

CITY OF CARIBOU

CODE ENFORCEMENT

TAX ASSESSMENT



Kenneth Murchison Jr.
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Penny Thompson
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Tony Michaud and Penny Thompson are both Certified Maine Assessors and have state credentials in the disciplines of code enforcement, including the adopted Maine Uniform Building and Energy Code.

Applications for signs, demolition and building can be found online at the code enforcement department page at the website. Internal and subsurface plumbing permits are also issued by this department and inspected by plumbing inspector Brandon Saucier.

The tax assessment department is responsible for discovering, listing, measuring and valuing all real and personal property to prepare all paperwork required for the annual tax commitment to be reviewed, approved and signed by the Board of Assessors. Visit the tax assessment department page at the website or contact us for exemption applications and property values.

www.cariboumaine.org

Kenneth Murchison was hired as Caribou Zoning Administrator and Code Enforcement Officer in January 2018. Ken provides staff support to the Caribou Planning Board and serves on the board of Aroostook Waste Solutions, Aroostook Regional Transportation System (ARTS) & Caribou Congregate Housing.

Contact Ken for information about zoning ordinances, land use, shoreland zoning, the International Property Maintenance Code, and matters which require Planning Board approval.

DEPARTMENT CERTIFICATIONS

A properly trained staff is critical to effective collaboration of Caribou residents with the department. The non-rivalrous services provided must be delivered in a fair and transparent manner by knowledgeable, trustworthy employees who are committed to excellence in customer service evidenced by respectful responsiveness to the concerns of our citizens.

	RECERTIFY	Michaud, Tony	Murchison, Kenneth	Thompson, Penny	Saucier, Brandon
Employee Classification		FT Non-Exempt	FT Exempt	FT Exempt	PT As Needed
Date of Hire		2/6/2014	1/2/2018	6/7/2010	4/24/2020
Housing Certification			S.T.A.R. RD 515		
Mandated Reporter Training	4-years	X	X	X	X
Notary Public	7-years			X	
Tax Assessment Certification					
Certified Maine Assessor (CMA)	Annual	X		X	X
Advanced CMA Certification	Annual			CMA 4	
IAAO Designation	5-years			Residential Evaluation Specialist (RES)	
				Assessment Administration Specialist (AAS)	
Code Enforcement Certification					
Legal Issues	6-years	X	X	X	X
Land Use Planning	6-years	X	X	X	X
Shoreland Zoning	6-years	X	X	X	X
MUBEC Certification					
Commercial Building Code	6-years	X		X	
Commercial Energy Code	6-years	X		X	
Commercial Ventilation Code	6-years	X		X	
Residential Building Code	6-years	X		X	
Residential Energy Code	6-years	X		X	
Residential Radon Code	6-years	X		X	
Residential Ventilation Code	6-years	X		X	
Local Plumbing Inspector					
Internal Plumbing	6-years				X
Subsurface Wastewater Disposal	6-years				X

Note: In addition to zoning administrator duties and planning board staff support, Mr. Murchison is also responsible for oversight of the Caribou Housing Agency and works on planning and other projects as directed by City Manager Mr. Marker.