31 FIRE/AMB CONT'D		
31-01 FIRE/AMB / AMBULANCE CONT'D		
00914 - NORTHEAST PROPANE	13.48	E 31-01-026-03 FIRE/AMB / AMBULANCE - HEATING FUEL / HEATING
02153 - PIONEER BROADBAND	88.95	E 31-01-017-03 FIRE/AMB / AMBULANCE - COMMUNICATE / INTERNI
02629 - EXACOM, INC	1,734.20	E 31-01-051-03 FIRE/AMB / AMBULANCE - EQUIP MAINT / MAINT CC
02912 - PITNEY BOWES	177.87	E 31-01-003-09 FIRE/AMB / AMBULANCE - OFFICE SUPP / BILLING SI
02858 - BANGOR DAILY NEWS	136.00	E 31-01-003-02 FIRE/AMB / AMBULANCE - OFFICE SUPP / ADVERTIS
Division Total-	2,251.95	
Department Total-	2,251.95	
35 POLICE DEPT		
35-01 POLICE DEPT / POLICE DEPT CONT'D		
02629 - EXACOM, INC	1,734.20	E 35-01-102-02 POLICE DEPT / POLICE DEPT - COMP TECH / RECOF
00002 - GALLS, LLC	27.00	E 35-01-070-01 POLICE DEPT / POLICE DEPT - CLOTHS ALLOW / UN
03412 - OIT A/P	148.64	E 35-01-017-03 POLICE DEPT / POLICE DEPT - COMMUNICATE / INT
01865 - ADMIRAL FIRE & SAFETY, INC.	128.85	E 35-01-070-01 POLICE DEPT / POLICE DEPT - CLOTHS ALLOW / UN
04040 - CANTAFIO, DEE	285.00	E 35-01-068-01 POLICE DEPT / POLICE DEPT - JANITOR SVCE / JANI
Division Total-	2,323.69	
Department Total-	2,323.69	
38 PROTECTION		
38-01 PROTECTION / PROTECTION CONT'D		
01522 - EMERA MAINE	19.30	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
01499 - CARIBOU UTILITIES DISTRICT	26,786.08	E 38-01-106-01 PROTECTION / PROTECTION - HYDRANT RENT / HYI
Division Total-	26,805.38	
Department Total-	26,805.38	
CEM		
39-01 CEM / CEM CONT'D		
01522 - EMERA MAINE	15.72	E 39-01-027-11 CEM / CEM - ELECTRICITY / ELECTRICITY
Division Total-	15.72	
Department Total-	15.72	
40 PUBLIC WORKS		
40-01 PUBLIC WORKS / PUBLIC WORKS CONT'D		
00257 - FASTENAL COMPANY	186.04	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	512.68	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	241.56	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	365.45	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
01522 - EMERA MAINE	16.61	E 40-01-027-11 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / E
01522 - EMERA MAINE	19.41	E 40-01-027-04 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P'
01522 - EMERA MAINE	15.72	E 40-01-027-03 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P'
01522 - EMERA MAINE	32.67	E 40-01-027-02 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P'
01522 - EMERA MAINE	35.13	E 40-01-027-12 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P'
01499 - CARIBOU UTILITIES DISTRICT	124.04	E 40-01-028-05 PUBLIC WORKS / PUBLIC WORKS - WATER / WATER
01499 - CARIBOU UTILITIES DISTRICT	38.13	E 40-01-029-01 PUBLIC WORKS / PUBLIC WORKS - SEWER / SEWER
02858 - BANGOR DAILY NEWS	319.79	E 40-01-003-02 PUBLIC WORKS / PUBLIC WORKS - OFFICE SUPP / A
02858 - BANGOR DAILY NEWS	113.40	E 40-01-003-02 PUBLIC WORKS / PUBLIC WORKS - OFFICE SUPP / A
Division Total-	2,020.63	
Department Total-	2,020.63	
50 REC DEPT		
50-01 REC DEPT / REC DEPT CONT'D		
02092 - S.W. COLLINS CO.	28.47	E 50-01-031-01 REC DEPT / REC DEPT - BLDG MAINT / BLDG MAINT
02092 - S.W. COLLINS CO.	18.98	E 50-01-031-01 REC DEPT / REC DEPT - BLDG MAINT / BLDG MAINT
01499 - CARIBOU UTILITIES DISTRICT	20.85	E 50-01-028-04 REC DEPT / REC DEPT - WATER / SOUCIE SPORT
01499 - CARIBOU UTILITIES DISTRICT	124.04	E 50-01-028-01 REC DEPT / REC DEPT - WATER / REC CENTER

Vendor	Amount	Account
50 REC DEPT CONT'D		
50-01 REC DEPT / REC DEPT CONT'D		
01499 - CARIBOU UTILITIES DISTRICT	31.26	E 50-01-029-01 REC DEPT / REC DEPT - SEWER / SEWER
00917 - CARQUEST AUTO PARTS STORES	50.13	E 50-01-030-01 REC DEPT / REC DEPT - BLDG SUPPLY / BLDG SUPPL
00466 - P & E DISTRIBUTORS, INC.	89.82	E 50-01-030-01 REC DEPT / REC DEPT - BLDG SUPPLY / BLDG SUPPL
00466 - P & E DISTRIBUTORS, INC.	189.40	E 50-01-030-01 REC DEPT / REC DEPT - BLDG SUPPLY / BLDG SUPPL
Division Total-	552.95	
Department Total-	552.95	

51 PARKS

51-01 PARKS / PARKS CONT'D

03590 - NAPA AUTO PARTS	103.28	E 51-01-111-01 PARKS / PARKS - TOOLS - SHOP / TOOLS - SHOP
03590 - NAPA AUTO PARTS	47.77	E 51-01-073-01 PARKS / PARKS - VEHICLE REP / VEHICLE REP
03590 - NAPA AUTO PARTS	169.00	E 51-01-111-01 PARKS / PARKS - TOOLS - SHOP / TOOLS - SHOP
03590 - NAPA AUTO PARTS	38.71	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
03590 - NAPA AUTO PARTS	12.73	E 51-01-051-05 PARKS / PARKS - EQUIP MAINT / EQUIP MAINT
02092 - S.W. COLLINS CO.	405.09	E 51-01-147-01 PARKS / PARKS - PARK MAINT / PARK MAINT
02092 - S.W. COLLINS CO.	7.52	E 51-01-147-01 PARKS / PARKS - PARK MAINT / PARK MAINT
00917 - CARQUEST AUTO PARTS STORES	-10.00	E 51-01-051-04 PARKS / PARKS - EQUIP MAINT / REPAIRS
00917 - CARQUEST AUTO PARTS STORES	33.75	E 51-01-051-05 PARKS / PARKS - EQUIP MAINT / EQUIP MAINT
00917 - CARQUEST AUTO PARTS STORES	16.53	E 51-01-073-01 PARKS / PARKS - VEHICLE REP / VEHICLE REP
01522 - EMERA MAINE	93.31	E 51-01-027-09 PARKS / PARKS - ELECTRICITY / PARKS SHOP
01522 - EMERA MAINE	15.72	E 51-01-027-10 PARKS / PARKS - ELECTRICITY / PARK SEC LTS
Division Total-	933.41	
Department Total-	933.41	

60 AIRPORT

60-01 AIRPORT / AIRPORT CONT'D

01522 - EMERA MAINE	53.00	E 60-01-027-14 AIRPORT / AIRPORT - ELECTRICITY / HANGER
01522 - EMERA MAINE	22.37	E 60-01-027-14 AIRPORT / AIRPORT - ELECTRICITY / HANGER
01522 - EMERA MAINE	35.16	E 60-01-027-11 AIRPORT / AIRPORT - ELECTRICITY / ELECTRICITY
01499 - CARIBOU UTILITIES DISTRICT	43.81	E 60-01-028-05 AIRPORT / AIRPORT - WATER / WATER
01499 - CARIBOU UTILITIES DISTRICT	20.83	E 60-01-029-01 AIRPORT / AIRPORT - SEWER / SEWER
02153 - PIONEER BROADBAND	54.95	E 60-01-017-03 AIRPORT / AIRPORT - COMMUNICATE / INTERNET
Division Total-	230.12	
Department Total-	230.12	

61 TRAILER PARK

61-01 TRAILER PARK / TRAILER PARK CONT'D

01522 - EMERA MAINE	165.96	E 61-01-027-11 TRAILER PARK / TRAILER PARK - ELECTRICITY / ELE
Division Total-	165.96	
Department Total-	165.96	

80 UNCLASSIFIED

80-01 UNCLASSIFIED / UNCLASSIFIED CONT'D

03932 - AROOSTOOK WASTE SOLUTIONS	63,598.33	E 80-01-045-01 UNCLASSIFIED / UNCLASSIFIED - REFUND/REIMB / I
Division Total-	63,598.33	
G/L Account Total	63,598.33	

G/L Accounts

G/L Accounts-01 / CONT'D

00015 - TREASURER STATE OF MAINE	5,256.75	G 1-330-00 Gen Fund / VEHICLE REG
00015 - TREASURER STATE OF MAINE	4,148.50	G 1-330-00 Gen Fund / VEHICLE REG
00154 - HOGAN TIRE INC	142.00	G 1-365-04 Gen Fund / RAIL TRAIL P
03941 - AMAZON CAPITAL SERVICES, INC	9.99	G 1-366-02 Gen Fund / LIB MEM FUND
01272 - BAKER & TAYLOR	22.09	G 1-366-02 Gen Fund / LIB MEM FUND
03941 - AMAZON CAPITAL SERVICES, INC	115.13	G 1-366-02 Gen Fund / LIB MEM FUND

Vendor	Amount	Account
G/L Accounts CONT'D		
G/L Accounts-01 / CONT'D		
04114 - PENNELLATORE, DANIEL	6,700.00	G 1-367-01 Gen Fund / POL DON FUND
00524 - OAK LEAF SYSTEMS, INC	585.00	G 1-367-06 Gen Fund / PD COMPUTER
00524 - OAK LEAF SYSTEMS, INC	755.00	G 1-371-02 Gen Fund / ASSESS COM R
00524 - OAK LEAF SYSTEMS, INC	1,755.00	G 1-373-02 Gen Fund / CITY COMP PL
02704 - EASTERN AROOSTOOK RSU 39	315,932.58	G 1-493-00 Gen Fund / RSU 39
Division Total-	335,422.04	
G/L Account Total	335,422.04	
Final Total-	458,036.86	

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: City Council
FROM: Dennis Marker, City Manager
RE: Ordinance No. 4 – 2020 Series Public Hearing and Considerations
DATE: September 4, 2020

Ordinance No. 4-2020 Series was introduced during the August 24 City Council Meeting. By charter, the Council must conduct a public hearing on the ordinance before it can be adopted. The City provided the required 7-day public hearing notice in the Aroostook Republican.

Action Needed:

The Council must conduct a public hearing on the proposed Ordinance. After the hearing, the Council may make changes to the ordinance that they feel are appropriate and then take action on the ordinance.

Ordinance Introduced by Councilor Thomas Ayer
on August 24, 2020

**Ordinance No. 04, 2020 Series
City of Caribou
County of Aroostook
State of Maine**

AN ORDINANCE AMENDING CARIBOU LIQUOR LICENSING REGULATIONS

Short Title: An Ordinance Amending Liquor Licensing Regulations

WHEREAS, the City of Caribou is a Local Unit of Government under the State of Maine and is granted home rule authority under Maine Revised Statutes, Title 30-A, §3001; and

WHEREAS, Maine Revised Statutes, Title 28-A provides that communities may permit the sale of liquor within their jurisdictions; and

WHEREAS, the City of Caribou has adopted Chapter 7, Article XII, Licenses for the Sale of Liquor as part of its Licenses and Permit regulations; and

WHEREAS, the City Council has determined that based on the usual and customary practices of issuing liquor licenses, the city's processes should be modified to be more business friendly.

NOW THEREFORE, the City Council of the City of Caribou, County of Aroostook, State of Maine, pursuant to the requirements of the City of Caribou Charter, Section 2.11, does ordain the following:

Section I. Title 7, Article XII Revisions

Title 7, Article XII is amended as indicated in the attached Exhibit A.

Section II. Severability

If any part of this ordinance or the application thereof to any person or circumstances shall, for any reason, be adjudged by a court of competent jurisdiction to be unconstitutional or invalid, such judgment shall not affect, impair or invalidate the remainder of this ordinance or the application thereof to other persons and circumstances, but shall be confined to its operation to the section, subdivision, sentence or part of the section and the persons and circumstances directly involved in the controversy in which such judgment shall have been rendered. It is hereby declared to be the intent of the City Council that this section would have been adopted if such invalid section, provisions, subdivision, sentence or part of a section or application had not been included.

Section II. Posting and Effective Date

This ordinance, being introduced on August 24, 2020 and a public hearing being held on September 8, 2020 was duly passed by the City Council of the City of Caribou, Maine, this ____ day of _____ 2020. This ordinance shall become effective 14 days after adoption by the Council.

(Signature Page follows)

R. Mark Goughan, Mayor

Jody Smith, Councilor

Thomas Ayer, Deputy Mayor

Nicole L. Cote, Councilor

Hugh Kirkpatrick, Councilor

Doug Morrell, Councilor

Joan Theriault, Councilor

Attest: _____
Danielle Brissette, City Clerk

Title 7, Article XII is amended as follows: (underlined text is added, stricken text is deleted, double underlined or stricken text indicates existing text was moved).

Section 1201 Purpose

The purpose of this Article is to set forth the ~~application~~ process for any person, organization or commercial Licensed Establishments establishment, hereafter collectively referred to as Establishment(s), meaning premises to which to obtain or maintain a license for the sale of spirits, wine or malt liquor to be consumed on or off the licensed premises ~~applies, and any person or organization which is licensed to sell spirits, wine or malt liquor~~ in the times, places and manners as may be specified in the license, pursuant to Title 28-A MRSA Chapter 27 ~~as may be and~~ as permitted by the State of Maine.

Section 1202 Permit Required

1. *Operation of a Licensed Establishment:* No establishment may offer for sale spirits, wine or malt liquor within city limits without first having a license or renewal of a license may be subsequently issued by the State with prior approval by unless the municipal officers ~~have first approved the application for State license~~ as set forth below.
2. *Applications for permit:* Applications for a liquor license shall be made in writing on forms provided by the Department of Public Safety Bureau, submitted to the ~~municipal officers through the~~ City Clerk's Office and shall be complete as will be submitted to the Bureau.
3. *Compliance with all laws:* No license shall be issued unless the ~~Applicant Establishment~~ can demonstrate full compliance with all applicable State and Local Ordinances pertaining to the type, operation, and location ~~of the Licensed Establishment~~ to be permitted.
4. *Fee:* Establishments shall pay A-a fee of \$10 for the initial issuance or annual renewal of a liquor license plus applicable publication costs ~~or notice costs to abutters~~ if a public hearing is required ~~for the initial issuance or renewal of the liquor license~~.
5. *Public Hearing and Approving Authority:*
 - a. The City Council shall be the approving authority and conduct a public hearing for new annual license applications, requests to increase annual license classifications, and if there is cause to question the past operation of an Establishment seeking license renewal.
 - b. The City Manager, after review by the public safety and code enforcement departments, may without conducting a public hearing approve applications for annual license renewals, seasonal/temporary licenses, off-premises catering, taste testing events and extensions of existing licenses.
 - c. The City Clerk shall provide ~~public~~ notice of a public hearing at the applicant's prepaid expense, stating the name date, time and place of hearing, to appear ~~on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality or on the~~ week before the ~~date of the~~ hearing in a weekly newspaper having general circulation in the municipality and by a minimum 7-day posting. ~~The municipal officers may provide for a public hearing at the applicant's prepaid expense, as above, if~~

Exhibit A: Title 7, Article XII changes

~~there is cause to question the past operation under the license being applied for renewal, or if the application is a change in category. The applicant may request a waiver of the public hearing if the applicant has held a license for the prior 5 years and a complaint or violation has not been filed against the applicant within that time period.~~

6. *Factors in issuing permit:* In granting or denying an application, the ~~municipal officers~~approving authority shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:
- a. Conviction of the Applicant of any Class A, Class B, or Class C crime;
 - b. Noncompliance of the licensed premise or its use with any local zoning ordinance or land use ordinance not directly related to liquor control;
 - c. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with, or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;
 - d. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;
 - e. Any violation of State Law or Caribou Code directly related to the operation under the provisions of law of the licensed premise.
 - f. A determination by the municipal officers that the purpose of the application is to circumvent the provisions of Title 28-A MRSA Section 601;
 - g. Additional factors which may be considered: (1) character of any applicant; (2) location of the ~~business establishment~~; (3) manner in which the ~~business establishment~~ has been operated and (4) whether the operation has endangered the safety of persons in or on areas surrounding the ~~establishment's~~ place of ~~business operation~~.

7. *Term of License:* A permit shall be valid for only one (1) year from the date of first issuance and shall be subject to meeting all requirements as set forth in this Chapter for subsequent renewal.

~~8. *Annually, the Chief of Police, Code Enforcement, and Fire Chief shall report to the municipal officers any findings that may impact the decision to renew pursuant to Section 6 the continued operations of the licensed premise.*~~

Section 1203 Suspension ~~of or~~ Revocation of a Permit

~~*Annually, the Chief of Police, Code Enforcement, and Fire Chief*~~The City Manager shall report to the municipal officers any findings that may impact the decision to renew a license pursuant to Section 1202.6 ~~the continued operations of the licensed premise.~~ The ~~municipal officers~~City Council may, after public hearing preceded by notice to the Applicant and interested parties, suspend, or revoke any permit issued for the operations of the licensed premise, which has been issued under this Article, on the

Exhibit A: Title 7, Article XII changes

grounds that the continued operations of the facility would constitute a detriment to the public health, safety, or welfare, or violates any municipal ordinances, articles, bylaws, or rules and regulations.

Section 1204 Permit and Appeal Procedures

1. *Notice of decision.* Any ~~Licensee-applicant~~ requesting ~~either~~ a liquor license from the ~~municipal officers~~city shall be notified in writing of the ~~approving authority's~~ ~~it~~ decision no later than fifteen (15) days from the date the request was received by the City Clerk. In the event that a ~~Licensee~~ applicant is denied a liquor license, the ~~Licensee-applicant~~ shall be provided with the reasons for the denial in writing. The ~~Licensee-applicant~~ may not reapply for a permit within 30 days after an application for a permit which has been denied.
2. *Appeal.* Any ~~Licensee-applicant~~ who has requested a liquor license and has been denied, or whose liquor license has been revoked or suspended, may, within 15 days of the receipt of the written decision of ~~the approving authority~~ ~~municipal officers~~, appeal the decision to the Bureau of Liquor Enforcement.

Section 1205 Penalty

Whoever violates any of the provisions of this Article shall be punished by a fine of not more than One Hundred (\$100) for the first offense, and up to Twenty-five Hundred Dollars (\$2,500) for subsequent offenses, to be recovered, on complaint, to the use of the City of Caribou. Penalties are set pursuant to Title 30-A MRSA §4452, 3 Civil Penalties, paragraph B, the minimum penalty for a specific violation is \$100.00, and the maximum penalty is \$2,500.00.

Section 1206 Separability

The invalidity of any provision of this Article shall not invalidate any other part.

[END]

**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: City Council
FROM: Dennis Marker, City Manager
RE: Community Improvement Program
DATE: September 4, 2020

The following improvement program mirrors the façade improvement program adopted by the Council during the August 24 Council Meeting. If the intent is to merely provide a funding opportunity for businesses outside of the TIF district that matches the façade improvement program, then the only question that needs to be addressed is the amount of funds to make available. \$10K has been budgeted each year for the façade improvement program. As drafted, the Community Improvement Program would be available to all businesses in the City without regard for location and would start next year.

Some questions that should be considered with this program are as follows:

- How much funding does the Council want to make available? The city can use up to \$1.1M for revolving loan fund/investment funds or grant programs to be administered by CEGC. To date, the city has set aside \$238K for CEGC loan support, has \$240K for CDC Economic Development purposes and over \$360K for CDC Revolving Loan Funds.
- The TIF program specifically states this type of grant is to be administered by CEGC, so what guidelines should be given to CEGC to incorporate grant awards as part of loan reviews to help a project get off the ground? (e.g. if a project will generate an increase of taxable value, would the Council consider a percentage of loan conversion to grant based on anticipated tax increases?)
- Should the program incorporate job creation criteria similar to CDBG funds?
- Are there additional criteria that should be considered with these funds?

CITY OF CARIBOU COMMUNITY IMPROVEMENT GRANT PROGRAM



The City of Caribou Community Improvement Grant Program is a proposed partnership between the City of Caribou and private sector building owners to improve the exteriors of commercial and mixed use properties in Caribou. The program offers matching grant funds for the purpose of restoring/renovating commercial storefronts and poor quality commercial signs and awnings in an effort to combat blight and boost economic development in our community.

Program Summary

- The program is structured as a 50/50 matching grant for improvements to the exterior of businesses located in Caribou that are visible from the street.
- The intent of this program is to:
 - Encourage property owners to make visible improvements to their businesses;
 - Enhance the unique character and aesthetic appearance of the City of Caribou; and
 - Maintain community structures to minimize the economic impact of blight.
- Grant recipients will be reimbursed up to fifty percent (50%) - not to exceed \$7,500 - of the cost of eligible expenses upon satisfactory completion of the work.
- The City will provide these funds through an annual competitive application process with an application deadline of March 15. Notice of fund availability will be advertised by February 1 in a newspaper of general circulation, on the city's website and social media platforms.

- The Community Improvement Committee will review, and award applications based on the criteria for eligible projects outlined below. Applicants will be notified of their awards by April 15 of the funding year. If funding is still available, a fall application process may take place with notice and timeframes similar to the spring process.

Eligible Projects

Community Improvement Grant funds are available for improvements of any commercial property within that meets the following **criteria**:

- In order to be eligible for reimbursement, all improvements must be visible from a public right-of-way.
- Examples of eligible improvements include, but are not limited to:
 - Repairs or improvements to the exterior siding
 - Cleaning, repointing, or removing paint from exterior brick
 - Restoring or replacing windows
 - Restoring or replacing doors
 - A fresh coat of paint
 - Signage enhancements (e.g. masonry skirting, ornamental lighting, etc.)
 - Decorative or privacy fencing
- The maximum City contribution for each grant application is as follows:
 - Major façade restoration: up to \$7,500
 - New coat of paint: up to \$2,000
 - Signage Enhancements: up to \$1,500
 - Sign face changes: up to \$750
 - *Fencing: up to \$2,000*

All awards are subject to funding availability. The City reserves the right to award funding in a manner it deems appropriate to meet the intent of these funds and assist as many properties as possible. Requests may not be fully awarded.

- Each applicant may only be awarded one grant per calendar year per parcel.

Program Requirements

- Work must comply with all City of Caribou code's including local ordinances and the Maine Uniform Building and Energy Code (MUBEC).
- Projects must have all appropriate permits *and* be designed by a qualified design professional.

- Requests related to signs must have designs produced by a professional sign maker/printer. The design of all proposed signage must be submitted with the Façade Grant application. The proposed signage must comply with all applicable codes and ordinances. A sign permit must be obtained, and all work must be done in compliance with *Caribou Land Use Ordinance Sign Regulations*. If signage is on a Maine Department of Transportation maintained road, signage must meet MDOT standards.
- If the property has been declared dangerous by the Caribou City Council in accordance with *MRSA Title 17 §285*, the applicant shall not be eligible.
- The applicant must provide written estimates for all work for which they wish to be reimbursed. Only eligible expenses will be reimbursed. Upon completion, the applicant must provide receipts for completed work and/or supplies. Funds will be disbursed only after satisfactory completion of the approved work and documentation is received by the city.
- Upon request, a ribbon cutting ceremony will be planned by City Staff/Council to celebrate the improvements and raise awareness in the community.
- Applicants must be property owners or tenants with the property owner's written consent.
- The site for which funds are requested shall not have outstanding code violations or tax liens.

Application Review Process

- Grant candidates will be selected and recommended by a five (5) member committee, which includes: one member of the Caribou City Council, Caribou Downtown Team, the Caribou Economic Growth Council, the Caribou Planning Board and the City Marketing Director. The City Manager, Code Enforcement Officer and City Building Official will advise the committee. Final approval and selection of recipients will be awarded and announced by the Caribou City Council.
- When determining which applications will receive funding, priority will be given to:
 - Projects that demonstrate the greatest overall need / urgency
 - Permanent structures
 - Buildings with high visibility and/or large street frontages
 - Material quality
 - Contribution to placemaking in the downtown
 - Consistency with the comprehensive plan
 - Business retention and expansion capabilities from award
 - Wayfinding assistance

- Use of local labor for the work
- Applicants who did not receive funding during the previous grant cycle
- Blight remediation

Application Procedure

- The application is available on the City’s website (www.cariboumaine.org). Applications may also be obtained in person at City Hall, 25 High Street.
- The deadline to submit an application is March 15 at 5:00 p.m. or next business day if March 15 falls on a weekend.
- Applications must include all relevant information, including a written summary of the request and urgency for the funds, a cost estimate for the proposed work, photographs of the project location, and design drawings or photo mockups.
- This grant is taxable and will need to be reported to the IRS. W-9 forms will be required to issue the reimbursement and are attached to the application.
- You may submit the application by mail, in person, or by email to citymanager@cariboumaine.org. If applying by mail or in person, please submit the application to:

City Manager
City of Caribou
25 High St.
Caribou, ME 04736

Questions? Contact Us:

Dennis Marker
City Manager
citymanager@cariboumaine.org

Ken Murchison
Code Enforcement Officer/Zoning
Administrator
kmurchison@cariboumaine.org

Penny Thompson
Tax Assessor and Building Official
pthompson@cariboumaine.org

Christina Kane-Gibson
Events/Marketing/Community
christina.kane-gibson@cariboumaine.org

The City of Caribou is committed to cleaning up blighted properties and restoring community vitality. The Community Grant program has been identified as one of the tools that can be used to counteract, prevent, and reduce the effects of blight on community enhancement and economic development endeavors. The City is authorized by the state to have a Community Improvement Grant Program using funds from Tax Increment Funds collected each year. For more information, and to join the Blight Fight, please see our Blight Toolkit at www.cariboumaine.org.

Caribou Community Improvement Grant Program Application

Applicant Name: _____

Address: _____

Address of structure: _____

Phone: _____ **Email:** _____

Describe project in detail (*please attach photos*):

Proposed Project Costs (*please attach estimates*):

Contractor	Labor	Materials	Total Bid

The maximum City contribution for each grant application:

- Major façade restoration: up to \$7,500
- New coat of paint: up to \$2,000
- Sign face changes: up to \$750
- Signage Enhancements: up to \$1,500
- Fencing: up to 2,000

Estimated Project Cost: _____ **Grant amount applying for:** _____

Applicant Signature: _____

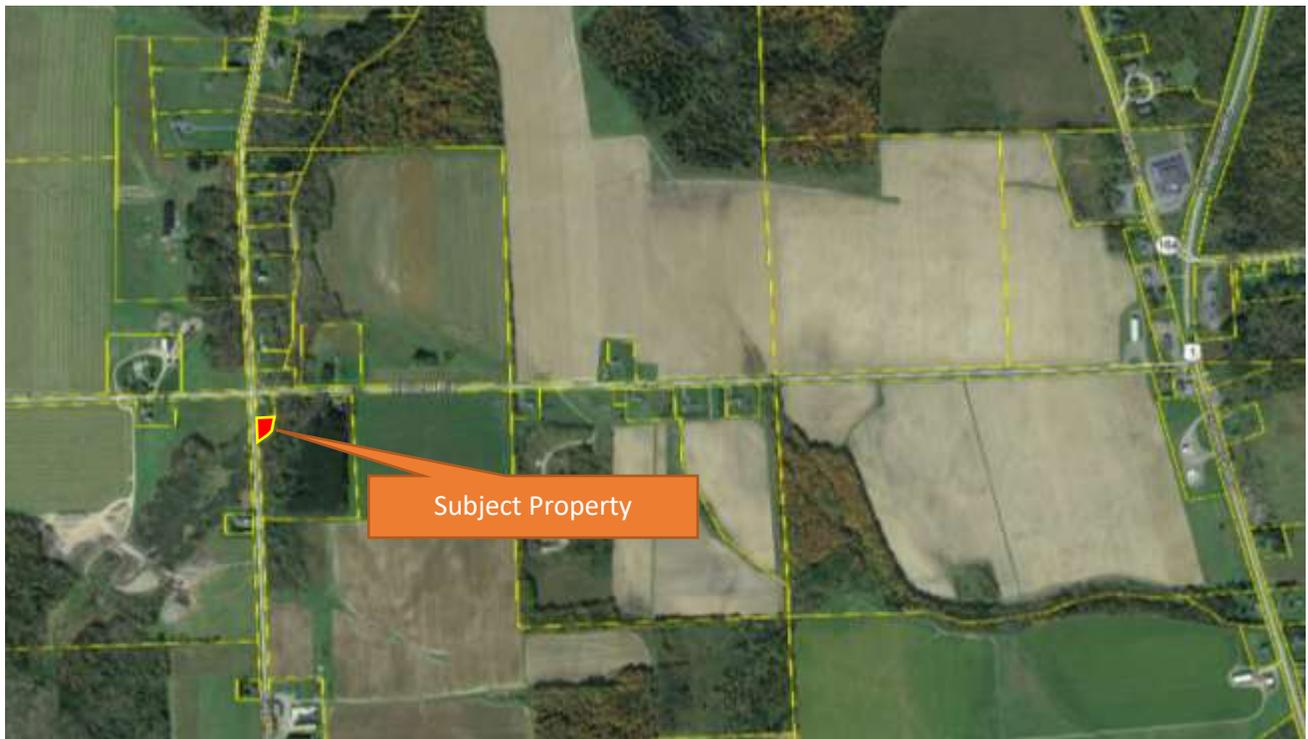
**CARIBOU ADMINISTRATION
25 HIGH STREET
CARIBOU, ME. 04736**



MEMO

TO: City Council
FROM: Dennis Marker, City Manager
RE: Sale of Tax Acquired Property at 398 Presque Isle Road
DATE: September 4, 2020

The tax acquired property at 398 Presque Isle Road was part of the public bid process earlier this year. No bids were received at that time. In accordance with our city tax acquired property policy, the property can now be offered for sale to any interested party so long as the final sale price is not less than the minimum advertised bid. We've received an offer for the subject property which should be discussed in executive session before any action takes place on this property.





City Manager's Report

September 4, 2020

Economic Projects

Porvair CDBG program	The Porvair ribbon cutting event took place on Tuesday, September 1. Still working to close out the CDBG project and manage the other City TIF obligation related to job creation efforts.
Events and Marketing	Currently evaluating outside event opportunities for the craft fair in October. Also working to host a drive-in concert event before the end of September. Waiting for the state to lift the number of participants for outside events.
Blight Cleanup	The draft Landbank ordinance is currently under review by the city's legal counsel.
Hilltop Senior Living	The Hilltop project should be open the first of October. A ribbon cutting event is being planned.
Birdseye Cleanup	Final test results indicate the majority of the site can be classified as non-hazardous and able to be developed for commercial, industrial or park space uses, but some cleanup areas still exist. Application is being made to the State under their VRAP program to have the site ready for development if the final small areas are addressed. Final clean up will include an isolated PCB site, asbestos cleanup and small area of additional soil removal. With these last efforts, the site will also be eligible for residential occupancy. No potable wells may be dug on the site, but this isn't an issue since CUD sources are already available. More community input and masterplanning efforts can now take place to make the site more marketable.
Title 13 ReWrite	Planning Board is now reviewing uses to be permitted in new zone categories.
Façade Improvement Program	Need to make appointments to the façade improvement grant selection committee and make a determination on eligibility of applicants from earlier this year for consideration with 2020 available funds.
Sitel Building	Met with Mr. Cassidy. He has a couple leads on tenants for the building. Some residential units may be considered for the site.
River Front - Powerplants	Limited EPA funding is available for this property due to current Merlin One standing. Due to the limited need for funding on Birdseye site, it is proposed that any CDBG funds not needed there, be used to prepare a phase I environmental report on the power plants. This will help get the properties more marketable.
River Front - DOT Lands	Awaiting complete building plans for the property owned by Scott Englund.
River Front - Salmon	No update.

Major Administrative Projects

Recall Petition	An affidavit of intent was submitted on September 4, 2020 for recall of Councilor Morrell. The City Clerk's office is now required by charter to provide petition forms to the five petition committee members by Wednesday, September 10. The committee members will have 60 business days from the date they receive the forms to get 1,112 signatures. The petition, if filled, will require a special election of the citizenry sometime in February 2021.
Fire Structural Study	Final bid documents are being prepared. The RFP for work will be advertised September 16 across the county.
Teague Park	A final walk through of the park was conducted. Punch list items were collected and have been forwarded to the contractor to address. The property has not yet been turned over to the city from the RSU.
Union Negotiations.	Need worksession to discuss wages options with Council so we can start the 2021 contract negotiation cycle with unions.
Capital Facility Maintenance Plans	Assessment reports are available for the Public Works building, Library, Recreation Center, and City Hall. Still waiting for reports on the Parks maintenance building, Nylander Museum, and Fire Station.
City Hall Boiler Systems	MMA inspector report by BoilerRE on Aug 26 indicates major repairs needed. This has been discussed for the past two budget cycles and some funding has been set aside. The boilers were inspected by our typical maintenance provider and he indicates the boilers are not serviceable. They are 30 years old and no parts have been made for the past 10 years. New boilers are needed and a new chimney liner unless the pellet boiler is removed and that newer lined chimney is tapped for the boilers. Awaiting additional quotes and information.
Blight Commission	The toolkit will be on September 21 agenda for final adoption
110 Washburn Rd Sale	Prior owner was served with notice to remove any personal belongings from the home by September 14, 2020. Reimbursement of bid funds was delivered at the same time.
60 Access Highway	A breakdown of sale proceeds is as follows: Gross Sale Price = \$130,000. Closing costs = \$8,574. Amount reserved for CDBG blight cleanup = \$75K. Amount applied toward uncollected payments = \$9,687 (Met with city's attorney who is pursuing uncollected payments.) Amount applied to General Fund Revenues as City Property Sales = \$36,738.
New LED Street lights	Looking to illuminate 5 new intersections this year (South Main/York, Dorces/Harvest, Marshall/Newton, West PI Road/Buck Road, and Outer York/Mitchell Road. Waiting for bid numbers.
COVID-19 Status	No update.
North Main Street	Need to install indicator strips before project can close out.

Major Administrative Projects - Continued

Airport	In the process of renewing hangar leases. A pilot moving to the area is considering use of the heated hangar this winter.
River Road	The Final construction drawings have been delivered from DuBois & King. Plans are at the Public Works office. No road condition changes have been noted.
Investment Policy	Working to schedule a consultation meeting with investment broker to discuss options.
Tax Acquired Property Policy	Will begin tax lien property review process October 1.
General Plan Update	Ken is making final revisions to the transportation element and will now work on the future land uses component.
Procurement Policy	Waiting for final review memo from auditors.
Sitel Reimbursements	Will follow up with invoice January 2021.
Snow Plowing RFP	More detailed data was provided to Council about PW costs for parking lot plowing and snow removal. Project considered closed based on action of Council during August 24 meeting.
Parking Lot Paving	Work on the north mall parking lot should start soon. Contractor is working to fulfill a DOT obligation at this time.
Wage Policy	On hold until higher priority Title 13 work is completed.
Cable Franchise Renewal	On hold per Council direction

Monthly Permit Report

August 2020

	CURRENT MONTH	YEAR TO DATE	PRIOR YEAR MONTH	PRIOR YEAR TO DATE
BUILDING PERMITS	9	34	8	39
HOMES	0	5	0	2
MOBILE HOMES	0	0	0	2
MULTI-FAMILY	0	0	0	1
COMMERCIAL	0	11	0	12
EXEMPT	0	0	0	0
PLUMBING PERMITS				
INTERNAL	3	7	0	7
EXTERNAL	7	10	2	6
DEMO PERMITS	1	11	0	11
SIGN PERMITS	0	3	2	6

Year-to-Date is January 2020 to August 2020

Note: If you are tracking new home construction, one permit from April was originally issued as a garage and addition, when the contractor started work it became clear that a new home should be constructed.

One home permitted in May will not be constructed until 2021.

A commercial project at McDonald's (self order kiosk and restroom upgrade) also on hold until 2021.

Tank work at R.H. Foster was permitted by the state. The department has been given copies.
No application for new store construction. We have heard that it will be in 2021 now.

Caribou Housing Authority
*Housing Choice Voucher (Section 8),
 Family Self-Sufficiency & Homeownership Programs*

August 2020

Waiting List Statistics

	2019 YTD	Jul-20	Aug-20	YTD
Applications Received	N/A	12	11	76

	2019 YTD	Jul-20	Aug-20	YTD
Applicants in Jurisdiction	N/A	100	63	706
VAWA Preference		0	0	44
Veteran's Preference		0	0	14
Natural Disaster		0	1	2
Living in Caribou		70	42	465

	2019 YTD	Jul-20	Aug-20	YTD
Applicant's Pulled	120	30	30	60
Vouchers Issued	62	3	0	4
Leased Up	0	2	0	0
Voucher Expired	14	0	0	0
Vouchers Pending	0	0	0	0

Housing Choice Voucher Program

	2019 YTD	Jul-20	Aug-20	YTD
HUD Allocated Vouchers	1544	193	193	965
Total Vouchers Leased	1443	177	174	1471
Port Outs	19	3	3	23
Homeownership	0	1	1	8
All Other Vouchers	1424	173	170	1440
YTD Openings	101	16	19	73
Vouchers on Street	64	3	1	6
Total HAP Expense	\$ 591,618	\$ 77,408	\$ 75,617	\$ 646,702
All Other Voucher	\$ 553,034	\$ 71,530	\$ 68,725	\$ 594,731
Utility Reimbursements, Participants	\$ 2,196	\$ 81	\$ 149	\$ 975
Port Out Payments	\$ 7,253	\$ 1,146	\$ 1,146	\$ 8,859
Homeownership HAP	\$ -	\$ 332	\$ 332	\$ 2,656
FSS Escrow, Participants Account	\$ 29,135	\$ 4,319	\$ 5,265	\$ 39,481

Ave. Per Unit Cost	\$ 410	\$ 437	\$ 435	\$ 440
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Housing Choice Voucher Program (cont.)

	2019 YTD	Jul-20	Aug-20	YTD
Lease Up Rates				
HUD Allocated -vs- Leased	93%	93%	90%	95%
HUD Funded -vs- HAP Expense	99%	90%	91%	97%

Housing Quality Standards Inspections

	2019 YTD	Jul-20	Aug-20	YTD
Initial	N/A	1	2	11
Passed (I)		1	2	1
Failed (I)		0		1
Re-Inspected (I)		0		0
Annual Inspection		31	19	46
Passed (A)		21	4	35
Failed (A)		5	5	8
Re-Inspected (A)		0	0	0
No Show (A)		0	0	4
Tenant/Landlord Requested			1	1
Passed (R)		0	0	1
Failed (R)		0	1	0
Re-Inspected (R)		0	0	1

Family Self-Sufficiency

	2019 YTD	Jul-20	Aug-20	YTD
Number of Participants	297	46	44	349
Number Earning Escrow	128	18	16	135
FSS Escrow, Participants Account	\$ 30,132	\$ 5,412	\$ 5,265	\$ 39,481
FSS Families, Disbursement	N/A	3	0	11
FSS Disbursement Amount	\$ -	\$ 1,795.44	\$ -	\$ 17,486
FSS Graduate, Families	1	1	0	3
FSS Graduate, Escrow	\$2,267	\$ 1,220.29	\$ -	\$ 13,261
FSS Forfeiture, Families	N/A	3	2	6
FSS Forfeiture, Escrow	\$ -	\$ 3,031.90	\$ 1,566.43	\$5,109

Homeownership

	2019 YTD		Jul-20	Aug-20	YTD
Number of Participants	0		1	1	8
Homeownership HAP	\$ -		\$ 332	\$ 332	\$ 2,656

**CFAD MONTHLY REPORT
AUGUST 2020**

**Fire Calls 16__ Ambulance Calls 172__ Cancelled Calls 5_ = Total Calls __193__
See Attached Breakdowns**

-Alarms for Fires (33)- 2
 -Alarms for Rescues (66)
 -Silent Alarms - 14
 Total Hours Pumped - 1
 Gallons of Water Used - 2,000
 Amt. of Hose used - 50'
 Ladders Used (in Feet):
 (75' Aerial) _____
 Thermal Imaging Camera Used - 1
 Gas Meter Used:
 Rescue Sled & Snowmobile:
 Rescue Boat:
 Jaws Used

 Miles Traveled by All Units 4,160
 Color Guard trng/Ceremonies

-ALS Calls - 97
 -BLS Calls - 75
 -Amb Calls Cancelled - 5
 -No Transport - 42
 -Long Distance Transfers - 4
 - Calls Turned Over -13 = \$29,376

Total Out of Town Calls- 48

Est. Fire Loss, Caribou
 Est. Fire Loss, out of City
 Total Est. Fire Loss

Total Maint. Hours - 12
 Total Training Hours -18

MUTUAL AID TO:

Presque Isle Fire Dept. F A-1
 Fort Fairfield Fire Dept. F-1 A -2
 Limestone Fire Dept..
 Washburn Fire Dept.
 Stockholm Fire Dept. .
 North Lakes Fire Dept.
 Crown Ambulance
 Van Buren Ambulance -3
 Life Flight - 4

MUTUAL AID FROM:

Presque Isle Fire Dept.
 Fort Fairfield Fire Dept.
 Limestone Fire Dept.
 Washburn Fire Dept.
 Stockholm fire Dept.
 North Lakes Fire Dept.
 Crown Ambulance

Out of City Fire and/or Ambulance Responses

LOCATION	#of Amb. Responses	# Of Fires Responses	Man Hrs.
Woodland	5	2	
New Sweden	4		
Connor	3		
Perham	3		
Stockholm	4		
Westmanland			
Bangor			
Madawaska Lake			
Madawaska			
Limestone	17		
Caswell	1		
Fort Fairfield	2	1	5.34 mhrs.
Presque Isle	3		
Van Buren	3		

 Scott Susi, Chief
 Caribou Fire and Ambulance

**BREAKDOWN OF FIRES
JULY 2020**

Situation Found	# Of Incidents	Fire Casualties	Est. Property Damage
1. Private Dwellings (111) Mobile Homes (121)	1		
2. Apartments (3 or more) (111)			
3. Hotels & Motels (111)			
4. Dormitories & Boarding Homes (111)			
5. Public Assembly (Church, Restaurant) (111)			
6. Schools (111)			
7. Institutions (Hospitals, Jails, Nursing Homes) (111)			
8. Stores, Offices (111)			
9. Industry, Utility, Defense (111)			
10. Storage (111)	1		
11. Vacant Buildings or being Built (111)			
12. Fires outside structure w/value (crops, timber, etc.) (171)			
13. Fires Highway Vehicles (131)			
14. Other Vehicles (planes, trains, etc.) (132) Backhoe	1		
15. Fires in brush, grass w/no value (140)			

Other Incidents

16. Haz-Mat (400)	1
17. False Calls (740)	
18. Mutual Aid Calls (571)	1
19. Aid to Ambulance (10-55's) (322)	1
20. Aid to Police (551)	
21. Investigation (Smoke, CO ₂ , or Alarm 7	(smoke)1 (Alarm)6
22. Service Calls (500)	3
23. Ambulance Calls (300)	172

Cancelled - 5

Fire/Rescue -16

Total Calls for the Month: _193



AROOSTOOK WASTE SOLUTIONS
Board of Directors Meeting
June 26, 2020

MINUTES

CALL TO ORDER: The meeting was called to order by Vice-President Andrea Powers at 7:30 am.

MEMBERS PRESENT: Stev Rogeski, Ken Murchison, Dana Fowler, Walt Elliott, Andrea Powers, Dennis Marker

MEMBERS ABSENT: Mark Goughan, Martin Puckett, Kevin Freeman

OTHERS PRESENT: Mark Draper, Sharon Raymond, George "Bud" Finch

Bud Finch introduced himself as the new Town Manager of Limestone. He has not yet been appointed by the Limestone Board of Selectmen as an alternate Board member. The Board members and staff introduced themselves.

Dennis Marker voted in the absence of Mark Goughan.

1. Review and approve the minutes of the May 29, 2020 virtual meeting.

A motion was made by Dennis Marker; and was seconded by Walt Elliott; to approve the minutes as presented. The motion carried unanimously.

2. Review and approve the financial statements for the period ending May 31, 2020

Mark reviewed the financial notes provided in the Board packet, and noted specifically that he will begin including additional analysis of the Operations and Maintenance line item, which comprises several significant expenses. **A motion was made by Dana Fowler; and was seconded by Stev Rogeski; to approve the financial statements as presented. The motion carried unanimously.**

3. Review and approve the warrant for checks numbered 24385 through 24465

Mark provided additional explanation for checks numbered 24429 and 24437. **A motion was made by Ken Murchison; and was seconded by Walt Elliott; to approve the warrant as presented. The motion carried unanimously.**

4. Solid Waste Director's report

Mark reported on the following:

- a. TCL garage roofing project bids – Mark referenced a letter provided in the Board packet that was sent to the lowest qualified bidder (A.M. Construction & Roofing) and listing the bid results for this project. The low bid was a bit higher than budgeted.
- b. YTD waste volumes/traffic – Mark reported that waste volumes are up – particularly for Pine Tree Waste, and that haulers are reporting very brisk business. Anecdotally, Mark reported that traffic at the landfill facilities has also been extremely busy, to the point of being excessive and difficult to manage some Saturday's at TCL.
- c. Recycle truck conversion – this project has been completed. The crane and box have been removed from the 1999 International chassis and have been installed on the 2002 Sterling chassis that was obtained in the merger from Presque Isle. The Sterling had been used as a garbage truck by Presque Isle and is in very good condition with low miles. The International chassis is in poor condition and the truck was not particularly reliable. Since this is the only truck AWS has to service the igloos, reliability is critical.
- d. Coca cola processing – still struggling with the can press so cans are being stockpiled for the time being. Volume is higher than expected, but that means additional revenue.
- e. Staffing shortage – two (2) TCL employees remain out of work due to injuries from slipping on the ice late last winter. A renewed effort to mitigate that safety hazard is underway. In the meantime, Tempo employees and overtime for existing employees is making up the difference. Unfortunately, the employees' medical needs (surgeries) were significantly delayed by the coronavirus outbreak.
- f. Deschaine Sanitation – no decision has been made by the hauler regarding a proposed contract with AWS for waste from Van Buren.
- g. Landfill development plan – has been reviewed by the consultants and is currently being reviewed by the Maine DEP staff.
- h. TCL clean wood pile policy – Mark included in the Board packet a letter that he sent to haulers and contractors regarding limiting the size of trees and limbs in the TCL burn pile to less than 6" in diameter. Wood of this size simply does not burn well. A similar restriction already exists at the PILF. Since this is a policy change, he asked the Board to confirm that change. **A motion was made by Stev Rogeski; and was seconded by Walt Elliott; to ratify the Solid Waste Director's decision to limit the size of trees and limbs in the burn pile at TCL to less than 6" in diameter. The motion carried unanimously.**

5. Discussion regarding the need for a full-time mechanic

Mark referred to a memo he provided in the Board packet initially outlining his proposal for the Board to consider adding a full-time mechanic to the AWS staff. He noted specifically the excessive time being spent by operational staff (primarily the Landfill Foremen) fixing

equipment. He also noted that most of this time is being spent in a reactionary mode making repairs, because there isn't time enough to implement a strong preventative maintenance program. As a result, repair costs are high – particularly when the manufacturer's service technicians are needed. He also referenced a comparison to the fleets of trucks and equipment and number of full-time mechanics at local public works departments and large commercial hauling operations. That comparison suggests that AWS would have the workload to support at least one mechanic.

Following discussion, there was no objection from Board members regarding consideration of adding a full-time mechanic to AWS staff. A final decision will be made at a later date after more evaluation is completed.

6. Schedule next meeting

The next meeting was scheduled for **July 24, 2020**.

With no further business to discuss, the meeting was adjourned at 9:05 am.

Respectfully submitted,

Dennis Marker, Secretary