



City Manager's Report

March 2, 2021

Economic Projects

Façade Improvement Program	Advertisement for funding has been sent for publication and posted on social media. Deadline for applications is March 15.
River Front - Powerplants	Fielded inquiry from brownfield redevelopment group out of Portland this week. Shared info about Birdseye site as well. Will conduct walkthrough of buildings on March 5 with a potential local buyer.
Affordable Housing Development	Staff are working with a development group to identify a 24 unit housing project site.
Jarosz Storage - Limestone St	This project will break ground in May.
60 Access Highway	Owner pulled building permits for renovation work.
Events and Marketing	Staff are moving forward with community yard sale promotion and marathon sign ups. Both events will be scaled back or modified to address pandemic regulations.
Ogren Dump Solar Project	Additional review of lease terms is being done by the city's insurance provider.
2021 CDBG Applications	One letter of intent was submitted to assist Gary's Yamaha expand their business into the former Beauregard's location.
Hilltop Senior Living	Owners waiting until late spring/summer before conducting public open houses and tour for Council.
Title 13 ReWrite	Public hearing announced for Title 13 administrative sections on the Planning Board March 11 meeting. Have prepared revisions to home occupation standards and streamlining review processes.
Birdseye Cleanup	No change since last meeting. Have been contacted by a potential mid-size retailer interested in part of the property. Working on concept designs for site. Waiting to get final word from EPA about final cleanup plan approval.
Blight Cleanup	Continue to move forward with dangerous building actions on several properties. Hearings on March 8 agenda.
Landbank	Legal counsel is reviewing possible word changes to the city's tax acquired disposal policy to allow private non-profits to act as the city's landbank. Zoning administrator continues to work with state group working to adopt legislation that will allow landbanks.
River Front - Master Plan	Next stake holder group meeting will be March
Aldrich ATV/Snowmobile Storage	Still waiting for a site plan submittal for review.
Sitel Building	No change since last meeting. Sent invoice to Sitel for return of \$5,000 for TIF funds received based on non-performance of Credit Enhancement Agreement terms. No word from Mr. Cassidy about his development plans for the building.

River Front - Salmon	Owners will be invited to next River front stakeholder group.
-----------------------------	---

Other Administrative Projects

2021 Budget Process	Public hearing has been set for March 15 at the Wellness Center.
Union Negotiations.	Met with Fire Union on February 23. Next meeting scheduled for March 17. Police Officers Union met on March 3. Next meeting set for March 10 Sergeants waiting for formal response to terms. PW union met March 4.
Chambers AV System	New cameras and mics have been installed. The system has been configured to connect to remote meetings systems. Waiting on one final piece of equipment that will allow the manager to share screen to cable system if not in a zoom mtg.
Tax Acquired Property Policy	2021 bid list ready for Council consideration.
Trailer Park Closure	To be discussed during Council meeting.
City Hall Boiler Systems	Need to draft RFP for City Hall valve and thermostat replacement work.
COVID-19 Status	Chief Susi has completed administering vaccines to public safety staff. No additional vaccinations will be done by him.
Fire Structural Study	No further action at this time. Waiting for thaw to start.
Cable Franchise Renewal	Need to bring Council up to date on latest issues and state laws on this matter. Currently working under expired agreement.
Teague Park	No further action at this time. Waiting for thaw to start.
General Plan Update	Still working on the current land use survey, which is needed for future land use discussions.
60 Access Highway	Should discuss in executive session.
River Road	Additional work on hold until survey of Chomka ground is complete.
Airport	Received notice of \$9,000 federal award to help with expenses in 2021.
New LED Street lights	Contractor installed lights at 13 locations. Some are waiting for power supply installations by Versant.
Wage Policy	No further action at this time.
Investment Policy	No further action at this time.
Personnel Policy	No further action at this time.
Parking Lot Paving	No further action at this time.
Procurement Policy	Felch & Company has provided feedback on the policy and made some recommendations. Will revise for Council.