

Council Agenda Item #1: Roll Call

The Caribou City Council held a regular meeting Monday, April 6, 2020 at 6:00 p.m. in Council Chambers with the following members present: Mayor R. Mark Goughan, Jody R. Smith, and Douglas C. Morrell and via Zoom Deputy Mayor Thomas Ayer, Joan L. Theriault, Nicole L. Cote, and Hugh A. Kirkpatrick.

Dennis L. Marker, City Manager was present in Council Chambers.

Department Managers and Staff: Michael Gahagan (Police Chief) in Council Chambers and Penny Thompson (Tax Assessor) via Zoom.

Due to the COVID-19 Pandemic, this meeting was closed to the public and was broadcasted via Spectrum and Caribou's YouTube Channel.

Council Agenda Item #2: Invocation / Inspirational Thought

Mayor Goughan read an invocation.

Council Agenda Item #3: Pledge of Allegiance

The Mayor led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

Comments were to be submitted to the City Manager or City Clerk prior to 6 p.m. to be read during the meeting. Comments must include the individuals name and address.

- Roger Felix – Caribou resident – An email from Roger Felix was read by Councilor Morrell. Mr. Felix offered his opinion as to the behavior of a Councilor during the March 23, 2020 Council meeting. He requested an apology from the Councilor for his language and behavior.
- Wilfred Martin - In a phone call to the City Manager expressed his opposition to the selling of 60 Access Highway for the proposed amount and that the City should investigate additional avenues, such as, as auctioning.

Council Agenda Item #5: Minutes – City Council Regular Meeting – March 9, 2020

Motion made by D. Morrell, seconded by J. Smith, to accept the March 9, 2020 Council minutes as presented. (7 yes) So voted.

Council Agenda Item #6: Bid Awards, Appointments & Recognitions

a. North Main Street Reconstruction

Motion made by H. Kirkpatrick, seconded by T. Ayer, to accept the bid from Soderberg Construction for the North Main Street Reconstruction project and authorize the City Manager to execute necessary contract documents. (7 yes) So voted.

Councilor Morrell wants to see the Council have a written policy allowing leeway favoring Caribou businesses

b. 2020 Election Clerks

Motion made by J. Smith, seconded by J. Theriault, to appoint the following individuals as Election Clerks from May 1, 2020 to April 30, 2022:

Laura Adams	Patty Corriveau	Jacqueline Lambert	John Shaw
Barbara Aiken	Darylen Cote	Elizabeth Long	Deborah Sirois
Joan Albert	Carole Doody	Idella Marquis	Nancy Solman
Beth-Ann Alden	Shellie Doody-Corriveau	Linda McLaughlin	Andrea Swanberg
Roy Alden	Judith Duprey	Betty McNeal	Karen Thibodeau
Donna Barnes	Dale Gordon	Cheryl Pelletier	Nancy Todd
Janice Beaulieu	Diane Gove	Dawn Peterson	
Patricia "Pat" Caspersen	Gail Hagelstein	Roy Pinette	
Barbara Collins	Meagan Irving	Stephanie Raymond	
Julie Cook	Holly Nadeau		

(7 yes) So voted.

Council Agenda Item #7: New Business & Adoption of Ordinances and Resolutions

- a. Discussion and Possible Action Regarding Liquor License for Northern Maine Brewery

Motion made H. Kirkpatrick, seconded T. Ayer, to approve the liquor license application for Northern Maine Brewery as presented and to authorize the Mayor to sign for all. (7 yes) So voted.

- b. Discussion and Possible Action Regarding Renewal of Gil's Sanitation Rubbish Hauling Permit

Motion made by T. Ayer, seconded by J. Smith to approve the renewal of Gil's Sanitation Rubbish Hauling Permit application as presented. (7 yes) So voted.

- c. Resolution 04-01-2020 Recognizing Loring Job Corps for Civic Excellence

Motion made by D. Morrell, seconded by J. Smith, to adopt Resolution 04-01-2020 Recognizing the Loring Job Corps Center for Civic Excellence. (7 yes) So voted.

- d. Resolution 04-02-2020 Authorizing Participation in the MMA Safety Incentive Program

Motion made by T. Ayer, seconded by J. Theriault, to adopt Resolution 04-02-2020 Authorizing Participation in the MMA Safety Incentive Program. (7 yes) So voted.

- e. Discussion Regarding an Operational Agreement with EMERA in Relation to Power Generation Facilities on Lower Lyndon Street

Manager Marker recommended moving Agenda Item #7.e to Executive Session.

- f. Discussion and Possible Action Regarding 51 Lombard Road Property Reclamation

Motion made by H. Kirkpatrick, seconded by T. Ayer, to sell 51 Lombard Road for \$5,403.61 and to deed it back to the former owner P. Ronald Thibodeau. (7 yes) So voted.

Council Agenda Item #8: Old Business

a. Discussion Regarding Business Assistance Programs due to COVID-19

Manager Marker listed the following resources available for small businesses:

- Human Resource webinars provided free by BersteinShur.com and Portland Region.com
- State Department of Labor website
- Central Aroostook Chamber of Commerce website
- U.S. Chamber's Small Business Emergency Loans Guides & Checklist
- Small Business Association has a paycheck protection program
- Northern Maine Development Commission has gap funding loans available
- Local banks have loan officers familiar with small business loans

Councilor Morrill encouraged small business owners to look at the paycheck protection program. Deputy Mayor Ayer stressed that the City needs to get information out through the City's website and Facebook page. Laura Adams, in the Police Department, is tracking the City's Pandemic expenses.

b. Discussion Regarding City Leave Policy for Pandemic Situations

Manager Marker reviewed the proposed Emergency Ordinance #1, 2020 Series.

Discussion.

Motion made by N. Cote, seconded by J. Smith, to adopt Emergency Ordinance #1, 2020 Series, Regarding Employee Leave Policies During Declared Pandemics as presented. (6 yes, 1 no, Mayor Goughan) So voted.

c. Discussion and Possible Action Regarding Sale of 60 Access Highway Property

Manager Marker recommended moving Agenda Item #8.c to Executive Session.

Council Agenda Item #9: Reports and Discussion by Mayor and Council Members

None.

Council Agenda Item #10: City Manager's Report

Tax Assessor Penny Thompson updated the Council on extension of exemption deadlines and extension of current use applications deadlines (Open Space, Farmland, Tree Growth, and Working Waterfront).

Manager Marker briefly reviewed his report dated March 20, 2020. He noted that Council could go into executive session later this evening to discuss cable franchise renewal and River Road land swap.

The Mayor told the Manager to add to his report a Charter change vote for November ballot about altering the budget adoption timeline.

Councilor Morrell read a list of items used by other states to attract businesses to their state.

Council Agenda Item #11: Reports by Staff and Appointed Officials

Clerk Farrin reminded voters that it isn't too early to request an absentee ballot for the Primary Election.

There is a lock drop off box in the Police Station for Caribou residents to use to drop payments and other paperwork.

Council Agenda Item #12: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)

- b. Discussion Regarding Collective Bargaining Contract with Police Officers under (6)(D)

7:50 p.m. Motion made by D. Morrell, seconded by J. Theriault, to move to executive session with Police Chief Gahagan to discuss collection bargaining contract with police officers under MRSA Title 1, §405(6)(D). (7 yes) So voted.

8:40 p.m. Council returned from executive session.

Motion made by J. Theriault, seconded by J. Smith, that the Manager draft a letter indicating Council support of previous actions taken by the Police Chief and the Manager in the matter of Officer LeMoine's grievance. (7 yes) So voted.

8:43 p.m. Motion made by D. Morrell, seconded by J. Theriault, to move to executive session to discuss personnel matters under MRSA Title 1 §405(6)(A). (7 yes) So voted.

9:00 p.m. Council returned from executive session.

No action taken.

- a. Economic development and Real Estate under (6)(C)

9:00 p.m. Motion made by D. Morrell, seconded by T. Ayer, to move to executive session to discuss real estate matters under MRSA Title 1, §405(6)(C). (7 yes) So voted.

9:37 p.m. Council returned from executive session.

Motion made by J. Smith, seconded by T. Ayer, to accept the \$130,000 offer for the 60 Access Highway building. (7 yes) So voted.

Motion made by D. Morrell, seconded by J. Smith, to approve the operational agreement between the City and EMERA for the Lower Lyndon properties with the caveat that when EMERA pulls their equipment from the building, they will also pull the power meters. (7 yes) So voted.

Council Agenda Item #12: Next Meeting(s): April 20th and May 4th

Council Agenda Item #13: Adjournment

Motion made by D Morrell, seconded by T. Ayer, to adjourn the meeting at 9:43 p.m. (7 yes) So voted.

Jayne R. Farrin, Secretary, (in Council Chambers)