

Council Agenda Item #1: Roll Call

The Caribou City Council held an organizational meeting Thursday, January 2, 2020 at 6:00 p.m. in Council Chambers with the following members present: R. Mark Goughan, Jody R. Smith, Joan L. Theriault, Nicole L. Cote, Hugh A. Kirkpatrick, Thomas Ayer, and Douglas C. Morrell.

Dennis L. Marker, City Manager was present.

City Attorney Rick Solman of Solman & Hunter was present.

Department Managers and Staff: Penny Thompson (Tax Assessor), Kenneth G. Murchison (Zoning Administrator), Hope Shafer (Library Director), Christina Kane-Gibson (Events and Marketing Director), and Gary Marquis (Supt. of Parks and Recreation).

A reporter from the Aroostook Republican and YouTube covered the meeting.

Council Agenda Item #2: Pledge of Allegiance

The Council led the Pledge of Allegiance.

Council Agenda Item #3: Swearing in of Elected Officials

The City Clerk administered the oath of office to Joan L. Theriault and Douglas C. Morrell for three years.

Councilor Theriault raised a point of order and requested an executive session with legal counsel.

6:04 p.m. Motion made by J. Theriault, seconded by D. Morrell, to enter into executive session to consult with City Attorney Rick Solman of Solman & Hunter concerning the legal rights and duties of the Council under Title 1, §405(6)(E). (7 yes) So voted.

6:17 p.m. Council returned from executive session.

No action taken.

Council Agenda Item #4: Election of Council Chairperson/Mayor and Deputy Mayor for 2020

Motion made by RM Goughan, seconded by J. Smith, to nominate R. Mark Goughan for Council Chairperson/Mayor for 2020.

R. Mark Goughan was elected Council Chairperson/Mayor for 2020 by secret ballot. (7 yes) So voted.

Motion made by Mayor Goughan, seconded by D. Morrell to nominate Thomas Ayer for Council Deputy Chairperson/Deputy Mayor for 2020. (7 yes) So voted.

Council Agenda Item #5: Bid Openings, Awards, and Appointments

a. Appointment of the City Administrative Officers

i. City Manager

An executive session will be held before a decision is made regarding the appointment of the City Manager.

ii. City Treasurer

Motion made by H. Kirkpatrick, seconded by J. Theriault, to appoint Carl Grant City Treasurer for 2020. (7 yes) So voted.

iii. City Tax Collector

Motion made by H. Kirkpatrick, seconded by J. Theriault, to appoint Carl Grant City Tax Collector for 2020. (7 yes) So voted.

iv. City Clerk & Registrar of Voters

Jayne R. Farrin stated that her Registrar of Voters' appointment in 2019 was for two years so there isn't any need to reappoint.

Motion made by H. Kirkpatrick, seconded by T. Ayer, to appoint Jayne R. Farrin City Clerk for 2020. (7 yes) So voted.

v. Overseer of the General Assistance Program

Motion made by H. Kirkpatrick, seconded by T. Ayer, to appoint Jayne R. Farrin Overseer of the General Assistance Program for 2020. (7 yes) So voted.

vi. City Auditor

Motion made by H. Kirkpatrick, seconded by T. Ayer, to appoint Felch & Company LLC City Auditor for 2020. (7 yes) So voted.

vii. Legal Officer(s)

Motion made by H. Kirkpatrick, seconded by D. Morrell, to confirm the City Manager's appointment of Solman & Hunter Legal Officer (General) for 2020. (7 yes) So voted.

Motion made by H. Kirkpatrick, seconded by T. Ayer, to confirm the City Manager's appointment of Bernstein Shur Legal Officer (Personnel and Collective Bargaining) for 2020. (7 yes) So voted.

viii. Public Health Officer

Motion made by N. Cote, seconded by T. Ayer, to appoint Scott Susi Health Officer for a three-year term. (7 yes) So voted.

b. Approval of Administrative Appointments

ii. Deputy City Clerk

Motion made by H. Kirkpatrick, seconded by T. Ayer, to approve the City Clerk's appointment of Danielle M. McLaughlin Deputy City Clerk for 2020. (7 yes) So voted.

i. Deputy Treasurer

Motion made by H. Kirkpatrick, seconded by T. Ayer to approve the City Treasurer's appointment of Holli Doody Deputy Treasurer for 2020. (7 yes) So voted.

c. Appointment of Members to Community and Advisory Boards

i. Airport Advisory Committee (2)

Motion made by D. Morrell, seconded by H. Kirkpatrick, to reappoint Douglas Shrum to the Airport Advisory Committee for three years. (7 yes) So voted.

ii. Board of Assessors (1)

Motion made by H. Kirkpatrick, seconded J. Smith, to reappoint Michael Quinlan to the Board of Assessors for three years. (7 yes) So voted.

iii. Housing Authority Board of Commissioners (2)

Motion made by D. Morrell, seconded J. Theriault, to reappoint James Belanger, Jr. and to appoint Gail Michaud to the Housing Authority Board of Commissioners for three years. (7 yes) So voted.

iv. Caribou Utilities District (2)

Motion made by J. Smith, seconded J. Theriault, to reappoint Janine Murchison and Nancy Solman to the Caribou Utilities District Board for three years. (6 yes, 1 abstention, H. Kirkpatrick) So voted.

v. Cary Medical Center Board of Directors (2)

Motion made by J. Smith, seconded by T. Ayer, to appoint Dr. Irene Djuanda and to reappoint Carl Soderberg to the Cary Medical Center Board of Directors for three years. (7 yes) So voted.

vi. Caribou Hospital District Trustees (1)

Appointment to the Caribou Hospital District was moved to the end.

vii. Library Board of Trustees (2)

The City hasn't received any Citizens Board applications from individuals wishing to serve on the Library Board of Trustees.

viii. Nylander Museum Board of Trustees (3)

Motion made by J. Smith, seconded by J. Theriault, to appoint Heather Hale and to reappoint Gail Hagelstein to the Nylander Museum Board of Trustees for three years. Discussion as to who should be appointed to the two 3-year terms and the one 1-year term. Councilors Smith and Theriault withdrew their motion and second. Gail Hagelstein will be consulted to see if the Board of Trustees has any preference. Appointments to the Nylander Museum Board of Trustees will be made at the next meeting.

ix. Planning Board (4)

Motion made by T. Ayer, seconded by D. Morrell, to reappoint Christine Solman and to appoint Frank McElwain to the Planning Board for three years. (7 yes) So voted.

x. Recreation Commission (1)

Motion made by J. Theriault, seconded by T. Ayer, to reappoint Jane Mavor-Small to the Recreation Commission for three years. (7 yes) So voted.

xi. Aroostook Waste Solutions (Formerly Tri-Community Landfill) Board (2)

Motion made by H. Kirkpatrick, seconded by J. Theriault, to reappoint Kenneth Murchison to the Aroostook Waste Solutions Board for one year. (7 yes) So voted.

Motion made by H. Kirkpatrick, seconded by J. Theriault, to reappoint R. Mark Goughan to the Aroostook Waste Solutions Board for one year. (6 yes, 1 abstention, Mayor Goughan) So voted.

xii. Zoning Board of Appeals (2)

Motion made by T. Ayer, seconded J. Smith, to reappoint Lewis Cousins and George Howe to the Zoning Board of Appeals for three years. (7 yes) So voted.

vi. Caribou Hospital District Trustees (1)

Both David Wakem and Bryan Cullins have submitted Citizen Board applications for the one opening on the Caribou Hospital District Trustees Board. The Hospital District Chair Doug Plourde has requested that he might speak on this matter.

The Mayor moved this appointment to an executive session at the end of the meeting.

d. Dog Licensing Award for 2020

Mayor Goughan picked the winning tag number from a tote containing the tag numbers of 620 dogs that were licensed by December 31, 2019. The lucky owner is Julie Lizotte and the lucky dog is Sam. A \$100.00 gift certificate for veterinary services will be sent to her local veterinarian.

Council Agenda Item #6: New Business & Adoption of Ordinances and Resolutions

a. Discussion and Possible Action Regarding 2020 Council Meeting Calendar

Motion by H. Kirkpatrick, seconded by J. Theriault, to adopt the following 2020 Council Meeting Calendar:

January 13	Monday	Regular Meeting
January 27	Monday	Regular Meeting
<i>January 31</i>	<i>Final 2020 Written Expense Budget Report with 2019 Year End to Citizens</i>	
February 10	Monday	Regular Meeting
February 24	Monday	Regular Meeting
March 9	Monday	Regular Meeting
March 23	Monday	Regular Meeting
April 6	Monday	Regular Meeting
April 21	Tuesday	Regular Meeting
<i>April 30</i>	<i>2020 Revenue Projections to Council</i>	
May 4	Monday	Regular Meeting
May 18	Tuesday	Regular Meeting
<i>May 31</i>	<i>Complete 2020 Expenses/Revenue/Capital Budgets to Council</i>	
June 1	Monday	Regular Meeting
June 15	Monday	Regular Meeting
June 29	Monday	Regular Meeting (<i>Tentative 2020 Mil Rate meeting</i>)
<i>June 30</i>	<i>Last Day to Set the 2020 Mil Rate</i>	
July 13	Monday	Regular Meeting

July 27	Monday	Regular Meeting
August 10	Monday	Regular Meeting
August 24	Monday	Regular Meeting
September 8	Tuesday	Regular Meeting
September 21	Monday	Regular Meeting
October 5	Tuesday	Regular Meeting (2021 Budget Forum)
October 19	Monday	Regular Meeting (2021 Budget Forum)
November 2	Monday	Regular Meeting (Public Hearing on 2021 Expense Budget)
November 15	<i>2021 Expense/Capital Budgets to Council</i>	
November 16	Monday	Regular Meeting
November 30	Monday	Regular Meeting
December 7	Monday	Regular Meeting (2021 Expense adoption)
December 15	<i>Last Day for Council adoption of 2021 Expense Budget</i>	
December 21	Monday	Regular meeting

(7 yes) So voted.

Regular scheduled meetings will start at 6:00 p.m. and will be held in Council Chambers at 25 High Street.

Mayor Goughan noted that he hopes to have only one meeting in July and only hold two meetings in the months where three are scheduled.

b. Discussion and Possible Action Regarding Collection of Property Tax Prior to 2020 Commitment

Motion made by J. Smith, seconded by T. Ayer, to authorize the Tax Collector to accept early payments of 2020 property taxes with a zero percent (0%) interest rate applied to any prepayment amounts. (7 yes) So voted.

c. Discussion and Possible Action Regarding City Manager Authorization to Approve Warrants

Motion made by T. Ayer, seconded by J. Smith, to authorize City Manager to review and approve all Treasurer Warrants for 2020. (7 yes) So voted.

d. Discussion and Possible Action Regarding Authorization to Provide a Tax Club for 2020

Motion made by T. Ayer, seconded by H. Kirkpatrick, to authorize a Tax Club for 2020 as previously established providing for 12 equal payments of an accounts tax liability with no applied interest in October, November, and December for club participants. (7 yes) So voted.

e. Discussion Regarding Fire/EMS Service Contracts with Outside Communities

This topic will be held in executive session.

Council Agenda Item #7: Reports and Discussion by Mayor and Council Members

Next week, the Mayor wants to hold a Workshop meeting on the topic of Economic Development. A Workshop was scheduled for Tuesday, January 7th with the topics to be

- Define Economic Development
- Discussion on Caribou's blight situation and how it relates to Economic Development
- Members of Caribou's new Blight Commission
- What does it mean to be a Business Friendly Community

Council Agenda Item #8: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)

v. Caribou Hospital District Trustees (1)

7:12 p.m. Motion made by J. Theriault, seconded by T. Ayer, to enter into executive session to discuss appointment to the Caribou Hospital District Trustees with Doug Plourde, David Wakem, and Paul Camping under MRS Title 1, §405(6)(A). (7 yes) So voted.

7:35 p.m. Council returned from executive session.

Motion made by J. Theriault, seconded by N. Cote, to reappoint David Wakem to the Cary Hospital District Board for three years. (2 yes, J. Theriault, N. Cote, 5 no, D. Morrell, J. Smith, RM Goughan, H. Kirkpatrick, T. Ayer) Motion failed.

Motion made by D. Morrell, seconded by H. Kirkpatrick, to appoint Bryan Cullins to the Cary Hospital District Board for three years. (5 yes, D. Morrell, J. Smith, RM Goughan, H. Kirkpatrick, T. Ayer, 2 no, J. Theriault, N. Cote) So voted.

7:40 p.m. Motion made by T. Ayer, seconded by H. Kirkpatrick, to enter into executive session to discuss economic development issues about city owned properties under MRS Title 1, §405(6)(C). (7 yes) So voted.

8:00 p.m. Council returned from executive session.

No action taken.

8:01 p.m. Motion made by H. Kirkpatrick, seconded by T. Ayer, to enter into executive session to discuss the City Manager's contract under MRS Title 1, §405(6)(A) (7 yes) So voted.

8:55 p.m. Council returned from executive session.

Motion made by H. Kirkpatrick, seconded by T. Ayer, to extend the Manager's contract for one year. Manager Marker noted that the contract, if extended, must be for two years unless the Council desires to renegotiate the contract. The Council still has the ability to conduct an annual performance evaluation and may, within the confines of the contract, make changes to employment in the future, but any extension for less than two years would need to be renegotiated in the contract. Motion and second were withdrawn.

Motion made by H. Kirkpatrick, seconded by J. Theriault, to extend the contract for two years. (7 yes) So voted.

9:01 p.m. Motion made by H. Kirkpatrick, seconded by T. Ayer, to move to executive session to discuss contracts for EMS Services under MRS Title 1, §405(6)(C). (7 yes) So voted.

9:16 p.m. Council returned from executive session.

Direction was given to the Manager to put completed contracts on the January 13th agenda for consideration.

Mayor Goughan invited Councilor Kirkpatrick to share a brief report that had relevancy to the fees for services debate happening on EMS/Fire services. Councilor Kirkpatrick shared bills charged in 1936 by the Caribou Water, Light and Power Company compared to a bill from the Colby Power Company at the same time. The bills indicate that residents not inside the service area were being billed twice as much for power usage than those inside. Councilor Kirkpatrick noted that if such a philosophy was used historically, it could and should be incorporated for any services Caribou is providing to non-resident communities today. Mayor Goughan opined that the Council needs to look at more ways than just raising the mil rate to provide services.

Council Agenda Item #9: Next Meeting: January 7, 2020 – Council Workshop

Council Agenda Item #10: Adjournment

Motion made by H. Kirkpatrick, seconded by T. Ayer, to adjourn the meeting at 9:24 p.m. (7 yes) So voted.

Jayne R. Farrin, Secretary