

CITY COUNCIL MEETING NOTICE AND AGENDA

Notice is hereby given that the City Council of Caribou will hold a City Council Meeting on **Monday, January 4, 2021** in the Council Chambers located at 25 High Street, **6:00 pm**.



DUE TO SPACE LIMITATIONS AND IN ACCORDANCE WITH THE GOVERNORS LATEST EXECUTIVE ORDERS, THIS MEETING LOCATION WILL BE CLOSED TO THE PUBLIC. THE MEETING WILL BE BROADCAST ON CABLE CHANNEL 1301 AND THE CITY'S YOUTUBE CHANNEL.

1. **Roll Call**
2. **Invocation/Inspirational Thought**
3. **Pledge of Allegiance**
4. **Swearing in of Elected Officials**
5. **Election of Council Chairperson/Mayor and Deputy Mayor for 2021** Pg 3
6. **Public Forum (PUBLIC COMMENTS SUBMITTED TO THE CITY CLERK PRIOR TO 430PM ON THE MEETING DATE WILL BE SHARED WITH THE COUNCIL DURING PUBLIC FORUM. Email dbrissette@cariboumaine.org)**
7. **Bid Openings, Awards, and Appointments**
 - a. **Appointment of City Administrative Officers** Pg 4
 - i. City Manager
 - ii. City Treasurer
 - iii. City Tax Collector
 - iv. City Clerk & Registrar of Voters
 - v. Overseer of the General Assistance Program
 - vi. City Auditor
 - vii. Legal Officer(s)
 - b. **Approval of Administrative Appointments** Pg 5
 - i. Deputy Treasurer
 - ii. Deputy City Clerk
 - c. **Appointment of Members to Community and Advisory Boards** Pg 6,22-41
 - i. Airport Advisory Committee (3)
 - ii. Aroostook Waste Solutions (Formerly Tri-Community Landfill) Board (2)
 - iii. Board of Assessors (1)
 - iv. Caribou Utility District (2)
 - v. Cary medical Center Board of Directors (3)
 - vi. Caribou Hospital District Trustees (1)
 - vii. Library Board of Trustees (2)
 - viii. Nylander Museum Board of Trustees (3)
 - ix. Planning Board (2)
 - x. Recreation Commission (2)
 - xi. Zoning Board of Appeals (2)
 - d. **2020 Dog Licensing Award** Pg 7
 - e. **Contract for IT Services with Oak Leaf Systems Inc.** Pgs 8-13
8. **New Business & Adoption of Ordinances and Resolutions**
 - a. **Discussion and Possible Action Regarding City Charter Section 2.06** Pgs 14-17
 - b. **Discussion and Possible Action Regarding 2021 Council Meeting Calendar** Pg 18
 - c. **Discussion and Possible Action Regarding Collection of Property Tax Prior to 2021 Commitment Date** Pg 19
 - d. **Discussion and Possible Action Regarding Manager Authorization to Approve Treasurer Warrants** Pg 20
 - e. **Discussion and Possible Action Regarding Authorization to Provide a Tax Club for 2021** Pg 21

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9. Reports and Discussion by Mayor and Council Members

10. Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1, §405.6)

- a. Personnel matter concerning the City Manager Annual Performance Review §405.6.A
- b. Real Estate Transaction pertaining to the River Road failure under §405.6.C.
- c. Currently pending litigation of personnel matters under §405.6.E.

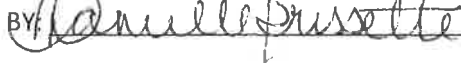
11. Next Meeting: TBD

12. Adjournment

If you are planning to attend this Public Meeting and, due to a disability, need assistance in understanding or participating in the meeting, please notify the City ten or more hours in advance and we will, within reason, provide what assistance may be required.

Certificate of Mailing/Posting

The undersigned duly appointed City official for the municipality of Caribou City hereby certifies that a copy of the foregoing Notice and Agenda was posted at City Offices and on-line in accordance with City noticing procedures.

BY:  Danielle Brissette, City Clerk