

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting, Monday, August 10, 2020 at 6:00 p.m. in Council Chambers with the following members present H. Kirkpatrick, J. Smith, T. Ayer, N. Cote, J. Theriault. R. Mark Goughan and D. Morrell were absent and excused.

Dennis L Marker, City Manager was present in Council Chambers along with Department Heads: K. Murchison, Chief Scott Susi, Chief Michael Gahagan. Carl Grant and Dave Ouellette were present through Zoom.

Due to the COVID-19 Pandemic, this meeting was closed to the public and was broadcasted via Spectrum, and Caribou's YouTube Channel.

Council Agenda Item #2: Invocation

Manager Marker led us with an invocation.

Council Agenda Item #3: Pledge of Allegiance

Deputy Mayor T. Ayer led the Pledge of Allegiance.

Council Agenda Item #5: City Council Minutes

a. June 29, 2020 Regular Meeting

Motion made by J. Smith, seconded by J. Theriault to accept the minutes from the June 29, 2020 Council meeting. (5 yes) So voted.

Council Agenda Item #6: Bid Award, Recognitions & Appointments

a. Appointment of Deputy Clerk

D. Brissette, City Clerk presented Susan R. Skidgell to be appointed as deputy clerk.

Motion made by J. Smith, seconded by J. Theriault to appoint Susan R. Skidgell as Deputy Clerk. (5 Yes) So voted.

Council Agenda Item #4: Public Forum

Manager Marker read an email from Amber Moutinho representing the town of Woodland and their questions regarding the Fire/EMS Service Fees.

Deputy Mayor T. Ayer read an email from Bruce Hagelstein regarding the privatizing of snow removal and the bid process.

Galen West, Caribou Resident: He would like to know what is going on with 110 Washburn Road.

Rose Shaffer, Caribou Resident: She is here to state her opinion about 110 Washburn Street. Her opinion is that the property should not go back to the previous owner.

Council Agenda Item #6: Bid Award, Recognitions & Appointments

c. Bids for Snow Plowing Services

Manager Marker reviewed the bid process for the Snow Plowing Services and the cost involved. T. Ayer would like to move this to the next meeting under Bid Award, Recognitions & Appointments.

Motion made by H. Kirkpatrick, seconded by J. Smith to table the discussion until the next council meeting. (3 Yes, 2 No J. Theriault, N, Cote) Motion failed due to lack of quorum.

Motion made by J. Theriault, seconded by N. Cote to not award the contract, accept the figures and leave the public works department with the plowing and keep it the way that it is. (2 Yes, 3 No H. Kirkpatrick, J. Smith, T. Ayer) Motion failed. No additional motions were presented for consideration.

b. VFW Presentation of Appreciation to Fire/EMS and Police Departments

Roger Felix and Dan Bruno of the Caribou VFW presented Chief Susi of Caribou Fire/Ambulance and Chief Gahagan of the Caribou Police Department each with framed artwork to display in their departments in appreciation of the departments for their commitment and dedication to our veterans, community and city.

Council Agenda Item #7: Financials

a. Presentation of the 2019 Audit Report

Gisele MacDonald from Felch & Company gave a brief description of the 2019 Audit Report and highlighted some key points. It was a clean audit. The city is in good standing.

Council Agenda Item #8: New Business

a. Liquor License Renewal for Jade Palace Restaurant at 30 Skyway Drive

Motion made by J. Theriault, seconded by H. Kirkpatrick to approve the renewal of the local liquor license for Jade Palace Restaurant located at 30 Skyway Drive. (5 Yes) So voted.

b. Liquor License Extension for Mascoto's Italian Restaurant at 6 Center Street

Motion made by H. Kirkpatrick, seconded by J. Theriault to approve the License Extension for Mascoto's Italian Restaurant at 6 Center Street. (5 Yes) So voted.

c. Façade Improvement Grant Program Guidelines

Manager Marker explained the possible changes to the Façade Improvement Grant Program Guidelines. He explained having a committee for the Façade Improvement Grant Program and the criteria that will be needed to get the grant.

d. Discussion about Possible Action Regarding Sale of City Owned Property at 32 Fenderson

Manager Marker suggested that this item be moved to executive session.

e. Liquor License Extension Renewal for Northern Maine Brewing Company at 22 Main Street

Motion made by J. Theriault, seconded by N. Cote to approve the Liquor License Extension Renewal for Northern Maine Brewing Company located at 22 Main Street. (5 Yes) So voted.

Manager Marker noted that an ordinance could be drafted so Administration can approve Liquor License renewals. The council consensus was that such an ordinance should be prepared.

Council Agenda Item #9: Old Business & Adoption of Ordinances and Resolutions

a. Resolution 07-01-2020 A Resolution Amending the 2020 Expense & Capital Budget

Motion made by H. Kirkpatrick, seconded by J. Smith to accept the resolution amending the 2020 Expense & Capital Budget. (3 Yes, 2 No J. Theriault, N. Cote) Motion failed due to lack of quorum.

b. Fire/EMS Station Roof Repair Project

Councilor H. Kirkpatrick, representing the Council sub-committee on building maintenance stated that it is suggested the the city go ahead with the repairs to the roof.

Manager Marker would coordinate a meeting time to get the process moving.

c. Sale of Tax Acquired Property at 110 Washburn Road

Manager Marker explained that a consent agreement was prepared that outlines the process of having the home inspected, estimates for the repairs, and a bond that would help to cover a portion of the work then it could be quit claimed back to the previous owner. If the work was not completed in the timeframe then

the City would be able to take the property back and call the bond to help with the disposal of the property.

Motion made by J. Theriault, seconded by H. Kirkpatrick to not sell the property back to the previous owner and instead demolish the buildings on the property.

Amended motion, made by J. Theriault, seconded by H. Kirkpatrick to close the book on this property, refund the money tendered to Priscilla Austin-Glass and add the property to the city's demolition list. (5 Yes) So voted.

Council Agenda Item #10: Reports and Discussion by Mayor and Council Members

J. Theriault would like to have a workshop session to change the policy about Tax Acquired Properties. Possible dates for a workshop August 18,19 or 20th.

Council Agenda Item #11: City Manager's Report

a. Fire/EMS Related Rates Report

Manager Marker reviewed the Caribou Fire/EMS Services to Outside Community report dated July 31, 2020.

Manager Marker reviewed the City Manager's Report dated August 6, 2020.

Council Agenda Item #12: Reports by staff and Appointed Officials

Manager Marker discussed the memo from the finance Director, Carl Grant dated August 6, 2020 regarding Investment Options. The \$3,000,000 CDs has matured but due to current market rates was not yet reinvested.

Council Agenda Item #13: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405(6))

a. Collective Bargaining Status Update §405(6)D

Motion made by H. Kirkpatrick, seconded by N. Cote to enter executive session under §405(6)D (5 Yes) So Voted.

Council exited executive session at 7:57p.m.

No action taken.

b. Real Estate and Economic Development Activities under §405(6)C

Motion made by H. Kirkpatrick, seconded by J. Theriault to enter executive session to discuss real estate matters under §405(6)C. (5 Yes) So voted

Council exited executive session at 8:10p.m.

Motion made by H. Kirkpatrick, seconded by J. Theriault to place the property at 32 Fenderson out to public bid. The minimum bid amount should be \$4,000. (5 Voted) So Yes.

Motion made by J. Smith, seconded by H. Kirkpatrick to authorize Manager Marker to prepare a consent agreement, similar to that for the 110 Washburn Road, for the 83 Washburn property and work with the current bidder to convey the property for the money's offered. (5 Yes) So voted.

Council Agenda Item #14: Next Meeting(s) August 24, September 8

Council Agenda Item #15: Adjournment

Motion made by N. Cote, seconded by H. Kirkpatrick to adjourn the meeting at 8:12p.m. (5 Yes) So voted.