

**City Manager's Report
April 3, 2020**

Economic Development Projects

60 Access Highway	This is on the agenda for possible action
Caribou Shopping Center	Mr. Cassidy indicates there has been no additional movement on new tenants.
Porvair CDBG program	Porvair has purchased a new \$16K air dryer with their grant award. Over \$160,000 of additional equipment will be purchased over the next 6 months.
Events and Marketing	<p>* Due to lack of interest and the current social distancing mandates, the Caribou Yard Sale event has been postponed to a date uncertain.</p> <p>* We are working on future events for the summer as if they will continue.</p> <p>* Continuing to get more great photos for the contest. Ms. Brandy Lindsey was the contest winner for March. Her photo and narrative is attached to this report.</p> <p>* There are over 100 participants in the great Caribou Teddy Bear Hunt</p>
Blight Cleanup	The drive around part of the blight survey will be completed this week. Ken is working to get the data into the GIS.
Hilltop Senior Living	Interior work is on-going
Birdseye Cleanup	Have requested a meeting with CES to discuss alterations to the clean up plans to see if additional cost saving options are available.
Title 13 ReWrite	Updates are on-going and the Planning Commission will review additional changes at their meeting in May.

"Hi, my name is Emily. We just moved here from FL a few weeks ago. It was always too hot for my kids to play outside. Every day since we've been here, my kids have gone outside to play and be kids again!! I'm thankful that they can just play and be "kids" again! No more staying couped up inside on gaming systems. They are enjoying the beautiful scenery, snow and cooler temperatures. We♥ Caribou!" ~ Emily Scott



COVID-19 Status	<p>We are receiving updates daily from the Maine CDC and Federal CDC. It was reported on April 3rd that Aroostook County has its first confirmed case. It was reported out of Houlton.</p> <p>The Library and Recreation center are closed to the public. The Nylander will not be opening on Sundays. City Hall is now closed to the public with all staff continuing to work.</p> <p>The recent executive order by Governor Mills calls for non-essential employees to remain home. Employees are being allowed to work from home on a project-by-project basis.</p>
Fire/EMS Contracts	All previous EMS communities except Perham, Wade, & Washburn have indicated they would like the new \$100 per person contracts.
Blight Commission	An outline of the final blight tools report has been prepared and the committee will now help fill in some of the details. Awaiting final blight survey mappings to polish off the report.
Public Safety Building	The Council discussed with Artifex Architects their findings on the VMS, Sitel, and City Hall during the Council work session on March 31. Looking for additional guidance from the Council about additional buildings to research.
Union Negotiations.	The PW Mediation meeting scheduled for April 12 has been postponed until after the state of emergency has been lifted.
Procurement Policy	This was submitted to the auditors. We're waiting for their response.
2020 Budget	The final revenue report has been uploaded to the website.
Capital Facility Maintenance Plans	Criterion Brown will start in May to work on building inspections. The final reports will be received before September 1 so the information can be incorporated into the 2021 capital facilities budget package.
Fire/EMS Structural Study	Additional investigation work is on hold per the current executive order.
LED Conversion	EMERA has confirmed that Realterm has all the light information necessary to check accounts for conversion information. Awaiting final report from Realterm.
Snow Plowing RFP	This has taken a back burner to COVID-19 and Title 13 work.
Wage and Classification Policy.	This has taken a back burner to COVID-19 and Title 13 work.
Cable Franchise Renewal	Ready to share updates with the Council on this negotiation process. This can be done in executive session.
General Plan Update	This is on hold until additional blight study work is completed.
River Road	Still waiting for a final set of construction drawings for the new river road. Dr. Chomka has asked the City to consider a land swap adjacent to the disturbed properties. This can also be discussed in executive session.
High Street	all work has stopped until spring 2020
Teague Park	Work on hold until spring 2020
North Main Street Reconstruction	Bids were received. This is on the agenda for Council to award the bid.