

Council Agenda Item #1: Roll Call

The Caribou City Council held a City Council Meeting, Monday, October 26, 2020 at 6:00 p.m. in the Council Chambers with the following members present D. Morrell, R. Mark Goughan, H. Kirkpatrick, J. Smith, J. Theriault. N. Cote and T. Ayer were absent and excused.

Dennis L Marker, City Manager was present in Council Chambers along with Department Heads P. Thompson, H. Shaffer, K. Murchison, Chief M. Gahagan, and Chief S. Susi.

Council Agenda Item #2: Invocation / Inspirational Thought

Mayor Goughan read an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Goughan led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum (15 Minutes)

There were no public comments.

Council Agenda Item #5: City Council Minutes

a. October 19 Regular Meeting

Motion made by D. Morrell, seconded by J. Theriault to accept the October 19, 2020 minutes as written. (5 Yes) So voted.

Council Agenda Item #6: Bid Award, Recognitions & Appointments

In preparation for the upcoming General Election the Clerk's office is requesting the Council approval for the following:

1. Approval of an 8:00 a.m. opening Time for the November 3, 2020 Election.
2. Appointment of Danielle Brissette as Election Warden, Susan Skidgell and Cherie Garman as Deputy Election Wardens for the November 3, 2020 Election.

Motion made by H. Kirkpatrick, seconded by D. Morrell to approve the start time of 8:00 a.m. and to appoint Danielle Brissette as Election warden and both Susan Skidgell and Cherie Garman as Deputy Wardens for the November 3, 2020 election. (5 Yes) So voted.

Council Agenda Item #7: Adoption of Resolutions or Ordinances

- a. Resolution 10-01-2020, Authorizing Transfer of Reserve Funds Between Accounts to upgrade the City Hall Boiler System

Motion made by H. Kirkpatrick, seconded by D. Morrell to approve Resolution 10-01-2020, Authorizing Transfer of Reserve Funds Between Accounts to fund upgrades to the City Hall Boiler System. (5 Yes) So voted.

Council Agenda Item #8: Reports and Discussion by Mayor and Council Members

- a. Budget Forums for 2021 Budget
  - i. Fund 18 Municipal Building Expenses and Capital Improvements

ii. Fund 20 General Assistance Expenses

iii. Fund 38 Protection Expenses

Manager Marker explained the proposed budgets for Funds 18, 20 and 38. General Assistance wage rates changed based on personnel changes in the department. The city is reimbursed 60% of all General Assistance expenses. Fund 38 expenses are lower because of the LED conversion and streetlight purchase project in 2019. It is proposed to pay back the one-time funds used for that project and to begin building a streetlight replacement fund since the lights have a 10-year warranty and 20-year life.

iv. Fund 39 Emergency Management Expenses

Chief Gahagan explained the proposed budget for Fund 39 Emergency Management Expenses.

v. Fund 70 Insurance and Retirement Expenses

Manager Marker explained the proposed budget for Fund 70 Insurance and Retirement Expenses. The city has a large liability of unpaid leave without a corresponding reserve to cover those future expenses.

vi. Fund 75 Contributions Expenses

Manager Marker explained the proposed budget for Fund 75 Contribution Expenses. H. Kirkpatrick suggested the Manager provide recommendations about non-profits to support. J. Theriault suggested the city set a dollar amount to give to charitable organizations and have competitive award process each year.

vii. Fund 80 Unclassified Expenses

Manager Marker explained the proposed budget for Fund 80 Unclassified Expenses. The abatement fund is used by the Tax Assessing Board to abate taxes and the Council can use these funds at the end of the year to write-off uncollectible past taxes.

Council Agenda Item #9: Reports and Discussion by Mayor and Council Members

There were no comments.

Council Agenda Item #10: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)

Council did not enter executive session.

Council Agenda Item #11: Next Meeting(s)

November 2, 16, 30 and December 14.

Council Agenda Item #12: Adjournment

Motion made by H. Kirkpatrick, seconded by D. Morrell to adjourn the meeting at 7:29 p.m.

Danielle M. Brissette, Secretary