

## CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on Monday, **November 16, 2020** in the Council Chambers located at 25 High Street, at **6:00 pm**.

**THIS MEETING IS OPEN TO THE PUBLIC DURING PUBLIC FORUM. COMMENTORS MAY BE ASKED TO LEAVE AFTER SPEAKING TO MAINTAIN SOCIAL DISTANCING PROTOCOLS IN THE CHAMBER. THE MEETING WILL BE BROADCAST ON CABLE CHANNEL 1301 AND THE CITY'S YOUTUBE CHANNEL.**



- 1. Roll Call**
- 2. Invocation / Inspirational Thought**
- 3. Pledge of Allegiance**
- 4. Public Forum (15 minutes)** - Comments can be submitted to the Clerk's Office ([dbrissette@cariboumaine.org](mailto:dbrissette@cariboumaine.org)) prior to 5:30 pm on the day of the meeting to be read at the meeting. Comments must include the individuals name and address for the record.
- 5. City Council Minutes**
  - a. September 21 Regular Meeting
  - b. October 5 Regular Meeting
  - c. October 26 Regular Meeting
  - d. November 2 Regular Meeting
- 6. Public Hearings and Possible Action Items**
  - a. Safe Alternatives Registered Non-profit Medical Marijuana Dispensary License Renewal
- 7. Bid Award, Recognitions & Appointments**
  - a. Recognition of Blight Toolkit Committee members
  - b. Recognition of Teague Park Splash Pad Donation
- 8. Reports of Officers, Boards and Standing Committees**
  - a. October 2020 Financial Report
  - b. Manager's Report
- 9. New Business**
  - a. Sale of tax acquired property
    - i. 48 Woodland Road
    - ii. 45 River Road
    - iii. 19 Katahdin Avenue
  - b. Authorization of Non-Profit Entity Games of Chance for 2021-2023
    - i. American Legion Post #15
    - ii. Knights of Columbus
    - iii. Lister-Knowlton VFW Auxiliary
    - iv. Lister-Knowlton VFW Post 9389
  - c. Porvair Filtration Contract Update
  - d. Resolution 11-01-2020 Accepting Teague Park Deed from RSU#39
  - e. Resolution 11-02-2020 Establishing the Teague Park Improvement Loan Against Reserves
- 10. Old Business**
  - a. 2018 Tax Lien Waivers
- 11. Reports and Discussion by Mayor and Council Members**
- 12. Executive Session(s)** (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)
  - a. Collective Bargaining Negotiations with Fire Department Union under §405.6.D
  - b. Consultation with City Attorney regarding pending litigation under §405.6.E
  - c. Personnel Matter Regarding Council Members under §405.6.A
- 13. Next Meeting(s):** November 30, December 14
- 14. Adjournment**

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If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

**Certificate of Mailing/Posting**

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY: \_\_\_\_\_ Danielle Brissette, City Clerk

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting, Monday, September 21, 2020 at 6:00 p.m. in the Council Chambers with the following members present D. Morrell, H. Kirkpatrick, J. Smith, R. Mark Goughan, T. Ayer, J. Theriault and Nicole Cote.

Dennis L Marker, City Manager was present in Council Chambers along with Department Heads P. Thompson, C. Kane-Gibson, G. Marquis, Chief M. Gahagan, Chief S. Susi, and K. Murchison.

The meeting was broadcasted via Spectrum, and Caribou's YouTube Channel.

Council Agenda Item #2: Invocation / Inspirational Thought

Mayor Goughan read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Goughan led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

Gary Aiken- Caribou Resident- Mr. Aiken came to speak about what a City Charter means and how it is the most important document of the Municipality. He argued that the Council was not following the charter and the Councilor Kirkpatrick should not be able to serve as an employee of the CUD.

Wilfred Martin - Caribou Resident- Mr. Martin came to speak in opposition about the petition that is being circulated for a recall.

Council Agenda Item #5: City Council Minutes

a. August 24 Regular Meeting Minutes

Motion made by J. Smith, seconded by H. Kirkpatrick to accept the Regular Meeting Minutes from August 24<sup>th</sup> as written. (7 Yes) So voted.

b. September 15 Council Work Session to Discuss Fire/EMS Rates

Motion made by H. Kirkpatrick, seconded by D. Morrell to accept the Work Session minutes from September 15<sup>th</sup> as written. (7 Yes) So voted.

Council Agenda Item #6: Bid Award, Recognitions & Appointments

There were none.

Council Agenda Item #7: Financials – August Financial Report

Manager Marker reviewed the City Financial report dated 09-14-2020.

Motion made by H. Kirkpatrick, seconded by J. Smith to accept the August Financial report as presented. (7 Yes) So voted.

Council Agenda Item #8: New Business

a. Fire/EMS Service Rates for 2021 Contracts

Discussion between Mayor and Council Members regarding the service rates for the upcoming 2021 contracts.

Motion made by J. Smith, seconded by H. Kirkpatrick to set the rates for Fire/EMS the same as 2020 for the upcoming 2021 season. (7 Yes) So voted.

b. Caregiver Retail Sales in Caribou

Discussion between Mayor and Council Members regarding the Caregiver Retail Sales in Caribou and the possibility of amending the code to allow retail stores unless adopted by the City. General Council direction was for staff to start the code amendment process with the Planning Board.

c. Tax Acquired Property at 137 Washburn Street

Discussion regarding the property at 137 Washburn Street and next possible actions. The property was tax acquired in 2018.

Motion made by J. Smith, seconded by J. Theriault to put the property located at 137 Washburn Street to bid for the minimum of \$3,600.00. (7 Yes) So voted.

Council Agenda Item #9: Old Business & Adoption of Ordinances and Resolutions

a. Resolution 09-01-2020 Approving the Caribou Blight Toolkit Report

Motion made by T. Ayer, seconded by D. Morrell to accept Resolution 09-01-2020 Approving the Caribou Blight Toolkit Report. (7 Yes) So voted.

b. Introduction of Ordinance #5, 2020 Series, An Ordinance Modifying General Assistance Rates

J. Smith introduced Ordinance #5, 2020 Series, An Ordinance Modifying General Assistance Rates

Council Agenda Item #10: Reports and Discussion by Mayor and Council Members

Mayor Goughan discussed Fire Trucks and Wood Boilers

D. Morrell discussed the recall petition and the signing should not be done at a location such as the American Legion or VFW because of their 501C3 non-profit status and them not being allowed to participate for or against politicians. He asked that Manager Marker investigate how this may affect the non-profit status of these organizations.

H. Kirkpatrick commented regarding earlier comments about the Charter not being followed and comments recently published in the newspaper.

Council Agenda Item #11: City Manager's Report

a. Employee Wage Survey

Manager Marker explained the recent wage survey of surrounding Law Enforcement Agencies. M. Goughan asked about the supposed low morale of the Caribou Police department and how that could be assessed.

Council Agenda Item #12: Reports by Staff and Appointed Officials

There were none.

Council Agenda Item #13: Executive Sessions

a. Collective Bargaining §405.6.D

Motion made by J. Smith, seconded by J. Theriault to enter executive session at 7:36 p.m. to discuss Collective Bargaining under §405.6. D. (7 Yes) So voted

Council exited executive session at 8:06 p.m.

No action taken.

Councilor Kirkpatrick asked to enter an executive session to discuss his status as a personnel matter.

Motion made by J. Smith, seconded by D. Morrell to enter executive session to discuss H. Kirkpatrick's personnel matter. (7 Yes) So voted.

Council exited executive session at 8:55p.m.

No action taken.

Council Agenda Item #14: Next Meeting(s) October 5 & 19

Council Agenda Item #15: Adjournment

Motion made by T. Ayer, seconded by H. Kirkpatrick to adjourn the meeting at 8:56 p.m.

Danielle M Brissette, Secretary

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting, Monday, October 5, 2020 at 6:00 p.m. in the Council Chambers with the following members present D. Morrell, H. Kirkpatrick, R. Mark Goughan, T. Ayer, J. Theriault and N. Cote. J. Smith was absent and excused.

Dennis L Marker, City manager was present in Council Chambers along with Department Heads K. Murchison, Chief M. Gahagan, Chief S. Susi, P. Thompson, G. Marquis, and C. Kane-Gibson.

Council Agenda Item #2: Invocation / Inspirational Thought

Mayor Goughan read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Goughan led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

John DeVeau- Resident of Caribou- Came in requesting an apology from Councilor D. Morrell regarding wording previously used regarding local Veterans organizations.

Jimmy Bacon- Resident of Caribou- Came to find out how to appeal the decision from the CUD about putting in a septic system.

Gary Aiken – Resident of Caribou- Came in to talk about the City Charter and different aspects of Council Meetings, Boards and Committees and regarding council members tax deadlines. He asked the Council to take action against Councilor Morrell for not paying his taxes before December 31 as outlined in the Charter.

Michael Stiggle from Mars Hill, owner of Timberwolves Restaurant- He came in regarding a use permit for Aunt Maggie's Medical Marijuana and Bakery.

Christine Lister- Resident of Caribou- Came in to explain her research through the City's Council minutes and her findings. She explained things about the Charter being changed and her views. She brought in information / statements from the previous Charter Commission members that worked on the charter and updated it and the intent of the December 31<sup>st</sup> rule for council members to have their taxes paid.

Council Agenda Item #5: City Council Minutes

a. September 8 Regular Meeting

Motion made by D. Morrell, seconded by J. Theriault to approve the September 8, 2020 Regular meeting minutes as written. (6 Yes) So moved.

Council Agenda Item #6: Reports of Officers, Boards and Standing Committees

a. Budget Forum

i. Fund 17 Health and Sanitation Budget Presentation

Manager Marker explained that Fund 17 is primarily made up of funds from Aroostook Waste Solutions. Waiting for AWS to provide budget numbers, but estimated a 3% increase.

ii. Fund 31 Fire/EMS 2021 Operating Budget Presentation

Chief Susi presented the 2021 proposed budget for Fund 31 Fire/EMS Operating Budget Presentation. A 3.8% (\$87,846) increase is requested.

iii. Fund 31 Capital Budget Presentation

Manager Marker explained the Capital budget portion of the 2021 budget year for Fund 31. The major capital project for 2021 will be strengthening the building roof trusses and replacing the roof membrane system.

vi. Fund 60 Airport 2021 Operating Budget Presentation

v. Fund 60 Airport 2021 Capital Budget Presentation

Manager Marker reviewed Fund 60 Airport Operating and Capital Budget for the 2021 budget year. A 0% increase from last year is proposed for operations. Major capital project is a \$130,000 apron overlay.

vi. Fund 61 Caribou Trailer Park 2021 Budget Presentation

Manager Marker explained Fund 61 Caribou Trailer Park 2021 projected budget.

Discussion regarding more abandoned trailers that need to be removed and the possibility of closing the Caribou Trailer Park.

Motion made by H. Kirkpatrick, seconded by J. Theriault to start the procedure to close the trailer park. (5 Yes, 1 No R. Mark Goughan) So voted.

vii. Fund 65 Cemeteries

Manager Marker assisted by G. Marquis explained the responsibility of the City to the local Cemeteries for the 2021 budget season. City must take care of veteran graves and the budgeted funds are paid to cemetery owners so they will perform those duties.

b. City Manager's Report

i. Charter Consistency of Council Actions

Manager Marker summarized that he did not find any blatant violation of the charter during the timeframe in which he was asked to look at. He did highlight some areas that could be some general points of order, process, or customary actions which can be refined to be more consistent with the plain wording of the Charter.

ii. City Manager's Report

Manager Marker reviewed the City Manager's Report dated October 2, 2020.

G. Marquis gave an update on the Splash Pad & Teague Park projects.

Council Agenda Item # 7: Bid Award, Recognitions & Appointments

There were none discussed.

Council Agenda Item #8: Old Business & Adoption of Ordinances and Resolutions

There were none discussed.

Council Agenda Item #9: New Business

There were none discussed.

Council Agenda Item #10: Reports and Discussion by Mayor and Council Members

D. Morrell – Thanks John for the input and would like to know his relationship to the Sargent of Arms.

Would like to know the status of the pop-up junk yard on Access Highway.

\*K. Murchison: The court date has been extended another 30 days due to the person not appearing in Court.

What is the status of the West Gate Trailer Park?

\*K. Murchison: The park is for sale. The trailers belong to citizens.

T. Ayer - Likes to receive the good to knows.

Council Agenda Item #11: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)

Motion made by T. Ayer, seconded by D. Morrell to enter executive session under §405.6.C to discuss the River Road Project. (6 Yes) So voted.

Council exited executive session at 8:51pm. No action was taken.

Motion made by H. Kirkpatrick, seconded by T. Ayer to adjourn the meeting at 8:51pm. (6 Yes) So voted.

Danielle M Brissette, Secretary



Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting, Monday, October 26, 2020 at 6:00 p.m. in the Council Chambers with the following members present D. Morrell, R. Mark Goughan, H. Kirkpatrick, J. Smith, J. Theriault. N. Cote and T. Ayer were absent and excused.

Dennis L Marker, City Manager was present in Council Chambers along with Department Heads P. Thompson, H. Shaffer, K. Murchison, Chief M. Gahagan, and Chief S. Susi.

Council Agenda Item #2: Invocation / Inspirational Thought

Mayor Goughan read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Goughan led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum (15 Minutes)

There were no public comments.

Council Agenda Item #5: City Council Minutes

a. October 19 Regular Meeting

Motion made by D. Morrell, seconded by J. Theriault to accept the October 19, 2020 minutes as written. (5 Yes) So voted.

Council Agenda Item #6: Bid Award, Recognitions & Appointments

In preparation for the upcoming General Election the Clerk's office is requesting the Council approval for the following:

1. Approval of an 8:00 a.m. opening Time for the November 3, 2020 Election.

2. Appointment of Danielle Brissette as Election Warden, Susan Skidgell and Cherie Garman as Deputy Election Wardens for the November 3, 2020 Election.

Motion made by H. Kirkpatrick, seconded by D. Morrell to approve the start time of 8:00 a.m. and to appoint Danielle Brissette as Election warden and both Susan Skidgell and Cherie Garman as Deputy Wardens for the November 3, 2020 election. (5 Yes) So voted.

Council Agenda Item #7: Adoption of Resolutions or Ordinances

a. Resolution 10-01-2020, Authorizing Transfer of Reserve Funds Between Accounts to upgrade the City Hall Boiler System

Motion made by H. Kirkpatrick, seconded by D. Morrell to approve Resolution 10-01-2020, Authorizing Transfer of Reserve Funds Between Accounts to fund upgrades to the City Hall Boiler System. (5 Yes) So voted.

Council Agenda Item #8: Reports and Discussion by Mayor and Council Members

a. Budget Forums for 2021 Budget

i. Fund 18 Municipal Building Expenses and Capital Improvements

ii. Fund 20 General Assistance Expenses

iii. Fund 38 Protection Expenses

Manager Marker explained the proposed budgets for Funds 18, 20 and 38. General Assistance wage rates changed based on personnel changes in the department. The city is reimbursed 60% of all General Assistance expenses. Fund 38 expenses are lower because of the LED conversion and streetlight purchase project in 2019. It is proposed to pay back the one-time funds used for that project and to begin building a streetlight replacement fund since the lights have a 10-year warranty and 20-year life.

iv. Fund 39 Emergency Management Expenses

Chief Gahagan explained the proposed budget for Fund 39 Emergency Management Expenses.

v. Fund 70 Insurance and Retirement Expenses

Manager Marker explained the proposed budget for Fund 70 Insurance and Retirement Expenses. The city has a large liability of unpaid leave without a corresponding reserve to cover those future expenses.

vi. Fund 75 Contributions Expenses

Manager Marker explained the proposed budget for Fund 75 Contribution Expenses. H. Kirkpatrick suggested the Manager provide recommendations about non-profits to support. J. Theriault suggested the city set a dollar amount to give to charitable organizations and have competitive award process each year.

vii. Fund 80 Unclassified Expenses

Manager Marker explained the proposed budget for Fund 80 Unclassified Expenses. The abatement fund is used by the Tax Assessing Board to abate taxes and the Council can use these funds at the end of the year to write-off uncollectible past taxes.

Council Agenda Item #9: Reports and Discussion by Mayor and Council Members

There were no comments.

Council Agenda Item #10: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)

Council did not enter executive session.

Council Agenda Item #11: Next Meeting(s)

November 2, 16, 30 and December 14.

Council Agenda Item #12: Adjournment

Motion made by H. Kirkpatrick, seconded by D. Morrell to adjourn the meeting at 7:29 p.m.

Danielle M. Brissette, Secretary

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting, Monday, November 2, 2020 at 6:00 p.m. in the Council Chambers with the following members present D. Morrell, H. Kirkpatrick, R. Mark Goughan, T. Ayer, N. Cote and J. Theriault. J. Smith was absent.

Dennis L Marker was present in Council Chambers along with Department Heads P. Thompson, C. Kane-Gibson, G. Marquis, K. Murchison, L. Plourde, H. Schaffer, Chief M. Gahagan and Chief S. Susi.

The meeting was broadcasted via Spectrum and Caribou's YouTube Channel.

Council Agenda Item #2: Invocation / Inspirational Thought

Mayor Goughan read an invocation

Council Agenda Item #3:

Mayor Goughan led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum (15 minutes)

Manager Marker read a letter from Gerard Lemoine, President and Aaron Marquis, Vice President of the union for the police department.

Manager Marker read a letter from Madeline Blake regarding her experience with researching genealogy and how great the Library staff were with assisting in this process.

Council Agenda Item #5: Bid Award, Recognitions & Appointments

a. Teague Park Splash Pad

Discussion regarding Teague Park Splash pad build and the current deficit of \$214,441 to complete the project. The Council directed Manager Marker to prepare a resolution for the next meeting in which the Council will approve a loan against reserves for the project. Manager Marker needs to review available parks reserves to determine if other funding can help reduce the loan amount.

Council Agenda Item #6: Reports of Officers, Boards and Standing Committees

a. Budget Forums for 2021 Budget

i. Fund 10 General Government Expenses

Manager Marker reviewed the proposed budget for Fund 10 General Government Expenses. A 1% increase is currently indicated.

ii. Fund 11 Economic Development

C. Kane-Gibson explained the proposed budget, goals and possible events for the upcoming year. Funds are dependent upon the mil rate which affects taxes to be collected and retained for the TIF. Currently budgeting as if revenues will remain the same as 2020.

iii. Fund 22 Tax Assessing

P. Thompson reviewed the proposed budget for Fund 22 Tax Assessing for the 2021 budget year. A 2.3% increase is currently indicated. Anticipate more plumbing inspector hours and a part-time assessing intern/assistant.

## iv. Fund 35 Police

Chief Gahagan reviewed Fund 35 Police for the upcoming 2021 budget year. A 1.3% increase is currently indicated. Not backfilling SRO position, but rather increasing funding for reserve officers to cover SRO time away from the department. School schedules will be sporadic this year and SRO will be able to work regular shift work when schools are not in session.

## v. Fund 24 Housing Expenses

## vi. Fund 96 Section 8 FSS Expenses

K. Murchison and L. Plourde explained Funds 24 and 96's proposed budget for the 2021 budget season as well as explained what the program does and the help it provides to 174 local families at this time. Fund 96 is a grant driven program. Both fund 24 and 96 are funded through federal programs.

## vii. Capital Facilities and Equipment Plan

Manager Marker discussed the Capital Facilities and Equipment plan for the 2021 budget. Based on the Facility Assessment report from Criterium Brown and projected capital needs through 2030, the annual appropriation will need to increase significantly. Capital appropriations in 2018 and 2019 were around \$720,000. Final 2020 capital was near \$550,000. 2021 requests exceed \$1.2M and 2022 is projected to be near \$1.9M. The capital plan through 2026 indicates a need for almost \$1.5M each year after 2022.

## b. Manager's Report

Manager Marker reviewed the City Managers report dated 10-30-2020.

Council Agenda Item #7: New Business

## a. Possible Tax Lien Foreclosure List Review

Discussion regarding the possible tax lien foreclosure list. Many properties will likely have taxes paid before next Council meeting. Departments identified property values and issues for consideration.

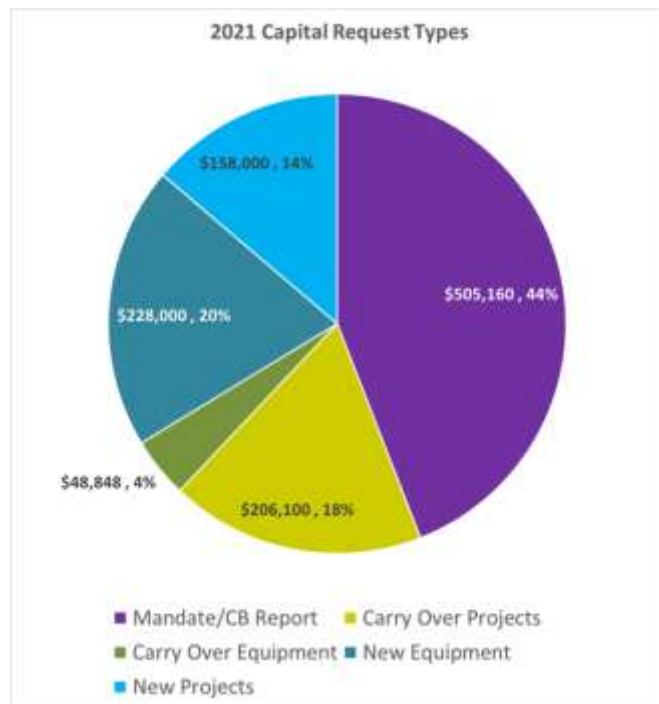
Council Agenda Item #8: Reports and Discussion by Mayor and Council Members

T. Ayer- Would like to know the cost of shimming the Buck Road.

Would like to know what it would take to update Council Chambers and get updates to the sound system. The estimate can be brought forward with the capital projects list.

Council Agenda Item #9: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)

Council did not enter executive session.



November 2, 2020

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Council Agenda Item #10: Next Meeting(s)

November 16, 30 & December 14

Council Agenda Item #11: Adjournment

Motion made by H. Kirkpatrick, seconded by T. Ayer to adjourn the meeting at 8:40 p.m.

Danielle M Brissette, Secretary

**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**TO:** Caribou City Council Members  
**FROM:** Dennis Marker, City Manager  
**RE:** Safe Alternatives License Renewal  
**DATE:** November 10, 2020

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**\*\*\* PUBLIC HEARING \*\*\***

**DISCUSSION AND POSSIBLE ACTION ITEM**

Safe Alternatives is a Registered Nonprofit Dispensary licensed under the state of Maine and located at 1137 Presque Isle Road. The Safe Alternatives operating permit expires on November 14, 2020. City licensing procedures requires that a public hearing must be conducted by the City Council before a nonprofit dispensary permit can be issued/reissued. City departments have reviewed the requested renewal and have determined that there are no violations of local zoning or land use ordinances, there have been no unreasonable disturbances to businesses or persons residing in the vicinity, there have been no repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law caused by business patrons or employees, and there have been no violations of record pertaining to state law or the Caribou Code related to the business operations.

**Staff Recommendation**

Staff recommends the Registered Nonprofit Dispensary License be renewed based on the following findings and condition:

**Findings:**

1. City departments have reviewed the requested renewal and have determined that there are no known violations of local zoning or land use ordinances,
2. There have been no unreasonable disturbances to businesses or persons residing in the vicinity,
3. There have been no repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law caused by business patrons or employees, and
4. There have been no violations of record pertaining to state law or the Caribou Code related to the business operations.

**Condition:**

1. Safe Alternatives continues to comply with all applicable laws and ordinances including, but not limited to, remaining a licensable dispensary under the State of Maine.

**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**TO:** City Council  
**FROM:** Dennis Marker, City Manager  
**RE:** Recognition of Blight Toolkit Committee Participants  
**DATE:** November 10, 2020

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Special thanks to members of the citizens committee and city staff who helped brainstorm and research the information in Caribou Blight Toolkit.

Paul Camping - Chair of Citizens Advisory Board for Residential & Urban Renewal  
Phil Cyr - Caribou Nursing Home Administrator & former Caribou Planning Board Member  
John Swanberg - CEO Aroostook Savings and Loan, Caribou Economic Growth Council  
Robert White - Caribou Planning Board Chair  
Christine Solman - Caribou Planning Board Secretary  
Dennis Marker, AICP, MPA – City Manager  
Penny Thompson – City Assessor  
Ken Murchison – City Code Enforcement Officer  
Christina Kane-Gibson - City Events and Marketing Director  
Denise Lausier – Administrative Assistant to the Manager

# General Ledger Summary Report

Fund(s): ALL  
October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund	-500.00	280,499.99	0.00	57,776,489.80	58,056,989.79	0.00
<b>Assets</b>	<b>9,691,968.55</b>	<b>9,842,342.30</b>	<b>-1,186,921.42</b>	<b>27,582,729.39</b>	<b>26,013,986.95</b>	<b>11,411,084.74</b>
101-00 CASH (BANK OF MAINE)	4,324,340.92	4,168,345.82	-649,445.76	14,891,675.13	13,347,473.10	5,712,547.85
102-00 RECREATION ACCOUNTS	34,080.26	37,575.67	0.00	0.00	0.00	37,575.67
103-00 NYLANDER CHECKING	918.25	918.33	650.05	650.55	3.00	1,565.88
110-00 SECTION 125 CHECKING FSA	11,520.34	11,592.16	-1,203.30	15,957.58	11,080.27	16,469.47
110-05 2019 SECTION 125 CHECKING HRA	40,997.95	33,709.93	0.00	0.00	33,709.93	0.00
110-06 2020 SECTION 125 CHECKING HRA	0.00	0.00	-3,854.55	128,409.98	47,662.73	80,747.25
111-00 RETIREMENT INVESTMENT	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
117-00 RLF #10 INVESTMENT	236,050.71	236,316.64	0.00	2,364.59	0.00	238,681.23
120-00 PETTY CASH	960.00	960.00	0.00	0.00	0.00	960.00
123-00 DIESEL INVENTORY	23,423.16	8,095.48	-5,166.33	108,069.50	114,311.75	1,853.23
124-00 GAS INVENTORY	12,096.46	18,924.37	-4,879.17	29,180.00	52,971.93	-4,867.56
125-00 ACCOUNTS RECEIVABLE	11,542.86	312,687.74	-9,360.00	601,297.06	825,533.16	88,451.64
126-00 SWEETSOFT RECEIVABLES	572,816.11	572,816.11	-25,861.49	1,171,792.01	1,272,342.61	472,265.51
140-00 RESERVE FOR UNCOLLECTIBLE TAX	-669.87	-669.87	0.00	0.00	0.00	-669.87
174-00 CDC LOANS REC (1280)	60,115.83	60,115.83	0.00	0.00	0.00	60,115.83
180-00 DR. CARY CEMETERY INVESTMENT	1,133.48	1,134.37	-29.95	2.29	29.95	1,106.71
181-00 HAMILTON LIBRARY TR. INVEST	1,782.30	1,793.95	0.00	35.15	0.00	1,829.10
182-00 KNOX LIBRARY INVESTMENT	9,981.69	10,037.11	0.00	128.54	0.00	10,165.65
183-00 CLARA PIPER MEM INV	670.69	671.20	0.00	1.34	0.00	672.54
184-00 JACK ROTH LIBRARY INVEST	23,378.83	23,531.85	0.00	397.34	0.00	23,929.19
185-00 KEN MATTHEWS SCHOLARSHIP FUN	7,435.80	7,465.44	0.00	61.83	0.00	7,527.27
187-00 DOROTHY COOPER MEM INV	56,071.50	56,386.81	0.00	727.24	0.00	57,114.05
189-00 MARGARET SHAW LIBRARY INV	12,966.75	12,991.28	0.00	73.35	0.00	13,064.63
190-00 GORDON ROBERTSON MEM INV	11,483.26	11,496.29	0.00	37.69	0.00	11,533.98
191-00 MEMORIAL INVESTMENT	6,140.63	6,153.71	0.00	26.40	0.00	6,180.11
192-00 G. HARMON MEM INV	6,766.50	6,774.18	0.00	18.93	0.00	6,793.11
193-00 BARBARA BREWER FUND	5,508.63	5,519.14	0.00	30.02	0.00	5,549.16
194-00 RODERICK LIVING TRUST	16,426.59	16,445.49	0.00	47.05	0.00	16,492.54
196-00 PHILIP TURNER LIBRARY INV	8,937.76	8,981.97	0.00	139.18	0.00	9,121.15
198-00 TAX ACQUIRED PROPERTY	190,534.26	178,908.40	-3,317.16	0.00	54,783.62	124,124.78
198-15 TAX ACQUIRED PROPERTY 2015	0.00	0.00	0.00	371.78	371.78	0.00
198-16 TAX ACQUIRED PROPERTY 2016	-1,614.45	0.00	0.00	1,847.32	1,847.32	0.00
198-17 TAX ACQUIRED PROPERTY 2017	-3,197.11	0.00	0.00	18,952.10	18,952.10	0.00
198-18 TAX ACQUIRED PROPERTY 2018	-4,197.27	0.00	0.00	17,699.16	17,699.16	0.00
198-19 TAX ACQUIRED PROPERTY 2019	-2,617.03	0.00	0.00	29,447.77	29,447.77	0.00
198-20 TAX ACQUIRED PROPERTY 2020	0.00	0.00	0.00	852.51	852.51	0.00
200-18 2018 TAX RECEIVABLE	528.51	528.51	0.00	0.00	528.51	0.00
200-19 2019 TAX RECEIVABLE	829,395.74	829,395.74	0.00	1,770.65	831,166.39	0.00
200-20 2020 TAX RECEIVABLE	-31,838.04	-31,838.04	-438,775.41	7,806,228.51	6,633,878.89	1,140,511.58
200-21 2021 TAX RECEIVABLE	0.00	0.00	-3,242.60	2,524.60	36,178.47	-33,653.87
200-22 2022 TAX RECEIVABLE	0.00	0.00	0.00	137.37	137.37	0.00
205-16 2016 LIENS RECEIVABLE	214.01	214.01	0.00	0.00	0.00	214.01
205-17 2017 LIENS RECEIVABLE	1,304.94	1,304.94	-133.84	0.00	133.84	1,171.10
205-18 2018 LIENS RECEIVABLE	155,458.65	155,458.65	-13,798.03	3,009.48	118,540.26	39,927.87
205-19 2019 LIENS RECEIVABLE	0.00	0.00	-6,571.35	338,743.09	163,065.63	175,677.46
210-10 2010 PP TAX RECEIVABLE	621.78	621.78	0.00	0.00	0.00	621.78
210-11 2011 PP TAX RECEIVABLE	869.22	869.22	0.00	0.00	0.00	869.22
210-12 2012 PP TAX RECEIVABLE	5,166.61	5,166.61	0.00	0.00	0.00	5,166.61
210-13 2013 PP TAX RECEIVABLE	5,467.93	5,467.93	0.00	0.00	0.00	5,467.93
210-14 2014 PP TAX RECEIVABLE	13,691.27	13,691.27	0.00	0.00	0.00	13,691.27



# General Ledger Summary Report

Fund(s): ALL  
October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
210-15 2015 PP TAX RECEIVABLE	12,713.48	12,713.48	0.00	0.00	0.00	12,713.48
210-16 2016 PP TAX RECEIVABLE	10,836.28	10,836.28	0.00	0.00	201.70	10,634.58
210-17 2017 PP TAX RECEIVABLE	11,852.12	11,852.12	0.00	0.00	478.89	11,373.23
210-18 2018 PP TAX RECEIVABLE	17,932.81	17,932.81	-97.33	0.00	5,318.21	12,614.60
210-19 2019 PP TAX RECEIVABLE	35,335.69	35,335.69	-554.35	0.00	19,152.16	16,183.53
210-20 2020 PP TAX RECEIVABLE	-5.50	-5.50	-25,128.29	313,402.01	263,385.12	50,011.39
210-21 2021 PP TAX RECEIVABLE	0.00	0.00	-81.87	0.00	81.87	-81.87
302-00 COURT ORDER	0.00	0.00	0.00	422.88	422.88	0.00
303-00 FEDERAL WITHHOLDING	0.00	0.00	0.00	314,963.91	314,963.91	0.00
304-00 FICA W/H	0.00	0.00	0.00	434,081.10	434,062.84	18.26
305-00 MEDICARE WITHHOLDING	0.00	0.00	0.00	101,520.21	101,515.94	4.27
306-00 STATE WITHHOLDING	0.00	0.00	0.00	137,405.33	137,405.33	0.00
307-00 M.S.R.S. W/H	88.95	88.95	0.00	115,587.68	115,587.68	88.95
307-01 MSRS EMPLOYER	-152.35	-152.35	-0.01	99,566.83	99,566.91	-152.43
308-00 AFLAC INSURANCE	-1.92	0.00	-0.14	7,350.74	7,352.16	-1.42
309-00 DHS WITHHOLDING	0.00	0.00	0.00	3,648.00	3,648.00	0.00
312-00 HEALTH INS. W/H	-26,826.38	-26,388.41	-1,217.78	227,185.56	227,303.86	-26,506.71
314-00 UNITED WAY W/H	0.00	0.00	0.00	132.00	132.00	0.00
315-01 FIREFIGHTERS UNION W/H	0.00	0.00	0.00	8,838.00	8,838.00	0.00
316-00 COUNCIL #93 W/H	0.00	0.00	0.00	2,831.85	2,831.85	0.00
317-00 PW UNION INS	0.00	0.00	0.00	189.94	189.94	0.00
318-00 MMA INCOME PROTECTION	-7,060.68	-7,008.66	-503.51	32,198.18	32,648.47	-7,458.95
319-00 REAL ESTATE TAX W/H	0.00	0.00	0.00	23,148.60	23,148.60	0.00
320-00 ICMA RETIREMENT CORP	0.00	0.00	0.00	137,733.86	137,733.86	0.00
320-01 ICMA EMPLOYER MATCH	0.00	0.00	0.00	30,994.50	30,994.50	0.00
321-01 PRIMERICA SHAREHOLDER SERVICE	0.00	0.00	0.00	600.00	600.00	0.00
322-00 RETIRED HEALTH INS PROGRAM	0.00	0.00	862.06	9,911.85	9,935.06	-23.21
323-00 MMA SUPP. LIFE INSURANCE	-1,534.63	-1,500.55	-169.15	7,995.81	8,653.47	-2,158.21
324-00 MISC. WITHHOLDING	0.00	0.00	0.00	1,320.00	1,320.00	0.00
325-00 DED. FOR VALIC	0.00	0.00	0.00	36,712.32	36,712.32	0.00
325-01 VALIC EMPLOYER MATCH	0.00	0.00	0.00	8,285.83	8,285.83	0.00
329-00 SALES TAX COLLECTED	-3.73	-3.73	0.00	5.47	19.99	-18.25
330-00 VEHICLE REG FEE (ST. OF ME)	-4,009.00	-1,849.00	13,444.50	232,760.00	234,843.50	-3,932.50
331-00 BOAT REG FEE INLAND FISHERIES	-49.00	0.00	94.25	14,901.10	14,901.10	0.00
332-00 SNOWMOBILE REG (F&W)	-7,343.00	0.00	-342.56	15,784.92	16,127.48	-342.56
333-00 ATV REGISTRATION (F&W)	0.00	0.00	760.86	33,932.26	34,323.26	-391.00
335-00 PLUMBING PERMITS (ST. OF ME)	-2,461.25	-123.85	-337.50	37.50	1,465.00	-1,551.35
336-00 CONCEALED WEAPON PERMIT	-125.00	55.00	0.00	815.00	1,015.00	-145.00
338-00 CONNOR EXCISE TAX	0.00	0.00	-9,326.71	40,202.51	49,633.46	-9,430.95
339-00 CONNOR BOAT EXCISE	0.00	0.00	0.00	87.80	82.00	5.80
340-00 DOG LICENSES (ST. OF ME)	-1,381.00	0.00	-160.00	2,084.00	2,244.00	-160.00
341-00 FISHING LICENSES (ST. OF ME)	-589.00	0.00	48.00	3,159.00	3,159.00	0.00
342-00 HUNTING LICENSES (ST. OF ME)	-1,914.75	0.00	852.00	4,735.75	5,419.75	-684.00
347-00 NEPBA UNION PD	0.00	0.00	-75.00	5,490.00	5,580.00	-90.00
<b>Liabilities</b>	<b>7,311,519.07</b>	<b>7,537,228.64</b>	<b>-933,745.84</b>	<b>6,432,801.32</b>	<b>7,174,891.97</b>	<b>8,279,319.29</b>
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	7,311,519.07	7,537,228.64	-933,745.84	6,432,801.32	7,174,891.97	8,279,319.29
352-00 NYLANDER MUSEUM RESERVE	14,185.99	14,185.99	0.00	0.00	0.00	14,185.99
360-00 RETIREMENT INV FUND	3,000,000.00	3,000,000.00	0.00	0.00	0.00	3,000,000.00
362-00 RLF #10 RESERVE	236,050.71	236,316.64	0.00	0.00	2,364.59	238,681.23
365-01 COMMUNITY POOL IMPROVEMENT	126,655.52	126,655.52	70,055.00	23,800.00	70,055.00	172,910.52

# General Ledger Summary Report

Fund(s): ALL

October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
365-02 REC CENTER IMPROVEMENTS	18,857.48	18,857.48	0.00	18,878.44	6,375.00	6,354.04
365-03 LAND ACQUISTIONS/EASEMENTS	33,340.00	33,340.00	0.00	0.00	0.00	33,340.00
365-04 RAILS TO TRAILS PROGRAM	20,693.11	20,570.30	-34.15	2,703.03	0.00	17,867.27
365-05 PARK IMPROVEMENT RESERVE	42,430.39	42,430.39	-1,847.01	5,807.01	6,448.91	43,072.29
365-07 REC/PARKS COMPUTER RESERVE	0.00	0.00	0.00	1,804.00	1,200.00	-604.00
365-08 REC NONAPPROPRIATED SPEC PROJ	2,490.17	2,490.17	0.00	0.00	0.00	2,490.17
365-09 RECREATION EQUIPMENT RESERVE	-9,458.33	-9,458.33	0.00	0.00	0.00	-9,458.33
365-10 REC LAWN MOWER RESERVE	22,595.44	22,595.44	0.00	0.00	0.00	22,595.44
365-11 TRAIL MAINTENANCE RESERVE	3,066.11	3,066.11	0.00	2,907.00	2,907.00	3,066.11
365-12 CRX/TOS RESERVE	1,156.62	156.62	-114.58	1,192.20	5,657.30	4,621.72
365-13 RECREATION - COLLINS POND	20,921.50	20,921.50	0.00	0.00	0.00	20,921.50
365-16 CARIBOU COMMUNITY BAND	1,551.08	1,551.08	0.00	0.00	0.00	1,551.08
365-18 REC SCHOLARSHIPS	2,051.22	2,051.22	0.00	0.00	500.00	2,551.22
365-19 CIVIC BEAUTIFICATION RESERVE	0.14	0.14	0.00	0.00	0.00	0.14
365-20 SKI TRAIL PROGRAM	1,320.29	1,320.29	0.00	0.00	84.00	1,404.29
365-21 RD TRAILS GRANT	0.47	0.47	0.00	0.00	0.00	0.47
365-22 NON APPROP SKI RENTAL PROGRAM	9,649.50	9,649.50	0.00	1,219.65	925.00	9,354.85
365-24 CADET RESERVE	482.56	482.56	0.00	0.00	0.00	482.56
365-25 COMMUNITY BULLETIN BOARD	200.00	200.00	0.00	0.00	0.00	200.00
366-00 ASSESSMENT RESERVE	-205.00	-205.00	0.00	0.00	0.00	-205.00
366-01 LIBRARY BUILDING RESERVE	32,995.14	32,995.14	0.00	0.00	0.00	32,995.14
366-02 LIBRARY MEMORIAL FUND	27,114.58	27,114.58	-319.73	1,652.69	8,100.50	33,562.39
366-03 LIBRARY COMPUTER RESERVE	1,208.20	1,208.20	0.00	0.00	0.00	1,208.20
366-12 KING GRANT	1,565.11	1,565.11	0.00	0.00	0.00	1,565.11
367-00 FIRE EQUIPMENT RESERVE	0.00	0.00	0.00	145.00	145.00	0.00
367-01 POLICE DONATED FUNDS	26,592.67	26,094.07	-295.47	10,226.46	8,050.00	23,917.61
367-02 POLICE DEPT EQUIPMENT	42,484.72	42,484.72	-1,432.84	5,785.90	13,270.94	49,969.76
367-03 POLICE CAR RESERVE	19,153.56	23,578.56	0.00	9,958.49	46,760.05	60,380.12
367-04 POLICE CAR VIDEO SYSTEM	3,128.75	3,128.75	0.00	0.00	0.00	3,128.75
367-05 DRINK GRANT PERSONNEL	16,112.63	16,112.63	0.00	1,674.29	2,339.79	16,778.13
367-06 PD COMPUTER RESERVE	17,039.56	17,039.56	0.00	1,817.34	0.00	15,222.22
367-07 POLICE DIGITAL FILING	9,000.00	9,000.00	0.00	0.00	0.00	9,000.00
367-08 MAJOR SYSTEMS REPLACEMENT	43,372.49	43,372.49	0.00	0.00	1,000.00	44,372.49
367-09 NEW POLICE STATION	-653.80	-653.80	0.00	26,457.52	0.00	-27,111.32
367-10 POLICE OFFICER RECRUITMENT RES	0.00	0.00	0.00	0.00	54,000.00	54,000.00
368-01 FIRE EQUIPMENT RESERVE	1,969.31	1,969.31	0.00	116,999.60	0.00	-115,030.29
368-02 FIRE HOSE RESERVE	5,006.25	5,006.25	0.00	0.00	0.00	5,006.25
368-03 FIRE DEPT FOAM RESERVE	2,922.50	2,922.50	0.00	1,479.00	0.00	1,443.50
368-04 FIRE TRAINING BLDG RESERVE	3,226.25	3,226.25	0.00	0.00	0.00	3,226.25
368-05 FIRE DEPT FURNACE	0.14	0.14	0.00	0.00	0.00	0.14
368-06 FIRE/AMB COMPUTER RESERVE	4,164.90	4,164.90	0.00	0.00	0.00	4,164.90
368-07 FIRE DISPATCH REMODEL	3,100.00	3,100.00	0.00	0.00	0.00	3,100.00
368-08 FIRE SMALL EQUIPMENT	6,499.00	6,499.00	0.00	3,342.95	0.00	3,156.05
368-09 FEMA TRUCK GRANT	5.00	5.00	0.00	0.00	0.00	5.00
368-10 FIRE/AMB BUILDING RESERVE	73,015.00	73,015.00	-9,791.70	36,525.70	165,999.99	202,489.29
369-01 AMBULANCE SMALL EQUIP RESERVE	14,150.32	14,150.32	0.00	0.00	0.00	14,150.32
369-02 AMBULANCE STAIRCHAIRS	3,000.00	3,000.00	0.00	0.00	0.00	3,000.00
369-03 AMBULANCE RESERVE	73,594.44	73,594.44	0.00	7,712.77	30,000.00	95,881.67
370-03 PW EQUIPMENT RESERVE	97,063.37	84,263.37	-12,083.58	131,762.05	169,868.04	122,369.36
370-04 STREETS/ROADS RECONSTRUCTION	85,143.61	200,143.61	0.00	343,447.26	0.00	-143,303.65
370-05 CURBING RESERVE	5,178.30	5,178.30	0.00	0.00	0.00	5,178.30
370-06 FUEL TANK RESERVE	-80,191.69	-77,173.67	592.83	1,992.48	10,132.52	-69,033.63
370-07 PW BUILDING RESERVE	73,566.72	73,566.72	-90,900.00	90,900.00	1,600.00	-15,733.28

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Fund(s): ALL  
October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
370-09 RIVER ROAD RESERVE	-56,075.75	-56,075.75	0.00	9,606.00	0.00	-65,681.75
370-10 AIRPORT FUEL TANK RESERVE	0.00	0.00	0.00	0.00	1,992.48	1,992.48
371-01 ASSESSMENT REVALUATION RESER	65,351.91	65,351.91	0.00	0.00	0.00	65,351.91
371-02 ASSESSING COMPUTER RESERVE	1,200.50	1,200.50	0.00	755.00	0.00	445.50
371-03 AERIAL PHOTOGRAPHY	2,700.00	2,700.00	0.00	0.00	0.00	2,700.00
371-04 ASSESSING OFFICE EQUIPMENT	730.00	730.00	0.00	0.00	0.00	730.00
371-05 ASSESSING TRAVEL & TRAINING	-216.91	-216.91	0.00	0.00	0.00	-216.91
372-01 AIRPORT RESERVE	78,503.24	78,503.24	0.00	3,740.00	0.00	74,763.24
372-04 AIRPORT HANGER SECURITY DEPOS	1,010.00	1,010.00	0.00	0.00	0.00	1,010.00
372-05 AIRPORT FAA LEASE PAYMENT HAN	10,885.00	0.00	0.00	350.00	350.00	0.00
373-01 GEN GOVT COMPUTER RESERVE	5,473.97	5,473.97	-1,755.00	3,011.00	1,800.00	4,262.97
373-02 CITY COMPREHENSIVE PLAN	27.40	27.40	1,755.00	1,755.00	1,755.00	27.40
373-03 MUNICIPAL BUILDING RESERVE	48,460.46	48,460.46	0.00	23,042.00	5,000.00	30,418.46
373-04 VITAL RECORDS RESTORATION	776.50	776.50	0.00	0.00	0.00	776.50
373-05 BIO-MASS BOILERS	1,037.51	1,037.51	0.00	105,843.00	105,843.00	1,037.51
373-07 T/A PROPERTY REMEDIATION RESEI	12,039.20	12,039.20	0.00	0.00	0.00	12,039.20
373-08 HRA CONTRIBUTION RESERVE	36,313.12	36,313.12	0.00	0.00	2,123.11	38,436.23
373-10 FLEET VEHICLES	1,221.20	1,221.20	0.00	0.00	0.00	1,221.20
373-11 NASIFF CLEAN UP	2,767.55	-8,951.75	0.00	11,393.40	12,272.60	-8,072.55
373-12 NBRC BIRDS EYE	20,451.12	-37,298.88	-11,904.67	21,904.67	0.00	-59,203.55
373-17 LADDER ENGINE TRUCK 2016	-199.20	-199.20	0.00	0.00	116,900.00	116,700.80
373-18 2019 HRA RESERVE	40,997.95	33,709.93	0.00	33,709.93	0.00	0.00
373-19 2020 HRA RESERVE	0.00	0.00	-3,854.55	47,662.73	128,409.98	80,747.25
373-20 CDBG USDA 60 ACCESS/BIRDSEYE	0.00	0.00	0.00	27,211.16	75,000.00	47,788.84
374-00 REC/PARKS COMPUTER RESERVE	1,000.00	1,000.00	0.00	0.00	0.00	1,000.00
374-01 INDUSTRIAL PARK IMPROVEMENTS	12,440.88	12,440.88	0.00	0.00	0.00	12,440.88
374-02 60 ACCESS HIGHWAY	12,801.32	13,257.71	0.00	3,936.41	1,235.88	10,557.18
374-03 DOWNTOWN INFRASTRUSTURE	10,415.42	10,415.42	0.00	0.00	26,000.00	36,415.42
380-01 CAPTS CDBG	0.00	0.00	0.00	4,211.00	0.00	-4,211.00
380-02 CDBG PORVAIR	0.00	0.00	0.00	170,435.32	170,436.00	0.68
385-00 COMMUNITY DEVELOPMENT MATCH	31,830.52	31,830.52	4,600.00	0.00	4,600.00	36,430.52
387-00 BOUCHARD TIF	8,385.33	8,385.33	0.00	4,709.92	8,897.19	12,572.60
388-00 HILLTOP TIF	10,327.60	10,327.60	-20,314.23	30,272.94	21,383.40	1,438.06
392-00 PLANNING/ENGINEERING RESERVE	6,241.09	6,241.09	0.00	0.00	0.00	6,241.09
398-00 RECREATION ACCTS FUND BALANCE	34,080.26	37,575.67	0.00	0.00	0.00	37,575.67
399-00 PARKING LOT MAINTENANCE RES	109,466.90	109,466.90	0.00	22,195.00	0.00	87,271.90
402-00 CDC ECONOMIC DEVELOPMENT	240,000.00	240,000.00	0.00	0.00	0.00	240,000.00
403-00 CDC REVOLVING LOAN	354,916.21	360,961.54	0.00	0.00	0.00	360,961.54
406-00 TRAILER PARK RESERVE	51,064.87	49,354.77	0.00	0.00	0.00	49,354.77
407-00 COUNTY TAX	2.13	2.13	-527,974.50	527,974.50	527,974.50	2.13
415-00 LIONS COMMUNITY CENTER RESER	16,056.20	16,056.20	0.00	0.00	0.00	16,056.20
417-00 COMPENSATED ABSENCES	132,560.19	132,560.19	0.00	58,542.16	44,296.22	118,314.25
419-00 DUE FROM CDC (1280)	60,115.83	60,115.83	0.00	0.00	0.00	60,115.83
421-00 DEFERRED TAX REVENUE	1,113,076.45	1,100,860.53	0.00	0.00	0.00	1,100,860.53
422-00 KEN MATTHEWS SCHOLARSHIP FUN	7,435.80	7,465.44	0.00	0.00	61.83	7,527.27
423-00 DR. CARY CEMETERY TRUST FUND	1,133.48	1,134.37	0.00	29.95	2.29	1,106.71
424-00 HAMILTON LIBRARY TRUST FUND	1,782.30	1,793.95	0.00	0.00	35.15	1,829.10
425-00 KNOX LIBRARY MEMORIAL FUND	9,981.69	10,037.11	0.00	0.00	128.54	10,165.65
426-00 CLARA PIPER MEM FUND	670.69	671.20	0.00	0.00	1.34	672.54
427-00 JACK ROTH LIBRARY MEM FUND	23,378.83	23,531.85	-523.04	3,017.40	416.53	20,930.98
429-00 BARBARA BREWER FUND	5,508.63	5,519.14	0.00	0.00	30.02	5,549.16
430-00 D. COOPER MEM FUND	56,071.50	56,386.81	0.00	4,000.00	727.24	53,114.05
432-00 MARGARET SHAW LIBRARY MEMORI	12,966.75	12,991.28	0.00	0.00	73.35	13,064.63

# General Ledger Summary Report

Fund(s): ALL

October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
1 - Gen Fund CONT'D						
433-00 GORDON ROBERTSON MEM FUND	11,483.26	11,496.29	0.00	0.00	37.69	11,533.98
434-00 MEMORIAL INVESTMENT	6,140.63	6,153.71	0.00	0.00	26.40	6,180.11
435-00 RODERICK LIVING TRUST	16,426.59	16,445.49	0.00	0.00	47.05	16,492.54
436-00 AMBULANCE REIMBURSEMENT	13,501.15	13,245.42	0.00	7,219.81	8,568.84	14,594.45
437-00 DEFERRED AMBULANCE REVENUE	564,626.28	572,816.11	0.00	0.00	0.00	572,816.11
438-00 PHILIP TURNER LIBRARY MEMORIAL	8,937.76	8,981.97	0.00	0.00	139.18	9,121.15
441-00 AMBULANCE FUND BALANCE	1,005.62	1,005.62	0.00	0.00	0.00	1,005.62
447-00 EMA EQUIP RESERVE	1,991.79	1,991.79	0.00	0.00	0.00	1,991.79
450-00 RESOURCE RESERVE ACCOUNT	0.00	181,505.76	0.00	278,270.66	537,245.00	440,480.10
457-00 HOMELAND SECURITY RESERVE	2,277.92	2,277.92	0.00	0.00	0.00	2,277.92
460-00 YARD SALE	-988.84	-988.84	0.00	0.00	0.00	-988.84
461-00 CRAFT FAIR	11,121.72	10,798.87	-189.00	1,715.92	126.00	9,208.95
462-00 CDBG HOUSING REHABILITATION	3,879.87	3,879.87	0.00	0.00	0.00	3,879.87
463-00 MISC EVENTS	-1,090.86	-1,090.86	0.00	0.00	0.00	-1,090.86
465-00 THURSDAYS ON SWEDEN	-241.36	-241.36	0.00	0.00	0.00	-241.36
465-01 STORY OF CARIBOU	0.00	0.00	0.00	0.00	7,500.00	7,500.00
466-00 HERITAGE DAY	-8,000.00	-8,000.00	0.00	0.00	0.00	-8,000.00
467-00 MARATHON	-39,297.79	-39,437.73	1,358.00	250.00	2,358.00	-37,329.73
469-00 DENTAL INSURANCE	2,250.76	2,250.76	146.35	15,253.29	15,518.38	2,515.85
470-00 EYE INUSRANCE	627.23	627.23	-0.33	2,760.44	2,755.57	622.36
471-00 RC2 TIF	33,526.63	26,651.63	0.00	0.00	46,561.06	73,212.69
472-00 ANIMAL WELFARE	7,870.21	7,924.21	80.00	100.00	3,115.00	10,939.21
477-00 LED STREET LIGHTS	63,719.17	63,719.17	0.00	3,333.33	0.00	60,385.84
478-00 G. HARMON MEM FUND	6,766.50	6,774.18	0.00	0.00	18.93	6,793.11
480-00 CITY RETIREMENT	1,079.76	1,079.76	0.00	0.00	0.00	1,079.76
483-02 DUE TO FUND 2	482,928.15	482,928.15	3,711.60	0.00	90,538.05	573,466.20
483-03 DUE TO FUND 3	591,640.01	591,640.01	6,596.17	0.00	86,369.09	678,009.10
483-04 DUE TO FUND 4	291,398.10	291,398.10	4,787.17	0.00	38,297.36	329,695.46
483-05 DUE TO FUND 5	2,735,039.19	2,783,039.27	650.05	0.00	346,026.01	3,129,065.28
484-02 DUE FROM FUND 2	-446,202.22	-452,077.05	-174.89	94,546.83	0.00	-546,623.88
484-03 DUE FROM FUND 3	-490,523.64	-490,861.84	-7,128.98	83,826.83	0.00	-574,688.67
484-04 DUE FROM FUND 4	-279,172.26	-279,287.01	-4,245.90	37,955.75	0.00	-317,242.76
484-05 DUE FROM FUND 5	-2,184,236.60	-2,199,492.91	-17,409.57	238,251.15	0.00	-2,437,744.06
486-00 RETIREMENT RESERVE	4,139.00	4,139.00	0.00	0.00	0.00	4,139.00
488-00 CHRISTMAS LIGHTS	1,910.09	1,910.09	0.00	1,084.22	0.00	825.87
490-00 T/A PROPERTY REMEDIATION RES	10,645.33	10,645.33	219.49	12.99	6,521.18	17,153.52
493-00 RSU 39 COMMITMENT	-1,082,827.92	-1,082,827.92	-315,932.58	3,159,324.58	3,791,189.50	-450,963.00
494-00 TRI COMMUNITY/AWS	213,163.00	213,163.00	0.00	537,245.00	324,082.00	0.00
496-00 BIRTH RECORDS STATE FEE	64.80	0.00	-38.80	649.60	707.20	57.60
497-00 DEATH RECORDS STATE FEE	175.20	0.00	-22.80	1,171.20	1,246.40	75.20
498-00 MARRIAGE RECORDS STATE FEE	37.20	0.00	-9.60	330.40	368.80	38.40

<b>Fund Balance</b>	<b>2,380,949.48</b>	<b>2,024,613.67</b>	<b>-253,175.58</b>	<b>23,760,959.09</b>	<b>24,868,110.87</b>	<b>3,131,765.45</b>
500-00 EXPENDITURE CONTROL	0.00	0.00	-765,777.98	8,193,680.94	10,187,982.93	1,994,301.99
510-00 REVENUE CONTROL	0.00	0.00	512,602.40	15,567,278.15	13,948,953.94	-1,618,324.21
600-00 FUND BALANCE	2,380,949.48	2,024,613.67	0.00	0.00	731,174.00	2,755,787.67

<b>2 - Snowmoible Trail Maintenance</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>239,516.88</b>	<b>239,516.88</b>	<b>0.00</b>
<b>Assets</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>

<b>Liabilities</b>	<b>19,661.60</b>	<b>25,536.43</b>	<b>-3,650.71</b>	<b>130,667.05</b>	<b>179,823.63</b>	<b>74,693.01</b>
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# General Ledger Summary Report

Fund(s): ALL  
October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
Debits					Credits	
2 - Snowmoible Trail Maintenance CONT'D						
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	19,661.60	25,536.43	-3,650.71	130,667.05	179,823.63	74,693.01
365-11 TRAIL MAINTENANCE RESERVE	56,387.53	56,387.53	-114.00	40,129.00	85,276.80	101,535.33
483-01 DUE TO FUND 1	446,202.22	452,077.05	174.89	0.00	94,546.83	546,623.88
484-01 DUE FROM FUND 1	-482,928.15	-482,928.15	-3,711.60	90,538.05	0.00	-573,466.20
Fund Balance	-19,661.60	-25,536.43	3,650.71	108,849.83	59,693.25	-74,693.01
500-00 Expense Control	0.00	0.00	2,150.71	56,417.83	54,643.60	-1,774.23
510-00 Revenue Control	0.00	0.00	1,500.00	44,100.00	5,049.65	-39,050.35
600-00 Fund Balance	-19,661.60	-25,536.43	0.00	8,332.00	0.00	-33,868.43
3 - Housing Department						
Assets	0.00	0.00	0.00	262,895.92	262,895.92	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-51,222.84	-50,884.64	532.81	86,369.09	88,329.48	-48,924.25
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-51,222.84	-50,884.64	532.81	86,369.09	88,329.48	-48,924.25
409-00 HOUSING RESERVE	49,893.53	49,893.53	0.00	0.00	4,502.65	54,396.18
483-01 DUE TO FUND 1	490,523.64	490,861.84	7,128.98	0.00	83,826.83	574,688.67
484-01 DUE TO FUND 1	-591,640.01	-591,640.01	-6,596.17	86,369.09	0.00	-678,009.10
Fund Balance	51,222.84	50,884.64	-532.81	176,526.83	174,566.44	48,924.25
500-00 Expense Control	0.00	0.00	-7,128.98	83,826.83	93,100.20	9,273.37
510-00 Revenue Control	0.00	0.00	6,596.17	90,000.00	81,466.24	-8,533.76
600-00 Fund Balance	51,222.84	50,884.64	0.00	2,700.00	0.00	48,184.64
4 - FSS						
Assets	0.00	0.00	0.00	133,699.11	133,699.11	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-12,225.84	-12,111.09	-541.27	38,297.36	37,955.75	-12,452.70
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-12,225.84	-12,111.09	-541.27	38,297.36	37,955.75	-12,452.70
483-01 DUE TO FUND 1	279,172.26	279,287.01	4,245.90	0.00	37,955.75	317,242.76
484-01 DUE FROM FUND 1	-291,398.10	-291,398.10	-4,787.17	38,297.36	0.00	-329,695.46
Fund Balance	12,225.84	12,111.09	541.27	95,401.75	95,743.36	12,452.70
500-00 Expense Control	0.00	0.00	-4,245.90	37,955.75	46,730.00	8,774.25
510-00 Revenue Control	0.00	0.00	4,787.17	57,446.00	38,297.36	-19,148.64
600-00 Fund Balance	12,225.84	12,111.09	0.00	0.00	10,716.00	22,827.09
5 - ECONOMIC DEV						
Assets	0.00	0.00	0.00	985,025.16	985,025.16	0.00
	0.00	0.00	0.00	0.00	0.00	0.00
Liabilities	-195,990.83	-228,734.60	16,759.52	374,217.01	290,474.29	-312,477.32
and Fund	0.00	0.00	0.00	0.00	0.00	0.00
Balances	-195,990.83	-228,734.60	16,759.52	374,217.01	290,474.29	-312,477.32

# General Ledger Summary Report

Fund(s): ALL  
October

Account	Beginning Balance	Beg Bal Net	Curr Mnth Net	---- Y T D ----		Balance Net
				Debits	Credits	
<b>5 - ECONOMIC DEV CONT'D</b>						
473-00 DOWNTOWN TIF	76,745.32	76,745.32	0.00	28,191.00	42,223.14	90,777.46
474-00 TRAIL GROOMER RESERVE	27,914.48	27,914.48	0.00	0.00	10,000.00	37,914.48
475-00 REVOLVING LOAN RESERVE	200,000.00	200,000.00	0.00	0.00	0.00	200,000.00
476-00 FIRE STATION RESERVE	50,151.96	50,151.96	0.00	0.00	0.00	50,151.96
483-01 DUE TO FUND 1	2,184,236.60	2,199,492.91	17,409.57	0.00	238,251.15	2,437,744.06
484-01 DUE FROM FUND 1	-2,735,039.19	-2,783,039.27	-650.05	346,026.01	0.00	-3,129,065.28
<b>Fund Balance</b>	<b>195,990.83</b>	<b>228,734.60</b>	<b>-16,759.52</b>	<b>610,808.15</b>	<b>694,550.87</b>	<b>312,477.32</b>
500-00 Expense Control	0.00	0.00	-17,409.57	220,060.15	393,703.75	173,643.60
510-00 Revenue Control	0.00	0.00	650.05	374,153.00	300,847.12	-73,305.88
600-00 Fund Balance	195,990.83	228,734.60	0.00	16,595.00	0.00	212,139.60
<b>Final Totals</b>	<b>-500.00</b>	<b>280,499.99</b>	<b>0.00</b>	<b>59,397,626.87</b>	<b>59,678,126.86</b>	<b>0.00</b>

## Expense Summary Report

Fund: 1  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
10 - GENERAL GOVERNMENT	775,640.00	87,192.56	626,674.91	148,965.09	80.79
17 - HEALTH & SANITATION	251,938.00	20,850.00	208,602.75	43,335.25	82.80
18 - MUNICIPAL BUILDING	65,100.00	2,927.06	40,811.10	24,288.90	62.69
20 - GENERAL ASSISTANCE	56,903.00	3,296.69	40,754.52	16,148.48	71.62
22 - TAX ASSESSMENT	276,222.00	23,629.76	217,794.07	58,427.93	78.85
25 - LIBRARY	224,592.00	17,175.90	161,344.83	63,247.17	71.84
31 - FIRE/AMBULANCE DEPARTMENT	2,330,246.00	228,030.08	1,882,249.19	447,996.81	80.77
35 - POLICE DEPARTMENT	1,691,552.00	140,766.48	1,340,474.22	351,077.78	79.25
38 - PROTECTION	414,219.00	28,827.44	289,166.62	125,052.38	69.81
39 - CARIBOU EMERGENCY MANAGEMENT	14,452.00	245.47	8,113.28	6,338.72	56.14
40 - PUBLIC WORKS	2,291,515.00	129,957.45	1,788,502.48	503,012.52	78.05
50 - RECREATION DEPARTMENT	520,624.00	49,455.58	399,588.20	121,035.80	76.75
51 - PARKS	174,032.00	15,725.92	135,848.08	38,183.92	78.06
60 - AIRPORT	59,645.00	882.32	38,521.34	21,123.66	64.58
61 - CARIBOU TRAILER PARK	12,990.00	1,515.70	9,632.18	3,357.82	74.15
65 - CEMETERIES	6,850.00	1,600.00	7,100.00	-250.00	103.65
70 - INS & RETIREMENT	98,200.00	8,956.52	76,696.39	21,503.61	78.10
75 - CONTRIBUTIONS	4,600.00	4,600.00	4,600.00	0.00	100.00
80 - UNCLASSIFIED	33,250.00	143.05	31,793.85	1,456.15	95.62
85 - CAPITAL IMPROVEMENTS	551,117.99	0.00	551,117.99	0.00	100.00
Final Totals	9,853,687.99	765,777.98	7,859,386.00	1,994,301.99	79.76

## Expense Summary Report

Fund: 2  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
52 - SNOWMOIBLE TRAIL MAINTENANCE	52,432.00	-2,150.71	54,206.23	-1,774.23	103.38
Final Totals	52,432.00	-2,150.71	54,206.23	-1,774.23	103.38



## Expense Summary Report

Fund: 3  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
24 - HOUSING	92,700.00	7,128.98	83,426.63	9,273.37	90.00
Final Totals	92,700.00	7,128.98	83,426.63	9,273.37	90.00

**Expense Summary Report**  
Fund: 4  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
96 - SECTION 8 - FSS PROGAM	46,730.00	4,245.90	37,955.75	8,774.25	81.22
Final Totals	46,730.00	4,245.90	37,955.75	8,774.25	81.22

## Expense Summary Report

Fund: 5  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Unexpended Balance	Percent Spent
11 - ECONOMIC DEVELOPMENT	370,421.00	16,302.14	203,085.03	167,335.97	54.83
12 - NYLANDER MUSEUM	20,327.00	1,107.43	14,019.37	6,307.63	68.97
Final Totals	390,748.00	17,409.57	217,104.40	173,643.60	55.56

# Revenue Summary Report

Fund: 1  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
10 - GENERAL GOVERNMENT	6,849,345.00	304,023.27	6,027,577.85	821,767.15	88.00
18 - MUNICIPAL BUILDING	4,000.00	333.33	3,333.30	666.70	83.33
20 - GENERAL ASSISTANCE	20,300.00	0.00	17,226.41	3,073.59	84.86
22 - TAX ASSESSMENT	792,500.00	4,056.86	702,152.28	90,347.72	88.60
23 - CODE ENFORCEMENT	6,150.00	1,502.50	7,125.00	-975.00	115.85
25 - LIBRARY	6,100.00	503.75	3,284.95	2,815.05	53.85
31 - FIRE/AMBULANCE DEPARTMENT	1,958,293.00	198,101.26	1,518,542.79	439,750.21	77.54
35 - POLICE DEPARTMENT	144,410.00	584.00	61,574.28	82,835.72	42.64
39 - CARIBOU EMERGENCY MANAGEMENT	2,600.00	0.00	600.00	2,000.00	23.08
40 - PUBLIC WORKS	203,415.00	0.00	41,486.00	161,929.00	20.39
50 - RECREATION DEPARTMENT	22,000.00	260.00	5,502.00	16,498.00	25.01
51 - PARKS	1,000.00	10.80	39.30	960.70	3.93
60 - AIRPORT	41,000.00	2,156.63	36,586.63	4,413.37	89.24
61 - CARIBOU TRAILER PARK	14,500.00	1,070.00	11,828.00	2,672.00	81.57
70 - INS & RETIREMENT	0.00	0.00	10,430.00	-10,430.00	----
Final Totals	10,065,613.00	512,602.40	8,447,288.79	1,618,324.21	83.92

## Revenue Summary Report

Fund: 2  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
52 - SNOWMOIBLE TRAIL MAINTENANCE	44,100.00	1,500.00	5,049.65	39,050.35	11.45
Final Totals	44,100.00	1,500.00	5,049.65	39,050.35	11.45

## Revenue Summary Report

Fund: 3  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
24 - HOUSING	90,000.00	6,596.17	81,466.24	8,533.76	90.52
Final Totals	90,000.00	6,596.17	81,466.24	8,533.76	90.52

# Revenue Summary Report

Fund: 4  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
96 - SECTION 8 - FSS PROGAM	57,446.00	4,787.17	38,297.36	19,148.64	66.67
Final Totals	57,446.00	4,787.17	38,297.36	19,148.64	66.67

## Revenue Summary Report

Fund: 5  
October

Account	Budget Net	Curr Mnth Net	YTD Net	Uncollected Balance	Percent Collected
11 - ECONOMIC DEVELOPMENT	372,653.00	0.00	300,196.57	72,456.43	80.56
12 - NYLANDER MUSEUM	1,500.00	650.05	650.55	849.45	43.37
Final Totals	374,153.00	650.05	300,847.12	73,305.88	80.41



Vendor	Amount	Account
<b>10 GEN GOVT</b>		
<b>10-01 GEN GOVT / Gen Govt</b>		
03303 - ELECTION SYSTEMS & SOFTWARE	1,845.68	E 10-01-012-01 GEN GOVT / Gen Govt - ELECTIONS / ELECTIONS
03303 - ELECTION SYSTEMS & SOFTWARE	1,320.00	E 10-01-012-01 GEN GOVT / Gen Govt - ELECTIONS / ELECTIONS
03303 - ELECTION SYSTEMS & SOFTWARE	402.63	E 10-01-012-01 GEN GOVT / Gen Govt - ELECTIONS / ELECTIONS
02858 - BANGOR DAILY NEWS	85.50	E 10-01-003-02 GEN GOVT / Gen Govt - OFFICE SUPP / ADVERTISING
02858 - BANGOR DAILY NEWS	127.80	E 10-01-003-02 GEN GOVT / Gen Govt - OFFICE SUPP / ADVERTISING
00979 - MAINE MUNICIPAL ASSOC.	90.00	E 10-01-011-02 GEN GOVT / Gen Govt - TRAIN & EDU / TRAIN & EDU
00524 - OAK LEAF SYSTEMS, INC	70.00	E 10-01-014-01 GEN GOVT / Gen Govt - NEW EQUIP / NEW EQUIP
<b>Division Total-</b>	<b>3,941.61</b>	
<b>Department Total-</b>	<b>3,941.61</b>	
<b>11 ECONO DEV</b>		
<b>11-01 ECONO DEV / ECONO DEV CONT'D</b>		
01400 - COUNTY QWIK PRINT, INC.	72.00	E 11-01-003-02 ECONO DEV / ECONO DEV - OFFICE SUPP / ADVERTISING
00537 - MAINE DEVELOPMENT FOUNDATION	1,000.00	E 11-01-009-04 ECONO DEV / ECONO DEV - PROF DUES / PROF DUES
<b>Division Total-</b>	<b>1,072.00</b>	
<b>Department Total-</b>	<b>1,072.00</b>	
<b>12 NYLANDER MUS</b>		
<b>12-01 NYLANDER MUS / NYLANDER MUS CONT'D</b>		
01027 - TIME WARNER CABLE	84.99	E 12-01-017-03 NYLANDER MUS / NYLANDER MUS - COMMUNICATE
<b>Division Total-</b>	<b>84.99</b>	
<b>Department Total-</b>	<b>84.99</b>	
<b>18 MUN BUILDING</b>		
<b>18-01 MUN BUILDING / MUN BUILDING CONT'D</b>		
00003 - UNIFIRST CORPORATION	24.40	E 18-01-031-01 MUN BUILDING / MUN BUILDING - BLDG MAINT / BLDG MAINT
03373 - MAINE FIRE PREVENTION	122.55	E 18-01-031-01 MUN BUILDING / MUN BUILDING - BLDG MAINT / BLDG MAINT
<b>Division Total-</b>	<b>146.95</b>	
<b>Department Total-</b>	<b>146.95</b>	
<b>20 G A</b>		
<b>20-01 G A / G A CONT'D</b>		
00216 - BELANGER, WILLIAM	100.00	E 20-01-051-05 G A / G A - EQUIP MAINT / EQUIP MAINT
<b>Division Total-</b>	<b>100.00</b>	
<b>Department Total-</b>	<b>100.00</b>	
<b>22 TAX ASSESS</b>		
<b>22-01 TAX ASSESS / TAX ASSESS CONT'D</b>		
02319 - JIM'S AUTO CARE & RENTALS	389.50	E 22-01-073-01 TAX ASSESS / TAX ASSESS - VEHICLE REP / VEHICLE REP
<b>Division Total-</b>	<b>389.50</b>	
<b>Department Total-</b>	<b>389.50</b>	
<b>25 LIBRARY</b>		
<b>25-01 LIBRARY / LIBRARY CONT'D</b>		
03941 - AMAZON CAPITAL SERVICES, INC	30.99	E 25-01-003-08 LIBRARY / LIBRARY - OFFICE SUPP / OFFICE SUPP
00003 - UNIFIRST CORPORATION	26.25	E 25-01-031-01 LIBRARY / LIBRARY - BLDG MAINT / BLDG MAINT
<b>Division Total-</b>	<b>57.24</b>	
<b>Department Total-</b>	<b>57.24</b>	
<b>31 FIRE/AMB</b>		
<b>31-01 FIRE/AMB / AMBULANCE CONT'D</b>		
03182 - RADIO COMMUNICATIONS MGMT, IN	25.80	E 31-01-071-03 FIRE/AMB / AMBULANCE - RADIO MAINT / RADIO MAINT
00239 - GARY'S YAMAHA/GARY'S SALE & SER	21.99	E 31-01-051-05 FIRE/AMB / AMBULANCE - EQUIP MAINT / EQUIP MAINT
03056 - ZOLL MEDICAL CORPORATION GPO	225.40	E 31-01-087-01 FIRE/AMB / AMBULANCE - MED SUPPLIES / AMB SUPPLIES
00411 - POWERS ROOFING	175.00	E 31-01-031-01 FIRE/AMB / AMBULANCE - BLDG MAINT / BLDG MAINT
03182 - RADIO COMMUNICATIONS MGMT, IN	53.62	E 31-01-071-03 FIRE/AMB / AMBULANCE - RADIO MAINT / RADIO MAINT

Vendor	Amount	Account
<b>31 FIRE/AMB CONT'D</b>		
<b>31-01 FIRE/AMB / AMBULANCE CONT'D</b>		
01633 - BOUND TREE MEDICAL, LLC	374.10	E 31-01-087-01 FIRE/AMB / AMBULANCE - MED SUPPLIES / AMB SUP
01400 - COUNTY QWIK PRINT, INC.	44.99	E 31-01-003-08 FIRE/AMB / AMBULANCE - OFFICE SUPP / OFFICE SL
<b>Division Total-</b>	<b>920.90</b>	
<b>Department Total-</b>	<b>920.90</b>	
<b>35 POLICE DEPT</b>		
<b>35-01 POLICE DEPT / POLICE DEPT CONT'D</b>		
00397 - TMDE CALIBRATION LAB, INC.	545.00	E 35-01-051-05 POLICE DEPT / POLICE DEPT - EQUIP MAINT / EQUIP
03373 - MAINE FIRE PREVENTION	133.55	E 35-01-031-01 POLICE DEPT / POLICE DEPT - BLDG MAINT / BLDG
03412 - OIT A/P	148.64	E 35-01-017-03 POLICE DEPT / POLICE DEPT - COMMUNICATE / INT
<b>Division Total-</b>	<b>827.19</b>	
<b>Department Total-</b>	<b>827.19</b>	
<b>38 PROTECTION</b>		
<b>38-01 PROTECTION / PROTECTION CONT'D</b>		
04116 - VERSANT POWER	15.91	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
<b>Division Total-</b>	<b>15.91</b>	
<b>Department Total-</b>	<b>15.91</b>	
<b>39 CEM</b>		
<b>39-01 CEM / CEM CONT'D</b>		
04116 - VERSANT POWER	13.24	E 39-01-027-11 CEM / CEM - ELECTRICITY / ELECTRICITY
<b>Division Total-</b>	<b>13.24</b>	
<b>Department Total-</b>	<b>13.24</b>	
<b>40 PUBLIC WORKS</b>		
<b>40-01 PUBLIC WORKS / PUBLIC WORKS CONT'D</b>		
04116 - VERSANT POWER	12.54	E 40-01-027-03 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P
04116 - VERSANT POWER	12.82	E 40-01-027-11 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / E
00761 - TROMBLEY INDUSTRIES, INC.	2,208.10	E 40-01-121-01 PUBLIC WORKS / PUBLIC WORKS - ASPHALT / ASPH
00761 - TROMBLEY INDUSTRIES, INC.	3,000.00	E 40-01-124-01 PUBLIC WORKS / PUBLIC WORKS - SIDEWALKS / SII
00761 - TROMBLEY INDUSTRIES, INC.	7,000.00	E 40-01-120-02 PUBLIC WORKS / PUBLIC WORKS - SHIM & PATCH /
00761 - TROMBLEY INDUSTRIES, INC.	9,093.42	E 40-01-120-01 PUBLIC WORKS / PUBLIC WORKS - SHIM & PATCH /
01033 - BEAUREGARD EQUIPMENT, INC.	44.00	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
04116 - VERSANT POWER	29.84	E 40-01-027-12 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P
04116 - VERSANT POWER	32.03	E 40-01-027-02 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P
04116 - VERSANT POWER	17.30	E 40-01-027-04 PUBLIC WORKS / PUBLIC WORKS - ELECTRICITY / P
00257 - FASTENAL COMPANY	46.69	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	51.31	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	3.47	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
04135 - OLLIE'S LOCK & KEYS	37.98	E 40-01-031-01 PUBLIC WORKS / PUBLIC WORKS - BLDG MAINT / BI
01441 - WALMART COMMUNITY/RFCSLLC	162.58	E 40-01-031-01 PUBLIC WORKS / PUBLIC WORKS - BLDG MAINT / BI
01441 - WALMART COMMUNITY/RFCSLLC	300.00	E 40-01-070-03 PUBLIC WORKS / PUBLIC WORKS - CLOTHS ALLOW ,
<b>Division Total-</b>	<b>22,052.08</b>	
<b>Department Total-</b>	<b>22,052.08</b>	
<b>50 REC DEPT</b>		
<b>50-01 REC DEPT / REC DEPT CONT'D</b>		
03854 - PETERSON'S PORTABLE TOILETS	150.00	E 50-01-138-06 REC DEPT / REC DEPT - PROG EQUIP / PROG EQUIP
00586 - SLEEPER'S MARKET	111.99	E 50-01-138-06 REC DEPT / REC DEPT - PROG EQUIP / PROG EQUIP
02985 - SPRINKLER SYSTEMS INSP. CORP.	120.00	E 50-01-031-01 REC DEPT / REC DEPT - BLDG MAINT / BLDG MAINT
01027 - TIME WARNER CABLE	89.99	E 50-01-017-03 REC DEPT / REC DEPT - COMMUNICATE / INTERNET
00323 - BSN SPORTS INC	119.99	E 50-01-138-03 REC DEPT / REC DEPT - PROG EQUIP / SOCCER
01499 - CARIBOU UTILITIES DISTRICT	20.85	E 50-01-028-04 REC DEPT / REC DEPT - WATER / SOUCIE SPORT
01499 - CARIBOU UTILITIES DISTRICT	124.04	E 50-01-028-01 REC DEPT / REC DEPT - WATER / REC CENTER

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Vendor	Amount	Account
<b>50 REC DEPT CONT'D</b>		
<b>50-01 REC DEPT / REC DEPT CONT'D</b>		
01499 - CARIBOU UTILITIES DISTRICT	27.58	E 50-01-029-01 REC DEPT / REC DEPT - SEWER / SEWER
01400 - COUNTY QWIK PRINT, INC.	11.70	E 50-01-141-01 REC DEPT / REC DEPT - TROPH/AWARDS / TROPH/A
02681 - HONEYWELL INTERNATIONAL INC	4,020.50	E 50-01-031-01 REC DEPT / REC DEPT - BLDG MAINT / BLDG MAINT
00524 - OAK LEAF SYSTEMS, INC	254.00	E 50-01-008-01 REC DEPT / REC DEPT - COMP MAINT / COMP MAINT
00438 - LEVESQUE BUSINESS SOLUTIONS	17.48	E 50-01-003-07 REC DEPT / REC DEPT - OFFICE SUPP / PAPER
00438 - LEVESQUE BUSINESS SOLUTIONS	39.57	E 50-01-003-05 REC DEPT / REC DEPT - OFFICE SUPP / PRINTER INP
03373 - MAINE FIRE PREVENTION	115.00	E 50-01-031-01 REC DEPT / REC DEPT - BLDG MAINT / BLDG MAINT
<b>Division Total-</b>	<b>5,222.69</b>	
<b>Department Total-</b>	<b>5,222.69</b>	
<b>51 PARKS</b>		
<b>51-01 PARKS / PARKS CONT'D</b>		
03373 - MAINE FIRE PREVENTION	65.55	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
03049 - MATHESON TRI-GAS INC	49.00	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
03049 - MATHESON TRI-GAS INC	23.55	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
04116 - VERSANT POWER	12.54	E 51-01-027-10 PARKS / PARKS - ELECTRICITY / PARK SEC LTS
04116 - VERSANT POWER	64.87	E 51-01-027-09 PARKS / PARKS - ELECTRICITY / PARKS SHOP
00586 - SLEEPER'S MARKET	9.87	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
01033 - BEAUREGARD EQUIPMENT, INC.	37.13	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
03300 - KEATON, BRENDA DBA//BK LOCKS	69.00	E 51-01-031-01 PARKS / PARKS - BLDG MAINT / BLDG MAINT
03590 - NAPA AUTO PARTS	6.35	E 51-01-051-04 PARKS / PARKS - EQUIP MAINT / REPAIRS
03590 - NAPA AUTO PARTS	8.22	E 51-01-074-01 PARKS / PARKS - TIRES / TIRES
03590 - NAPA AUTO PARTS	12.42	E 51-01-031-01 PARKS / PARKS - BLDG MAINT / BLDG MAINT
<b>Division Total-</b>	<b>358.50</b>	
<b>Department Total-</b>	<b>358.50</b>	
<b>60 AIRPORT</b>		
<b>60-01 AIRPORT / AIRPORT CONT'D</b>		
04116 - VERSANT POWER	33.37	E 60-01-027-11 AIRPORT / AIRPORT - ELECTRICITY / ELECTRICITY
04116 - VERSANT POWER	55.70	E 60-01-027-14 AIRPORT / AIRPORT - ELECTRICITY / HANGER
04116 - VERSANT POWER	29.64	E 60-01-027-14 AIRPORT / AIRPORT - ELECTRICITY / HANGER
<b>Division Total-</b>	<b>118.71</b>	
<b>Department Total-</b>	<b>118.71</b>	
<b>61 TRAILER PARK</b>		
<b>61-01 TRAILER PARK / TRAILER PARK CONT'D</b>		
04116 - VERSANT POWER	157.03	E 61-01-027-11 TRAILER PARK / TRAILER PARK - ELECTRICITY / ELE
<b>Division Total-</b>	<b>157.03</b>	
<b>Department Total-</b>	<b>157.03</b>	
<b>65 CEMETERIES</b>		
<b>65-01 CEMETERIES / CEMETERIES CONT'D</b>		
01966 - R.L.W. MANAGEMENT	500.00	E 65-01-166-01 CEMETERIES / CEMETERIES - GRIMES CEM / GRIME
<b>Division Total-</b>	<b>500.00</b>	
<b>G/L Account Total</b>	<b>500.00</b>	
<b>G/L Accounts</b>		
<b>G/L Accounts-01 / CONT'D</b>		
04134 - TREASURER OF STATE	862.06	G 1-322-00 Gen Fund / RETIRED HEAL
00015 - TREASURER STATE OF MAINE	21,118.00	G 1-330-00 Gen Fund / VEHICLE REG
00015 - TREASURER STATE OF MAINE	2,256.50	G 1-330-00 Gen Fund / VEHICLE REG
00015 - TREASURER STATE OF MAINE	3,698.75	G 1-330-00 Gen Fund / VEHICLE REG
00015 - TREASURER STATE OF MAINE	4,338.25	G 1-330-00 Gen Fund / VEHICLE REG
03590 - NAPA AUTO PARTS	43.98	G 1-365-04 Gen Fund / RAIL TRAIL P
03373 - MAINE FIRE PREVENTION	244.00	G 1-365-05 Gen Fund / PARK IMP RES

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<b>G/L Accounts CONT'D</b>		
<b>G/L Accounts-01 / CONT'D</b>		
00399 - PATRICK ST.PETER & SONS, INC.	1,002.86	G 1-365-05 Gen Fund / PARK IMP RES
03941 - AMAZON CAPITAL SERVICES, INC	67.57	G 1-366-02 Gen Fund / LIB MEM FUND
03941 - AMAZON CAPITAL SERVICES, INC	119.38	G 1-366-02 Gen Fund / LIB MEM FUND
02858 - BANGOR DAILY NEWS	658.70	G 1-368-10 Gen Fund / BUILD RES
02858 - BANGOR DAILY NEWS	695.00	G 1-368-10 Gen Fund / BUILD RES
04019 - SEWALL	3,987.00	G 1-368-10 Gen Fund / BUILD RES
00883 - SIGN TECH	114.00	G 2-365-11 Snowmoible / TRAIL MAINT
<b>Division Total-</b>	<b>39,206.05</b>	
<b>G/L Account Total</b>	<b>39,206.05</b>	
<b>Final Total-</b>	<b>75,184.59</b>	

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Vendor	Amount	Account
<b>10 GEN GOVT</b>		
<b>10-01 GEN GOVT / Gen Govt</b>		
00099 - MMEHT	10.80	E 10-01-018-01 GEN GOVT / Gen Govt - HEALTH INS / HEALTH INS
00099 - MMEHT	9,893.04	E 10-01-018-01 GEN GOVT / Gen Govt - HEALTH INS / HEALTH INS
00524 - OAK LEAF SYSTEMS, INC	125.00	E 10-01-003-08 GEN GOVT / Gen Govt - OFFICE SUPP / OFFICE SUPP
00524 - OAK LEAF SYSTEMS, INC	209.00	E 10-01-014-01 GEN GOVT / Gen Govt - NEW EQUIP / NEW EQUIP
00524 - OAK LEAF SYSTEMS, INC	600.00	E 10-01-012-01 GEN GOVT / Gen Govt - ELECTIONS / ELECTIONS
02977 - BUSINESS CARD	14.99	E 10-01-008-01 GEN GOVT / Gen Govt - COMP MAINT / COMP MAINT
02977 - BUSINESS CARD	83.95	E 10-01-003-08 GEN GOVT / Gen Govt - OFFICE SUPP / OFFICE SUPP
02977 - BUSINESS CARD	732.00	E 10-01-008-02 GEN GOVT / Gen Govt - COMP MAINT / HOSTED SER
00524 - OAK LEAF SYSTEMS, INC	2,110.00	E 10-01-008-01 GEN GOVT / Gen Govt - COMP MAINT / COMP MAINT
00551 - LAUSIER, DENISE	25.50	E 10-01-010-01 GEN GOVT / Gen Govt - TRAVEL EXP / MILEAGE
<b>Division Total-</b>	<b>13,804.28</b>	
<b>Department Total-</b>	<b>13,804.28</b>	
<b>11 ECONO DEV</b>		
<b>11-01 ECONO DEV / ECONO DEV CONT'D</b>		
00099 - MMEHT	985.28	E 11-01-018-01 ECONO DEV / ECONO DEV - HEALTH INS / HEALTH I
00099 - MMEHT	17.70	E 11-01-018-01 ECONO DEV / ECONO DEV - HEALTH INS / HEALTH I
<b>Division Total-</b>	<b>1,002.98</b>	
<b>Department Total-</b>	<b>1,002.98</b>	
<b>18 MUN BUILDING</b>		
<b>18-01 MUN BUILDING / MUN BUILDING CONT'D</b>		
03231 - B & P CLEANERS	845.00	E 18-01-271-01 MUN BUILDING / MUN BUILDING - CONTR SERVIC /
04116 - VERSANT POWER	1,154.26	E 18-01-027-11 MUN BUILDING / MUN BUILDING - ELECTRICITY / EI
04116 - VERSANT POWER	147.61	E 18-01-024-04 MUN BUILDING / MUN BUILDING - MAINT COMM / I
00003 - UNIFIRST CORPORATION	24.40	E 18-01-031-01 MUN BUILDING / MUN BUILDING - BLDG MAINT / BL
<b>Division Total-</b>	<b>2,171.27</b>	
<b>Department Total-</b>	<b>2,171.27</b>	
<b>20 G A</b>		
<b>20-01 G A / G A CONT'D</b>		
00216 - BELANGER, WILLIAM	100.00	E 20-01-051-05 G A / G A - EQUIP MAINT / EQUIP MAINT
00099 - MMEHT	571.64	E 20-01-018-01 G A / G A - HEALTH INS / HEALTH INS
<b>Division Total-</b>	<b>671.64</b>	
<b>Department Total-</b>	<b>671.64</b>	
<b>22 TAX ASSESS</b>		
<b>22-01 TAX ASSESS / TAX ASSESS CONT'D</b>		
00099 - MMEHT	2,849.02	E 22-01-018-01 TAX ASSESS / TAX ASSESS - HEALTH INS / HEALTH I
03347 - CMAAO	15.00	E 22-01-009-04 TAX ASSESS / TAX ASSESS - PROF DUES / PROF DUE
03347 - CMAAO	15.00	E 22-01-009-04 TAX ASSESS / TAX ASSESS - PROF DUES / PROF DUE
02978 - NRAAO	40.00	E 22-01-009-04 TAX ASSESS / TAX ASSESS - PROF DUES / PROF DUE
00099 - MMEHT	17.10	E 22-01-018-01 TAX ASSESS / TAX ASSESS - HEALTH INS / HEALTH I
03686 - STATE OF MAINE CHAPTER OF IAAO	30.00	E 22-01-009-04 TAX ASSESS / TAX ASSESS - PROF DUES / PROF DUE
02977 - BUSINESS CARD	295.00	E 22-01-011-02 TAX ASSESS / TAX ASSESS - TRAIN & EDU / TRAIN &
00524 - OAK LEAF SYSTEMS, INC	70.00	E 22-01-051-01 TAX ASSESS / TAX ASSESS - EQUIP MAINT / SOFTW
02319 - JIM'S AUTO CARE & RENTALS	27.00	E 22-01-073-01 TAX ASSESS / TAX ASSESS - VEHICLE REP / VEHICLE
02319 - JIM'S AUTO CARE & RENTALS	30.00	E 22-01-073-01 TAX ASSESS / TAX ASSESS - VEHICLE REP / VEHICLE
02977 - BUSINESS CARD	294.00	E 22-01-009-04 TAX ASSESS / TAX ASSESS - PROF DUES / PROF DUE
<b>Division Total-</b>	<b>3,682.12</b>	
<b>Department Total-</b>	<b>3,682.12</b>	
<b>24 HOUSING</b>		
<b>24-01 HOUSING / HOUSING CONT'D</b>		
00524 - OAK LEAF SYSTEMS, INC	70.00	E 24-01-003-12 HOUSING / HOUSING - OFFICE SUPP / SOFTWARE

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Vendor	Amount	Account
<b>24 HOUSING CONT'D</b>		
<b>24-01 HOUSING / HOUSING CONT'D</b>		
02977 - BUSINESS CARD	57.39	E 24-01-003-08 HOUSING / HOUSING - OFFICE SUPP / OFFICE SUPP
02977 - BUSINESS CARD	6.95	E 24-01-003-03 HOUSING / HOUSING - OFFICE SUPP / COPIER RENT
02977 - BUSINESS CARD	1,293.71	E 24-01-003-12 HOUSING / HOUSING - OFFICE SUPP / SOFTWARE
02977 - BUSINESS CARD	305.00	E 24-01-011-02 HOUSING / HOUSING - TRAIN & EDU / TRAIN & EDL
00099 - MMEHT	16.20	E 24-01-018-01 HOUSING / HOUSING - HEALTH INS / HEALTH INS
<b>Division Total-</b>	<b>1,749.25</b>	
<b>Department Total-</b>	<b>1,749.25</b>	

## 25 LIBRARY

### 25-01 LIBRARY / LIBRARY CONT'D

04116 - VERSANT POWER	331.35	E 25-01-027-11 LIBRARY / LIBRARY - ELECTRICITY / ELECTRICITY
00524 - OAK LEAF SYSTEMS, INC	70.00	E 25-01-008-01 LIBRARY / LIBRARY - COMP MAINT / COMP MAINT
01505 - DEAD RIVER COMPANY	759.38	E 25-01-026-03 LIBRARY / LIBRARY - HEATING FUEL / HEATING FUE
03231 - B & P CLEANERS	825.00	E 25-01-271-01 LIBRARY / LIBRARY - CONTR SERVIC / JAN & SUPP
01578 - ISLANDPORT PRESS INC.	149.45	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
00099 - MMEHT	878.47	E 25-01-018-01 LIBRARY / LIBRARY - HEALTH INS / HEALTH INS
02858 - BANGOR DAILY NEWS	314.60	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
02977 - BUSINESS CARD	8.44	E 25-01-406-01 LIBRARY / LIBRARY - PROGRAM / LIBRARY PROG
02977 - BUSINESS CARD	24.35	E 25-01-271-01 LIBRARY / LIBRARY - CONTR SERVIC / JAN & SUPP
02977 - BUSINESS CARD	7.41	E 25-01-055-03 LIBRARY / LIBRARY - BOOKS & PERI / BOOKS & PER
00003 - UNIFIRST CORPORATION	26.25	E 25-01-031-01 LIBRARY / LIBRARY - BLDG MAINT / BLDG MAINT
<b>Division Total-</b>	<b>3,394.70</b>	
<b>Department Total-</b>	<b>3,394.70</b>	

## 31 FIRE/AMB

### 31-01 FIRE/AMB / AMBULANCE CONT'D

00783 - MAINE FIRE CHIEFS ASSOCIATION	95.00	E 31-01-009-04 FIRE/AMB / AMBULANCE - PROF DUES / PROF DUES
01840 - SUSI, SCOTT	257.04	E 31-01-010-05 FIRE/AMB / AMBULANCE - TRAVEL EXP / TRAVEL EXI
04137 - DICKINSON, ERIC	18.35	E 31-01-085-01 FIRE/AMB / AMBULANCE - TRANS MEAL / TRANS ME
02977 - BUSINESS CARD	32.19	E 31-01-070-01 FIRE/AMB / AMBULANCE - CLOTHS ALLOW / UNIFOR
02977 - BUSINESS CARD	50.17	E 31-01-071-03 FIRE/AMB / AMBULANCE - RADIO MAINT / RADIO M
02977 - BUSINESS CARD	189.00	E 31-01-085-01 FIRE/AMB / AMBULANCE - TRANS MEAL / TRANS ME
02977 - BUSINESS CARD	62.98	E 31-01-030-01 FIRE/AMB / AMBULANCE - BLDG SUPPLY / BLDG SUP
02977 - BUSINESS CARD	65.17	E 31-01-085-01 FIRE/AMB / AMBULANCE - TRANS MEAL / TRANS ME
02977 - BUSINESS CARD	116.15	E 31-01-085-01 FIRE/AMB / AMBULANCE - TRANS MEAL / TRANS ME
03635 - ABSOLUTE CREDIT LLC	5.80	E 31-01-082-02 FIRE/AMB / AMBULANCE - BAD DEBT / COLLECTION
00099 - MMEHT	24,670.46	E 31-01-018-01 FIRE/AMB / AMBULANCE - HEALTH INS / HEALTH IN:
00099 - MMEHT	2,820.03	E 31-01-018-02 FIRE/AMB / AMBULANCE - HEALTH INS / AMB BILL
00099 - MMEHT	26.70	E 31-01-018-01 FIRE/AMB / AMBULANCE - HEALTH INS / HEALTH IN:
03263 - ABILITY NETWORK INC.	99.60	E 31-01-003-09 FIRE/AMB / AMBULANCE - OFFICE SUPP / BILLING S
03263 - ABILITY NETWORK INC.	99.60	E 31-01-003-14 FIRE/AMB / AMBULANCE - OFFICE SUPP / CALAIS
03263 - ABILITY NETWORK INC.	99.60	E 31-01-003-16 FIRE/AMB / AMBULANCE - OFFICE SUPP / ISLAND FA
03263 - ABILITY NETWORK INC.	99.60	E 31-01-003-17 FIRE/AMB / AMBULANCE - OFFICE SUPP / PATTEN
00524 - OAK LEAF SYSTEMS, INC	70.00	E 31-01-051-03 FIRE/AMB / AMBULANCE - EQUIP MAINT / MAINT CC
04116 - VERSANT POWER	552.80	E 31-01-027-11 FIRE/AMB / AMBULANCE - ELECTRICITY / ELECTRICI
<b>Division Total-</b>	<b>29,430.24</b>	
<b>Department Total-</b>	<b>29,430.24</b>	

## 35 POLICE DEPT

### 35-01 POLICE DEPT / POLICE DEPT CONT'D

00524 - OAK LEAF SYSTEMS, INC	70.00	E 35-01-102-01 POLICE DEPT / POLICE DEPT - COMP TECH / COMP
00099 - MMEHT	17.40	E 35-01-018-01 POLICE DEPT / POLICE DEPT - HEALTH INS / HEALT
00099 - MMEHT	23,219.41	E 35-01-018-01 POLICE DEPT / POLICE DEPT - HEALTH INS / HEALT
01865 - ADMIRAL FIRE & SAFETY, INC.	68.25	E 35-01-073-01 POLICE DEPT / POLICE DEPT - VEHICLE REP / VEHIC

Vendor	Amount	Account
<b>35 POLICE DEPT CONT'D</b>		
<b>35-01 POLICE DEPT / POLICE DEPT CONT'D</b>		
04040 - CANTAFIO, DEE	195.00	E 35-01-068-01 POLICE DEPT / POLICE DEPT - JANITOR SVCE / JANI
02977 - BUSINESS CARD	71.11	E 35-01-003-01 POLICE DEPT / POLICE DEPT - OFFICE SUPP / POST
02977 - BUSINESS CARD	96.94	E 35-01-070-01 POLICE DEPT / POLICE DEPT - CLOTHS ALLOW / UN
02977 - BUSINESS CARD	-55.92	E 35-01-011-02 POLICE DEPT / POLICE DEPT - TRAIN & EDU / TRAIN
03696 - THERIAULT, JUDY	20.00	E 35-01-070-01 POLICE DEPT / POLICE DEPT - CLOTHS ALLOW / UN
02471 - WARDWELL'S SERVICE, INC.	175.68	E 35-01-073-01 POLICE DEPT / POLICE DEPT - VEHICLE REP / VEHIC
02471 - WARDWELL'S SERVICE, INC.	70.00	E 35-01-073-01 POLICE DEPT / POLICE DEPT - VEHICLE REP / VEHIC
00216 - BELANGER, WILLIAM	300.00	E 35-01-102-01 POLICE DEPT / POLICE DEPT - COMP TECH / COMP
<b>Division Total-</b>	<b>24,247.87</b>	
<b>Department Total-</b>	<b>24,247.87</b>	

**38 PROTECTION**

**38-01 PROTECTION / PROTECTION CONT'D**

04116 - VERSANT POWER	16.20	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
04116 - VERSANT POWER	66.29	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
04116 - VERSANT POWER	101.45	E 38-01-105-01 PROTECTION / PROTECTION - STREET LIGHT / STRI
<b>Division Total-</b>	<b>183.94</b>	
<b>Department Total-</b>	<b>183.94</b>	

**40 PUBLIC WORKS**

**40-01 PUBLIC WORKS / PUBLIC WORKS CONT'D**

00524 - OAK LEAF SYSTEMS, INC	70.00	E 40-01-003-12 PUBLIC WORKS / PUBLIC WORKS - OFFICE SUPP / SI
00099 - MMEHT	17,036.17	E 40-01-018-01 PUBLIC WORKS / PUBLIC WORKS - HEALTH INS / HE
00099 - MMEHT	20.10	E 40-01-018-01 PUBLIC WORKS / PUBLIC WORKS - HEALTH INS / HE
00438 - LEVESQUE BUSINESS SOLUTIONS	34.95	E 40-01-003-07 PUBLIC WORKS / PUBLIC WORKS - OFFICE SUPP / P
00257 - FASTENAL COMPANY	36.30	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	116.55	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
00257 - FASTENAL COMPANY	24.20	E 40-01-051-05 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / E
02977 - BUSINESS CARD	85.97	E 40-01-075-01 PUBLIC WORKS / PUBLIC WORKS - GAS/OIL/FILT / C
02977 - BUSINESS CARD	580.05	E 40-01-014-01 PUBLIC WORKS / PUBLIC WORKS - NEW EQUIP / NE
02977 - BUSINESS CARD	22.92	E 40-01-019-01 PUBLIC WORKS / PUBLIC WORKS - MISC EXPENSE /
02977 - BUSINESS CARD	21.58	E 40-01-010-02 PUBLIC WORKS / PUBLIC WORKS - TRAVEL EXP / ME
02024 - AMERICAN STEEL & ALUMINUM CORI	300.00	E 40-01-051-08 PUBLIC WORKS / PUBLIC WORKS - EQUIP MAINT / S
<b>Division Total-</b>	<b>18,348.79</b>	
<b>Department Total-</b>	<b>18,348.79</b>	

**50 REC DEPT**

**50-01 REC DEPT / REC DEPT CONT'D**

02092 - S.W. COLLINS CO.	4.49	E 50-01-030-01 REC DEPT / REC DEPT - BLDG SUPPLY / BLDG SUPPL
02977 - BUSINESS CARD	802.84	E 50-01-138-06 REC DEPT / REC DEPT - PROG EQUIP / PROG EQUIP
02977 - BUSINESS CARD	300.00	E 50-01-137-01 REC DEPT / REC DEPT - RINK EQUIP / RINK EQUIP
00099 - MMEHT	5,160.86	E 50-01-018-01 REC DEPT / REC DEPT - HEALTH INS / HEALTH INS
00524 - OAK LEAF SYSTEMS, INC	70.00	E 50-01-008-01 REC DEPT / REC DEPT - COMP MAINT / COMP MAINI
02977 - BUSINESS CARD	55.90	E 50-01-003-02 REC DEPT / REC DEPT - OFFICE SUPP / ADVERTISIN
02977 - BUSINESS CARD	104.56	E 50-01-030-01 REC DEPT / REC DEPT - BLDG SUPPLY / BLDG SUPPL
02977 - BUSINESS CARD	102.84	E 50-01-145-01 REC DEPT / REC DEPT - SPEC EVENTS / SPEC EVENT
04116 - VERSANT POWER	184.75	E 50-01-027-07 REC DEPT / REC DEPT - ELECTRICITY / SOUCIE SPO
00466 - P & E DISTRIBUTORS, INC.	21.00	E 50-01-030-01 REC DEPT / REC DEPT - BLDG SUPPLY / BLDG SUPPL
00466 - P & E DISTRIBUTORS, INC.	151.08	E 50-01-030-01 REC DEPT / REC DEPT - BLDG SUPPLY / BLDG SUPPL
<b>Division Total-</b>	<b>6,958.32</b>	
<b>Department Total-</b>	<b>6,958.32</b>	

**51 PARKS**

**51-01 PARKS / PARKS CONT'D**

Vendor	Amount	Account
<b>51 PARKS CONT'D</b>		
<b>51-01 PARKS / PARKS CONT'D</b>		
02092 - S.W. COLLINS CO.	87.80	E 51-01-147-01 PARKS / PARKS - PARK MAINT / PARK MAINT
02092 - S.W. COLLINS CO.	121.86	E 51-01-031-01 PARKS / PARKS - BLDG MAINT / BLDG MAINT
04116 - VERSANT POWER	13.94	E 51-01-027-11 PARKS / PARKS - ELECTRICITY / ELECTRICITY
02977 - BUSINESS CARD	390.34	E 51-01-051-04 PARKS / PARKS - EQUIP MAINT / REPAIRS
00099 - MMEHT	878.47	E 51-01-018-01 PARKS / PARKS - HEALTH INS / HEALTH INS
03590 - NAPA AUTO PARTS	7.28	E 51-01-051-04 PARKS / PARKS - EQUIP MAINT / REPAIRS
03590 - NAPA AUTO PARTS	19.24	E 51-01-075-01 PARKS / PARKS - GAS/OIL/FILT / GAS/OIL/FILT
03590 - NAPA AUTO PARTS	20.19	E 51-01-030-01 PARKS / PARKS - BLDG SUPPLY / BLDG SUPPLY
03590 - NAPA AUTO PARTS	11.99	E 51-01-073-01 PARKS / PARKS - VEHICLE REP / VEHICLE REP
03590 - NAPA AUTO PARTS	26.96	E 51-01-075-01 PARKS / PARKS - GAS/OIL/FILT / GAS/OIL/FILT
00239 - GARY'S YAMAHA/GARY'S SALE & SER	1,000.00	E 51-01-237-01 PARKS / PARKS - CIVIC BEAUT / CIVIC BRAUT
<b>Division Total-</b>	<b>2,578.07</b>	
<b>Department Total-</b>	<b>2,578.07</b>	
<b>60 AIRPORT</b>		
<b>60-01 AIRPORT / AIRPORT CONT'D</b>		
03820 - QT PETROLEUM ON DEMAND, LLC	239.11	E 60-01-051-05 AIRPORT / AIRPORT - EQUIP MAINT / EQUIP MAINT
<b>Division Total-</b>	<b>239.11</b>	
<b>Department Total-</b>	<b>239.11</b>	
<b>70 INS &amp; RETIRE</b>		
<b>70-01 INS &amp; RETIRE / INS &amp; RETIRE CONT'D</b>		
03584 - GROUP DYNAMIC, INC.	387.00	E 70-01-311-01 INS & RETIRE / INS & RETIRE - SECTION 125 / SECT
<b>Division Total-</b>	<b>387.00</b>	
<b>Department Total-</b>	<b>387.00</b>	
<b>UNCLASSIFIED</b>		
<b>80-01 UNCLASSIFIED / UNCLASSIFIED CONT'D</b>		
01499 - CARIBOU UTILITIES DISTRICT	1,330.42	E 80-01-045-01 UNCLASSIFIED / UNCLASSIFIED - REFUND/REIMB / I
01336 - SOUTHERN AROOSTOOK COUNTY	179.80	E 80-01-200-01 UNCLASSIFIED / UNCLASSIFIED - LIEN COSTS / LIEN
<b>Division Total-</b>	<b>1,510.22</b>	
<b>Department Total-</b>	<b>1,510.22</b>	
<b>96 SECT 8 FSS</b>		
<b>96-01 SECT 8 FSS / SECT 8 FSS CONT'D</b>		
00099 - MMEHT	11.10	E 96-01-018-01 SECT 8 FSS / SECT 8 FSS - HEALTH INS / HEALTH II
<b>Division Total-</b>	<b>11.10</b>	
<b>G/L Account Total</b>	<b>11.10</b>	
<b>G/L Accounts</b>		
<b>G/L Accounts-01 / CONT'D</b>		
00379 - DAIGLE OIL COMPANY	11,062.50	G 1-124-00 Gen Fund / GAS
00099 - MMEHT	22,240.72	G 1-312-00 Gen Fund / HEALTH INS
00099 - MMEHT	3,172.06	G 1-318-00 Gen Fund / INCOME PROT
00099 - MMEHT	776.20	G 1-323-00 Gen Fund / SUPP LIFE
04136 - NEW ENGLAND PBA	90.00	G 1-347-00 Gen Fund / NEPBA UNION
02092 - S.W. COLLINS CO.	423.89	G 1-365-05 Gen Fund / PARK IMP RES
02977 - BUSINESS CARD	330.27	G 1-365-05 Gen Fund / PARK IMP RES
03443 - J B SHEETMETAL INC.	75.20	G 1-365-05 Gen Fund / PARK IMP RES
00239 - GARY'S YAMAHA/GARY'S SALE & SER	1,500.00	G 1-365-10 Gen Fund / REC LAWN MR
04051 - FISCHER SKIS US, LLC	1,519.02	G 1-365-22 Gen Fund / NON APP SKI
02092 - S.W. COLLINS CO.	6,278.84	G 1-366-01 Gen Fund / LIB BUILD RE
03941 - AMAZON CAPITAL SERVICES, INC	17.45	G 1-366-02 Gen Fund / LIB MEM FUND
03941 - AMAZON CAPITAL SERVICES, INC	25.33	G 1-366-02 Gen Fund / LIB MEM FUND
02977 - BUSINESS CARD	72.77	G 1-367-01 Gen Fund / POLICE DON F



# Department Summary

Pay Date: 11/05/2020

11/05/2020

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Vendor	Amount	Account
<b>G/L Accounts CONT'D</b>		
<b>G/L Accounts-01 / CONT'D</b>		
03608 - JOHN W. KENNEDY COMPANY, INC. -	127.71	G 1-370-06 Gen Fund / FUEL TANK RE
03820 - QT PETROLEUM ON DEMAND, LLC	13,295.00	G 1-372-01 Gen Fund / AIRPORT RESE
00096 - SODERBERG COMPANY, INC.	44,405.39	G 1-399-00 Gen Fund / LOT MAINT
00099 - MMEHT	1,534.02	G 1-469-00 Gen Fund / DENTAL INS
00099 - MMEHT	277.01	G 1-470-00 Gen Fund / EYE INS
02092 - S.W. COLLINS CO.	108.57	G 2-365-11 Snowmoible / TRAIL MAINT
<b>Division Total-</b>	<b>107,331.95</b>	
<b>G/L Account Total</b>	<b>107,331.95</b>	
<b>Final Total-</b>	<b>217,702.85</b>	



# City Manager's Report

October 30, 2020

## Economic Projects

Porvair CDBG program	Waiting on Porvair to close out their CDBG grant. City is still holding \$9,000. Porvair has submitted their request for reimbursement of expansion funds under the city's agreement from 2018.
Events and Marketing	Christmas tree lighting ceremony will be on November 28 with live caribou from 1-3. Christina secured approvals from downtown mall businesses to hang string lights across the promenade areas.
Blight Cleanup	Continue to field inquiries about tax acquired properties for sale. Waiting on landbank review still.
Hilltop Senior Living	Certificates of Occupancy have been granted for the individual units but not the kitchen area. Planning a ribbon cutting.
Birdseye Cleanup	DEP gave approval for final steps to cleanup birdseye. A pre-bid meeting was conducted Tuesday, Nov. 10 with companies certified to perform the remaining work. Bids for cleanup of the remaining identified asbestos on the site were received. Cost will be roughly \$7,000. State CDBG has verified that their funds may be used for the remainder of the work.
Title 13 ReWrite	Planning Board is reviewing the Land Use Table and marijuana laws, which may be ready for Council review in January.
Facade Improvement Program	Received two inquiries for these funds. Informed the businesses that the notice of opportunity will go out in February
Sitel Building	No word from Mr. Cassidy about his development plans for the building.
River Front - Powerplants	No additional action taken at this time.
River Front - Jarosz Storage	Waiting on final details from applicant to issue building permit. Information needed has been conveyed.
River Front - Salmon	Owners will be invited to the River front stakeholder group in December along with other key land owners.
VMS Building	No additional action taken at this time.
Pronto Burrito	Store opened on October 23. Waiting for some finishing touches before ribbon cutting.
60 Access Highway	Current owner is working towards a restaurant and recreational amusement component in addition to storage.

## Other Administrative Projects

Fire Structural Study	Contractor provided all insurances. Materials will be placed on site the week of November 23.
2021 Budget Process	Preparing budget report for January 15 deadline. County budget is increasing 5.95% in 2021. Anticipate RSU budget will also increase due to major capital maintenance needs at High School. Assett management is key issue for 2021 taxes.

<b>Tax Acquired Property Policy</b>	Potential Tax Acquired Properties list will be discussed on November 16 agenda.
<b>Parking Lot Paving</b>	Paving work is completed for 2020. Parking Lot Maintenance account sits at \$42,866.
<b>Teague Park</b>	RSU contractor is finishing major punch list items today (11/13). Awaiting Council authorization of full funding package before proceeding with site preparation and coordination with contractor.
<b>City Hall Boiler Systems</b>	Received opinion letter from Mechanical Services, Inc.. Indication is the city has few options with the current pellet boilers due to manufacturer being out of business, mechanical system issues, and building code non-compliance. Recommend not sinking any more money into the pellet boilers. Commercial building code requires an energy audit be performed before we can swap out any equipment. Seeking bids for the audits now.
<b>Capital Facility Maintenance Plans</b>	All facility assessment reports are completed. Recommended repairs/maintenance will be incorporated into the 2021 capital budget requests.
<b>COVID-19 Status</b>	Latest Executive Order from the Governor's office mandates masks be worn in all public venues. Signage at city hall has been changed to reflect the order.
<b>Trailer Park Closure</b>	Noted reduced revenues in trailer park funds for 2021.
<b>North Main Street</b>	Project is completed. Working with DOT for reimbursements.
<b>Airport</b>	New operation tracking system was delivered and will be installed. New fuel purchase system has been received. Expect it will be operational in December.
<b>Investment Policy</b>	City's \$3M investment fund remains in separate savings account. CD rates are currently less than 0.5% annually
<b>60 Access Highway</b>	Legal Counsel still working to collect unpaid amounts.
<b>General Plan Update</b>	Still working the current land use survey, which will be needed for future land use discussions.
<b>Union Negotiations.</b>	Fire Union has requested to open negotiations for 2021. This can be discussed in executive session.
<b>New LED Street lights</b>	Waiting on RLTodd to perform requested work.
<b>Recall Petition</b>	No petitions forms have been submitted yet.
<b>Cable Franchise Renewal</b>	On hold per Council direction
<b>River Road</b>	FEMA has been contacted about options for the Chomka and Willard properties. Waiting to hear back.
<b>Wage Policy</b>	On hold until higher priority Budget and Title 13 work is completed.
<b>Procurement Policy</b>	On hold through budget process and Title 13.
<b>Site/ Reimbursements</b>	Will follow up with invoice January 2021.

**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**TO:** City Council  
**FROM:** Dennis Marker, City Manager  
**RE:** Sale of Tax Acquired Properties  
**DATE:** November 13, 2020

---

The City has received three offers for different tax acquired properties. The properties were included with those available for public bid this past spring and are now available on a first come first serve basis. The city's tax acquired policy states that the properties can be sold after public bid by negotiated price with the Manager so long as the price is not less than the previously advertised minimum bid amount. The potential buyers have offered the following bid prices for the following properties:

Property	Requested Min Bid	Offer	Purchaser	Outstanding Taxes and Fees
48 Woodland Rd	\$ 5,400	\$ 5,400	Aaron Gagnon	\$ 3,492.06
45 River Road	\$ 11,900	\$ 4,889	Tammy Gagnon (adjacent owner)	\$ 4,889.38
19 Katahdin	\$ 800	\$ 800	Edward Gervais	\$ 404.04

It is recommended that the Council accept the offer amounts for the first and third lots and authorize sale of the second lot to the adjacent property owner for the minimum amount of taxes owed as offered.

## Carl Grant

---

**From:** Holly Nadeau  
**Sent:** Tuesday, November 3, 2020 9:17 AM  
**To:** Carl Grant  
**Subject:** FW: 48 Woodland Center Rd  
**Attachments:** City of Caribou.pdf

**From:** tammy gagnon <tamm\_99@hotmail.com>  
**Sent:** Friday, October 30, 2020 1:08 PM  
**To:** Holly Nadeau <hnadeau@cariboumaine.org>  
**Subject:** 48 Woodland Center Rd

Hi Holly,

I am interested in purchasing the property as stated above for \$5400.00....attached you will see a check. I would like to fix up the property and make it my primary residence. I'm anticipating about a 2 year project as I work full time. I will bring everything up to code. As far as the garbage goes around the exterior I would start cleaning it up...weather permitting. What is not completed will be finished in the spring time.

Thank you for your time

Aaron Gagnon  
551-8850

## Carl Grant

---

**From:** Holly Nadeau  
**Sent:** Tuesday, November 3, 2020 11:45 AM  
**To:** Carl Grant  
**Subject:** FW: 45 River Rd

**From:** tammy gagnon <tamm\_99@hotmail.com>  
**Sent:** Tuesday, November 3, 2020 11:26 AM  
**To:** Holly Nadeau <hnadeau@cariboumaine.org>  
**Subject:** Re: 45 River Rd

Good Morning Holly,  
After talking with Nick we would be willing to bid tax assessed value of \$4889.00. We have cash on hand. The reason for making an offer for 45 River Rd is because we own 47 River Rd.

Thanks!  
Tammy

---

**From:** Holly Nadeau <hnadeau@cariboumaine.org>  
**Sent:** Monday, November 2, 2020 2:07 PM  
**To:** tammy gagnon <tamm\_99@hotmail.com>  
**Subject:** RE: 45 River Rd

Hi Tammy,

I talked with our Finance director. He said if you and Nick wanted to, you could make an offer of \$5,000.00 to the city council and see what they have to say. They may agree to that price. They may not.

It's entirely up to you, but like Aaron's letter, just say in an email what your intent is and such. If I get that this week I can have it ready for the meeting of the 16<sup>th</sup>.

Have a good afternoon,

Holly

---

**From:** tammy gagnon <tamm\_99@hotmail.com>  
**Sent:** Friday, October 30, 2020 1:11 PM  
**To:** Holly Nadeau <hnadeau@cariboumaine.org>  
**Subject:** 45 River Rd

Hi Holly,  
I spoke with Nick and at this time he does not want to spend more than \$5000.00. Thanks for looking into this for me!! If anything changes can you please let me know?

Tammy





## *City of Caribou, Maine*

*Municipal Building  
25 High Street  
Caribou, ME 04736  
Telephone (207) 493-3324  
Fax (207) 493-4207  
www.cariboumaine.org*

To: Mayor and Council Members  
From: Danielle M. Brissette, City Clerk  
Date: November 9, 2020  
Re: Approval of Beano or Games of Chance Licenses

---

The American Legion Post #15 has applied for licenses to run the following Games of Chance:

1. Bingo- to be held no more than 3 times per week
2. Texas Hold 'Em- to be held no more than 2 times per month
3. Sealed tickets- sold no more than 5 times per week

The Lister-Knowlton VFW Auxiliary has applied for a license to run the following Games of Chance:

1. Bingo – to be held no more than one time per week

The Knights of Columbus have applied for licenses to run the following Games of Chance:

1. Bingo – to be held no more than one time per week
2. Sealed Tickets – sold no more than one time per week

The Lister-Knowlton VFW Post 9389 has applied for a license to run the following Games of Chance:

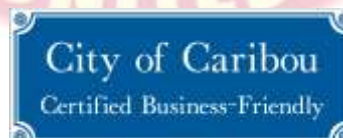
1. Bingo – to be held no more than two times per week
2. Cards/Cribbage - daily 8:00 a.m. to 4:00 p.m.

The licenses would be good from January 1, 2021 - December 31, 2023

The Police Chief, Fire Chief and Code Enforcement have all reviewed and are okay with them.

**Staff is recommending Council Approval based on the following conditions:**

1. This authorization for continued renewal is for the period of Jan. 1, 2021 – Dec. 31, 2023.
2. The City reserves the right to revoke its approval should public concerns be raised associated with the operation of the above game/s of chance, changes in the status of above stated non-profit organizations, or other unforeseen circumstances associated with the operation of the game/s of chance. The City will notify the State in writing, if necessary, of any revocation.
3. The City will review this approval upon a request by the non-profit to amend the game/s of chance to be held, frequency of said games, changes to time periods or within 90 days of the end of the stated approval period.
4. Any game of chance license, other than those indicated above or outside the time period stated, are not duly authorized by the Caribou City Council pursuant to Title 17 M.R.S.A. §1831 (4) et.al.



**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**TO:** City Council  
**FROM:** Dennis Marker, City Manager  
**RE:** Porvair Filtration Reimbursement Agreement - 2020  
**DATE:** November 10, 2020

---

In 2018, the City entered into an agreement with Porvair Filtration that would reimburse them certain business improvement costs if they demonstrated job growth as anticipated with the improvements. The agreement runs through October 2022 with a reimbursement amount not to exceed \$14,694.75 per year (November – October). The caveat is that they must add 3 full time employees making at least \$12 per hour per year. In 2019, Porvair demonstrated they grew from 42 employees to 45 employees. To be eligible for reimbursement this year they needed 48 employees by the end of October. Records provided by Porvair indicate they only had 43 employees at the end of October but will have 49 employees as of November 16.

Based on the terms of the contract, Porvair would not be eligible for a reimbursement at this time, but can still get the full benefit, if they have 52 employees by the end of October 2021.

Mr. David Mika, who is the Porvair Filtration Caribou Site Manager, is asking the Council to consider full payment in 2020 based on the provision of 49 employees by the date of the Council meeting.





## **Resolution 11-01-2020**

### **A Resolution of the Caribou City Council Accepting A Deed to the New Teague Park Property from RSU#39**

**WHEREAS**, the City of Caribou and RSU#39 cooperatively worked toward the design and construction of the new Caribou Community School and associated improvements, and

**WHEREAS**, the new school project necessitated relocation of Teague Park from its location between Bennett Drive and Glen Street to lands owned by RSU#39 and formerly occupied by the Caribou Learning Center; and

**WHEREAS**, RSU#39 has completed all anticipated improvements at the new Teague Park location and desires now to convey the property to the City of Caribou for general public benefit.

**NOW, THEREFORE BE IT RESOLVED BY, THE CARIBOU CITY COUNCIL** that the city accepts the quit claim without covenant as attached to this resolution and dated September 21, 2020.

This resolution was duly passed and approved by a majority of the City Council of the City of Caribou this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_ 2020.

---

R. Mark Goughan, Mayor

---

Attest: Danielle Brissette, City Clerk

[City Seal]

## QUITCLAIM DEED WITHOUT COVENANT

**REGIONAL SCHOOL UNIT NO. 39**, also known as EASTERN AROOSTOOK REGIONAL SCHOOL UNIT, a Maine regional school unit, whose mailing address is 75 Glenn St., Caribou, Maine 04736 (the "Grantor"), for consideration paid, releases to the **CITY OF CARIBOU**, a body corporate and politic having a mailing address of 25 High Street, Caribou, Maine 04736 (the "Grantee"), certain property, together with any buildings and improvements thereon, situated in the City of Caribou, in the County of Aroostook and State of Maine, being more particularly described in **Exhibit A** attached hereto and made a part hereof.

Being "PARCEL THREE (Learning Center f/k/a Intermediate School)" as set forth in the deed to the Grantor from The Inhabitants of the Municipality of Caribou dated March 26, 2012 and recorded in the Southern Aroostook County Registry of Deeds in Book 5039, Page 332.

IN WITNESS WHEREOF, REGIONAL SCHOOL UNIT NO. 39 has caused this instrument to be executed by the undersigned, thereunto duly authorized, as of the 21st day of September, 2020.

WITNESS:

**REGIONAL SCHOOL UNIT NO. 39**

Laurie Chapman

By: Timothy Doak

Timothy Doak

Its Superintendent of Schools

STATE OF MAINE

COUNTY OF AROOSTOOK, ss.

September 21, 2020

Then personally appeared the above-named Timothy Doak, in his capacity as Superintendent of Schools for REGIONAL SCHOOL UNIT NO. 39 and acknowledged the foregoing instrument to be his free act and deed in his said capacity and the free act and deed of said REGIONAL SCHOOL UNIT NO. 39.

Before me,

Mark J. Bouchard

Notary Public

Print Name:

Mark J Bouchard

My Commission Expires:

3-8-2026

MARK J. BOUCHARD  
NOTARY PUBLIC, MAINE  
MY COMMISSION EXPIRES MARCH 8, 2026

**EXHIBIT A**  
**(Learning Center Parcel)**

A portion of those premises conveyed to The Inhabitants of the Town of Caribou by Quitclaim Deed of the Aroostook Trust Company dated April 1, 1940 and recorded at the Southern Aroostook Registry of Deeds in Volume 486, Page 111, described as follows:

All of those premises' conveyed by said deed in Volume 486, Page 111 that lie to the east of Bennett Drive, so-called, and are situated to the north of a line running in an easterly direction parallel to the northerly bound of North Street, so-called and crossing the premises described in Volume 486, Page 111, the starting point of this line being on the easterly bound of said Bennett Drive, four hundred ten (410') feet northerly of the intersection of the easterly bound of said Bennett Drive with the northerly bound of said North Street.

Excepting, however, any prior out-conveyances by the City of Caribou from said premises, including any portion of the above-described premises that is presently leased to or otherwise occupied by the State of Maine and/or the Maine Army National Guard.

Subject to all rights, easements, covenants, conditions, restrictions and all other matters of record.

The premises conveyed herein are subject to Section 6(f)(3) of the federal Land and Water Conservation Fund ("LWCF") Act of 1965, Public Law 88-578, reference being made to LWCF Project #23-00198, as amended by Amendment #23-00198.3, and Project #23-00644, as amended by Amendment #23-00644.1, and shall remain in public outdoor recreation or conservation uses in perpetuity and remain open for public use. Such premises may not be converted for other uses without consultation with the Bureau of Parks & Lands, DACF – Maine's designated LWCF State & Local Assistance Program administrator – and without the approval of the National Park Service, Department of Interior.



## Resolution 11-01-2020

### A Resolution of the Caribou City Council Utilizing Reserves to Finance Teague Park Improvements

**WHEREAS**, the City of Caribou desires to complete the improvements around Teague Park by installing a splash pad, providing additional landscaping and paving of the parking area between the recreation building and the new Teague Park improvements (hereafter Park Improvements) for an estimated cost of \$481,000; and

**WHEREAS**, completion of the Park Improvements will result in greater health, safety, and quality of life for citizens and visitors who may use the park facilities, and

**WHEREAS**, the cost of such Park Improvements exceeds funds currently designated for the work. The city is short \$278,960; and

**WHEREAS**, the City Council has determined that the Park Improvements are of such importance to the community that the use of other designated reserve funds is warranted to complete the project; and

**WHEREAS**, the City Council has authority under City Charter Section, 5.09(d) to reappropriate funds.

#### **NOW, THEREFORE BE IT RESOLVED BY, THE CARIBOU CITY COUNCIL**

1. That in addition to funds available in the Community Pool Improvement Fund, \$50,545.54 is to be reappropriated toward completion of the of Teague Park Improvements as follows:
  - a. \$25,000 from Fund G-1-365-03 Parks Land Acquisitions/Easements
  - b. \$2,490.17 from Fund G-1-365-08 Recreation Non-appropriated Special Projects
  - c. \$10,000 from Fund G-1-365-13 Collins Pond Restoration Fund
  - d. \$1,551.08 from Fund G-1-365-16 Caribou Community Band
  - e. \$1,404.29 from Fund G-1-365-20 Caribou Ski Trail Program
  - f. \$10,000 from Fund G-1-399-00 Parking Lot Maintenance Reserve
2. That, up to \$228,415 be utilized from the City's Resource Reserve Account, Fund G-1-450-00, for the purposes of funding the Park Improvements with conditions that:
  - a. Any Resource Reserve funds used toward the Park Improvements are to be considered a loan against the Reserve funds,
  - b. All Reserve Funds are to be paid back within 5-years of their use, and
  - c. The city self-imposes an interest rate of 1.5% to be compounded annually in order maintain the reserve account value for future citizens.

This resolution was duly passed and approved by a majority of the City Council of the City of Caribou this \_\_\_\_<sup>th</sup> day of \_\_\_\_\_ 2020.

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R. Mark Goughan, Mayor

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Attest: Danielle Brissette, City Clerk

[City Seal]

**CARIBOU ADMINISTRATION  
25 HIGH STREET  
CARIBOU, ME. 04736**



**MEMO**

**TO:** City Council  
**FROM:** Dennis Marker, City Manager  
**RE:** Tax Lien Waivers for 2018 Tax Liens  
**DATE:** November 13, 2020

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The City's policy pertaining to Tax Acquire Properties, provides that the Council may consider waiving tax liens prior to their maturity date. Tax liens near maturity this year were imposed for non-payment of 2018 taxes. The list of currently properties with maturing liens is attached to this memo.

City staff have reviewed the list off 55 properties and identified those which may have outstanding issues with building and property maintenance code violations, potential environmental remediation needs, may require demolition, or simply would provide limited opportunity for the city to recoup total taxes owed if acquired. It is also recognized that some properties, regardless of the potential increase of liability, would be advantageous for the city to acquire. Some of these properties are in locations of future development opportunity, could improve trail access, allow for transportation safety improvements or allow for gateway enhancements if controlled by the city.

Based on the above considerations, it is recommended that lien waivers and abatements be granted for the following properties:

Account	Address	Abatement Amount
2212	18 Nebraska Road	\$0
4617	Access Highway	\$0
2068	200 West Gate Road, Lot #53	\$106.25
2073	200 West Gate Road, Lot #66	\$106.25
4566	200 West Gate Road, Lot #69	\$106.25
4716	200 West Gate Road, Lot #52	\$106.25
4794	194 West Gate Road, Lot #36	\$106.25
4943	200 West Gate Road, Lot #47	\$106.25
1999	399 Madawaska Road	\$0
1418	215 Powers Road, Lot #3	\$184.2
1942	375 Belanger Road	\$0
Total		\$821.70

Property Account #	Address	Tax Collector			Assessor					Police	Fire	Code Enforcement								Potential Liability	Blight Fight	CUD Water (Y/N)	Sewer (Y/N)	Landbank Candidate	
		Amount Due	Previously Waived	Projected Lien at Foreclosure	Value		Total Taxable	Mobile Home (Y/N)	In MH Park (Y/N)	In TIF (Y/N)	Reports in 24 mos.	Reports in 24 mos.	Occupied (Y/N)	Unresolved Violations			Environmental Issues		Strategic Property	Demo Likely					
					Land	Building								Zoning (Y/N)	Building (Y/N)	Maintenan ce (Y/N)	DEP Incident	Potential							
	999 Test	\$ 40,000		\$ 1,200.00	\$ 5,000	\$ 100,000	\$ 105,000	n	n	n	5	1	n	n	n	n	n	n	Y	Y	0	n	n	n	
	1072 0 River Road	\$ 125		\$ 143.60	\$ 3,100		\$ 3,100						n	n	n	n	n	n	Y	n	0.000	n	n	y	
	4749 0 Broadway Street	\$ 168		\$ 189.46	\$ 4,000		\$ 4,000			Y			n	n	n	n	n	n	Y	n	0.000	n	y	y	y
	4121 106 Limestone Street	\$ 588		\$ 656.84	\$ 12,000	\$ 8,300	\$ 20,300						n	n	n	n	n	n	Y	n	0.000	n	n	y	
	3344 4 Roosevelt Avenue	\$ 40		\$ 56.99	\$ 7,200	\$ 8,400	\$ 15,600			Y			n	n	n	Y	n	Y	Y	n	0.362	Y	y	y	y
	3652 208-2 Limestone Street	\$ 485		\$ 544.57	\$ 9,200	\$ 7,800	\$ 17,000			Y			Y	n	n	Y	n	n	Y	n	0.428	Y	y	y	y
	2693 56 Lower Lyndon Street	\$ 631		\$ 662.67	\$ 13,100	\$ 24,900	\$ 38,000						Y	n	n	Y	n	n	Y	n	0.428	Y	y	y	
	3553 3 Hillcrest Avenue	\$ 805		\$ 898.43	\$ 9,800	\$ 20,000	\$ 29,800			Y			Y	n	n	Y	n	n	Y	n	0.428	Y	y	y	y
	3556 30 North Street	\$ 1,087		\$ 1,212.06	\$ 9,800	\$ 31,300	\$ 41,100			Y			Y	n	n	Y	n	n	Y	n	0.428	Y	y	y	y
	3557 8 Hillcrest Avenue	\$ 1,102		\$ 1,228.73	\$ 11,600	\$ 30,100	\$ 41,700			Y			Y	n	Y	Y	n	n	Y	n	0.608	Y	y	y	y
	2472 55 Crosby Avenue	\$ 119		\$ 135.07	\$ 11,600	\$ 10,700	\$ 22,300						n	n	Y	Y	n	Y	Y	Y	0.797	Y	y	y	y
	3551 7 Hillcrest Avenue	\$ 1,216		\$ 1,356.40	\$ 9,800	\$ 36,500	\$ 46,300			Y			n	n	Y	Y	n	Y	Y	Y	0.797	Y	y	y	y
	4186 827 Main Street	\$ 3,267		\$ 3,648.69	\$ 17,200	\$ 15,900	\$ 33,100						n	n	Y	Y	n	Y	Y	Y	0.797	Y	y	y	y
	271 96 Main Street	\$ 1,197		\$ 227.52	\$ 89,400	\$ 51,500	\$ 140,900						Y	n	Y	Y	n	Y	Y	n	0.817	Y	n	n	y
	3007 5 Lower Lyndon Street	\$ 311		\$ 356.98	\$ 8,700	\$ 5,000	\$ 13,700			Y		fire 9/24/2015	n	n	Y	Y	n	Y	Y	Y	0.975	Y	y	y	y
	554 0 Washburn Street	\$ 87		\$ 100.69	\$ 1,300		\$ 1,300						n	n	n	n	n	n	n	n	0.000	n	y	y	
	2232 0 Van Buren Road	\$ 102		\$ 117.39	\$ 1,900		\$ 1,900						n	n	n	n	n	n	n	n	0.000	n	n	y	
	3620 22 Veronica Street	\$ 124		\$ 142.45	\$ 2,800		\$ 2,800			Y			n	n	n	n	n	n	n	n	0.000	Y	y	y	y
	3611 3 Hancock Street	\$ 131		\$ 156.15	\$ 2,800		\$ 2,800			Y			n	n	n	n	n	n	n	n	0.000	n	y	y	y
	1733 808 Access Highway	\$ 431		\$ 263.71	\$ 18,000		\$ 18,000						n	n	n	n	n	n	n	n	0.000	n	n	n	
	2174 0 Albair Road	\$ 242		\$ 273.30	\$ 7,500		\$ 7,500						n	n	n	n	n	n	n	n	0.000	n	n	n	
	5075 0 Noyes Road	\$ 336		\$ 379.09	\$ 11,300		\$ 11,300						n	n	n	n	n	n	n	n	0.000	n	n	n	
	1882 901 Van Buren Road	\$ 528		\$ 589.97	\$ 11,100	\$ 7,600	\$ 18,700						n	n	n	Y	n	n	n	n	0.154	y	n	n	
	1934 348 Belanger Road	\$ 272		\$ 306.70	\$ 8,700		\$ 8,700					fire 4/22/2017	n	n	n	n	n	n	n	n	0.179	n	n	n	
	3345 12 Roosevelt Avenue	\$ 34		\$ 51.21	\$ 16,700	\$ 124,400	\$ 141,100			Y			n	n	n	n	n	Y	n	n	0.208	n	y	y	y
	2212 18 Nebraska Road	\$ 358		\$ 404.61	\$ 18,700	\$ 13,900	\$ 32,600	Y	N				Y	n	n	n	n	n	n	n	0.274	n	n	n	
	4041 314 Sweden Street	\$ 1,244		\$ 1,392.45	\$ 16,000	\$ 51,700	\$ 67,700						Y	n	n	n	n	n	n	n	0.274	n	y	y	
	743 633 Fort Fairfield Road	\$ 1,858		\$ 2,042.67	\$ 18,000	\$ 54,300	\$ 72,300						Y	n	n	n	n	n	n	n	0.274	n	n	n	
	4086 303 Sweden Street	\$ 1,994		\$ 2,240.14	\$ 16,400	\$ 65,500	\$ 81,900						Y	n	n	n	n	n	n	n	0.274	n	y	y	
	1868 110 Watson Memorial Drive	\$ 2,555		\$ 2,835.40	\$ 18,500	\$ 81,200	\$ 99,700						Y	n	n	n	n	n	n	n	0.274	n	n	n	
	1192 276 Noyes Road	\$ 3,189		\$ 3,569.28	\$ 22,800	\$ 122,600	\$ 145,400						Y	n	n	n	n	n	n	n	0.274	n	n	n	
	2199 851 Madawaska Road	\$ 9		\$ 19.28	\$ 19,400	\$ 14,000	\$ 33,400						n	n	Y	Y	n	n	n	n	0.334	y	n	n	y
	4617 0 Access Highway	\$ 680		\$ 759.65	\$ 24,800	\$ 4,900	\$ 29,700	Y	N				n	n	Y	Y	n	n	n	n	0.334	y	y	y	y
	614 34 West Presque Isle Road	\$ 1,147		\$ 170.01	\$ 18,500	\$ 49,000	\$ 67,500						Y	n	n	Y	n	n	n	n	0.428	y	n	n	
	758 781 Fort Fairfield Road	\$ 582		\$ 634.81	\$ 23,300	\$ 18,000	\$ 41,300						Y	n	n	Y	n	n	n	n	0.428	y	n	n	
	2840 63 Fontaine Drive	\$ 661		\$ 747.34	\$ 11,200	\$ 13,100	\$ 24,300						Y	n	n	Y	n	n	n	n	0.428	y	y	y	y
	3630 21 Veronica Street	\$ 882		\$ 994.12	\$ 10,200	\$ 42,700	\$ 52,900			Y			Y	n	n	Y	n	n	n	n	0.428	y	y	y	y
	4109 149 Limestone Street	\$ 948		\$ 1,059.70	\$ 11,300	\$ 44,500	\$ 55,800						Y	n	n	Y	n	n	n	n	0.428	y	y	y	y
	76 1309 Presque Isle Road	\$ 1,005		\$ 1,125.19	\$ 20,100	\$ 38,000	\$ 58,100						Y	n	n	Y	n	n	n	n	0.428	y	n	n	
	60 82 Maysville Siding Road	\$ 1,059		\$ 1,184.89	\$ 22,700	\$ 37,300	\$ 60,000						Y	n	n	Y	n	n	n	n	0.428	y	n	n	
	3610 5 Hancock Street	\$ 1,455		\$ 1,639.78	\$ 10,900	\$ 64,700	\$ 75,600			Y			Y	n	n	Y	n	n	n	n	0.428	y	y	y	y
	4308 93 Bennett Drive	\$ 3,639		\$ 4,076.98	\$ 45,800	\$ 97,100	\$ 142,900			Y			Y	n	n	Y	n	n	n	n	0.428	y	y	y	y
	1165 103 Grimes Road	\$ 578		\$ 621.62	\$ 17,800	\$ 40,800	\$ 58,600					Brush fire 9/29/2016	Y	n	n	n	n	n	n	n	0.453	n	n	n	
	3063 185 High Street	\$ 213		\$ 232.28	\$ 11,500	\$ 56,900	\$ 68,400			Y			Y	n	Y	Y	n	n	n	n	0.608	y	y	y	y
	1287 544 Van Buren Road	\$ 406		\$ 457.05		\$ 14,100	\$ 14,100	Y	N				Y	n	Y	Y	n	n	n	n	0.608	y	n	n	y
	198 328 West Presque Isle Road	\$ 588		\$ 634.36	\$ 8,900	\$ 12,500	\$ 21,400						Y	n	n	Y	n	Y	n	n	0.636	y	n	n	
	2832 14 Haines Street	\$ 276		\$ 312.42	\$ 9,000	\$ 37,500	\$ 46,500					cooking fire 5/22/2019	Y	n	Y	Y	n	n	n	n	0.787	y	y	y	y
	2068 200 West Gate Road, Lot #53	\$ 92	Y	\$ 106.25		\$ -	\$ -	Y	Y				n	n	Y	Y	n	Y	n	Y	0.797	y	n	n	
	2073 200 West Gate Road, Lot #66	\$ 92	Y	\$ 106.25		\$ -	\$ -	Y	Y				n	n	Y	Y	n	Y	n	Y	0.797	y	n	n	
	4566 200 West Gate Road, Lot 69	\$ 92	Y	\$ 106.25		\$ -	\$ -	Y	Y				n	n	Y	Y	n	Y	n	Y	0.797	y	n	n	
	4716 200 West Gate Road, Lot 52	\$ 92	Y	\$ 106.25		\$ -	\$ -	Y	Y				n	n	Y	Y	n	Y	n	Y	0.797	y	n	n	
	4794 194 West Gate Road, Lot 36	\$ 92	Y	\$ 106.25		\$ -	\$ -	Y	Y				n												



# Caribou Public Library

## DIRECTOR'S REPORT

**To: Mayor and City Councilors**  
**Dennis Marker, City Manager**  
**From: Hope Shafer, Library Director**

### Octoberr 2020 Report

Goodness has this fall flown by! October was wonderfully busy! Being shut down for 2.5 months gives you new perspective and an appreciation for people! I do not think we will be taking anyone for granted for quite some time. We have noticed an uptick in those coming inside; previously we had approximately 20-25 patrons that still wanted to collect their items at the door, not venturing into the library, that number is down to about 10 now. We will continue our “remote holds checkout service” until it is no longer needed. 😊

In November the library will once again host a local book group, for the first time since March! We will also be having the monthly meeting of the Aroostook Genealogical Society. Both groups will have their meetings in the Archives as our Caribou Room is still our quarantine room. Everyone will wear their masks and social distance. We are SO HAPPY to be able to groups in the library again! We are starting small and will continue to work our way back to “normal” where we can. 😊

If you happened to glance over at the lovely façade of the library, you might note the beautiful white window frames! As you gasp in delighted surprise please also note the lovely new storm windows! A HUGE THANK YOU to SW Collins and their crew for helping us with our renovations. We are now snug as bugs! 😊

We did end our October on a slightly sad note. Our beloved Mary Anderson retired on October 31, 2020 after giving 23 years to the library and the community of Caribou. She requested no fanfare, no accolades, no big “to-do” (she’s so British! 😊), she did not even want a party! Like we would ever pass up an excuse for a party! So, we had a small, COVID-approved, social-distanced party that



included passed and current coworkers. We only came together long enough to take a picture with our masks on, then it was right back to our 6 feet apart! LOL! We dined on cake, sparkling lemonade, and memories. A wonderful time was had by all! 😊

As always, happy reading!

We are here if you need us! 😊

~Hope



Mary (middle in pink and purple) surrounded by coworkers and friends. She enjoyed being pampered with cake, sparkling lemonade, flowers, gifts and cards.





### CIRCULATION STATISTICAL COMPARISON

MATERIAL TYPE	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEPT 2020	OCT 2020
Adult books	598	497	531	564	529	331	75	53	329	659	918	916	867
Juvenile books	761	542	548	648	709	502	73	56	470	632	818	690	895
Teen/YA books	103	57	52	45	44	43	5	10	72	154	132	97	142
DVDs	333	270	376	353	372	184	6	15	85	255	463	310	488
eBooks/Audiobooks	143	110	128	133	145	152	130	136	122	169	129	138	196
Magazines	81	62	74	62	60	51	0	8	12	147	149	122	101
Interlibrary loans	80	65	61	117	68	42	0	3	22	18	79	83	70
Puzzles													15
Renewals				482	488	405	0	0	1	6	639	634	504
TOTAL NUMBERS	2,099	1,603	1,770	2,404	2,415	1,710	289	281	1,113	2,040	3,327	2,990	3,278

\*\*As of 2020 the Maine State Library is now requiring that public libraries track renewals as part of their statistics. \*\*

### OVERALL MONTHLY STATISTICAL COMPARISON

MATERIAL TYPE	OCT 2019	NOV 2019	DEC 2019	JAN 2020	FEB 2020	MAR 2020	APR 2020	MAY 2020	JUN 2020	JUL 2020	AUG 2020	SEPT 2020	OCT 2020
Circulation	2,099	1,603	1,770	1,922	2,328	1,710	289	281	1,113	2,010	3,327	2,990	3,278
Library Visitors	6,328	4,394	5,833	5,710	4,991	2,495	267	220	395	3,197	3,234	3,675	3,570
Wi-Fi access	7,193	5,751	8,236	8,802	10,628	14,140	2,729	7,247	12,902	14,600	58,117	20,960	16,833
Books added	137	106	181	221	90	99	37	91	95	104	139	107	210
Books withdrawn	63	9	143	48	54	360	28	21	24	3	62	33	9
Program Participation	473	206	346	401	378	1,080	2101	1,321	997	898	533	569	
New registered patrons	26	6	13	22	17	11	1	1	3	9	11	17	15
Archives (# of users)	36	27	24	38	36	17	0	0	11	26	37	31	29

### YEAR-TO-DATE MONTHLY CIRCULATION COMPARISON

Year	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
2017	1,429	1,647	2,165	1,671	1,782	2,053	2,086	2,225	1,995	2,335	2,284	2,094	23,766
2018	1,789	1,755	2,396	2,758	2,192	2,501	2,629	3,166	2,727	2,894	2,587	2,104	29,498
2019	2,924	2,026	2,728	2,663	2,116	1,979	2,519	2,297	2,129	2,099	1,603	1,770	26,853
2020	2,404	2,415	1,710	289	281	1,113	2,040	3,327	2,990	3,278			19,847

# Monthly Permit Report

October 2020

	CURRENT MONTH	YEAR TO DATE	PRIOR YEAR MONTH	PRIOR YEAR TO DATE
BUILDING PERMITS	5	43	1	57
HOMES	0	5	0	3
MOBILE HOMES	0	0	0	2
MULTI-FAMILY	0	0	1	2
COMMERCIAL	1	15	0	13
EXEMPT	1	1	0	1
PLUMBING PERMITS				
INTERNAL	0	10	3	11
EXTERNAL	3	18	4	12
DEMO PERMITS	0	15	1	12
SIGN PERMITS	2	6	0	7

Year-to-Date is      January 2020                      to                      October 2020

October Commercial: Storage sheds - Bruce Tingley (after Planning Board review)

October Exempt: Aroostook Band of Micmacs

Note: If you are tracking new home construction, one permit from April was originally issued as a garage and addition, when the contractor started work it became clear that a new home should be constructed.

One home permitted in May will not be constructed until 2021.

A commercial project at McDonald's (self order kiosk and restroom upgrade) also on hold until 2021.

**Caribou Housing Authority**  
*Housing Choice Voucher (Section 8),  
 Family Self-Sufficiency & Homeownership Programs*

**October 2020**

**Waiting List Statistics**

	2019 YTD	Sep-20	Oct-20	YTD
Applications Received	N/A	10	15	101

	2019 YTD	Sep-20	Oct-20	YTD
Applicants in Jurisdiction	N/A	63	55	811
VAWA Preference		1	0	45
Veteran's Preference		0	0	14
Natural Disaster		0	0	2
Living in Caribou		19	35	544

	2019 YTD	Sep-20	Oct-20	YTD
Applicant's Pulled	120	30	30	150
Vouchers Issued	62	10	10	27
Leased Up	0	2	4	10
Voucher Expired	14	0	0	3
Vouchers Pending	0	0	0	0

**Housing Choice Voucher Program**

	2019 YTD	Sep-20	Oct-20	YTD
HUD Allocated Vouchers	1930	193	193	1930
Total Vouchers Leased	1808	173	174	1819
Port Outs	25	3	3	29
Homeownership	0	1	1	10
All Other Vouchers	1785	169	170	1780
YTD Openings	122	18	18	111
Vouchers on Street	95	2	2	18
Total HAP Expense	\$ 744,857	\$ 74,640	\$ 74,640	\$ 796,727
All Other Voucher	\$ 699,601	\$67,465.00	\$67,465.00	\$ 727,119
Utility Reimbursements, Participants	\$ 2,815	\$98.00	\$98.00	\$ 1,171
Port Out Payments	\$ 8,781	\$1,146.00	\$1,146.00	\$ 11,147
Homeownership HAP	\$ 3	\$332.00	\$332.00	\$ 3,222
FSS Escrow, Participants Account	\$ 33,660	\$5,365.00	\$5,365.00	\$ 50,017
Ave. Per Unit Cost	\$ 417	\$ 431	\$ 431	\$ 438

**Housing Choice Voucher Program (cont.)**

	2019 YTD	Sep-20	Oct-20	YTD
<b>Lease Up Rates</b>				
HUD Allocated -vs- Leased	94%	90%	90%	<b>94%</b>
HUD Funded -vs- HAP Expense	104%	89%	89%	<b>94%</b>

**Housing Quality Standards Inspections**

	2019 YTD	Sep-20	Oct-20	YTD
<b>Initial</b>	N/A	4	5	<b>18</b>
Passed (I)		3	5	<b>17</b>
Failed (I)		1		<b>1</b>
Re-Inspected (I)				<b>1</b>
<b>Annual Inspection</b>		13	35	<b>95</b>
Passed (A)		16	25	<b>75</b>
Failed (A)		2	10	<b>25</b>
Re-Inspected (A)		1	1	<b>9</b>
No Show (A)				<b>3</b>
<b>Tenant/Landlord Requested</b>		0		<b>8</b>
Passed (R)		4		<b>4</b>
Failed (R)		2		<b>2</b>
Re-Inspected (R)		2		<b>2</b>
<b>Other, Public Housing Authority Inspections</b>		2	2	<b>13</b>
Initial/Annual/Special	0	2	2	<b>16</b>

**Family Self-Sufficiency**

	2019 YTD	Sep-20	Oct-20	YTD
<b>Number of Participants</b>	375	44	43	<b>436</b>
Number Earning Escrow	157	17	18	<b>170</b>
FSS Escrow, Participants Account	\$ 34,657	\$ 5,365	\$ 5,171	<b>\$ 55,017</b>
<b>FSS Families, Disbursement</b>	N/A	0	1	<b>12</b>
FSS Disbursement Amount	\$ -	\$ -	\$ 350.00	<b>\$ 17,836</b>
<b>FSS Graduate, Families</b>	1	0	0	<b>3</b>
FSS Graduate, Escrow	\$2,267	\$ -	\$ -	<b>\$ 13,261</b>
<b>FSS Forfeiture, Families</b>	N/A	0	0	<b>6</b>
FSS Forfeiture, Escrow	\$ -	\$ -	\$ -	<b>\$5,109</b>

**Homeownership**

	2019 YTD	Sep-20	Oct-20	YTD
<b>Number of Participants</b>	0	1	1	<b>10</b>
Homeownership HAP	\$ -	\$ 332	\$ 283	<b>\$ 3,222</b>

# Police Department Monthly Report

2019													
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total
COMPLAINTS	1852	1531	2448	2886	3416	3177	2507	2517	2501	2352	2088	2545	29,820
M/V ACCIDENTS	46	44	19	28	20	21	21	15	23	20	36	26	319
ESCORTS	1	1	0	3	1	4	2	6	4	8	6	1	37
THEFT COMPLAINTS	14	9	6	8	15	12	8	15	14	12	12	12	137
ANIMAL COMPLAINTS	4	2	9	5	11	9	14	11	8	7	9	11	100
DOMESTIC COMPLAINTS	12	5	12	10	7	10	13	14	0	4	2	13	102
BURGLARY COMPLAINTS	3	1	1	8	7	4	0	0	3	3	6	2	38
O.U.I.	1	0	7	1	4	4	1	1	0	3	3	3	28
M/V THEFTS	2	0	0	0	3	1	1	0	1	0	1	1	10
MISSING PERSONS	1	1	0	0	2	3	4	2	2	3	0	3	21
JUVENILE COMPLAINTS	1	6	0	2	2	2	2	3	1	3	5	3	30
CIVIL COMPLAINTS	3	2	3	6	4	0	0	0	0	3	2	0	23
PROWLER COMPLAINTS	0	0	0	0	0	0	0	0	0	0	0	0	-
ASSIST OTHER AGENCY	18	30	21	25	36	28	24	22	14	29	29	33	309
ASSAULT ARREST	2	1	0	1	0	0	0	1	1	4	2	4	16
THEFT ARRESTS	6	5	0	5	10	6	0	1	2	1	0	7	43
SPEEDING	15	14	23	43	28	46	45	45	16	15	2	2	294
STOPS/CHECKS M/V	1484	1197	2008	2424	2888	2670	1974	1974	2055	1915	1661	2145	24,395
PARKING TICKETS	0	0	0	0	0	0	0	0	0	0	0	0	-
HANDLING PRISONERS	39	26	44	33	51	44	36	36	33	43	40	34	459
WARRANT ARRESTS	7	6	5	16	23	12	14	18	15	9	14	12	151
UNLAWFUL SEX. CONTACT	0	0	1	0	2	0	1	4	1	1	1	0	11
GROSS SEX. ASSAULT	0	1	1	0	0	0	0	1	2	0	0	0	5
BUSINESS ALARMS	23	10	9	12	7	17	15	9	9	10	7	15	143
BURGLARY ARRESTS	1	2	0	0	7	0	1	0	0	0	1	0	12

2020														% Change from Prev. YTD
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	Total	
COMPLAINTS	2388			1258	1894	2055	1703	1800	2108	1727			14,933	-29.6%
M/V ACCIDENTS	34			7	18	20	8	18	16	19			140	-27.8%
ESCORTS	4			0	2	3	2	5	3	2			21	-27.6%
THEFT COMPLAINTS	14			15	18	20	12	20	9	9			117	19.4%
ANIMAL COMPLAINTS	4			6	21	14	9	10	7	8			79	14.5%
DOMESTIC COMPLAINTS	10			11	11	8	11	13	0	10			74	5.7%
BURGLARY COMPLAINTS	6			4	2	6	0	5	1	4			28	0.0%
O.U.I.	5			4	3	2	4	4	1	1			24	60.0%
M/V THEFTS	2			0	0	3	3	3	1	1			13	62.5%
MISSING PERSONS	1			2	1	2	0	2	2	1			11	-35.3%
JUVENILE COMPLAINTS	0			2	1	1	0	2	6	2			14	-12.5%
CIVIL COMPLAINTS	6			3	7	0	0	0	0	9			25	56.3%
PROWLER COMPLAINTS	0			0	0	0	0	0	0	0			-	#DIV/0!
ASSIST OTHER AGENCY	42			16	20	26	36	27	29	29			225	14.8%
ASSAULT ARREST	3			1	0	6	2	1	1	4			18	100.0%
THEFT ARRESTS	7			6	7	9	3	15	4	1			52	67.7%
SPEEDING	21			0	6	16	11	8	12	8			82	-67.6%
STOPS/CHECKS M/V	1867			935	1481	1548	1157	1254	1673	1306			11,221	-35.5%
PARKING TICKETS	0			0	0	0	0	0	0	0			-	#DIV/0!
HANDLING PRISONERS	59			13	13	19	14	25	26	25			194	-38.4%
WARRANT ARRESTS	33			0	10	4	5	8	15	15			90	-21.1%
UNLAWFUL SEX. CONTACT	2			0	0	1	1	0	1	0			5	-44.4%
GROSS SEX. ASSAULT	0			0	0	2	0	1	0	1			4	33.3%
BUSINESS ALARMS	9			9	8	8	12	16	9	14			85	-16.7%
BURGLARY ARRESTS	1			3	0	3	0	8	0	0			15	66.7%



AROOSTOOK WASTE SOLUTIONS  
Board of Directors Meeting  
September 25, 2020

**MINUTES**

CALL TO ORDER: The meeting was called to order by President Puckett at 7:30 am.

MEMBERS PRESENT: Dennis Marker, Ken Murchison, Martin Puckett, Dana Fowler, Kevin Freeman, Stev Rogeski, Andrea Powers, Bud Finch, Jesse Philbrick

MEMBERS ABSENT: Mark Goughan

OTHERS PRESENT: Mark Draper, Sharon Raymond

1. Review and approve the minutes of the August 28, 2020 meeting

**A motion was made by Stev Rogeski; and was seconded by Dana Fowler; to approve the minutes of the August 28, 2020 meeting as presented. The motion carried unanimously.**

2. Review and approve the financial statements for the period ending August 31, 2020

Mark reviewed the financial notes in the Board packet. **A motion was made by Stev Rogeski; and was seconded by Ken Murchison; to approve the financial statements as presented. The motion carried unanimously.**

3. Review and approve the warrant for checks numbered 24669 through 24764

After a brief discussion, **a motion was made by Dana Fowler; and was seconded by Stev Rogeski; to approve the warrant as presented. The motion carried unanimously.**

4. Solid Waste Director's report

Mark reported on the following:

- a. Garage roofing project: This project is complete with AM Construction installing metal roofing on 3 garages at TCL. These are garages that were relocated from Loring many

years ago. Mark recommends installing new roofing this year, new siding next year, and new doors after that to keep the garages in satisfactory working order. Maintaining the garages will be cheaper than building new ones.

- b. Promotion of website: In an effort to reduce the number of telephone calls at the office (which are often for questions related to operating hours, fees, etc.), an effort is ongoing to promote the AWS website, which provides much of that information. Mark asked that the owner communities provide a link to the AWS website if possible and if not already doing so.

## 5. Discussion of cash management options

Mark referenced a memo in the Board packet which provided information regarding a recent significant drop in interest rates being paid on AWS's checking and sweep accounts. This results in a significant loss of interest income. Three (3) general alternatives are being considered, which include: other investment options; a cooperative effort with the City of Presque Isle to take advantage of their rates; and potentially mutually-beneficial loan options with the owner communities.

Mark and Sharon reviewed each of these options and sought input from the Board. No objections were raised by Board members regarding any of the options. Further discussion among the participants needs to happen before anything can be finalized, and any final agreements will be brought back to the Board for review and approval.

## 6. Review and approve a 3-year contract renewal with Felch and Co. for audit services

**A motion was made by Dennis Marker; and was seconded by Dana Fowler; to approve the renewed contract with Felch and Co. The motion carried unanimously.**

## 7. Review and Approve a Resolution regarding MMA Worker's Compensation Safety Incentive Program

AWS procures its' Worker's Compensation insurance from Maine Municipal Association, and they have developed a program to incentivize the development of safety programs by crediting entities that participate in their Safety Incentive Program. To participate, the Board needs to approve a resolution to do so. **A motion was made by Ken Murchison; and was seconded by Stev Rogeski; to approve a resolution to participate in the MMA Worker's Compensation Safety Incentive Program, and to authorize the necessary signatures on the same. The motion carried unanimously.**

## 8. Consider eliminating the residential exemption from paying for demo debris disposal at TCL.

Mark reminded the Board that in 2014, the Board decided that the owner communities would no longer pay the disposal fees for construction/demolition debris ("CDD"), and that those fees would be charged to the generator/transporter of the waste. However, for a variety of reasons,



an exemption was provided for residential CDD that was generated by a "do-it-yourself" project at a person's primary residence AND if they delivered the waste in their personal vehicle. Mark reviewed for the Board some of the confusion and difficulties the staff has experienced with implementing the exemption. As a result, Mark is suggesting that the Board consider eliminating or modifying the exemption. If eliminated altogether, the tipping fees for disposal of CDD would always be charged to the generator, rather than to the owner municipality if under the exemption. Mark provided some generation and cost data for the Board to consider. Following discussion, **a motion was made by Stev Rogeski; and was seconded by Dennis Marker; to table this item until Board members are able to solicit input from their respective Councils/Boards. The motion carried unanimously.**

9. Enter into Executive Session per Title 1 MRSA, Chapter 405(6) to discuss a personnel and contract matters

**Upon a motion by Stev Rogeski; and seconded by Dana Fowler; the Board entered into Executive Session at 9:10 am. Upon returning to regular session at 9:24 am, the Board took no further action.**

10. Other business

No other business was discussed.

11. Schedule next meeting

The next meeting of the Board was scheduled for **October 30, 2020.**

With no further business to discuss, the meeting was adjourned at 9:33 am.

Respectfully submitted,

Dennis Marker, Secretary



**Board of Directors**  
**October 5, 2020**  
**5:30 p.m. (Virtual Meeting/Zoom)**

**Present:** Doug Plourde, Chairman, Carl Soderberg, Sue White, Kevin Barnes, Dr. Irene Djuanda, Chris Bell, Dr. Shawn Laferriere, Mike Quinlan, Neal Griffeth, Kris Doody, RN, CEO; Chelsea Desrosiers, CFO; Dr. Regen Gallagher, CMO; Dr. Carl Flynn, COS; Leslie Anderson, COO, Jenn Plant, RN, CNO; Paula Parent, RN, HR; Penny Wickstrom, HR; Chip Holmes and Sam Brown, QHR, Norm Collins, Chairman, PHS and Peg McAfee

**Welcome:** Doug Plourde, Chairman, Board of Directors welcomed Chip Holmes & Sam Brown, QHR and Norm Collins, Chairman, PHS.

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
<b>REGULAR MEETING</b>			
<b>1. Call to Order</b>	Doug Plourde, Chairman, called the Regular Meeting of the Board of Directors to order at approximately 5:30 p.m.	Informational.	
<b>2. Review and Approval of Minutes</b>	Upon motion duly made and seconded, it was so VOTED to approve the September 14, 2020 meeting minutes as presented.	Informational.	
<b>3. Report of Chief of Staff</b>	Dr. Flynn reported the following from the September 23 <sup>rd</sup> Medical Staff Executive Committee & General Medical Staff Meetings.	Upon motion duly made and seconded, it was so VOTED to approve the Report of the Chief of Staff as presented.	
<b>a. MSEC Meeting</b>	<p><b>Appointment Courtesy Medical Staff – Nora Dumont, MD (Pediatrics);</b> The complete appointment application and provider profile of Nora Dumont, MD was reviewed with no discrepancies. The report from the National Practitioner’s Data Bank contained no reports. Upon motion duly made and seconded it was so VOTED to recommend approving provisional appointment of Nora Dumont, MD to the Courtesy Medical Staff with privileges as requested through June 30, 2022. Dr. Karunasiri was appointed as proctor for Dr. Nora Dumont during her provisional appointment. This recommendation was forwarded to the Board of Directors for action.</p> <p><b>Appointment Courtesy Medical Staff – William Hayes, MD (Anesthesiology);</b> The complete appointment application and provider profile of William Hayes, MD was reviewed with no discrepancies. The report from the National Practitioner’s Data Bank contained no reports. Upon motion duly made and seconded it was so VOTED to recommend approving provisional appointment of William Hayes, MD to the Courtesy Medical Staff with privileges as requested through June 30, 2022. Dr. W. Smith was appointed as proctor for Dr. William Hayes during his provisional appointment. This recommendation was forwarded to the Board of Directors for action.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the provisional appointment of Nora Dumont, MD to the Courtesy Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the provisional appointment of William Hayes, MD to the Courtesy Medical Staff.</p>	

**Board of Directors**  
**October 5, 2020**  
**5:30 p.m. (Virtual Meeting/Zoom)**

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<p><b>Appointment Courtesy Medical Staff – Hemmily Bonilla – Prescott, MD (Pediatrics);</b> The complete appointment application and provider profile of Hemmily Bonilla-Prescott, MD was reviewed with no discrepancies. The report from the National Practitioner’s Data Bank contained no reports. Upon motion duly made and seconded it was so VOTED to recommend approving provisional appointment of Hemmily Bonilla-Prescott, MD to the Courtesy Medical Staff with privileges as requested through June 30, 2022. Dr. Karunasiri was appointed as proctor for Dr. Bonilla-Prescott during her provisional appointment. This recommendation was forwarded to the Board of Directors for action.</p> <p><b>Appointment Consulting Medical Staff – Thomas Earl, MD (Cardiology);</b> The complete appointment application and provider profile of Thomas Earl, MD was reviewed with no discrepancies. The report from the National Practitioner’s Data Bank contained no reports. Upon motion duly made and seconded it was so VOTED to recommend approving provisional appointment of Thomas Earl, MD to the Consulting Medical Staff with privileges as requested through June 30, 2022. Dr. Dumont was appointed as proctor for Dr. Thomas Earl during his provisional appointment. This recommendation was forwarded to the Board of Directors for action.</p> <p><b>Appointment Allied Health Professional Staff – Brandi Rossignol, FNP;</b> The complete appointment application and provider profile of Brandi Rossignol, FNP was reviewed with no discrepancies. The report from the National Practitioner’s Data Bank contained no reports. Upon motion duly made and seconded it was so VOTED to recommend approving provisional appointment of Brandi Rossignol, FNP to the Allied Health Professional Staff with privileges as requested through June 30, 2022. Dr. Harrigan was appointed as proctor and supervising physician for Brandi Rossignol, FNP during her provisional appointment. This recommendation was forwarded to the Board of Directors for action.</p> <p><b>New Privilege Request – Carl Flynn, MD –</b> Carl Flynn, MD has requested additional privileges in the Department of Emergency Medicine. There were no reports in the National Practitioner’s Data Bank. Upon motion duly made and seconded it was so VOTED to recommend approving the additional privilege request of Carl Flynn, MD through his current appointment which expires June 30, 2021. This recommendation was forwarded to the Board of Directors for action.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the provisional appointment of Hemmily Bonilla-Prescott, MD to the Courtesy Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the provisional appointment of Thomas Earl, MD to the Consulting Medical Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the provisional appointment of Brandi Rossignol, FNP to the Allied Health Professional Staff.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the additional privileges as requested by Carl Flynn, MD.</p>	



**Board of Directors**  
**October 5, 2020**  
**5:30 p.m. (Virtual Meeting/Zoom)**

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
<p><b>b. General Medical Staff Meeting</b></p>	<p><b>New Privilege Request – Caleb Swanberg, MD</b> - Caleb Swanberg, MD has requested additional privileges in the Department of Emergency Medicine. There were no reports in the National Practitioner’s Data Bank. Upon motion duly made and seconded it was so VOTED to recommend approving the additional privilege request of Caleb Swanberg, MD through his current appointment which expires December 31, 2021. This recommendation was forwarded to the Board of Directors for action.</p> <p><b>Nominating Committee</b> – Dr. Flynn reported that all but one Department Chief/Committee Chair has agreed to continue in their capacity for 2021. Thus, there is no need for a Nominating Committee this year. The Chief of Surgery needs to be named and that recommendation comes forward from the Department of Surgery.</p> <p><b>Honorary Medical Staff</b> – Dr. Minoru Wakana – Dr. Wakana’s family has inquired with Cary Medical Center about the opportunity for Dr. Wakana to be part of the Honorary/In Memoriam Wall. The records in the Medical Staff Office do not have information on Dr. Wakana’s tenure at Cary Medical Center. Research is being conducted to find out more detail to see if Dr. Wakana meets the criteria established for the Medical Staff Honorary and In Memoriam Wall.</p> <p>Dr. Flynn provided the following update from the September 23<sup>rd</sup> General Medical Staff Meeting:</p> <p><b>Education</b> – Dr. Gallagher provided a handout and overview of EMTALA.</p> <p><b>Revised Radiology Delineation of Privileges</b> – Upon motion duly made and seconded the General Medical Staff so VOTED to approve the revised Radiology Delineation of Privileges as presented. This was forwarded to the Board of Directors for action.</p> <p><b>Revised Tele-Radiology Delineation of Privileges</b> – Upon motion duly made and seconded the General Medical Staff so VOTED to approve the Tele-Radiology Delineation of Privileges as presented. This was forwarded to the Board of Directors for action.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the additional privileges as requested by Caleb Swanberg, MD.</p> <p>Informational.</p> <p>More information will be provided when available.</p> <p>Informational.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the Revised Radiology Delineation of Privileges as presented.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the Revised Tele-Radiology Delineation of Privileges as presented.</p>	

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**Board of Directors**  
**October 5, 2020**  
**5:30 p.m. (Virtual Meeting/Zoom)**

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<b>Patient Complaints</b> – Leslie Anderson reported twelve complaints for 3 <sup>rd</sup> Q 2020. Categories of complaints are: perception of care, physician/staff rudeness and charge errors/fiscal issue. Ms. Anderson noted there have been some patient incidents with security due to substance abuse.		
<b>5. Report of Chairman, Board of Directors – Doug Plourde – Chairman</b>  <b>a. Report from Board Members – MSEC &amp; GMS</b>  <b>PHS</b>	<p>Doug Plourde provided the following updates:</p> <p><b>MSEC &amp; GMS</b> – Mike Quinlan reported the following information in addition to Dr. Flynn’s Chief of Staff report: there were medical staff appointments and the usual monthly reports.</p> <p><b>PHS</b> – Dr. Irene Djuanda reported the following from the Pines Board of Directors Meeting:</p> <ul style="list-style-type: none"> <li>• The Respiratory Clinic continues to be open Monday through Friday. COVID-19 Test turnaround time can take up to 5 days.</li> <li>• Quality Management Committee Meeting - Continue working through lab and radiology interface. Tim Conroy, CIO is involved in the process.</li> <li>• Pines Portal – Work continues to recommend patients use the Pines Portal.</li> <li>• Flu Vaccines – Pines is working with the school systems to get students vaccinated. Drive through flu vaccine clinics are ongoing through October.</li> <li>• Financials – An overview of the Pines financials was provided.</li> <li>• Wage Increases – Wage increases were completed. Pines increased staff wages to be above minimum wage. MOA’s and MA wages were adjusted.</li> <li>• OSV – The Operational Site Visit from HRSA is October 28<sup>th</sup> – October 30<sup>th</sup>. This site visit will be virtual.</li> <li>• Fort Fairfield and Washburn Clinics – Plans are to review reopening these clinics after the OSV is completed, Oct. 28<sup>th</sup> – 30<sup>th</sup>.</li> </ul> <p><b>CHD</b> – Doug Plourde reported information about a recent City Council Meeting. Councilor Kirkpatrick spoke about the Caribou Hospital District, full disclosure and the Freedom of Access Act. Kris Doody and Doug Plourde have discussed confidentiality statements and Freedom of Access Act as it pertains to the Caribou Hospital District with Ben Townsend, Attorney for Kozak &amp; Gayer. The District is not a public entity and Board members are required to sign confidentiality agreements. Mr. Townsend will also be providing information regarding Cary’s Board of Directors. Cary Medical Center is a public hospital, thus, requirements are different than those for, private, for profit</p>	Informational.	

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**Board of Directors**  
**October 5, 2020**  
**5:30 p.m. (Virtual Meeting/Zoom)**

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
<p>c. <b>CARES &amp; Relief Funds</b></p> <p>d. <b>SCH Appeal/340b Update</b></p> <p>e. <b>Annual Employee Recognition</b></p>	<p>procedure patients using the Maine CDC. An added requirement is negative COVID test results from traveling physicians. Pines Respiratory Clinic continues swab and send testing.</p> <p><b>CARES &amp; Relief Funds</b> – The matrix is included in the packet for review. Additional information will be provided in Chelsea's financial report.</p> <p><b>SCH Appeal/340b Update</b> – No additional information is available at this time. We continue to wait for a reply regarding our appeal.</p> <p><b>Annual Employee Recognition</b> – The drive-thru employee recognition scheduled for October 2<sup>nd</sup> was postponed due to the forecast of rain. The event has been rescheduled to October 16<sup>th</sup> at the Caribou Wellness Center. This will be a drive-event. Plans are to have it streamed live on Facebook.</p>		
<p><b>7. Report of Finance &amp; Personnel Committee</b></p> <p>a. <b>August Financials</b></p> <p>b. <b>2019 Retirement Plan Contribution</b></p>	<p>Chelsea Desrosiers provided the following updates:</p> <p><b>CMC Financials</b> – An overview was provided of the August financials for Cary Medical Center, including review of: gross patient revenue, net operating revenue, expenses and net loss.</p> <p><b>Retirement Plan Contribution</b> – The Finance &amp; Personnel Committee voted to approve the 401A Employer Contribution. This amounts to approximately \$440,000 in discretionary and fixed options. The Committee recommends approval by the Board of Directors.</p> <p><b>COVID-19 Funds Matrix</b> – The matrix was included in the packet for review. No new funds were received in August. There is a change in the process. Ms. Desrosiers included an article in the packet that provides an overview.</p> <p><b>Price Transparency</b> – Ms. Desrosiers noted that Price Transparency is due 1/1/2021 for over 300 frequented services provided by hospitals. This is a major change. Staff are currently working with CPSI and TruBridge to assure Cary Medical Center is prepared.</p>	<p>Upon motion duly made and seconded, it was so VOTED to approve the report of the Finance &amp; Personnel Committee as reported.</p> <p>Upon motion duly made and seconded, it was so VOTED to approve the 401A Employer Contribution as recommended by the Finance &amp; Personnel Committee.</p> <p>Informational.</p>	





**Board of Directors**  
**October 5, 2020**  
**5:30 p.m. (Virtual Meeting/Zoom)**

AGENDA TOPIC	ISSUE DISCUSSED & CONCLUSION	PLAN OF ACTION	PERSON RESPONSIBLE
	<b>Anthem, Blue Cross/Blue Shield</b> – Ms. Desrosiers and Ms. Doody have had preliminary discussions with Anthem regarding Cary’s contract renewal. Cary has recommended that the current contract be extended for two to three years.		
<b>8. Quorum Health Resources Updates</b>	<p>Chip Holmes and Sam Brown, QHR provided the following updates:</p> <p>Sam reported:</p> <ul style="list-style-type: none"> <li>• The Dashboard provides information supplemental to the Fiscal Report</li> <li>• There is an upcoming webinar on Price Transparency that is very informative</li> <li>• QHR is providing Price Transparency Support for the January 2021 deadline</li> </ul> <p>Chip reported:</p> <ul style="list-style-type: none"> <li>• Strategic Plan 2018-2021 – The first market update call was completed with Bill, Kris and two new strategic planning leaders at QHR.</li> <li>• Case Management Assessment – Calls have been scheduled for the week of October 12<sup>th</sup> with several leaders at Cary Medical Center. The assessment will be completed virtually.</li> <li>• A survey readiness call has been scheduled for October 6<sup>th</sup>. QHR will be completing a Virtual Mock Survey in the next month or two.</li> </ul>	Informational.	
<b>9. Other, Adjournment &amp; Next Meeting</b>	<p><b>Other</b> – Mary Lou Nelson, Cary Medical Center’s most tenured employee, passed away over the weekend. Mary Lou worked in Dietary, Lab Manager for many years and her final years at Cary as a part-time Phlebotomist. She was always a cheerleader for Cary, taking photos at events and creating scrapbooks of Cary’s history. Mary Lou’s family lives in Alaska. Plans are to establish a scholarship in her name.</p> <p><b>Adjournment</b> - Upon motion duly made and seconded, it was so VOTED to adjourn the meeting at approximately 6:32 p.m.</p> <p><b>Next Meeting</b> –The next meeting of the Board of Directors is scheduled for Monday, November 2, 2020, 5:30 p.m.</p>		

Prepared by: Marguerite E. McAfee (Peg), Executive Assistant to the CEO & COO

Respectfully submitted,

Kris Doody, RN, MSB  
 Chief Executive Officer



## 2020 CARIBOU & CONNOR ELECTION TOTALS

3-Nov-20

### President and Vice President

1702 Biden, Joseph R  
7 De La Fuente, Roque "Rocky"  
18 Hawkins, Howard  
35 Jorgensen, Jo  
2262 Trump, Donald  
0 Boddie, Present R. (Declared Write-In)  
0 Charles, Mark R (Declared Write-In)  
0 Hoefling, Tom  
0 Mitchell, M.D. (Declared Write-In)  
0 Wells, Kasey J. (Declared Write-In)  
43 Blank

### United States Senator

2824 Collins, Susan Margaret  
978 Gideon, Sara I.  
74 Linn, Max Patrick  
123 Savage, Lisa  
0 Bond, Tiffany L. (Declared Write-In)  
0 Engelman, Ian Kenton (Declared Write-In)  
0 Fogg, Douglas E. (Declared Write-In)  
68 Blank

### Representative to Congress

1897 Crafts, Dale John  
2068 Golden, Jared F.  
0 Fowler, Daniel J. (Declared Write-In)  
0 Hernandez, Timothy Adam (Declared Write-In)  
102 Blank

### State Senator (District 1)

2196 Jackson, Troy Dale  
1749 Schaffer, Brian Vincent  
122 Blank

### Representative to the Legislature (Dist 148)

104 McCrea, David Harold  
103 Redmond, Brian J.  
21 Blank

### Representative to the Legislature (District 149)

3320 Bernard, Susan  
519 Blank

### Judge of Probate

3305 Dunleavy, James Patrick  
55 Dubois, Richard K. (Declared Write-In)  
707 Blank

### County Commissioner (District 2)

3265 Underwood, Paul J.  
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### Aroostook County Finance Committee (District 7)

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### County Commissioner (District 3)

111 Fournier, Norman L  
19 Blank