



City of Caribou Demolition Permit Application

Tax Assessment & Code Enforcement
25 High Street
Caribou, Maine 04736
(207) 493 – 3324 X 3
tmichaud@cariboumaine.org

To the BUILDING OFFICIAL and/or CODE ENFORCEMENT OFFICER of the City of Caribou, Maine:

The undersigned hereby applies for a permit to demolish the following building / structure in accordance with the laws of the State of Maine and the City of Caribou City Charter and Ordinances.

NOTE: DEP Asbestos Inspection Form & Asbestos Building Demolition (2-paged Form D-2011) attached

Location of building: _____

Tax Map & Lot: _____ Zoning District: _____

Is this building located within the Urban Compact Zone: YES NO

Description of building / structure to be demolished:

NOTE: Each building / structure required a separate completed application and fee!

Owner name: _____

Owner address: _____

Owner phone: _____ Mobile phone: _____

Anticipated date for demolition: _____

Name of demolition contractor: _____

Contractor phone numbers: Office: _____ Mobile: _____

By signing below, I agree to the following:

- I have read, understand & will comply with Caribou municipal code Section 4-103.3 Building Demolition
- I have read and I understand the 8-page bulletin "Asbestos Issues in Maine"
- I understand that the Maine DEP requires that an Asbestos Inspection Form be completed prior to renovation or demolition projects and a copy of this form is attached hereto
- I understand that if the building / structure to be demolished requires asbestos inspection or abatement that it will be conducted in accordance with Maine DEP regulations
- I understand that a Demolition Permit will not be issued until the City of Caribou has received all information. No work may begin until a Demolition Permit has been issued.
- The above information and the information contained on any attachments is correct.

Owner or authorized individual signature:

_____ Date: _____

Printed name: _____

NOTE: Any contractor applying for a Demolition Permit on behalf of the property owner must also provide a copy of a signed contract by the owner.

*** This section to be completed by municipal official. ***

Date Application Received: _____ Received By: _____
(initials)

Pre-demolition inspection date: _____ Inspected By: _____
(initials)

DEP Asbestos Form attached: _____

\$250 fee paid: _____ (waived if issued prior to demo)

Demolition instructions: _____

Date permit issued: _____

Permit Issued By: _____
Authorized Signature & Title

Printed name: _____

Sec. 4-103.2 Building Demolition

a. Any building or structure to be demolished within the City of Caribou, (urban or suburban) requires a Demolition Permit issued by the Code Enforcement Office. Any property owner wishing to obtain a demolition permit must provide the CEO with proof of ownership or a copy of the deed, a completed Demolition Permit Application and schedule of demolition activity. All demolition, clean up and at least one foot of gravel cover with loam and mulch must be completed within one year from the date the permit is issued.

Any contractor applying for a Demolition Permit on behalf of the property owner must also provide a copy of a signed contract by the owner. Any person wishing to demolish a building must provide written proof that all utility providers have removed service from the building to be razed.

b. The Caribou Fire Department must be notified at least 5 business days in advance of the commencement of demolition. At the discretion of the Caribou Fire Chief or their designee, the Fire Department may choose to burn the building as a training exercise provided the property owner initially request such action for consideration.

c. Prior to the commencement of demolition, on the day the building is to be razed, the site must be inspected by the Caribou Building Inspector. The inspection must be scheduled with at least a 24 hour notice in advance.

d. No demolition debris may be buried on site within the Urban Compact Zone.

Demolition debris may be buried on site if located outside of the Urban Compact Zone with the following provisions:

- 1.) No debris may be buried within 100 feet of any property line.
- 2.) No debris may be buried within 100 feet of an existing water well.
- 3.) Biodegradable and inert demolition debris may be buried on site.
- 4.) Inert materials such as brick, concrete or stone may be buried on site, hauled to an off site gravel pit or delivered to a Licensed Disposal Facility.
- 5.) All non biodegradable debris such as asphalt shingles, asbestos, carpeting, sheetrock, vinyl or metal siding, painted materials or similar materials must be delivered to the Tri Community Landfill or another Licensed Disposal Facility. If materials are to be delivered to a Licensed Disposal Facility, a copy of the contract with the Disposal Facility must accompany the Demolition Permit Application.
- 6.) The burial site must be covered with sufficient loam and seeding to prevent erosion of the site unless established as impervious surface pursuant to the redevelopment of the site.

e. A final inspection is required. The owner or contractor must notify the Code Enforcement Officer at the completion of site recovery.

Note: Maine State Law requires demolition notification to the Department of Environmental Protection for certain buildings and buildings with asbestos to be made by the owner.

A record of any demolished building buried on site must be recorded at the Registry of Deeds for Aroostook County in Houlton.

Sec. 4-104 Saving Clause

Nothing in this Ordinance or in the Building Code hereby adopted shall be construed to affect any suit or proceeding impending in any court, or any rights acquired, or liability incurred, or any cause or causes of action acquired or existing, under any act or ordinance hereby repealed as cited in Section 2 of this Ordinance; nor shall any just or legal right or remedy of any character be lost, impaired or affected by this Ordinance.

Sec. 4-105 Date of Effect

The City Clerk shall certify to the adoption of this Ordinance and cause the same to be published as required by law; and the Ordinance shall take full force and effect September 1, 1997, adopted July 14, 1997.



ASBESTOS INSPECTION FORM



MAINE DEPARTMENT OF ENVIRONMENTAL PROTECTION
Lead & Asbestos Hazard Prevention Program
17 State House Station, Augusta, Maine 04333

This form is used to determine if an inspection for asbestos is required prior to renovation or demolition projects

If your project involves the demolition and or renovation of a single family residence or a residential building with less than 5 units, please answer the following questions to determine whether you need to have your inspection performed by a Maine-licensed Asbestos Inspector:

Does this demolition/renovation project involve more than ONE residential building at the same site with the same owner?	Y	N
Is this building currently being used, or has it EVER been used, as a commercial, government, daycare, office, church, charitable or other non-profit place of business?	Y	N
Is this building to be demolished as part of a highway or road-widening project?	Y	N
Is this building part of a building cooperative, apartment or condo building?	Y	N
Is this building used for military housing?	Y	N
Have other residences or non-residential buildings at this site been scheduled to be demolished now, or in the future, as part of a larger project?	Y	N
Is more than ONE building to be lifted from its foundation and relocated?	Y	N
Will this building be intentionally burned for the purpose of demolition or fire department training?	Y	N

IF YOU ANSWER "NO" TO ALL THE QUESTIONS ABOVE, YOUR BUILDING CAN BE INSPECTED BY A KNOWLEDGEABLE NON-LICENSED PERSON AS APPLICABLE (SEE REVERSE SIDE)

ANY "YES" ANSWERS TO THE ABOVE QUESTIONS REQUIRES AN INSPECTION BY A MAINE-LICENSED ASBESTOS INSPECTOR

Remember:

If your renovation project requires the removal of asbestos containing materials, the removal of those materials must be done by a Maine-licensed asbestos abatement contractor.

Before you can demolish any building, including single-family residences, all asbestos materials must be removed from the building. The removal of those materials must be done by a Maine-licensed asbestos abatement contractor, except single-family homeowners may remove some asbestos under certain circumstances (Contact DEP for more information).

With the exception of a single family home, building owners are required to submit the Asbestos Building Demolition Notification to the DEP at least five (5) working days prior to the demolition **EVEN IF NO ASBESTOS** is present.

Once the asbestos is removed, the renovation or demolition project may be performed by any preferred contractor.

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT

Print Name: Owner/Agent	Title	Signature
Telephone #	FAX #	Date



Instructions for Completing the Asbestos Inspection Form

Contact: (207) 287-2651

State and Federal laws require that buildings be inspected for asbestos-containing materials before renovation or demolition activities begin. To determine whether you need to have an inspection performed by a Maine-licensed Asbestos Inspector, or whether you can have an evaluation performed by a knowledgeable non-licensed individual familiar with asbestos containing building materials, (e.g. building inspectors and CEO's who have asbestos-awareness training) depends on the age of the building, current/past use, and number of units. If you are renovating a building you need only inspect the area(s) that will be impacted by the renovation. If you are demolishing the building, the entire structure must be inspected.

For projects in single family residences and residential buildings with less than 5 units, please read and answer the questions on the Asbestos Inspection Form provided on the reverse side. You are not required to submit the form to our department, however, you should sign and keep a copy for your records. If you answer Yes to any question, you need to have your building inspected by a Maine-licensed Asbestos Inspector.

Except as noted above, the following applies:

- Buildings other than residential buildings with less than 5 units (ie institutional, commercial, public, industrial) must be inspected by a Maine-licensed Asbestos Inspector.
- Residential buildings with 2-5 units that were built before 1981 can be surveyed for likely asbestos-containing materials by knowledgeable non-licensed people (e.g. building inspectors and CEO's who have asbestos-awareness training); any materials likely to contain asbestos must be tested by a DEP-licensed inspector or assumed to be ACM.
- Single-family residences and residential buildings built after 1980 are not required to be surveyed for asbestos-containing materials prior to demolition (residential buildings built after 1980 are not likely to contain ACM).

In lieu of any required inspection you may assume suspect material to be positive for asbestos and have it removed accordingly. You may never assume material to be non-asbestos.

If your renovation project will impact more than 3 square feet or 3 linear feet of asbestos containing materials, the ACM must be removed by a Maine-licensed asbestos abatement contractor prior to renovation, except single-family homeowners may remove some asbestos under certain circumstances (Contact DEP for more information). Before you can demolish any building, including single-family residences, all asbestos materials must be removed from the building; again the removal of ACM must be done by a Maine-licensed asbestos abatement contractor. Once the asbestos is removed, the renovation or demolition project may be performed by any preferred contractor.

With the exception of a single family home, building owners are required to submit the **Asbestos Building Demolition Notification** to the DEP at least five (5) working days prior to the demolition EVEN IF NO ASBESTOS is present.

If you have any questions or need assistance completing the forms do not hesitate to call the Maine DEP Asbestos Program at (207) 287-2651. You may also go to

www.maine.gov/dep/rwm/asbestos/index.htm to access forms and other information on asbestos.

**Asbestos Building
Demolition
Notification**

State of Maine
Department of Environmental Protection
Lead & Asbestos Hazard Prevention Program
17 State House Station, Augusta, ME 04333
TEL (207) 287-2651 FAX (207) 287-6220

**FORM
D**

Page 1 of 2
2015

Notice

Prior to demolition, building owners must determine if there is any asbestos-containing material(s) (ACM) in the building. An "asbestos inspection" by a MDEP-licensed Asbestos Consultant is required for all buildings regardless of construction date, except single-family homes and residential buildings with 2-4 units built after 1980. In lieu of an asbestos inspection, pre-1981 residential buildings with 2-4 units can be surveyed to identify possible ACM by someone knowledgeable about ACM, such as a code enforcement officer or building inspector.

If your project involves the demolition of a single family residence or a residential building with less than 5 units, please answer the following questions to determine whether you need to have your inspection performed by a MDEP-licensed Asbestos Consultant:

Does this demolition/renovation project involve more than ONE residential building at the same site with the same owner? Yes No

Is this building currently being used, or has it **EVER** been used, as a commercial, government, daycare, office, church, charitable or other non-profit place of business? Yes No

Is this building to be demolished as part of a highway or road-widening project? Yes No

Is this building part of a building cooperative, apartment or condo building? Yes No

Is this building used for military housing? Yes No

Have other residences or non-residential buildings at this site been scheduled to be demolished now, or in the future, as part of a larger project? Yes No

Is more than ONE building to be lifted from its foundation and relocated? Yes No

Will this building be intentionally burned for the purpose of demolition or fire department training? Yes No

If you answer "no" to all the questions above, your building can be inspected by a knowledgeable non-licensed person as applicable.

Any "yes" answers to the above questions requires an inspection by a MDEP-licensed Asbestos Consultant.

Important Notice

Before you can demolish any building, including single-family residences, all asbestos materials must be removed from the building. The removal of those materials must be done by a MDEP-licensed Asbestos Abatement Contractor, except single-family homeowners may remove some asbestos under certain circumstances (Contact MDEP for more information).

With the exception of a single family home, building owners are required to submit the Asbestos Building Demolition Notification to the MDEP at least five (5) working days prior to the demolition **EVEN IF NO ASBESTOS** is present.

Asbestos Building Demolition Notification

State of Maine
Department of Environmental Protection
Lead & Asbestos Hazard Prevention Program
17 State House Station, Augusta, ME 04333
TEL (207) 287-2651 FAX (207) 287-6220

FORM D

Page 2 of 2
2015

Inspection/Survey Results:

Were asbestos-containing building materials identified or presumed positive? Yes No

If Yes, is the removal of ACM subject to MDEP asbestos regulations? Yes No

If No, explain WHY NOT: _____

property address:	building description: <input type="checkbox"/> pre-1981 residential with 2-4 units <input type="checkbox"/> post-1980 residential with 2-4 units <input type="checkbox"/> other:
asbestos survey/inspection performed by: (name & address)	asbestos abatement contractor
telephone:	telephone:
property owner: (name & address)	demolition contractor: (name & address)
telephone:	telephone:
demolition start date:	demolition end date:

Whenever more than 3 square feet or 3 linear feet of ACM is identified, the ACM must be abated in accordance with the Maine Asbestos Management Regulations by a DEP-licensed Asbestos Abatement Contractor. This includes materials presumed to be ACM. Check www.maine.gov/dep/rwm/asbestos/index.htm for a listing of asbestos contractors.

Prior to issuing a local demolition permit, the MDEP requests that **municipalities** have applicants for municipal demolition permits complete this form and fax it to the MDEP at 207-287-6220. Municipalities should not issue local demolition permits if the required asbestos inspection or survey has not been performed and identified ACM removed.

This demolition notification does not take the place of the Asbestos Project Notification if applicable

I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT

Print Name: Owner/Agent

Title

Signature

Telephone #

FAX #

Date

State of Maine

Department of Environmental Protection
Lead & Asbestos Hazard Prevention Program
17 State House Station, Augusta, Maine 04333
TEL (207) 287-2651 FAX (207) 287-6220

Asbestos Abatement Project Visual Evaluation Form B

Asbestos Abatement Project Code:

Important Notice

Pursuant to 06-096 CMR 425, Maine Asbestos Management Regulations, a documented visual evaluation for the following asbestos abatement activities when air clearance sampling is not required must be included in the final asbestos abatement project report: roofing removed by mechanical roof saws or cutters, removal of exterior cementitious products, glove bag and wrap and cut operations and final inspection after removal of containment. Individuals conducting visual evaluations must be certified or accredited as shown below. Completion of Form B and inclusion into the final abatement report constitutes compliance with the requirements of 06-096 CMR 425.

Choose one of the following:

- Roofing removed by mechanical roof saws or cutters (visual evaluation by contractor employed Asbestos Project Supervisor, Air Monitor, OSHA trained competent person or third party independent Air Monitor).
- Exterior cementitious products (visual evaluation by contractor employed Asbestos Project Supervisor, Air Monitor, OSHA trained competent person or third party independent Air Monitor).
- Glove bag and wrap and cut activities where "Project Totals" are less than 100 ((visual evaluation by contractor employed Air Monitor, or third party independent Air Monitor).
- Glove bag and wrap and cut activities where "Project Totals" are more than 100 (visual evaluation by **third party independent Air Monitor**).
- Final Inspection after Removal of Containment (visual evaluation by contractor employed Asbestos Project Supervisor, Air Monitor, or third party independent Air Monitor). **The Final Inspection is required for all asbestos abatement projects including the asbestos abatement activities listed above.**

Asbestos Abatement Contractor Name & Physical Address:

Company Name:
Street:
City: State: Zip:
Telephone: FAX:
Contact:

Asbestos Abatement Project Location:

Facility Name:
Street:
City: State: Zip:
Owner:

Visual Evaluation by:

- Asbestos Abatement Contractor employee Third party independent Air Monitor

Comments:

Signature:

I certify that I have personally examined the regulated area of the above named asbestos abatement project and found that the regulated area was clear of visible debris as required by 06-096 CMR 425, Maine Asbestos Management Regulations.

Signature

Date:

Print Name

Title:

ME Certification #:

Expiration Date:

Demolition/Renovation Asbestos Inspection Requirements

Commonly Asked Questions for Commercial/Public Buildings And Buildings Housing 5 or more Dwelling Units or Leased/Rental Units

Question: My reno/demo project is in a library building. Do I need to hire an inspector to perform an inspection for asbestos before I can begin the work?

Response: Yes. Public and Industrial use buildings are considered commercial. This means a Maine certified/licensed Asbestos Inspector must perform an inspection for asbestos-containing material (ACM) prior to commencement of work. If asbestos is identified removal by a Maine licensed Asbestos Contractor is required. In addition the project must be notified according to Maine asbestos regulations. This applies to all commercial buildings regardless of age unless documents exist that show no asbestos is present, such as a previous inspection report or letter from an architect verifying that no asbestos materials were used in the building construction.

Note: In lieu of any required inspection you may assume suspect material to be positive for asbestos and have it removed accordingly. You may never assume material to be non-asbestos.

Question: I am renovating a single family dwelling that was at one time used for commercial purposes. Do I need to have the building inspected?

Response: Yes. If the single family dwelling is currently or has ever been used as a commercial, government, daycare, office, church, charitable or other non-profit place of business it must be inspected as above.

Single family residences that were never used for commercial purposes, and residential dwellings constructed after 1980 that consist of two (2) to four (4) units, are exempt from the inspection requirement of Maine's Asbestos Regulations; however home owners should conduct a walk through of the building to identify any suspect asbestos-containing building materials. Homeowners are responsible for any disturbance of ACM in amounts greater than 3 square or 3 linear feet. If suspect material is found the homeowner should contact the Maine DEP, a licensed asbestos consultant or contractor for help.

Question: I am renovating an apartment building that has less than 5 units. Do I need to hire a state licensed inspection company?

Response: If the building was constructed before 1981 and consists of 2 to 4 dwelling units or leased/rental units you may do one of the following:

- Have an inspection for ACM performed by a Maine licensed Asbestos Inspector, or
- Have the inspection performed by a person familiar with ACM (such as a code enforcement officer or building inspector), or
- You may assume any suspect material to be asbestos and have those materials removed in accordance with state rules.

Question: What are suspect ACM materials?

Response: Suspect asbestos-containing building materials include thermal system insulation, ceiling tile, exterior cementitious siding, rigid panels, attic and wall insulation, vinyl floor tile and resilient floor covering (linoleum). Specific building materials that do not require inspection, sampling, and analysis for asbestos include: wood, fiberglass, glass, plastic, metal, laminates, and gypsum board when joint compound was used only as a filler and not as a layered component, and exterior caulking and glazings.

Question: Are there any other materials regulated in Maine that must be removed from a building prior to demolition?

Response: Any identified hazardous waste and other universal wastes should be part of any pre-demolition site assessment and cleanup phase. For instance it is illegal to dispose of PCB's and mercury-containing products in Maine. Fluorescent light fixtures made before 1980 contain a ballast that has PCB's in it. The most common mercury-containing products found in buildings are thermostats and fluorescent light bulbs. Check the Maine DEP website at www.maine.gov/dep/rwm/hazardouswaste/pdf/urwrecyclingcompanies.pdf for locations and businesses that will recycle these "universal wastes."

If you have any questions on asbestos, or state and federal asbestos regulations, please call the DEP's Lead & Asbestos Hazard Prevention Program at (207) 287-2651.

An up-to-date list of DEP-licensed asbestos contractors and consultants is available from the department by calling (207) 287-2651 or on the internet at www.maine.gov.

Burning Construction & Demolition Debris is Risky Business

Smoke contains chemicals that can aggravate asthma, cause cancer and other health problems. Ash and runoff can pollute your drinking water and pose a risk to the health of your family and neighbors.

When CDD is burned, the **landowner is liable** for any contamination of ground and surface water and for the cost of cleanup.

Construction and Demolition Debris (CDD) may be buried only on the site where it was generated, provided the area of disposal is less than one acre and there are no additional disposal areas on the property. Otherwise, all CDD should be removed by a licensed solid waste transporter.

Construction and Demolition Debris (CDD) is wood and non-wood wastes from the demolition or construction of buildings. CDD also includes road pavement (asphalt), fish nets, mattresses, and furniture.

For information on open burning permits, contact Maine Forest Service

Southern Region Headquarters

Bolton Hill, Augusta
(207) 624-3700

Central Region Headquarters

Old Town
(207) 827-1800

Northern Region Headquarters

Ashland
(207) 435-7963

It is legal to burn only the wood portion of Construction and Demolition Debris (CDD). It is illegal to burn treated wood, shingles, siding, wiring, insulation, and all other non-wood materials.

For information on disposal of CDD contact Maine DEP

Central Maine Regional Office

Augusta
800-452-1942

Eastern Maine Regional Office

Bangor
888-769-1137

Northern Maine Reg. Office

Presque Isle
888-759-1053

Southern Maine Reg. Office

Portland
888-769-1036

www.maine.gov/dep/rwm/solidwaste

ARE YOU THINKING ABOUT BURNING CONSTRUCTION & DEMOLITION DEBRIS?



Protect Yourself and Others Follow the Law



Never Burn

These materials produce especially dangerous

smoke and ash:

treated wood
plastics
styrofoam
wire insulation
vinyl siding
asbestos-containing materials
rubber
metals
food wastes
chemicals
trash
asphalt shingles
paper
cardboard
mattresses
furniture
tires
tar
paints
solvents
sludge
insulation
other solid and liquid wastes

Call a licensed solid waste transporter to safely dispose of CDD at a licensed solid waste disposal facility.

Contact the DEP for a list of licensed transporters:

1-800-452-1942

Ask these questions

before you burn wood from CDD:

Will you burn the debris on the site where it was generated?

Wood from construction and demolition debris (CDD) may be disposed or burned only on the site where it is generated, provided the area of disposal is less than one acre and there are no additional disposal areas on the property.

It is illegal to collect and stockpile or burn wood from CDD

generated offsite. Wood Construction and Demolition Debris means wood wastes from the demolition or construction of buildings.

Have you separated all non-wood waste from the pile?

Only wood wastes and wood from CDD generated onsite may be burned.

“Wood waste” means: brush, stumps, lumber, bark, wood chips, shavings, slabs, edgings, slash, sawdust and wood from production rejects that are not mixed with other solid or liquid waste. “Lumber” must be made entirely of wood and be free from metal, plastics, coatings and chemical treatments.

Is the wood painted or stained?

Assume anything built prior to 1978 contains lead paint. Airborne lead from burning lead-based paint can pose a health hazard. Ash resulting from burning wood coated in lead paint may contain harmful levels of lead. We recommend disposing of ash at a licensed solid waste facility (landfill).

Is there a protected resource (i.e. stream, lake, ocean) nearby?

Steps must be taken to prevent runoff from the burn pile from contaminating nearby waterbodies, such as installing a silt fence or other erosion barrier between the protected resource and the burn pile.

Have you obtained an open burning permit?

Burning on-site for disposal of wood wastes from CDD requires a permit from the Town Forest Fire Warden, Forest Ranger, or local fire prevention official. It is a Class E crime to burn without a permit.