

Council Agenda Item #1: Roll Call

The Caribou City Council held a Council Meeting on Tuesday, April 20, 2021 at 6:00 p.m. in Council Chambers with the following members present Councilors Boma, Goughan, Morrell, Theriault, Willey and Mayor Smith. Deputy Mayor Ayer was present via Zoom.

Dennis L Marker, City Manager and Danielle Brissette, City Clerk were present.

Staff members and parties with interest in agenda items connected through electronic Zoom Meeting.

The meeting was broadcasted via Spectrum and Caribou's YouTube Channel.

Council Agenda Item #2: Invocation / Inspirational Thought

Pastor Ron Rosser from the Woodland First Baptist Church led an invocation.

Council Agenda Item #3: Pledge of Allegiance

Mayor Smith led the Pledge of Allegiance.

Council Agenda Item #4: Public Forum

Adam Tracy of Madawaska - He came in regarding 30 North Street and that he would like to purchase the Tax Acquired Property and would like to know if it is going to be put up for Bid.

Ruby Pelletier of Caribou - She contacted the manager's office because she would like another section of fence near the ravine by her property. She is concerned that other people could fall much like she did and possibly get hurt.

Kathryn Olmstead of Caribou – She wrote in regarding being in opposition of the emoval of the bridge over Otter Brook on Limestone Street.

Council Agenda Item #5: Minutes

a. April 5, 2021 Regular Council Meeting

Motion made by Councilor Theriault, seconded by Councilor Willey to approve the April 5, 2021 Regular Council Meeting Minutes as presented.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council Agenda Item #6: Consent Agenda

a. Renewal of Rubbish Hauler Permit for Gil's Sanitation

b. Renewal of Rubbish Hauler Permit for Caldwell's Sanitation

c. Renewal of Rubbish Hauler Permit for McNeal's Trucking

Motion made by Councilor Morrell, seconded by Councilor Boma to approve the renewal of Rubbish Hauler Permits for Gil's Sanitation, Caldwell's Sanitation and McNeal's Trucking.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council Agenda Item #7: Bid Openings, Awards, and Appointments

a. Resolution 04-01-2021 Spirit of America Recognition of Bob White and Jan Murchison

Manager Marker explained Resolution 04-01-2021 Spirit of America Recognition of Bob White and Jan Murchison. Both individuals have assisted in many projects and several volunteer hours with the City of Caribou, and this is to recognize and show appreciation for them.

Motion made by Councilor Theriault, seconded by Deputy Mayor Ayer to approve Resolution 04-01-2021 Spirit of America Recognition of Bob White and Jan Murchison.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

b. Law Enforcement Officer Appointment – Chandler Madore

Chief Gahagan explained that we would like to bring on Chandler Madore on as a reserve officer. He has previously been a full-time officer in Van Buren.

Motion made by Councilor Theriault, seconded by Councilor Boma to accept the appointment of Law Enforcement Officer Appointment Chandler Madore as a reserve officer for the City of Caribou.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

c. Council Subcommittee on Public Safety Facilities

Mayor Smith explained that the safety committee is designed to potentially move forward with the public safety building and to pick up where the discussion was previously left off.

Councilors Boma, Ayer, Theriault have been appointed to the committee with Councilor Boma as the Chair.

Council Agenda Item #8: Public Hearings and Possible Action Items

a. Ordinance No. 01, 2021 Series, Rezoning Properties near 470 Sweden Street

Councilor Morrell, seconded by Deputy Mayor Ayer to accept Ordinance No. 01, 2021 Series, Rezoning Properties near 470 Sweden Street with the staff suggestion map that includes all the properties.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council Agenda Item #9: Reports by Officials and Staff

a. March 2021 Financials

Manager Marker reviewed the March 2021 Finance report.

Motion made by Councilor Willey, seconded by Councilor Theriault to accept the March 2021 Financial report as presented.

Roll Call Vote: T. Ayer - No, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

b. Manager's Report

Manager Marker reviewed the City Manager's report dated April 17, 2021.

Council Agenda Item #10: New Business, Ordinances and Resolutions

a. Discussion and Possible Action Regarding Tax Acquired Property at 399 Madawaska Road

Manager Marker explained that the property is still out to bid. It is the recommendation that the bid process be carried out as it has already started.

b. Discussion and Possible Action Regarding Reallocation of TIF funds for Façade Improvements

Manager Marker explained that the Façade Improvement program when initially created it was intended to have awards in the Spring and Fall of each year. He explained that if the council wanted to then money could be moved from the land bank seed fund over to the Façade Improvement fund to be able to spread some more money this year for the businesses.

Motion made by Councilor Morrell, seconded by Deputy Mayor Ayer to table the moving of the TIF Funds for additional Façade Improvements.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

c. Introduction of Ordinance No. 03, 2021 Series, Approving Ogren Dump Lease

Deputy Mayor Ayer Introduced Ordinance No. 03, 2021 Series, Approving Ogren Dump Lease

d. Introduction of Ordinance No. 04, 2021 Series, Regarding Tax Acquired Property Disposal Policy

Mayor Smith introduced Ordinance No. 04, 2021 Series, Regarding Tax Acquired Property Disposal Policy

e. Introduction of Ordinance No. 05, 2021 Series Charter Amendment – Councilor Qualifications

Councilor Theriault introduced Ordinance No. 05, 2021 Series Charter Amendment – Councilor Qualifications

f. Introduction of Ordinance No. 06, 2021 Series, Charter Amendment – Attendance of Councilors

Councilor Theriault introduced Ordinance No. 06, 2021 Series, Charter Amendment – Attendance of Councilors

g. Introduction of Ordinance No 07, 2021 Series, Charter Amendment – Public Notice Methods

Councilor Theriault introduced Ordinance No 07, 2021 Series, Charter Amendment – Public Notice Methods

Public hearings for all introduced Ordinances will be set for the second meeting scheduled in May (May17, 2021)

h. Discussion and Possible Action Regarding Collective Bargaining Agreement with New England Police Benevolent Association Local 605

This item was moved to executive session.

Council Agenda Item #11: Reports and Discussion by Mayor and Council Members

Councilor Morrell would like an Ambulance Advisory board to research revenue loss.

Deputy Mayor Ayer would like to see the fence at the airport repaired, it would look better and provide more security.

Councilor Theriault stated the Nylander board is going to be meeting on Thursday.

Councilor Willey stated that the library board is currently doing fundraising and preparing for the yearly perennial sale.

Council Agenda Item #12: Executive Session(s) (May be called to discuss matters identified under Maine Revised Statutes, Title 1 §405.6)

a. Personnel matters under §405.6.A

Motion made by Councilor Theriault, seconded by Councilor Willey to enter executive session at 7:24 p.m. to discuss Personnel Matters under §405.6.A

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – No, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council exited executive session at 9:00 p.m.

Mayor Smith called for a special meeting to be hold on May 13 with the only agenda item being an executive session to discuss personnel matters regarding the new City Manager position.

b. Real Estate and Economic Development matters under §405.6.C

Motion made by Councilor Theriault, seconded by Councilor Willey to enter executive session at 9:02 p.m. to discuss Real Estate and Economic Development matters under §405.6.C

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – No, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council exited executive session at 9:28 PM.

No action was taken.

Council took a 2-minute recess.

c. Labor Negotiation items with the city's four unions under §405.6.D.

Motion made by Councilor Willey, seconded by Councilor Theriault to enter executive session at 9:30 p.m. to discuss labor relations under §405.6. D. (?)

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – No, D. Morrell - No, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council exited executive session at 10:12 p.m.

Motion made by Councilor Theriault, seconded by Councilor Boma to table the action on the labor agreement between Caribou City and New England Police Benevolent Association Loacl 605.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Council Agenda Item #13: May 3 & 17 Regular Meetings. May 11 Special Meeting

Council Agenda Item #14: Adjournment

Motion made by Councilor Theriault, seconded by Councilor Boma to adjourn the meeting at 10:14 p.m.

Roll Call Vote: T. Ayer - Yes, C. Boma - Yes, R.M. Goughan – Yes, D. Morrell - Yes, J. Theriault - Yes, L. Willey - Yes, J. Smith - Yes (So voted)

Danielle Brissette, Secretary